



Application Instructions

HOME Investment Partnerships Program (HOME) Community Housing Development Organization (CHDO) Fiscal Year 2023-2024



Available Funding:

The U.S. Department of Housing and Urban Development (HUD) allocates funds under the HOME Investment Partnerships Program (HOME) to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing, for very low-income and low-income families. It offers local jurisdictions the opportunity to shape the various housing and community development programs into effective, coordinated neighborhood and community development strategies. The City of Salinas (“City”) is an Entitlement community that annually receives HOME program funds directly from HUD as a participating jurisdiction (PJ). At least 15% of HOME funds must be set aside for specific activities to be undertaken by a special type of nonprofit called a Community Housing Development Organization (CHDO).

What is a CHDO? (24 CFR Part §92.2):

A CHDO is a private nonprofit, community-based service organization that has obtained or intends to obtain staff with the capacity to develop affordable housing for the community it serves. Eligible CHDOs include community-based non-profit 501(c)(3), 501(c)(4), or section 905 (subordinate organization of a 501(c) organization) organizations with provisions of decent housing that is affordable to low and moderate-income households among the purpose of the organization.

Why apply for CHDO certification?

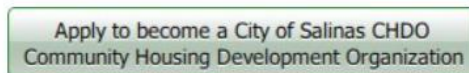
If an organization becomes a certified CHDO, it is eligible to take advantage of the 15% HOME funds set-aside just for CHDOs. CHDO set-aside funds provide equity for community-based organizations to undertake projects, build their capacity to serve a broad range of affordable housing needs and provide guaranteed resources for affordable housing developments.

Open Enrollment:

The City is launching an open enrollment application that will be available year-round. The application instructions are available on the City’s Website www.cityofsalinas.org/CHDO. Organizations applying for CHDO Certification must complete the online application at www.citydataservices.net. All supporting documentation will need to be uploaded to this portal.

Login Credentials to Access Application:

1. Visit the City Data Services Portal at www.citydataservices.net.
2. New users must use **SALCHDO** for username and password. Please complete the form and click submit to setup a login account to access the application.
3. Click “Apply to become a City of Salinas Community Housing Development Organization” on the top right corner to access the application.



Requirement Checklist

The Housing & Community Development Division will review and certify nonprofit organizations who meet the CHDO criteria under the HOME program. Please review the “CHDO Requirement Checklist” to ensure compliance is met with all requirements.

Additional Support

General Questions:

Hilda Peralta, Community Development Analyst
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Phone: (831) 758-7958

Technical Assistance:

City Data Services
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