

CITY OF SALINAS

Adopted Operating Budgets

2006 - 2007



Anna Caballero
Mayor

Sergio Sanchez
Councilmember
District 1

Gloria De La Rosa
Councilmember
District 4

Roberto Ocampo
Councilmember
District 2

Maria Giuriato
Councilmember
District 5

Janet Barnes
Councilmember
District 3

Jyl Lutes
Councilmember
District 6

Dave Mora
City Manager

Vanessa Vallarta
City Attorney

Daniel Ortega
Police Chief

Allan Stumpt
Director of Redevelopment

Rob Russell
Deputy City Manager

Ed Montez
Fire Chief

Tom Kever
Director of Finance

Denise Estrada
Maintenance Services

Jorge Rifa
Deputy City Manager

CITY OF SALINAS Organization Chart

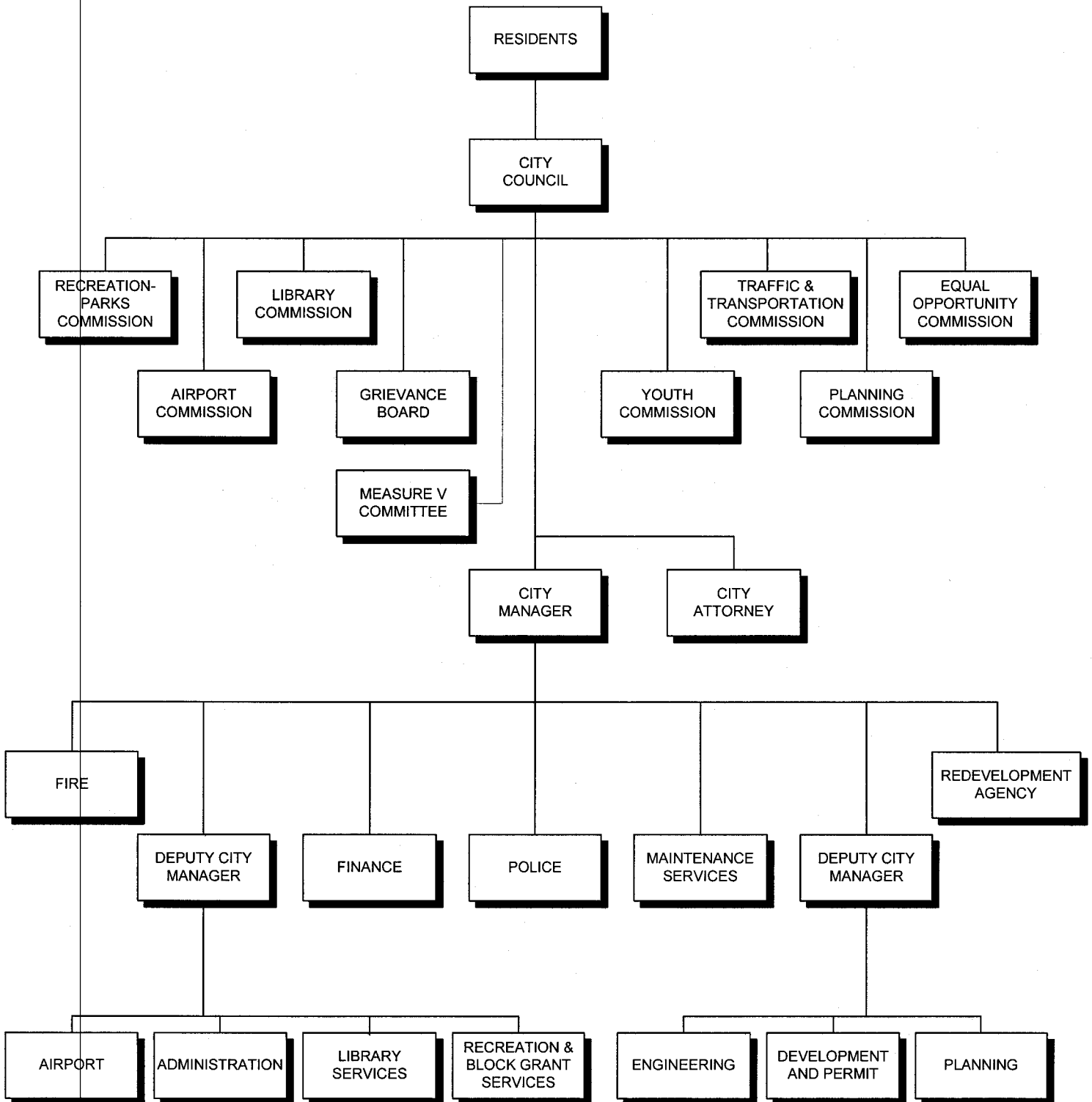


TABLE OF CONTENTS

LETTER OF TRANSMITTAL

FINANCIAL SUMMARIES

Revenues – Transfers – Appropriations FY 2006-07 (Budget Resolution)	1
Interfund Transfers FY 2006-07	3
Appropriation Limit FY 2006-07	5
Fund Balances FY 2006-07	
Fund Balances Projections to follow after adoption of Capital Improvement Program during July 2006	
Administrative Overhead Rates FY 2006-07	6
Revenues – Transfers – Appropriations FY 2007-08	7
Interfund Transfers FY 2007-08	9
Fund Balances FY 2006-07	
Fund Balances Projections to follow after adoption of Capital Improvement Program during July 2006	
Revenue	11
General Fund Budget Projection	24
General Fund Reserve Balances	25
Schedule of Workforce	26

FINANCIAL POLICIES

Accounting	27
Reserves	27
Administrative Fees	28
Revenues	28
Operating Budget	29
Capital Improvement Program	31
Debt	32
Assessment and Community Facilities Districts	34
Maintenance Districts	37
Fixed Assets	38
Risk Management	42

MEASURE V FUNDS

Measure V	43
-----------------	----

GENERAL GOVERNMENT SERVICES

City Council	
Organization	49
Summary	50
City Council	52
Workforce	54
Goals	55
Administration	
Organization	61
Summary	62
City Manager's Office	64
City Clerk	66
Volunteer Services	68
Human Resources	70
Neighborhood Services	72

TABLE OF CONTENTS

Workforce	74
Capital Outlay	75
City Council Goals	76
Finance	
Organization	79
Summary	80
Administration	84
Accounting	86
Purchasing	88
Information Systems	90
Revenue and Licensing	92
Workforce	94
City Council Goals	96
City Attorney	
Organization	97
Summary	98
City Attorney's Office	100
Workforce	102
Capital Outlay	103
City Council Goals	104
Non-Departmental	
Organization	105
Summary	106
Community Programs	108
Elections	110
65 West Alisal	112
Debt Service	114
Other Services	116
Capital Outlay	121
Police	
Organization	123
Summary	124
Administration	128
Community Relations	130
Personnel and Training	132
Field Operations	134
Traffic Unit	136
Parking Control	138
School Crossing Guards	140
Vehicle Abatement	142
Sunset/Buena Vista Area	144
Support Services	146
Technical Services	148
Word Processing	150
Evidence and Property	152
Records	154
Maintenance Services	156
Investigation	158
Narcotics and Vice	160

TABLE OF CONTENTS

School Resource Officers	162
Violence Suppression Unit	164
Reserves	166
Animal Control Services	168
DUI Enforcement	170
Asset Seizure	172
Joint Gang Task Force	174
Workforce	176
Capital Outlays	180
City Council Goals	181
Fire	
Organization	183
Summary	184
Administration	188
Suppression	190
Emergency Medical Services	192
Prevention	194
Training – Disaster Preparedness	196
Vehicle Maintenance	198
Hazardous Materials Control	200
Workforce	202
Capital Outlay	203
City Council Goals	204
Development and Permit Services	
Organization	205
Summary	206
Administration	208
Inspection Services	210
Plan Check Services	212
Compliance/Inspection Services	214
Workforce	216
Capital Outlay	218
City Council Goals	219
Development and Engineering	
Organization	221
Summary	222
Administration	226
Advance Planning	228
Current Planning	230
Engineering Services	232
Development/Transportation	234
Workforce	236
City Council Goals	238
Maintenance Services	
Organization	239
Summary	240
Administration	244
Graffiti Abatement	246
Facilities Maintenance	248

TABLE OF CONTENTS

Vehicle/Equipment Maintenance.....	250
Street Maintenance	252
Street Lights	254
Traffic Signals.....	256
Park Maintenance	258
Urban Forestry	260
Workforce	262
City Council Goals.....	264

Recreation-Parks

Organization	265
Summary	266
Administration.....	270
Closter Park.....	272
El Dorado Park	274
Central Park	276
Facility Services	278
Reimbursable Recreation Activities	280
Youth Sports.....	282
Adult Sports.....	284
Aquatics.....	286
Recreation Center	288
Firehouse Recreation Center	290
Hebbron Heights Recreation Center	292
After School Programs	294
Community Center	296
Box Office.....	298
Kids House	300
Workforce	302
City Council Goals.....	304

Library

Organization	305
Summary	306
Administration.....	310
Technical Services	312
Steinbeck Library.....	314
Cesar Chavez Library.....	316
El Gabilan Library.....	318
Rally Salinas!.....	320
Literacy.....	322
Workforce	324
City Council Goals.....	327

INTERNAL SERVICES

Organization	329
Summary	330
Risk Management	332
General Insurances	334
Worker's Compensation Insurance	336
Liability Insurance.....	338
Workforce	340

TABLE OF CONTENTS

ENTERPRISE OPERATIONS

Organization	341
Summary	342
Airport	346
Twin Creeks Golf Course	348
Fairways Golf Course	350
Industrial Waste.....	352
Sanitary Sewer	354
NPDES - Storm Drain Sewers	356
NPDES - Street Sweeping	358
Hitchcock Road Water Utility.....	360
Downtown Parking	362
Workforce	364
Capital Outlays	366

ASSESSMENT AND MAINTENANCE DISTRICTS

Organization	367
Summary	368
Administration.....	372
Woodside Park	374
Downtown Mall	376
Airport Business Park.....	378
North East	380
Harden Ranch	382
Vista Nueva	384
Mira Monte	386
Monte Bella	388
Oldtown Salinas Association.....	390
Salinas United Business Association.....	392
Assessment District Bonds	394
Workforce	398

BLOCK GRANT

Organization	399
Summary	400
Administration.....	404
Public Services	406
Breadbox Recreation Center.....	410
Hebbron Heights After School Recreation	412
Community Programs.....	414
East Salinas Jazz-up	416
Central Park After School Recreation	418
Afterschool Homework Center	420
Workforce	422

HOUSING

Organization	423
Summary	424
Administration.....	428
Rehabilitation.....	430

TABLE OF CONTENTS

First Time Home Buyers.....	432
CHODO	434
Special Programs	436
Alisal Area Housing.....	438
Farm Labor.....	440
Workforce.....	442

REDEVELOPMENT AGENCY

Organization	443
Summary	444
Central City Project	448
Central City Debt Service.....	450
Sunset Avenue Debt Service	452
Sunset Avenue Project.....	454
Workforce.....	456
City Council Goals.....	457

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects by Department	*
Capital Improvement Projects by Funding Source.....	*
Capital Improvement Projects (Detail)	*

* Capital Improvement Program budget to be presented to Council in July 2006.

CHART OF ACCOUNTS

Expenditures	1
--------------------	---

CLASSIFICATION

Salary Schedule	1
-----------------------	---

MEMORANDUM

DATE: June 16, 2006

TO: Mayor and City Council

FROM: Dave Mora, City Manager

SUBJECT: FY 2006-07 / 2007-2008 ADOPTED OPERATING BUDGET

Introduction

The City of Salinas FY 2006-2007 / 2007-2008 Operating Budget was adopted by the City Council on May 16, 2006. Although the mid-May adoption of the budget might be characterized as much too soon and rushed for the fiscal year that begins July 1, 2006, the reality of the situation is that the adopted budget is likely the most scrutinized in the City's history. The adopted budget is the result of years of constant budget review as services and programs were reduced and / or eliminated, as well as intense community participation in the restoration of services resulting from Salinas' voters approval in November 2005, of Measure V, a one-half cent transaction and use tax.

Financial Condition

The adopted budget is balanced and gives evidence of a strong City financial condition based on currently known economic conditions. Economic conditions have dramatically improved with only one substantial unknown in the near term. The period of unprecedented PERS retirement rate and health insurance increase has passed with retirement rates having peaked and likely to decrease over time and with health insurance rates no longer in yearly double digit percentage increases. The seemingly never-ending State raids on local government revenue are capped with voter mandated future protections. The reference to the cap is important because the City of Salinas in FY 2006-2007 will still lose over three million four hundred thousand (\$3,400,000) dollars in property tax to the State of California. The local economy is in recovery so that sales tax will not decrease as it did for two (2) years in a row in FY 2002-2003 and FY 2003-2004. The sole remaining substantial unknown is the County of Monterey, but the State has mandated some constraints on the County for booking fees. What remain as questions with the County are the use of Proposition 172 funds to offset 911 emergency communications costs, the allocation of CSA74 funds for paramedic services, and a developing County strategy of demanding City payment for long neglected County infrastructure maintenance and improvement costs. County-City issues remain continuing items of discussion and represent the only true unknowns for the shorter-term economic picture.

The City's General Fund revenue estimates for FY 2006-2007 and FY 2007-2008 assume the continuation of the modest economic growth that began in FY 2004-2005 and was maintained in FY 2005-2006. Sustained growth is long overdue; best evidenced by the fact that City sales tax revenue actually declined for two (2) consecutive years. The revenue assumptions also factor in the consequences of State Proposition 1A, passed by the voters in November 2004. This amendment to the State Constitution establishes specific rules that prohibit the State of California from continually and easily raiding local government revenue beginning in FY 2006-2007. The State will only be able to raid City resources with 2/3 votes of the legislature, a guaranteed repayment within three (3) years,

and specific limitations on frequency (twice in any ten-year period) and amounts that can be taken.

Longer-term financial stability also includes assumptions that PERS rates peaked in FY 2005-2006 and that health costs do not increase at the pace of the last couple of years. The PERS rate issue, primarily a function of the PERS investment returns, literally follows the broader national economy and the stock market, with the actual impacts trailing by as much as two (2) years. The simple equation – as the stock market goes down, PERS rates go up – as the stock market goes up, PERS rates go down. The market is up and shows signs of a continuing modest upward growth. The modest upward growth will result in PERS rates reaching a peak, followed by modest decreases in future years. Decreases will be modest, as PERS has amended its rate setting policy to eliminate large changes in rates, anticipating that rate smoothing is a better alternative to dramatic fluctuations up and down each year.

The improved City General Fund financial condition is substantially the result of the Measure V revenue of approximately \$10,000,000 in FY 2006-2007. The adopted budget includes the restoration and limited enhancement of essential services funded exclusively by Measure V revenue. Overall modest economic growth also provided for an additional \$1,000,000 in General Fund programs and services restorations / enhancements so that overall programs and services will grow by \$11,000,000 in FY 2006-2007.

Balancing Expenditures (Programs and Services) with Revenues

The overall budget development and adoption process began shortly after the November 2005 voter approval of Measure V. The process was likely the most thoughtful and engaging in Salinas' history. Those involved in the process included the community, the Measure V Oversight Committee, the City Council, City Commissions, and City staff. The process began with the first meeting of the Measure V Oversight Committee in January and ended with the Committee's May 8 unanimous recommendations for services and the City Council's unanimous acceptance of the Measure V Committee recommendations when the FY 2006-2007 Operating Budget was adopted on May 16. The intervening time period (January to May) included community meetings in each Council district, separately sponsored community meetings, two (2) joint City Council / Measure V Oversight Committee meetings, City department presentations of "essential" and "preferred" programs and service level recommendations, and numerous Measure V Oversight Committee meetings to consider and approve recommendations for the use of Measure V funds.

The budget was developed and ultimately adopted assuming that FY 2005-2006 services and programs should remain intact and be continued. Of course, these services and programs remained and were obviously deemed "basic" having survived the reductions of the prior years. The Committee and City Council both focused on "essential" services and the final budget provided almost one hundred (100%) percent of all recommended "essential" services in all City departments. Only after "essential" services were funded did "preferred" and non-departmental services receive consideration resulting in some funding from non Measure V General Fund growth.

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 3

The resulting adopted budget reflects an ambitious and extraordinary opportunity to provide improved services to City residents. Although full implementation of the adopted budget will take a full year, the level of services and programs that will be available one year from today will be much more consistent with community needs. Libraries will be operating at one hundred seventeen (117) hours system-wide; recreation centers will be reopened; parks, medians, and trees will be better maintained; code enforcement and neighborhood services will be helping to improve neighborhoods; public safety services will be enhanced; and information to residents will be on-line and also available through a regular newsletter.

Per Capita General Fund

However, even with these improved services, the level of services that can be provided will not be ideal. The City's overall General Fund revenue base, including Measure V, is still lower than comparable communities. This fact is stated so that it is understood and to emphasize that the City will continue to use every dollar as effectively and efficiently as possible. The City of Salinas has always focused on maximizing the impact of limited resources and will continue to do so in FY 2006-2007 and thereafter. The per capita General Fund revenue information is not offered as either a complaint or an excuse. It is reality and must be recognized as such.

<u>Fiscal Year</u>	<u>Est. Population (Dept of Finance)</u>	<u>General Fund Revenue/Capita</u>
FY 2002-03	147,189	\$417
FY 2003-04	149,050	\$406
FY 2004-05	148,759	\$465
FY 2005-06	148,350	\$480

The "spike" in per capita revenue for FY 2004-2005 was directly attributable to the advance payment of VLF that has been credited to FY 2004-2005 and to the one-time gains associated with the State implementation of VLF/sales tax/property tax shifts. The total one-time revenue in FY 2004-2005 was \$3,634,700, approximately \$24.43 per capita. Without the one-time revenue, the FY 2004-2005 General Fund revenue per capita would be \$441.

Adopted Budget

The adopted budget reflects programs and services that are fully funded both in FY 2006-2007 and future years. Given the current modest economic recovery and the voter approved Measure V revenue, the reference to "future years" can actually be used with some degree of confidence. The adopted budget adds \$11,000,000 worth of General Fund supported programs and services on a permanent basis. The adopted budget includes a five (5%) percent General Fund Operating Reserve. The adopted budget includes \$1.8 million in available General Fund Capital Improvement Program investments in FY 2006-2007 and a similar amount in FY 2007-2008. Yes, the worst is over and the restoration process can begin with confidence.

Goals and Objectives

Past budget submissions have referenced the City Council's goals and objectives as the budget was deliberately developed consistent with those goals and objectives. The current submission attempts some degree of consistency to the extent that it discusses those goals and objectives.

Retirement Programs Costs

Retirement costs are one of the most significant impacts on the City's budget. All public safety and the majority of City non-public safety employees participate in the State CALPERS retirement program. City public safety employees pay nine (9%) percent of base salary into PERS; non public safety employees pay seven (7%) percent. PERS rates increased dramatically early in the decade as the result of the national recession and associated PERS investment losses. Today's reality of a modest national economic recovery and a better performing stock market has resulted in PERS rates having reached their peak with an anticipated very modest decrease in future years. Additionally and in order to guard against the excessive changes in PERS rates from year to year, PERS has adopted rate smoothing policies that will end the potential for the tremendous rate changes that were part of the broader financial problems in the early years of the decade.

This PERS rates for Police, Fire and Miscellaneous are:

<u>Category</u>	<u>FY 2005-2006</u>	<u>FY 2006-2007</u>	<u>FY 2007-2008</u>
Police	28.315%	26.812%	26.60 %
Fire	*26.340% (32.616%)	33.847%	34.10 %
Miscellaneous	10.611%	10.694%	10.60 %

*The Fire rate was adjusted mid-year in FY 2005-2006 as the City was pooled with other fire agencies and the retirement benefits were amended.

The New York Life Retirement program continues to be more costly for non-public safety personnel, reflecting the more conservative (i.e. bonds) nature of the NYL investments and the fact that it is a "closed plan." The New York Life Retirement Program rate was 22.02% in FY 2005-06, will be 26.8% in FY 2006-2007, and is estimated to be 27.0% in FY 2007-2008.

Overall Investments

The total FY 2006-2007 adopted appropriation for all funds is \$113,101,000. The adopted General Government appropriations total \$83,255,000 including General Fund Operating Budget appropriations of \$81,555,100 (inclusive of Measure V funds). The remaining recommended investments in FY 2006-2007 include:

Internal Services Funds	\$ 5,443,400
Enterprise Operations	\$ 8,704,300

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 5

Assessments and Maintenance Districts	\$ 4,886,600
Federal Block Grant and HOME Program	\$ 4,820,700
Grant Programs	\$ 125,000
Deferred Compensation and Retirement	\$ 76,800
Debt Service	\$ 1,785,600
Redevelopment Agency	\$ 4,003,600

The total FY 2007-2008 recommended appropriation for all funds is \$114,927,900. The recommended General Government appropriations total \$86,819,800 including General Fund Operating Budget appropriations of \$85,167,300 (inclusive of Measure V funds). The remaining recommended investments in FY 2007-2008 include:

Internal Services Funds	\$ 5,572,500
Enterprise Operations	\$ 8,833,700
Assessments and Maintenance Districts	\$ 4,852,700
Federal Block Grant and HOME Program	\$ 3,385,200
Grant Programs	\$ 110,100
Deferred Compensation and Retirement	\$ 80,300
Debt Service	\$ 2,164,600
Redevelopment Agency	\$ 3,109,000

General Fund Revenues

The modest growth in overall General Fund revenue first evidenced in FY 2004-2005 will continue in FY 2006-2007 and likely for FY 2007-2008 as well. This comes after a three (3) year period from FY 2001-2002 to FY 2003-2004 of overall "flat" or actual decreased General Fund revenue.

General Fund revenues are estimated at \$73,704,500 in FY 2006-2007 with five (5) major revenue categories representing almost eighty-two percent (82%) of that revenue. A review of the Financial Summaries / Revenue Estimates in the Adopted Budget, however, gives quick evidence of the bizarre nature of local government revenue that is left to the whims of the State of California in terms of actual distribution of revenue. The operative word for local government revenue has become "in-lieu." The dictionary definition of "in-lieu" is quite simply "instead." So the City of Salinas, instead of receiving its State-promised and guaranteed Vehicle License Fee, will instead get property tax. The City, instead of receiving its full allocation of the one percent (1%) sales tax, will get an "in-lieu" amount of 1/4 of the total amount due because the State used local government sales as a pledge to repay the State bonds that have been issued to cover State debt.

Those major FY 2006-2007 General Fund revenue categories are, therefore, now classified as follows:

Sales Tax (75%)	\$18,300,000
Sales Tax In-Lieu (25%)	\$ 6,150,000

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 6

Total Sales Tax		\$24,450,000
Secured Property Tax	\$11,825,000	
Property Tax In-Lieu of VLF	\$10,800,000	
Total Property Tax		\$22,625,000
Vehicle License Fees (balance)		\$ 1,000,000
Utility Users Tax		\$ 8,225,000
Business License Tax		\$ 3,875,000
 Total of Major Revenue Sources		 \$60,175,000

Other General Fund resources categories for FY 2006-07 include:

Other Taxes	\$ 6,788,000
Licenses and Permits	\$ 1,098,000
Fines and Penalties	\$ 152,500
Investment Earnings	\$ 985,000
From Other Agencies	\$ 625,600
Fees for Services	\$ 3,667,400
Miscellaneous Other Revenue	\$ 213,000

Total General Fund Revenue \$73,704,500

Interfund Transfers (\$ 349,000)

Total FY2006-2007 General Fund resources: \$73,355,500

The FY 2007-2008 General Fund revenue projections anticipate continued modest economic growth with total General Fund revenue estimated at \$75,917,000, an overall increase in current General Fund revenue of three (3%) percent. The major revenue sources are:

Sales Tax (75%)	\$18,850,000	
Sales Tax In-Lieu (25%)	\$ 6,350,000	
Total Sales Tax		\$25,200,000
Secured Property Tax	\$12,525,000	
Property Tax In-Lieu of VLF	\$11,450,000	
Total Property Tax		\$23,975,000
Vehicle License Fees (balance)		\$ 1,050,000
Utility Users Tax		\$ 8,350,000
Business License Tax		\$ 3,950,000
 Total of Major Revenue Sources		 \$62,525,000

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 7

Other General Fund resources categories for FY 2007-08 include:

Other Taxes	\$ 6,776,000
Licenses and Permits	\$ 932,000
Fines and Penalties	\$ 153,500
Investment Earnings	\$ 1,070,000
From Other Agencies	\$ 673,600
Fees for Services	\$ 3,653,900
Miscellaneous Other Revenue	\$ 133,000
Total General Fund Revenue	\$75,917,000
Interfund Transfers	(\$ 334,000)
Total FY 2007-2008 General Fund resources:	\$ 75,583,000

Measure V Revenue

In November 2005, the voters of Salinas approved Measure V, a one-half (1/2) cent transaction and use tax. The ten-year tax is General Fund revenue and can therefore be used for any City program or service. As General Fund revenue, approval required a fifty (50%) percent plus one (1) majority. The final vote count was 61.93% voting yes. In addition to the tax, Measure V provided for a City Council appointed Oversight Committee with responsibility for providing recommendations on use of Measure V funds as well as a monitoring or oversight role to assure that funds are used for the purposes intended.

The FY 2006-2007 estimated Measure V revenue of \$10,000,000 is included in the adopted budget and the programs and services funded from the Measure V Trust Fund will restore programs and services in all City General Departments except City Council and Non-Departmental Services. The operating budget appropriations came after an intense community engagement process, joint City Council / Oversight Committee meetings, and numerous Measure V Committee meetings. The Committee's final recommendations for use of funds were unanimously approved; the City Council followed one week later with its own unanimous approval of the Committee recommendations. The specific department appropriations for Measure V revenues are detailed later in this message.

State Budget Impacts

The passage of Proposition 1A in November 2004 has resulted in State impacts being of little unanticipated consequence in FY 2006-2007. Although \$3,400,000 in City property tax will be transferred to the State in FY 2006-2007, the good news is that that amount is effectively capped barring an economic depression that results in the State attempting to again take local government property tax as provided for in Proposition 1A. This will not happen in FY2006-2007 and economic

indicators are such that State revenue is growing at a rate that should keep the State out of local government's pocket book for at least the next couple of years.

County of Monterey Impacts

Unlike the State, there are no guarantees that the County of Monterey will attempt to control its charges to the cities of Monterey County. The State has intervened to cap booking fee charges so that there is some predictability for those charges. The recommended FY 2006-2007 County budget states that the County will keep its commitment to cities for the use of Proposition 172 funds for 911 costs. However, the commitment is not the original commitment when Proposition 172 was originally passed. The County reduced the Proposition 172 use for the 911 system two (2) years ago and is not reinstating the original formula. If the County had not amended the formula, Salinas would be credited approximately \$1,300,000 rather than the reduced amount of \$550,000. The loss to Salinas in FY 2006-2007 is approximately \$750,000. The record of the County continuing to charge cities and not looking to the residents of the unincorporated area of the County to pay any additional taxes remains intact. It is obvious that the County continues to mirror the State government model of passing down costs for services rather than attempting to control its own costs to any significant degree.

General Fund Expenditures

The adopted FY 2006-2007 General Fund operating budget inclusive of Measure V funds is \$81,555,100. Public Safety expenditures (Police and Fire Departments) represent 60.0% of the Operating Budget.

The adopted General Fund operating budget by department/service activity is as follows:

Police	\$35,030,400	(43.0%)
Fire	\$13,905,500	(17.0%)
Maintenance Services	\$ 9,005,500	(11.0%)
Non-Departmental	\$ 4,477,300	(5.5%)
Recreation - Parks	\$ 3,646,600	(4.5%)
Library	\$ 3,600,000	(4.4%)
Finance	\$ 3,497,100	(4.3%)
Development & Permit Services	\$ 3,228,300	(4.0%)
Development & Engineering	\$ 2,313,900	(2.8%)
Administration	\$ 1,658,300	(2.0%)
City Attorney	\$ 778,400	(1.0%)
City Council	\$ 216,900	(0.3%)
Block Grant and Housing	\$ 196,900	(0.2%)
Total	\$81,555,100	(100.0%)

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 9

Employee Services expenses in FY 2006-2007 will represent 82.11% of the General Fund budget. This percentage has remained relatively stable since it was first tracked in FY 1997-98 when 82.6% of the General Fund budget was dedicated to Employee Services.

Employee Services	\$66,966,000	(82.1%)
Supplies and Materials	\$ 2,506,800	(3.1%)
Outside Services	\$ 9,220,900	(11.3%)
Other Charges	\$ 2,698,100	(3.3%)
Capital Outlay	\$ 163,300	(0.2%)
 Total	 \$81,555,100	 (100.00%)

Any discussion of the adopted FY 2006-2007 General Fund budget must include a review of the impacts of Measure V. It is solely because of the voters' approval of Measure V in November 2005 that the City Council has been able to adopt a budget that begins to provide reasonable levels of service to City residents in all service areas. The department/service activity investments of "base" General Fund revenue and Measure V is as follows:

	<u>Base General Fund</u>	<u>Measure V</u>
Police	\$32,200,400	\$2,830,000
Fire	\$13,720,500	\$ 185,000
Maintenance Services	\$ 8,171,400	\$ 834,100
Non-Departmental	\$ 4,477,300	\$ 0
Recreation - Parks	\$ 2,513,700	\$1,132,900
Library	\$ 0	\$3,600,000
Finance	\$ 3,311,500	\$ 185,600
Development & Permit Services	\$ 3,047,200	\$ 181,100
Development & Engineering	\$ 2,237,500	\$ 76,400
Administration	\$ 1,323,300	\$ 335,000
City Attorney	\$ 596,500	\$ 181,900
City Council	\$ 216,900	\$ 0
Block Grant and Housing	\$ 183,900	\$ 13,000
 Total	 \$72,000,100	 \$9,555,000

The Measure V FY 2006-2007 operating budget investment of \$9,555,000 assumes that \$445,000 in Measure V funds will be used for one-time capital items in FY 2006-2007.

The adopted FY 2007-2008 General Fund operating budget inclusive of Measure V funds is \$85,167,300. This investment assumes the continuation of all FY 2006-2007 programs and services,

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 10

as well as the addition of five (5) sworn police officers in the Police Department. These five (5) positions will be added using Measure V revenues. Public Safety expenditures (Police and Fire Departments) represent 61% of the Operating Budget. There may be other additions to programs and services considered next year as the final FY 2007-2008 is developed and presented to the community and City Council in May 2007.

The FY 2007-2008 General Fund operating budget by department/service activity is as follows:

Police	\$36,984,300	(43.4%)
Fire	\$14,574,700	(17.1%)
Maintenance Services	\$ 9,297,900	(10.9%)
Non-Departmental	\$ 4,442,700	(5.2%)
Recreation - Parks	\$ 3,733,800	(4.4%)
Library	\$ 3,719,900	(4.4%)
Finance	\$ 3,623,900	(4.3%)
Development & Permit Services	\$ 3,391,000	(4.0%)
Development & Engineering	\$ 2,516,300	(3.0%)
Administration	\$ 1,648,600	(1.9%)
City Attorney	\$ 802,600	(0.9%)
City Council	\$ 226,400	(0.3%)
Block Grant and Housing	\$ 205,200	(0.2%)
 Total	 \$85,167,300	 (100.0%)

Employee Services expenses in FY 2007-2008 will represent 82.92% of the General Fund budget. This percentage has remained relatively stable since it was first tracked in FY 1997-98 when 82.6% of the General Fund budget was dedicated to Employee Services.

Employee Services	\$70,619,500	(82.9%)
Supplies and Materials	\$ 2,448,800	(2.9%)
Outside Services	\$ 9,302,300	(10.9%)
Other Charges	\$ 2,646,700	(3.1%)
Capital Outlay	\$ 150,000	(0.2%)
 Total	 \$85,167,300	 (100.00%)

The Measure V investments will obviously continue to make a major impact on services and programs. The General Fund and Measure V investments in programs and services in FY 007-2008 is as follows:

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 11

	<u>Base General Fund</u>	<u>Measure V</u>
Police	\$33,510,700	\$3,473,600
Fire	\$14,386,900	\$ 187,800
Maintenance Services	\$ 8,430,100	\$ 867,800
Non-Departmental	\$ 4,442,700	\$ 0
Recreation - Parks	\$ 2,587,800	\$1,146,000
Library	\$ 0	\$3,719,900
Finance	\$ 3,430,500	\$ 193,400
Development & Permit Services	\$ 3,202,800	\$ 188,200
Development & Engineering	\$ 2,436,800	\$ 79,500
Administration	\$ 1,345,900	\$ 302,700
City Attorney	\$ 613,900	\$ 188,700
City Council	\$ 226,400	\$ 0
Block Grant and Housing	\$ 192,200	\$ 13,000
Total	\$74,806,700	\$10,360,600

General Fund Operating Reserve

The City's Financial Policies provide that the City "strive" to maintain a five (5%) percent General Fund Operating Reserve. The five (5%) percent Reserve is required primarily for cash flow purposes. Reserves above the five (5%) percent level can be characterized more as "rainy day" funds to guard against economic uncertainties. The final amount that a local government sets aside as a reserve is fundamentally a policy question with very significant impacts. While a prudent reserve is certainly a worthy policy, it must be balanced with the fact that residents pay taxes for one purpose – that is to benefit from programs and services paid for with those taxes. The function of government is to provide programs and services, not to save money.

The adopted budget includes a five (5%) percent General Fund Operating Reserve. This minimum should be maintained. The budgeted reserve does not assume the allocation of any Measure V revenue to the reserve. The adopted budget assumes that Salinas voters approved Measure V for the sole purpose of restoring and potentially enhancing core services. It is assumed that any increases in the City's General Fund Operating Reserve will accrue from other General Fund revenue. Changes in the amount held in reserve is a matter of policy discussion by the City Council each year as budgets are developed, debated, and adopted.

Other Funds

In addition to the General Fund status and highlights already discussed, the adopted budget provides expenditure plans for all other City financial activities.

Internal Services

The three (3) Salinas Internal Service funds include all City expenditures related to insurance activities. The Internal Service Programs are four (4) in number, including administration. The recommended FY 2006-2007 and FY 2007-2008 expenditures by program are as follows:

	<u>FY 2006-2007</u>	<u>FY 2007-2008</u>
Administration	\$ 324,400	\$ 333,500
General Insurances	\$ 622,000	\$ 622,000
Workers Compensation	\$ 3,792,000	\$ 3,912,000
General Liability	\$ 705,000	\$ 705,000
Total	\$ 5,443,400	\$ 5,572,500

Enterprise Operations

The adopted budget includes eight (8) separate enterprise fund operations. The Golf Course Enterprise Fund is separated into the Fairways and Twin Creeks operations as a consequence of the transfer of the Twin Creeks operations to First Tee. The Twin Creeks budget is limited to Debt Service.

The Enterprise Fund operations exist to assure that expenditures are fully funded from revenues generated by the activity so that no City General Fund subsidy is required. An exception to this policy is the General Fund advance (loan) to the Golf Course Fund. Although the transfer of Twin Creeks has eliminated the need for General Fund subsidy for that course, the Fairways Golf Course continues to require a General Fund subsidy. Consistent with direction established by City Council, staff continues to review alternatives for the operation of the Fairways course. Staff will bring a recommendation to City Council early in the fiscal year to "spin off" Fairways Golf Course maintenance costs to a private contractor. This can be accomplished at this time because incumbent golf course maintenance personnel can and will be offered alternative employment in the City's Maintenance Department. This will satisfy the City's obligation to not contract out services if the contracting out results in employee layoffs.

The recommended FY 2006-2007 and FY 2007-2008 Enterprise Operations appropriations are:

	<u>FY 2006-2007</u>	<u>FY 2007-2008</u>
Municipal Airport Fund	\$ 828,500	\$ 845,400
Twin Creeks Golf Course	\$ 549,600	\$ 571,800
Fairways Golf Course	\$ 1,948,500	\$ 2,021,100
Industrial Waste	\$ 1,202,300	\$ 1,129,200
Sanitary Sewer	\$ 2,293,600	\$ 2,330,800
NPDES Storm Drain Sewer	\$ 673,800	\$ 699,000
NPDES Street Sweeping	\$ 597,800	\$ 620,800

FY 2006-07 / FY 2007-08 ADOPTED OPERATING BUDGET

Page # 13

Hitchcock Road Water Utility	\$ 43,000	\$ 43,000
Downtown Parking	\$ 567,200	\$ 572,600
Total	\$ 8,704,300	\$ 8,833,700

Assessment and Maintenance Districts

The Assessment and Maintenance District portion of the budget provides an accounting for eight (8) City Maintenance Districts, two (2) Business Surcharge Districts, and all long-term Assessment Districts financing activities. The Maintenance Districts provide funds specifically dedicated to maintenance services in areas of collection. Financial and accounting administration of all districts is maintained in the City Finance Department. Administration of the actual maintenance services is the responsibility of the Maintenance Services Department.

The Old Town Business Improvement District provides partial financing for support of the Oldtown Salinas Association and its various programs. The SUBA (Salinas United Business Association) District provides partial financing for SUBA's efforts. An annual \$50,000 contribution from the Salinas Redevelopment Agency is also included to support SUBA in FY 2006-2007 and FY 2007-2008.

The final portion of the Assessment and Maintenance District budget accounts for the administration of various assessment district bonds. The bonds are not General Fund liabilities. The bonds have been issued for different improvements generally associated with new development throughout the city. The City Finance Department provides financial and accounting administration.

The adopted FY 2006-2007 and FY 2007-2008 appropriations for the Assessment and Maintenance Districts are:

	<u>FY 2006-2007</u>	<u>FY 2007-2008</u>
Administration	\$ 116,200	\$ 120,400
Woodside Park	\$ 44,400	\$ 44,400
Downtown Mall	\$ 2,000	\$ 2,000
Airport Business Park	\$ 19,800	\$ 19,800
Northeast Salinas	\$ 520,000	\$ 520,000
Harden Ranch	\$ 150,000	\$ 150,000
Vista Nueva	\$ 26,900	\$ 26,900
Mira Monte	\$ 86,800	\$ 86,800
Monte Bella	\$ 150,000	\$ 232,700
Oldtown Salinas Association	\$ 120,000	\$ 120,000
Salinas United Business Association	\$ 150,000	\$ 150,000
Assessment District Bonds	\$3,500,500	\$3,379,700
Total	\$4,886,600	\$4,852,700

Block Grant

The Block Grant budget is presented in the amount previously approved by the City Council at its FY 2006-2007 Block Grant public hearings held earlier this year.

Housing

No General Fund revenues are involved in the City's investments in a broad range of housing alternatives for Salinas City residents. The FY 2006-2007 budget of \$4,318,400 and the FY 2007-2008 budget of \$2,042,200 include investments in rehabilitation, the First Time Homebuyers Program, and cooperative efforts with local housing providers and advocates.

The Council adopted investments are as follows:

	<u>FY 2006-2007</u>	<u>FY 2007-2008</u>
Administration	\$ 496,900	\$ 467,600
Rehabilitation	\$1,205,750	\$1,074,600
First Time Homebuyers	\$ 150,750	
CHDO	\$ 500,000	\$ 500,000
Special Programs	\$1,965,000	
Total	\$4,318,400	\$2,042,200

Salinas Redevelopment Agency

Both the Central City and Sunset/Buena Vista Redevelopment project areas continue to achieve significant progress consistent with the goals and objectives of the Agency.

The Central City project area begins the new fiscal year with two (2) major work products completed – the Maya multi-screen theatre complex and the downtown parking structure. The completion of both these projects early last fiscal year provided strong evidence of the progress toward the full implementation of the Central City redevelopment plans. The new fiscal year will include continued efforts to implement the Intermodal Transportation Plan, to develop and implement a Downtown Parking Management Plan, and to negotiate and finalize a Disposition and Development Agreement for the 100 block with the Salinas City Partnership group.

The Sunset/Buena Vista work program continues with the next phase of the Streetscape Planter Project and street improvements along East Market, additional investments in Jazz-Up and Façade Improvement Programs, and continued efforts supporting SUBA (Salinas United Business Association) to organize and implement business and economic initiatives in the Sunset/Buena Vista area. The Sunset/Buena Vista work program also continues funding for two (2) new police officer positions. The Project Area's partial investment in the City's new Police Command and Community Service vehicle will be in evidence early in the fiscal year as the City takes delivery of the vehicle this summer.

Total recommended Redevelopment Agency FY 2006-2007 appropriations for operations and debt service are \$2,816,700 for the following project areas:

Central City	\$1,768,500
Sunset/Buena Vista	\$1,048,200

Total recommended Redevelopment Agency FY 2007-2008 appropriations for operations and debt service are \$2,798,200 for the following project areas:

Central City	\$1,748,500
Sunset/Buena Vista	\$1,049,700

Both the Central City and Sunset/Buena Vista areas will continue to make contributions to their respective low income housing set aside programs as mandated by State law and City Council / Redevelopment Agency policy direction.

The Governor's proposed State budget eliminates the ERAF shifts of property taxes from Redevelopment Agencies to the State of California. This is obviously good news for FY 2006-2007 and it is hoped that the State will not attempt to reinstate the ERAF shift in future years. The cumulative loss to the Salinas Redevelopment Agency since FY 2002-2003 is \$1,110,807 in funds that could have benefited residents and businesses in the City's redevelopment areas but were lost to the State to help balance State budget needs. The adopted Salinas Redevelopment Agency budget assumes that there will be no shift in FY 2006-2007.

Capital Improvement Program / Street Improvements

Past budget submissions highlighted the City's investment in the annual street improvement program. Beginning in 1999-2000, the City began an aggressive program investing almost \$8,000,000 in five (5) years. The largest one-year investment was \$2,080,000 in FY 2002-2003. The ability to sustain those required investments has disappeared as the City reduced all programs and services. The FY 2005-2006 investment of \$425,000 evidences the dramatic reduction in street maintenance. Ironically, the major factor in the reductions was and continues to be the requirement to provide funding for the NPDES program, perhaps the most burdensome unfunded mandate in the history of the federal government's program of unfunded mandates.

Measure V resources will be used on a limited basis to provide street improvements. The adopted budget includes an annual Measure V appropriation of \$212,500 and the Oversight Committee will be considering additional potential investments in FY 2006-2007, as one-time funds will be available. The Committee will meet in July to determine recommendations for City Council consideration.

Capital Improvement Program

The adopted budget includes very modest General Fund Capital Improvement Program investments. These are the minimum required to keep the City functioning. The minimal investments that must be made and are recommended for the next two (2) fiscal years are:

FY 2006-2007 General Fund Capital Improvement expenditures:

Computer Replacement	\$ 100,000
Parking Lot Resurfacing	\$ 25,000
Annual Weed Abatement Program	\$ 35,000
Underground Storage Tanks Monitoring	\$ 9,000
Police Storage Building	\$ 36,000
Asbestos Management	\$ 50,000
Fire Hose Replacement	\$ 52,000
Fire Hydrant Repairs	\$ 25,000
Fire Vehicle Lease / Purchase	\$ 289,900
Copier Rental/Purchase Program	\$ 70,000
NPDES Monitoring	\$ 200,000
Total	\$ 891,900

FY2007-2008 General Fund Capital Improvement expenditures:

Computer Replacement	\$ 100,000
Parking Lot Resurfacing	\$ 25,000
Annual Weed Abatement Program	\$ 40,000
Underground Storage Tanks Monitoring	\$ 9,000
Police Storage Building	\$ 36,000
Asbestos Management	\$ 50,000
Fire Hose Replacement	\$ 10,000
Fire Hydrant Repairs	\$ 15,000
Fire Vehicle Lease / Purchase	\$ 63,900
Copier Rental/Purchase Program	\$ 75,000
NPDES Monitoring	\$ 350,000
Total	\$ 773,900

Capital Improvement Budget Follow-Up

In July the City Council will consider a Six-Year Capital Improvement Program for the City inclusive of all funds. The City's normal budget process would have developed and considered both an Operating Budget and a Capital Improvement Budget at the same time. However, the Operating Budget process was purposely accelerated for FY 2006-2007 in order to adopt a budget as soon as possible. This was done to begin the recruitment and hiring processes for program and services restoration as early as possible. The May 16 adoption of the Operating Budget has allowed the

restoration process to begin and recruitments are in full swing.

The July Capital Improvement Program discussion will include General Fund investment opportunities of \$1.8 million in FY 2006-2007 and FY 2007-2008. This will be in addition to the traditional enterprise and special funds recommendations traditionally included in the CIP.

Financial Policies

Beginning in the early 1990s, City Council asked that staff develop comprehensive written policies to provide overall direction for the City's financial planning and implementation. Finance Department staff have developed, amended, and patiently worked over the years to provide draft and final policies. The adopted budget includes those policies.

Follow-up Items / Outstanding Issues

There are a number of financial and budget related items requiring follow-up in FY2006-2007. For the first time in many years, most of the follow-up items are positive. Staff will be working with the City Council and appropriate committees and commissions during the coming months on these items.

Measure V Oversight Committee

The Oversight Committee must still consider and finalize one-time capital improvement recommendations for FY 2006-2007; this will be done in July. Later in the fiscal year, the Committee will also consider and develop policy guidelines and review procedures consistent with the intent of Measure V for both recommendation and oversight responsibilities.

Capital Improvement Program (CIP)

As previously noted, the City Council must still review and approve the City's Six-Year Capital Improvement Program. Consideration of the CIP was deferred in order to focus decision-making on the operating budget in May. The recommended CIP will be provided to City Council and the community before June 30 and is set for initial consideration by the City Council on July 11.

Fairways Golf Course

Staff continues to work on alternatives to reduce the City's General Fund subsidy to the Fairways Golf Course operations. The first step in the process will be the contracting out of all maintenance services at the Fairways Golf Course. It is anticipated that this will be accomplished during the first quarter of the fiscal year.

NPDES

Staff continues to explore alternative funding for the implementation of the programs associated with the NPDES Program federal mandate. Without specific revenue associated with the NPDES program, the implementation of this mandate will continue to impact City Gas Tax and General Fund resources.

Library Operations

Measure V revenues have provided a major investment in restoring City library services as well as the potential for an ambitious capital investment of \$1,000,000 in Measure V funds during the next four (4) years. A joint City Council / Library Commission Study Session is scheduled for August 8 to review alternatives and discuss restoration and enhancement priorities.

Youth Commission

A joint City Council / Youth Commission Study Session will be held on August 8 to review and determine strategies to revitalize Youth Commission activities. City staff is currently working with the members of the Youth Commission on alternatives for consideration on August 8.

Code Enforcement / Neighborhood Services

Although not related, both the City's enhanced code enforcement and neighborhood services programs will be reviewed by City Council on August 15 to discuss and ideally approve strategies to assure that both programs are responsive to community needs and priorities. Staff is developing reports for City Council consideration for both programs.

Labor Relations

Four (4) Memoranda of Understanding (MOU) will be subject to negotiation in FY 2006-2007. The Fire Supervisors Association (FSA) MOU expires December 31, 2006. The Salinas Police Officers Association (SPOA), International Association of Firefighters (IAFF) and Salinas Police Management Association (SPMA) MOUs expire June 30, 2007.

Future Growth Area

A variety of efforts are part of the FY 2006-2007 work program as the City continues implementation of the 2002 General Plan. The revised Zoning Code will be considered by the Planning Commission and City Council early in the new fiscal year. City efforts for annexation of the future growth area north of Boronda as well as the three (3) specific plans and related environmental documents will involve a major investment of staff time and resources throughout the

year.

Downtown Area Initiatives

The obvious priority for the Salinas Redevelopment Agency is the negotiation and approval of a Development and Disposition Agreement (DDA) for the hotel / condominium project on the 100 block of Main Street. The approval of a DDA will be followed with consideration, review, and approval of planning and environmental documents associated with the hotel / condominium development.

Conclusion

The adopted FY 2006-2007 and FY 2007-2008 budgets are balanced and include a major investment in the restoration and enhancement of core City services and programs. Measure V is the primary source of revenue that provides for those restorations and enhancements. To a limited extent, the local economic recovery also allows for restorations and enhancements.

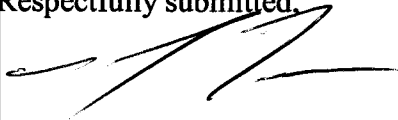
The adopted budget represents the culmination of extraordinary efforts on the part of the Salinas community, the Measure V Oversight Committee, the City Council, and City staff. The community stepped up and approved Measure V and followed up with a full engagement in discussions regarding the use of Measure V resources. The Oversight Committee and the City Council listened to the community and both the Committee and Council unanimously approved a comprehensive program of core services to be restored and enhanced. City staff in all departments worked with the community, the Committee, and the City Council to develop and discuss "essential" and "preferred" services. The end product is the adopted budget.

The document itself is a major undertaking, and was even more so this year with a more community focused process and a much tighter timetable for the adoption of the budget. Recognizing those facts, I must especially commend the staff of the Finance Department with specific recognition to key individuals who were involved in bringing the document together. My personal thanks goes to Beth Mariano, Miguel Gutierrez, and Finance Director Tom Kever for their consistent, patient, and supportive efforts during a very intense work period. Special thanks to Jesse Altamirano for the printing of the budget document. Without the dedication and professionalism of these employees, the adopted budget could not be completed and produced.

I must finally conclude with a note of thanks to the residents of Salinas. It is truly a privilege to be able to serve in a local government community where residents take charge as they did in recommending that City Council place Measure V on the ballot as a General Fund revenue tax. Those same residents advocated and fought for the passage of Measure V which, with almost sixty-two (62%) percent approval, may be the highest percentage ever afforded a General Fund tax measure in Monterey County. Importantly, residents continued their involvement after the November 2005 election and worked with City leaders to identify and assure funding for core programs and services.

The adopted budget is a true product of community involvement and collaboration. It is professionally and personally a pleasure to provide the adopted budget to the community and the City Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'DAVE MORA', with a long horizontal stroke extending to the right.

DAVE MORA
City Manager

FINANCIAL SUMMARIES

Budget Resolution Fiscal Year 2006-07

RESOLUTION NO. 18979 (N.C.S.)

RESOLUTION NO. 838 (S.R.A.)

RESOLUTION ADOPTING THE 2006-07 ANNUAL OPERATING BUDGET

BE IT RESOLVED that the Operating Budgets of the City of Salinas and the Salinas Redevelopment Agency, including interfund transfers as set forth herein for Fiscal Year 2006-07 commencing on July 1, 2006 be adopted as listed below:

<u>Fund</u>	<u>Description</u>	<u>Estimated Revenue</u>	<u>Interfund Transfers</u>	<u>Appropriations</u>
<u>General Government</u>				
	10 General Fund	73,704,500	(349,000)	72,000,100
	11 Measure V Fund-Annual	10,075,000	(485,000)	9,515,000
	11 Measure V Fund One-time		(2,703,500)	40,000
	24 Emergency Medical Services Fund	515,500	147,500	663,800
	25 Asset Seizure Fund	33,100		50,200
	28 Public Safety Fund	1,046,500		834,500
	34 Traffic Safety Fund	825,000	(825,000)	
	35 Vehicle Abatement Fund	115,000	45,000	151,400
	36 Recreation Park Fund	30,000		
Total		86,344,600	(4,170,000)	83,255,000
<u>Internal Services</u>				
	50 Internal Service Fund	5,912,000		5,443,400
<u>Enterprise Operations</u>				
	21 Airport	1,050,200		828,500
	22 Industrial Waste	1,540,000		1,202,300
	23 Golf Courses	1,662,000	900,000	2,498,100
	27 Sanitary Sewer	2,380,000		2,293,600
	30 Storm Sewer	475,000	700,000	1,271,600
	31 Crazy Horse Landfill	385,100	(385,100)	
	51 Hitchcock Road Water System	50,000		43,000
	52 Parking District	477,900	200,000	567,200
Total		8,020,200	1,414,900	8,704,300
<u>Assessment and Maintenance Districts</u>				
	26 Maintenance Districts	1,117,300		1,031,200
	39 Business Surcharge Districts	270,000		270,000
	70 Assessments Districts	3,525,700		3,585,400
Total		4,913,000	0	4,886,600
<u>Block Grants and Home Program</u>				
	29 Community Development Block Grant	3,472,600		1,965,000
	29 Home Investment Program	2,445,000		2,445,000
	29 Begin State Home Funds			301,500
	29 Emergency Shelter Program	109,200		109,200
Total		6,026,800	0	4,820,700

FINANCIAL SUMMARIES

Budget Resolution
Fiscal Year 2006-07

<u>Fund</u>	<u>Description</u>	<u>Estimated Revenue</u>	<u>Interfund Transfers</u>	<u>Appropriations</u>
<u>Grant Programs</u>				
	61 Grant Fund	105,000		125,000
<u>Deferred Compensation and Retirement</u>				
	65 Administration Fund	90,000		76,800
<u>Debt Service</u>				
	40 Debt Service Fund	278,000	1,114,100	1,785,600
<u>Redevelopment Agency</u>				
	92 Central City Project and Debt Service	3,326,000	(275,000)	2,806,100
	93 Sunset Av Project and Debt Service	2,380,500		1,197,500
Total		5,706,500	(275,000)	4,003,600
<u>Capital Projects Funds</u>				
	32 Development Fee Fund	1,836,500		
	33 Gas Tax Fund	2,958,000	(1,125,000)	
	37 Special Aviation Fund	85,000		
	70 Assessment Districts Project Fund	43,600		
	80 Capital Projects Fund			
	Measure V Annual		337,500	337,500
	Measure V One-time		2,703,500	2,703,500
Total		4,923,100	1,916,000	3,041,000
Total Budget		122,319,200	0	116,142,000

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to make interfund transfers as herein authorized when such monies become available and that the Capital Improvement Program Budget will be presented for separate action by the City Council.


PASSED AND ADOPTED this 16TH_ day of May 2006, by the following vote:

AYES: Councilmembers Barnes, de la Rosa, Ocampo, Sanchez, and Mayor Caballero


NOES:

ABSENT: Councilmember Giuriato

ATTEST:



City Clerk



Mayor

FINANCIAL SUMMARIES

Interfund Transfers

Fiscal Year 2006-07

	Transfers In (Out)	Net Transfers In (Out)
	\$	\$
10 General Fund		
From Gas Tax for Street Maintenance	425,000	
From Traffic Safety Fund	825,000	
To Fairways Golf Course	(900,000)	
To Downtown Parking District	(200,000)	
To Debt Service Fund		
65 W Alisal	(135,000)	
Crazy Horse Proceeds	(235,000)	
Animal Shelter	(84,000)	
To Vehicle Abatement Fund	(45,000)	(349,000)
11 Measure V Fund		
To EMS Paramedic Fund	(147,500)	
To Capital Projects Fund		
Annual Street/Sidewalk Maintenance	(337,500)	(485,000)
To Capital Projects Fund		
One-time Capital Projects	(2,703,500)	(2,703,500)
24 Emergency Medical Services Fund		
From Measure V for Paramedics	147,500	147,500
34 Traffic Safety Fund		
To General Fund	(825,000)	(825,000)
35 Vehicle Abatement Fund		
From General Fund	45,000	45,000
23 Fairways Golf Course		
From General Fund	900,000	900,000
30 Storm Sewer (NPDES) Fund		
From Gas Tax for NPDES	700,000	700,000
31 Crazy Horse Landfill		
SWSWA Payment to Debt Service	(385,100)	(385,100)
52 Parking District Fund		
From General Fund	200,000	200,000

FINANCIAL SUMMARIES

Interfund Transfers

Fiscal Year 2006-07

	Transfers In (Out)	Net Transfers In (Out)
	\$	\$
40 Debt Service Fund		
From General Fund		
65 W Alisal	135,000	
Crazy Horse Proceeds	235,000	
Animal Shelter	84,000	
From Debt Service Fund		
SVSWA Bond Payment	385,100	
From SRA-Central City Project		
Monterey Street Parking Garage	275,000	1,114,100
92 SRA-Central City Project		
To Debt Service Fund		
Monterey Street Parking Garage	(275,000)	(275,000)
33 Gas Tax Fund		
To General Fund for Street Maintenance	(425,000)	
To Storm Sewer Fund for NPDES	(700,000)	(1,125,000)
80 Capital Projects Fund		
From Measure V-Annual		
Street Rehabilitation	212,500	
Sidewalk Repair	125,000	337,500
From Measure V-One-time		
Street Rehabilitation	212,500	
Sidewalk Repair	125,000	
Fire Mobile Command Vehicles	170,000	
Street/Sidewalk/Landscape Maintenance	1,253,000	
Library	463,000	
Park Maintenance	80,000	
Police	400,000	2,703,500
SRA Loans and Simultaneous Repayments		
To Central City Project Fund	338,700	
From General Fund	(338,700)	
To General Fund	338,700	
From Central City Debt Service	(338,700)	0
To Sunset Avenue Project Fund	841,300	
From General Fund	(841,300)	
To General Fund	841,300	
From Sunset Avenue Debt Service	(841,300)	0
Total Interfund Transfers	<u>0</u>	<u>0</u>

FINANCIAL SUMMARIES

Appropriations Limit

RESOLUTION No. 18982

A RESOLUTION SETTING THE APPROPRIATIONS LIMIT
FOR THE CITY OF SALINAS FOR
FISCAL YEAR 2006-07

WHEREAS Article XIII B of the California Constitution was amended by the passage of Proposition 111 at the June 5, 1990, Primary Election; and,

WHEREAS each City must now select its change in the cost-of-living annually by a recorded vote of the City Council; and,

WHEREAS each City must now select its change in population annually by a recorded vote of the City Council;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALINAS that the Appropriations Limit for the City shall be changed based on:

1. The population within the County limits, and
2. The change in California Per Capita Personal Income.

BE IT FURTHER RESOLVED that the Appropriations Limit for the City of Salinas for Fiscal Year 2006-07 is hereby adopted at \$154,616,175 pursuant to Article XIII B as amended by Proposition 111.

PASSED AND ADOPTED this 6TH day of June, 2006, by the following vote:

AYES: Councilmembers Barnes, De La Rosa, Giuriato, Sanchez, and Mayor Caballero

NOES: None

ABSENT: Councilmembers Lutes and Ocampo



Anna Caballero, Mayor

ATTEST:


Ann Camel, City Clerk

FINANCIAL SUMMARIES

Administration Overhead Rates

DEPARTMENTS

	TOTAL (1)	GENERAL GOVERNMENT (2)	POLICE (4)	FIRE (5)	DEV PERMIT SVCS (6)	DEV & ENGINEERING (7)	MAINTENANCE SERVICE (8)	REC - PARKS (9)	LIBRARY (10)
ACTUAL EXPENDITURES	\$161,436,559								
EXPENDITURE ADJUSTMENTS	(\$51,878,958)								
ADJUSTED ACTUAL EXPEND	\$109,557,601	\$47,533,805	\$28,260,838	\$12,887,497	\$2,425,313	\$5,390,777	\$6,603,326	\$3,874,434	\$2,581,611
COSTING ADJUSTMENTS	\$3,676,350	\$993,872	\$613,354	\$50,006	\$191,353	\$173,557	\$126,140	\$960,131	\$667,938
OVERHEAD BASE	\$113,233,951	\$48,427,677	\$28,874,192	\$12,937,503	\$2,616,666	\$5,564,334	\$6,729,466	\$4,834,565	\$3,249,549
LESS: OVERHEAD									
GENERAL	\$9,414,850	\$9,414,850							
DEPARTMENTAL	\$3,089,931		\$400,933	\$357,362	\$528,926	\$499,025	\$577,742	\$472,022	\$253,921
DIRECT COST OF TAX / FEE SUPPORTED SERVICES	\$100,729,170	\$39,012,827	\$28,473,259	\$12,580,141	\$2,087,740	\$5,065,309	\$6,151,724	\$4,362,543	\$2,995,628
APPLIED OVERHEAD:									
COST		\$9,414,850	\$400,933	\$357,362	\$528,926	\$499,025	\$577,742	\$472,022	\$253,921
RATE:									
GENERAL		9%	1%	3%	25%	10%	9%	11%	9%
DEPARTMENTAL									
COMPOSITE		12%							

NOTES TO SCHEDULE:
 "EXPEND ADJUSTMENTS" -- deductions for capital outlay, contingency appropriations,
 transfers, depreciation, debt service and building occupancy.

"COSTING ADJUSTMENTS" -- Additions related to fixed assets in overhead and to all
 building occupancy charges.

Based on Actual Fiscal Year 2004-2005 Expenditures.

FINANCIAL SUMMARIES

Revenue – Transfers - Appropriations Fiscal Year 2007-08

<u>Fund</u>	<u>Description</u>	<u>Estimated Revenue</u>	<u>Interfund Transfers</u>	<u>Appropriations</u>
<u>General Government</u>				
	10 General Fund	75,917,000	(334,000)	74,806,700
	11 Measure V Fund-Annual	10,375,000	(485,000)	10,360,600
	11 Measure V Fund One-time		(250,000)	
	24 Emergency Medical Services Fund	615,500	147,500	694,000
	25 Asset Seizure Fund	33,100		50,200
	28 Public Safety Fund	741,400		751,200
	34 Traffic Safety Fund	840,000	(840,000)	
	35 Vehicle Abatement Fund	115,000	45,000	157,100
	36 Recreation Park Fund	30,000		
	Total	88,667,000	(1,716,500)	86,819,800
<u>Internal Services</u>				
	50 Internal Service Fund	5,682,000		5,572,500
<u>Enterprise Operations</u>				
	21 Airport	1,055,300		845,400
	22 Industrial Waste	1,540,000		1,129,200
	23 Golf Courses	1,662,000	950,000	2,592,900
	27 Sanitary Sewer	2,380,000		2,330,800
	30 Storm Sewer	470,000	700,000	1,319,800
	31 Crazy Horse Landfill	385,100	(385,100)	
	51 Hitchcock Road Water System	50,000		43,000
	52 Parking District	419,400	150,000	572,600
	Total	7,961,800	1,414,900	8,833,700
<u>Assessment and Maintenance Districts</u>				
	26 Maintenance Districts	1,119,900		1,114,900
	39 Business Surcharge Districts	270,000		270,000
	70 Assessments Districts	3,543,500		3,467,800
	Total	4,933,400	0	4,852,700
<u>Block Grants and Home Program</u>				
	29 Community Development Block Grant	3,103,300		1,819,500
	29 Home Investment Program	1,290,000		1,456,500
	29 Begin State Home Funds			0
	29 Emergency Shelter Program	109,200		109,200
	Total	4,502,500	0	3,385,200

FINANCIAL SUMMARIES

Revenue – Transfers - Appropriations

Fiscal Year 2007-08

<u>Grant Programs</u>			
61 Grant Fund	<u>110,100</u>		<u>110,100</u>
<u>Deferred Compensation and Retirement</u>			
65 Administration Fund	<u>90,000</u>		<u>80,300</u>
<u>Debt Service</u>			
40 Debt Service Fund	<u>278,900</u>	<u>1,889,100</u>	<u>2,164,600</u>
<u>Redevelopment Agency</u>			
92 Central City Project and Debt Service	3,006,000	(1,050,000)	1,928,700
93 Sunset Av Project and Debt Service	<u>2,465,500</u>		<u>1,180,300</u>
Total	<u>5,471,500</u>	<u>(1,050,000)</u>	<u>3,109,000</u>
<u>Capital Projects Funds</u>			
32 Development Fee Fund	3,026,500		
33 Gas Tax Fund	2,935,000	(1,125,000)	
37 Special Aviation Fund	1,338,700		
70 Assessment Districts Project Fund	45,400		
80 Capital Projects Fund			
Measure V Annual		337,500	
Measure V One-time		<u>250,000</u>	<u>587,500</u>
Total	<u>7,345,600</u>	<u>(537,500)</u>	<u>587,500</u>
Total Budget	<u>125,042,800</u>	<u>0</u>	<u>115,515,400</u>

FINANCIAL SUMMARIES

Interfund Transfers

Fiscal Year 2007-08

	<u>Transfers In (Out)</u>	<u>Net Transfers In (Out)</u>
	\$	\$
10 General Fund		
From Gas Tax for Street Maintenance	425,000	
From Traffic Safety Fund	840,000	
To Fairways Golf Course	(950,000)	
To Downtown Parking District	(150,000)	
To Debt Service Fund		
65 W Alisal	(135,000)	
Crazy Horse Proceeds	(235,000)	
Animal Shelter	(84,000)	
To Vehicle Abatement Fund	(45,000)	(334,000)
11 Measure V Fund		
To EMS Paramedic Fund	(147,500)	
To Capital Projects Fund		
Annual Street/Sidewalk Maintenance	(337,500)	(485,000)
To Capital Projects Fund		
One-time Capital Projects	(250,000)	(250,000)
24 Emergency Medical Services Fund		
From Measure V for Paramedics	147,500	147,500
34 Traffic Safety Fund		
To General Fund	(840,000)	(840,000)
35 Vehicle Abatement Fund		
From General Fund	45,000	45,000
23 Fairways Golf Course		
From General Fund	950,000	950,000
30 Storm Sewer (NPDES) Fund		
From Gas Tax for NPDES	700,000	700,000
31 Crazy Horse Landfill		
SWSWA Payment to Debt Service	(385,100)	(385,100)
52 Parking District Fund		
From General Fund	150,000	150,000

FINANCIAL SUMMARIES

Interfund Transfers

Fiscal Year 2007-08

40 Debt Service Fund		
From General Fund		
65 W Alisal	135,000	
Crazy Horse Proceeds	235,000	
Animal Shelter	84,000	
From Debt Service Fund		
SVSWA Bond Payment	385,100	
From SRA-Central City Project		
Monterey Street Parking Garage	1,050,000	1,889,100
92 SRA-Central City Project		
To Debt Service Fund		
Monterey Street Parking Garage	(1,050,000)	(1,050,000)
33 Gas Tax Fund		
To General Fund for Street Maintenance	(425,000)	
To Storm Sewer Fund for NPDES	(700,000)	(1,125,000)
80 Capital Projects Fund		
From Measure V-Annual		
Street Rehabilitation	212,500	
Sidewalk Repair	125,000	337,500
From Measure V-One-time		
Library	250,000	250,000
SRA Loans and Simultaneous Repayments		
To Central City Project Fund	315,700	
From General Fund	(315,700)	
To General Fund	315,700	
From Central City Debt Service	(315,700)	0
To Sunset Avenue Project Fund	837,300	
From General Fund	(837,300)	
To General Fund	837,300	
From Sunset Avenue Debt Service	(837,300)	0
	<hr/>	<hr/>
Total Interfund Transfers	0	0
	<hr/> <hr/>	<hr/> <hr/>

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
General Fund					
10.00	51101 Secured Taxes - Curr Year	9,669,243	10,950,000	11,825,000	12,525,000
10.00	51102 Unsecured Taxes - Curr Year	436,838	480,000	470,000	485,000
10.00	51104 Supplement Assessment Roll	974,475	1,250,000	500,000	400,000
10.00	51105 Property Taxes - Interest	35,615	40,000	45,000	50,000
10.00	51106 Secured Taxes - Prior Yr	275,362	210,000	225,000	250,000
10.00	51107 Unsecured Taxes - Prior Yr	3,291	3,000	5,000	5,000
10.00	51108 Homeowners Property Tax Relief	76,889	70,000	80,000	85,000
10.00	51111 ERAF (AB16661)			0	
10.00	51112 Vehicle License Fee In-Lieu	8,334,533	10,008,000	10,800,000	11,450,000
10.00	51113 State Budget Contribution	(1,549,336)	(1,541,400)	0	
	Total Property Taxes	18,256,910	21,469,600	23,950,000	25,250,000
10.00	51201 Sales Tax-75%	18,033,800	17,750,000	18,300,000	18,850,000
10.00	51114 Sales Tax In-Lieu-25%	4,660,494	5,650,000	6,150,000	6,350,000
10.00	51115 Vehicle License Fee FY 04-05 True Up		529,000	0	0
10.00	51202 Utility Users Tax	8,025,318	8,100,000	8,225,000	8,350,000
10.00	51203 Hotel - Motel Tax	1,477,491	1,600,000	1,625,000	1,650,000
10.00	51204 Property Transfer Tax	843,392	850,000	500,000	425,000
10.00	51205 Business License Tax	3,185,744	3,800,000	3,875,000	3,950,000
10.00	51207 Franchise Fee - Electric	455,527	440,000	450,000	460,000
10.00	51208 Franchise Fee- Gas	250,488	297,000	300,000	310,000
10.00	51209 Franchise Fee- Garbage	1,252,068	1,650,000	1,700,000	1,750,000
10.00	51210 Franchise Fee - Cable TV	600,429	600,000	610,000	625,000
10.00	51211 Royalty - Crazy Horse Thermal	128,088	125,000	125,000	125,000
10.00	51214 Franchise Fee - Towing		150,000	153,000	156,000
	Total Other Taxes	38,912,839	41,541,000	42,013,000	43,001,000
10.00	52001 Animal License	46,504	51,000	52,000	53,000
10.00	52002 Bicycle Licenses	285	500	500	500
10.00	52003 Parking Lot Permits	52,871		0	0
10.00	52004 Parking Garage Permits	89,578		0	0
10.00	52005 Mechanical Permits	5,842	7,300	7,000	5,000
10.00	52006 Building Permits	1,216,248	1,000,000	750,000	600,000
10.00	52007 Building Relocation Permits		500	500	500
10.00	52008 Plumbing Permits	19,965	21,500	20,000	17,000
10.00	52009 Electrical Permits	12,613	11,500	11,000	9,000
10.00	52010 Encroachment Permits	120,833	100,000	90,000	80,000
10.00	52011 Re-Roofing Permits	135,407	120,000	100,000	100,000
10.00	52012 Building Demolition Permits	1,879	2,000	2,000	2,000
10.00	52014 Regulatory Licenses	29,929	20,000	25,000	25,000
10.00	52016 Garage Sale Permits	14,101	15,000	15,000	15,000
10.00	52017 Fast Track Permit		5,000	5,000	5,000
10.00	52020 Transportation Permit	19,655	15,000	20,000	20,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
	Total Licenses & Permits	1,765,710	1,369,300	1,098,000	932,000
10.00	53005 Parking Fines - Admin Fee	27,675	31,000	32,000	33,000
10.00	53006 General Code Fines	102,319	100,000	100,000	100,000
10.00	53007 Code Enforcement Recovery Cost		500	500	500
10.00	53008 Code Enforcement Violations	8,825	17,000	20,000	20,000
	Total Fines & Penalties	138,819	148,500	152,500	153,500
10.00	54001 Investment Earnings	218,100	650,000	700,000	750,000
10.00	54004 Interest on Advances	53,235	100,000	140,000	170,000
10.00	54020 Rental Income	33,802	35,000	35,000	35,000
10.00	54023 Building Lease	127,368	120,000	110,000	115,000
	Total Investment Earnings	432,505	905,000	985,000	1,070,000
10.00	55102 County Housing - In-Lieu		39,100	40,000	40,000
10.00	55107 Off-Highway Vehicles	5,382	5,000	5,000	5,000
10.00	55124 County HAZMAT	117,361	120,000	125,000	130,000
10.00	55202 Motor Vehicle In-Lieu-1/3rd	1,159,953	950,000	1,000,000	1,050,000
10.00	55202 VLF-One Time Gain (June 100% Payment)	526,800	0	0	0
10.00	55205 VLF State Receivable-One Time Gain	2,446,394	132,500	0	0
10.00	55210 State Highway Maintenance	11,285	20,000	20,000	20,000
10.00	55211 State Mandated Costs	58,059	40,000	40,000	40,000
10.00	55213 CLSB Direct Loan Fund	15,207	5,000	30,000	50,000
10.00	55214 State Public Library Fund			50,000	50,000
10.00	55218 Post Training Reimbursement	111,053	30,000	35,000	40,000
10.00	55222 State Fire Reimbursement	28,489		0	
10.00	55224 State Office of Emergency		23,100		
10.00	55245 State Booking Fee Reimb	541,190		0	
10.00	55246 State ERAF Reimb			0	
10.00	55258 State ABC Grant	2,810			
10.00	55315 FEMA Admin Reimbursement			0	
10.00	55316 Federal Fire Reimbursement	29,537		0	
10.00	55318 SUHS-SRO	257,900	255,600	272,500	290,500
10.00	55320 Alisal-Sanborn Park			0	
10.00	55321 Alisal-Steinbeck Park	16,000	8,000	8,000	8,000
10.00	55331 Dept of Justice BVP	5,292	31,700	100	100
10.00	55334 Salinas-PAL	91,950		0	
10.00	55336 School Crossing Guards			0	
	Total From Other Agencies	5,424,662	1,660,000	1,625,600	1,723,600
10.00	56102 Administrative Service Fees	1,202,142	1,200,000	1,100,000	1,100,000
10.00	56103 Sale of Printed Material	13,603	15,000	20,000	25,000
10.00	56104 Bus License App. Fees	32,674	30,000	32,000	35,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
10.00 56105	Bond Issuance Fees	78,214	50,000	25,000	30,000
10.00 56106	Minute/Agenda Sales Fees	24	100	100	100
10.00 56107	Candidate Filing Fees	450	500	500	500
10.00 56108	Return Check Fees	2,239	1,900	2,000	2,000
10.00 56110	Research Fees	380	600	600	600
10.00 56111	Copying Fees	2,650	2,500	2,500	3,000
10.00 56115	Airshow Charges	23,774	23,000	20,000	20,000
10.00 56116	Parade Permit Fees	512	600	600	600
10.00 56118	Map Sales	2,690	2,600	2,700	2,700
10.00 56201	Tentative Map Review Fees	4,850	6,000	6,500	6,500
10.00 56202	Tentative Map Revision Fee		100	100	100
10.00 56203	Minor Subdivision Review Fees	6,600	10,000	10,000	10,000
10.00 56205	General Plan Amendment Fees	6,600	16,000	10,000	10,000
10.00 56208	Rezoning Fees	4,025	8,400	8,400	8,500
10.00 56209	Zoning Appeal Fees	575	1,600	1,600	1,600
10.00 56210	Conditional Use Permit Fees	82,903	75,000	50,000	50,000
10.00 56212	Preliminary Project Review Fees	2,475	2,500	2,500	2,500
10.00 56213	Planned Unit Development Fees	14,145	15,000	15,000	15,000
10.00 56216	Environment Assessment Fees	1,500	1,500	2,000	2,000
10.00 56217	Environment Impact Report Fee		3,100	3,000	3,000
10.00 56218	Annexation Review Fee		10,300	10,000	10,000
10.00 56220	Temp Use of Land Review Fees	12,450	15,500	15,600	15,600
10.00 56221	Sign Review Fees	14,620	15,300	15,000	15,000
10.00 56224	Variance Fees		2,100	800	800
10.00 56227	Site Plan Review	59,570	61,000	62,000	62,000
10.00 56228	Planning Inspection Fee	280	2,200	2,300	2,300
10.00 56229	EIR Review Fee		500	1,000	1,000
10.00 56230	Building Permit Review	23,616	20,500	20,800	20,800
10.00 56231	Time Extentions of Permits	135	200	200	200
10.00 56232	Precise & Specific Plan Review		7,700	1,000	1,000
10.00 56233	Home Occupation Permits	8,080	7,000	7,500	7,500
10.00 56250	Other Planning Fees		1,000	1,000	1,000
10.00 56301	Bingo Parlor Fees	445	100	100	100
10.00 56302	Special Police Service Fees	162,841	250,000	250,000	250,000
10.00 56303	Police Accident Report Fees	52,636	50,000	55,000	55,000
10.00 56304	Police False Alarm Fees	20,754	175,000	75,000	50,000
10.00 56306	Vehicle Inspection Fees	260	2,000	2,000	2,000
10.00 56307	Fingerprint Fees	499	1,000	1,000	1,000
10.00 56308	Clearance Letter Fees	1,265	1,100	1,100	1,100
10.00 56309	Card Room Fees	5,509	5,000	5,000	5,000
10.00 56310	Police Photo Fees	197	200	200	200
10.00 56311	Animal Shelter Fees	35,685	40,000	41,000	42,000
10.00 56312	Noise Regulation Fees	1,065	3,500	3,500	3,500
10.00 56314	Police Record Review Fees	3,193	5,000	5,000	5,000
10.00 56315	D U I Arrest Fees	4,280	5,000	5,000	5,000
10.00 56316	Vehicle Engine Cert Fees	50	500	500	500
10.00 56317	Abandon Vehicle Abatement Fee			0	0

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
10.00 56318	Firearm Fees	1,612	2,000	2,000	2,000
10.00 56319	Booking Fees	3,295	5,000	5,000	5,000
10.00 56320	Towing Release Fees	45,322	40,000	45,000	45,000
10.00 56322	Vehicle Impound Fee	167,382	125,000	150,000	150,000
10.00 56401	Rural Fire Fees	150,375	156,800	161,500	166,400
10.00 56402	Emergency Medical Fees		500	500	500
10.00 56403	Fire Protection System Fees	70,327	75,000	80,000	80,000
10.00 56404	State Mandated Inspection Fees	1,908	1,500	1,500	1,500
10.00 56406	Special Fire Permits	55,180	45,000	50,000	60,000
10.00 56407	Structural Fire Report Fees	1,125	1,000	1,000	1,000
10.00 56410	Fire Hazard Inspection Fees	2,678	2,500	2,500	2,500
10.00 56411	Hazardous Material Response Charges	5,117	2,500	2,500	2,500
10.00 56412	Fire False Alarm Fees		45,000	30,000	25,000
10.00 56415	Weed Cleaning Fees	7,730	8,000	8,000	8,000
10.00 56417	Special Event-Fire	5,730	10,000	10,000	10,000
10.00 56450	Other Fire Fees		200	100	100
10.00 56501	Building Plan Check Fees	586,972	550,000	425,000	375,000
10.00 56502	Requested Building Insp Fees	7,437	7,000	7,500	7,500
10.00 56503	Reinspection Service Fees	14,640	15,000	15,000	15,000
10.00 56504	Residential Report Fees	89,213	80,000	75,000	75,000
10.00 56505	Microfilm Fee	16,230	20,000	20,000	20,000
10.00 56506	Special Code Inspection	18,871	16,000	17,000	17,000
10.00 56550	Other Building Fees	21,139	15,000	15,000	15,000
10.00 56601	Subdivision Map Check Fees	18,108	15,000	10,000	10,000
10.00 56602	Subdivision Imp Plan Check Fees	30,238	10,000	10,000	10,000
10.00 56603	Subdivision Imp Inspection Fees	153,528	150,000	25,000	25,000
10.00 56612	Special Traffic Marking Fees	8,157	9,000	9,000	9,000
10.00 56620	Routing/Escorting Overload Fees	6,584	5,100	5,200	5,200
10.00 56621	Flood Zone Request	278	8,200	1,000	1,000
10.00 56650	Special Public Works Fees	564	4,100	1,000	1,000
10.00 56701	Recreational Swimming Fees	51,048	30,000	50,000	50,000
10.00 56702	Swim Lesson Fees	66,472	45,000	80,000	85,000
10.00 56703	Swimming Pool Rental	19,710	10,000	15,000	15,000
10.00 56714	Sherwood Tennis Fees	4,898	4,500	4,500	4,500
10.00 56720	Reserved Picnic Area Fees	35,567	1,000	10,000	10,000
10.00 56721	Stadium Fees	8,832	11,500	10,000	10,000
10.00 56722	Ball Field Fees	4,960	6,500	5,000	5,000
10.00 56725	Adult Sports League Fees	68,674	72,000	75,000	75,000
10.00 56726	Youth Sports League Fees	86,234	70,000	75,000	80,000
10.00 56727	Reimbursable Fee Activities	97,126	60,000	70,000	75,000
10.00 56730	Community Center Rental Fees	131,352	100,000	130,000	130,000
10.00 56731	Community Center Service Fees	4,546	5,000	6,000	6,000
10.00 56732	Other Rec Bldg Rental Fees	4,641	1,000	8,000	12,000
10.00 56733	Box Office Fees	10,468	12,500	12,500	12,500
10.00 56740	Neighborhood Center Rental Fees	2,839	1,000	1,000	1,000
10.00 56742	Recreational Facility Use Fees		100	100	100
10.00 56801	Book Reservation Fees	3,277	1,000	3,000	6,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
10.00	56802 Library Copying Fees	18	100	100	100
10.00	56804 Film/Video Rental Fees		100	100	100
10.00	56807 Overdue Book Fees	27,013	10,000	20,000	30,000
10.00	56808 Lost Books	11,006	5,000	10,000	15,000
10.00	56811 Lost Books Processing		1,000	100	100
10.00	56810 Library - Donations	5		0	0
	Total Fees for Services	4,018,881	4,019,400	3,667,400	3,653,900
10.00	57001 Unclaimed Property		500	500	500
10.00	57002 Surplus Property Sales	38,628	10,000	25,000	25,000
10.00	57003 Land and Building Sale		0	0	
10.00	57004 Loss/Damage Reimbursement	14,643	7,500	7,500	7,500
10.00	57042 Fort Ord Reuse Authority Loan			0	
10.00	57043 Employee Donations	57,177	50,000	30,000	
10.00	57005 Miscellaneous ABAG Power Refund			0	
10.00	57005 Miscellaneous Receipts	167,483	100,000	150,000	100,000
	Total Other Revenue	277,931	168,000	213,000	133,000
	Total General Fund	69,228,257	71,280,800	73,704,500	75,917,000
Measure V Fund					
11.00	54001 Investment Earnings			75,000	75,000
11.00	51215 Transactions and Use Tax			10,000,000	10,300,000
22.00	57020 Bond Proceeds				
	Total Measure V Fund	0	0	10,075,000	10,375,000
Airport Fund					
21.00	54001 Investment Earnings	29,198	50,000	65,000	60,000
21.00	54010 Hangar Rentals	473,538	480,000	485,000	490,000
21.00	54011 Aircraft Parking	3,139	2,500	2,700	2,700
21.00	54012 Building Rentals	220,864	200,000	205,000	210,000
21.00	54013 Ground Leases	116,370	115,000	115,000	115,000
21.00	54014 Fuel Fees	32,597	35,000	35,000	35,000
21.00	54015 Use Permits	636	500	500	500
21.00	54016 Concessions		0	0	
21.00	54017 Flight Fees	4,914	4,000	4,500	4,600
21.00	56115 Airshow Fees	2,488	2,500	2,500	2,500
21.00	56120 Rental Income	95,075	110,000	110,000	110,000
21.00	57004 Insurance Reimbursements			0	0
21.00	57005 Miscellaneous Receipts	39,646	25,000	25,000	25,000
	Total Airport Fund	1,018,465	1,024,500	1,050,200	1,055,300

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
Industrial Waste Fund					
22.00	54001 Investment Earnings	29,424	38,000	40,000	40,000
22.00	56606 Industrial Waste Fees	1,080,898	2,160,000	1,500,000	1,500,000
22.00	57005 Miscellaneous Receipts				
22.00	57020 Bond Proceeds				
	Total Industrial Waste Fund	1,110,322	2,198,000	1,540,000	1,540,000
Golf Courses Fund					
23.20	54001 Investment Earnings	18,791	20,000	18,500	18,500
23.20	56710 Fairways Green Fees	690,524	700,000	700,000	700,000
23.20	56711 Fairways Concessions	13,512	12,000	13,500	13,500
23.20	56716 Fairways Driving Range	71,226	70,000	70,000	70,000
23.20	56717 Fairways Golf Carts	167,547	182,000	182,000	182,000
23.20	56718 Fairways Lessons	6,869	9,800	9,800	9,800
23.20	56719 Fairways Merchandise Sales	61,042	69,000	69,000	69,000
23.20	57005 Miscellaneous Receipts		1,100	100	100
23.30	54001 Investment Earnings	31,900	39,000	24,100	24,100
23.30	54024 First Tee Lease	383,333	575,000	575,000	575,000
23.30	56712 Twin Creeks Greens Fees	120,409		0	0
23.30	56713 Twin Creeks Concessions	5,765		0	0
23.30	56716 Twin Creeks Driving Range	54,453		0	0
23.30	56717 Twin Creeks Golf Cart	18,825		0	0
23.30	56718 Twin Creeks Lessons	5,846		0	0
23.30	56719 Twin Creeks Merchandise Sales	14,635		0	0
23.30	57005 Miscellaneous Receipts			0	0
23.30	57020 Bond Proceeds		7,255,000	0	0
	Total Golf Course Fund	1,664,677	8,932,900	1,662,000	1,662,000
Emergency Medical Services Fund					
24.00	55118 CSA 74 Funds-Safety Equipment	18,000	36,000	18,000	18,000
24.00	55133 CSA 74 Funds-Operations				100,000
24.00	56402 Emergency Medical Service	4,574			
24.00	56418 Ambulance Contract		240,300	437,500	437,500
24.00	56419 Westmed Support		105,100	60,000	60,000
24.00	57009 Donation		38,200		
	Total EMS Fund	22,574	419,600	515,500	615,500
Asset Seizure Fund					
25.00	54001 Investment Earnings	3,852	6,000	6,000	6,000
25.00	55219 State Seizure Reimbursement	124,797	25,000	25,000	25,000
25.00	55309 Federal Seizure Reimbursement	1,909	1,000	1,000	1,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
25.00	57002 Surplus Property	1,158	1,000	1,000	1,000
25.00	57005 Miscellaneous Receipts	2,690	2,500	100	100
Total Asset Seizure Fund		134,406	35,500	33,100	33,100
Maintenance Districts Fund					
26.05	56012 Administrative Fees	57,910	57,100	61,100	61,100
26.10	54001 Investment Earnings	717	1,000	1,100	1,100
26.10	57110 Woodside	30,626	30,000	33,000	35,000
26.11	54001 Investment Earnings	365			
26.11	57005 Miscellaneous Receipts				
26.11	57111 Downtown Mall	1,146			
26.11	58060 SRA Contribution				
26.11	58071 City Contribution				
26.12	54001 Investment Earnings	311	500	500	500
26.12	57112 Airport Business Park	15,164	14,300	14,500	14,500
26.12	58072 Airport Contribution	900	900	900	900
26.13	54001 Investment Earnings	295	700	1,000	1,000
26.13	57113 N/E Landscape	448,667	535,500	556,700	556,700
26.14	54001 Investment Earnings	99	500	500	500
26.14	57114 Harden Ranch	150,016	159,000	159,300	159,300
26.15	54001 Investment Earnings	1,567	2,000	2,900	2,900
26.15	57115 Vista Nueva	25,185	26,600	27,200	27,800
26.16	54001 Investment Earnings	598	1,000	1,200	1,200
26.16	57116 Mira Monte	88,980	101,400	106,400	106,400
26.17	54001 Investment Earnings			1,000	1,000
26.17	54001 Investment Earnings		119,500	150,000	150,000
26.17	57117 Monte Bella				
Total Maintenance District Fund		822,546	1,050,000	1,117,300	1,119,900
Sanitary Sewer Fund					
27.00	54001 Investment Earnings	221,775	240,000	180,000	180,000
27.00	56607 Sewer Service Fees	2,130,493	2,490,000	2,200,000	2,200,000
Total Sewer Fund		2,352,268	2,730,000	2,380,000	2,380,000
Tax-Local Public Safety Fund					
28.10	51212 City of Salinas SB172	403,314	425,000	434,000	442,000
28.15	55240 Office of Traffic Safety	34,988			
28.15	55243 State OTS-Sobriety Check Point	21,484			
28.16	55240 State OTS-Comprehensive DUI	29,347	320,651		
28.17	55243 State OTS-DUI Education	14,418	45,600		

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
28.26	55249 State Police CLEEP				
28.35	55117 Monterey County RAN-ID Tech	21,830	432,340	81,600	84,400
28.50	54001 Investment Earnings	2,045			
28.50	55239 Supp Law Enforcement (AB 3229)	223,761	220,295	215,000	215,000
28.55	57005 Police Capital Fund (SPOA Overpayment)	106,011	100,000	40,000	
28.60	54001 Investment Earnings	687	500		
28.60	55329 COPS More Capital				
28.65	55327 COPS More 2000				
28.66	55327 COPS More 2001-Imaging Project	142,909	61,172		
28.67	55340 COPS 2005-Communications		200,000		
28.70	54001 Investment Earnings	2,972	3,800	500	
28.70	55330 Federal BJA-City Share	96,022	129,700	79,600	
28.70	55330 Federal BJA-County Share		33,900	15,800	
28.75	58006 US Attorney's Office-Ballistic ID Grant	83,353	31,632		
28.85	55338 BJA-County Gang Task Force		1,059,500	180,000	
28.86	55339 BJA-City Gang Task Force		370,000		
28.80	53331 Supp Law Enforcement (AB 3229)				
28.90	55242 COPS-SRO				
28.95	55309 Federal Seizure Reimbursement				
	Total Sales Tax-Local Public Safety Fund	1,183,141	3,434,090	1,046,500	741,400
	Block Grant Fund				
29.10	55306 Block Grant	2,826,914	7,132,710	2,550,700	2,600,000
29.10	55306 Block Grant Carryover			389,300	250,000
29.10	55306 CDBG Economic Development Incentive			300,000	
29.10	55307 CHISPA Loan Repayments				
29.10	57005 Miscellaneous Receipts	26			
29.10	57008 Housing Rehab Revolving Loans	278,478	275,000	230,000	250,000
29.10	58078 Owner Contributions				
29.20	54001 Investment Earnings	1,416	2,300	2,600	3,000
29.20	55308 HUD Rental Rehab (20)				
29.30	55323 HOME Inv Partnership (HUD)	157,380	5,268,170	939,900	940,000
29.30	55323 HOME Inv Partnership (HUD) Carryover			1,155,100	
29.30	57008 Housing Rehab Revolving Loans	793,492	550,000	350,000	350,000
29.30	58078 Owner Contributions				
29.35	55337 ADDI American Dream Downpayment		84,250		
29.40	55324 HUD-Emergency Shelter Grant	104,824	149,400	109,200	109,200
29.50	57008 State HOME Revolving Loans	49,358	25,000		
	Total Block Grant Fund	4,211,888	13,486,830	6,026,800	4,502,200
	Storm Sewer (NPDES) Fund				
30.00	5400 Investment Earnings	25,164	45,000	40,000	30,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
30.00 5661	Street Sweeping Fees	417,356	430,000	435,000	440,000
30.00 5666	Storm Sewer Utility Fee	2,306	2,500		
	Total Storm Sewer (NPDES) Fund	444,826	477,500	475,000	470,000
Crazy Horse Landfill Fund					
31.00 5400	Investment Earnings				
31.00 5400	Installment Sale				
31.00 5400	Installment Sale	385,097	385,100	385,100	385,100
	Total Crazy Horse Landfill Fund	385,097	385,100	385,100	385,100
Development Fees Fund					
32.10 54001	Investment Earnings-Sewers	69,646	135,000	145,000	145,000
32.10 56652	Sanitary Sewer Impact Fees	323,807	275,000	265,000	265,000
32.10 56653	Storm Sewer Impact Fees	343,039	300,000	275,000	275,000
32.11 54001	Investment Earnings-Parks	28,184	55,000	55,000	55,000
32.11 56654	Park Fee	39,780	50,000	35,000	35,000
32.12 54001	Investment Earnings	17,138	35,000	40,000	40,000
32.12 56659	Library Fee	88,476	75,000	65,000	65,000
32.13 54001	Investment Earnings-Trees	383	500	500	500
32.13 56651	Street Tree Fees	7,915	5,000	1,000	1,000
32.14 54001	Investment Earnings-Annex	6,757	10,000	10,000	10,000
32.14 56658	Annexation Impact Fees	13,795	20,000	10,000	1,250,000
32.15 54001	Investment Earnings-Traffic	174,265	370,000	200,000	150,000
32.15 56655	Traffic Impact Fees	911,364	700,000	700,000	700,000
32.16 56664	Fire Protection Service Fee	1,503	5,000	35,000	35,000
	Total Development Fees	2,026,052	2,035,500	1,836,500	3,026,500
Special Gas Tax Impvts Fund					
33.10 54001	Investment Earnings	66,378	135,000	100,000	75,000
33.10 54020	Rental Income	153,918	155,000	158,000	160,000
33.10 55204	State Gas Tax - 2107	1,297,600	1,300,000	1,300,000	1,300,000
33.10 55206	State Gas Tax - 2107.5	10,000	10,000	10,000	10,000
33.10 57005	Miscellaneous Receipts		0		
33.10 57003	Land Sale (Westridge)				
33.20 55203	State Gas Tax - 2106	406,804	410,000	410,000	410,000
33.40 55226	State Gas Tax - 2105	976,675	980,000	980,000	980,000
	Total Gas Tax Impvt Fund	2,911,375	2,990,000	2,958,000	2,935,000

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
Traffic Safety					
34.00	53001 Vehicle Code Fines	432,108	530,000	535,000	540,000
34.00	53002 Parking Fines	264,565	285,000	290,000	300,000
	Total Traffic Safety Fund	696,673	815,000	825,000	840,000
Vehicle Abatement Fund					
35.00	55234 Abandoned Vehicle Abatement	101,234	110,000	115,000	115,000
	Total Vehicle Abatement Fund	101,234	110,000	115,000	115,000
Recreation Parks Fund					
36.00	54020 Rental Income	29,746	40,000	30,000	30,000
	Total Recreation Parks Fund	29,746	40,000	30,000	30,000
Special Aviation Fund					
37.10	55209 California Aid to Airports	20,000	31,000	10,000	10,000
37.20	54001 Investment Earnings	34,081	55,000	75,000	75,000
37.20	55301 Federal Aid - Airport	362,364	3,908,828	0	1,253,700
	Total Special Aviation Fund	416,445	3,994,828	85,000	1,338,700
Business Surcharge Funds					
39.00	57031 Old town Business Imp Dist Taxes	68,004	120,000	120,000	120,000
39.00	58060 SRA Contribution-Oldtown	50,000	50,000		
39.20	57031 SUBA Business Improvement District	84,243	100,000	100,000	100,000
39.20	58060 SRA Contribution-SUBA	25,000	50,000	50,000	50,000
	Total Business Surcharge Fund	227,247	320,000	270,000	270,000
Debt Service Fund					
40.12	54001 Investment Earnings	48,015	47,200	35,200	35,200
40.12	57020 Bond Proceeds		11,705,000		
40.14	54001 Investment Earnings	4,851	4,600	4,700	4,700
40.15	54001 Investment Earnings	66,214	78,100	51,100	51,100
40.17	54001 Investment Earnings	10,227	9,600	9,600	9,600
40.17	54008 Steinbeck Lease	177,743	176,400	177,400	178,300
40.17	57005 Miscellaneous Receipts				
40.17	57020 Bond Proceeds (Steinbeck COP)				
	Total Debt Service Fund	307,050	12,020,900	278,000	278,900

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
Internal Service Fund					
50.05	56012 Administrative Fees	260,000	325,000	350,000	360,000
50.05	57005 Miscellaneous Receipts		700		
50.08	57005 Miscellaneous Receipts	86,038	50,000	50,000	50,000
50.08	57102 Miscellaneous Insurances	540,000	535,000	450,000	500,000
50.10	57014 Health Ins - Reimbursement	89,578			
50.11	54001 Investment Earnings		175,000	200,000	300,000
50.11	57026 Workers Comp - Premium	3,993,842	3,600,000	3,900,000	3,500,000
50.11	57027 Workers Comp - Reimbursement	273,225	200,000	200,000	200,000
50.12	54001 Investment Earnings	34,817	55,000	60,000	70,000
50.12	57035 Liability Insurance	750,000	1,000,000	700,000	700,000
50.12	57102 Miscellaneous Insurances		2,000	2,000	2,000
	Total Internal Service Fund	6,027,500	5,942,700	5,912,000	5,682,000
Hitchcock Road Water System					
51.00	55127 MRWPCA	36,538	14,200	8,500	8,500
51.00	55128 Monterey County Animal Shelter	85,172		25,000	25,000
51.00	55129 City of Salinas Industrial Waste System		3,000	3,000	3,000
51.00	55130 City of Salinas Animal Shelter		13,500	13,500	13,500
	Total Hitchcock Road Water System	121,710	30,700	50,000	50,000
Parking District					
52.00	52003 Parking Lot Permits		53,000	55,000	57,000
52.00	52004 Salinas St. Garage		78,000	80,000	85,000
52.00	52018 Monterey St. Garage				
	AMCO Collections		51,700	85,000	165,000
	Maya Theater		0	95,000	50,000
	Monterey County Leased Parking		0	62,400	62,400
52.00	52021 Parking Lot Hourly		100,000	75,000	0
52.00	57004 Loss Damage Reimbursement			25,500	
	Total Parking District	0	282,700	477,900	419,400
Grant Fund					
61.38	55332 MCC & FC Early Intervention				
61.39	56810 Rally Salinas Library Donations		798,000		
61.43	58092 KDF Tenant Services (Los Padres Apts.)		26,300		
61.50	58006 Rec Park After School Grant	67,653	265,349		
61.55	58006 Safe Schools/Healthy Students	36,529			
61.59	58006 CalWorks Literacy Fund				
61.60	55230 State CLLS Adult Literacy Program	16,816	12,750	13,800	13,800
61.60	57017 Literacy Program-Contribution	75			
61.61	58006 Petsmart Grant				
61.67	55126 Monterey Air District				
61.67	58049 Van Pool Employee Contributions	4,070	4,100		

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
61.73	58063 Monterey County Young Families				
61.74	58063 Monterey County Healthy Start				
61.76	58067 CLSA Families for Literacy	27,752	31,850	36,200	37,700
61.81	55113 Monterey Co Soc Service-Sr Meals	2,182			
61.84	55331 State DOJ -Incident Based Reporting	8,359	3,000		
61.87	58006 Prop 10-School Readiness Program	46,903	54,200	55,000	58,600
61.88	58006 Weed & Seed		0		
61.88	58076 OJP-Weed & Seed				
61.92	58006 CA Beverage Container Recycling	41,701	41,600		
61.93	58006 CDE Project Care		0		
61.95	58095 Fire Rescue Equipment (OTS)		23,100		
	Total Grant Fund	252,040	1,260,249	105,000	110,100
Deferred Compensation Fund					
65.05	57190 Trust Deed Management Fee	73,944	90,000	90,000	90,000
	Total Deferred Compensation Fund	73,944	90,000	90,000	90,000
Assessment Districts Fund					
70.10	54001 Investment Earnings	30,962	38,000	43,600	45,400
70.10	57005 Miscellaneous Deposits				
70.10	57010 Water Facilities Contract				
70.10	57021 Assessment Dist Cash & Bonds				
	Total Assessment District Fund	30,962	38,000	43,600	45,400
Assessment District Debt Service Fund					
70.05	56012 Administrative Fees	48,160	60,000	50,000	50,000
70.05	56604 Redistribution Fees		9,600		
70.20	54001 Investment Earnings	52			
70.20	57005 Miscellaneous Receipts	43			
70.20	57021 Assessment Dist. Cash & Bonds				
70.20	57023 Assessment District Bond Calls	18,368	100,000	100,000	100,000
70.20	57024 Assessment Dist Taxes	3,601,757	3,385,300	3,265,700	3,278,500
70.30	54001 Investment Earnings	62,100	90,000	110,000	115,000
70.30	57022 Assessment Dist Bond Reserve	(1,051)			
	Total Assess Dist Debt Service	3,729,429	3,644,900	3,525,700	3,543,500
Central City Revitalization Fund					
92.10	54001 Investment Earnings	5,276	15,000	5,000	5,000
92.10	54021 Salinas Women's Club Rent Fee		500		

FINANCIAL SUMMARIES

Revenue

Account Number	Account Name	04-05 Actual	05-06 Estimate	06-07 Estimate	07-08 Estimate
92.10	57005 Miscellaneous Receipts	13,343	1,000	1,000	1,000
92.10	57010 Water Facilities Contract				
92.10	57019 Seismic Loan Payments	12,638	15,000	10,000	10,000
92.20	51110 Tax Increments	2,570,850	2,700,000	2,780,000	2,860,000
92.20	54001 Investment Earnings		75,000	75,000	75,000
92.20	57005 Miscellaneous Receipts				
92.40	54001 Investment Earnings	58,820	75,000	30,000	30,000
92.40	57008 Housing Rehab Loans	64,156	25,000	425,000	25,000
	Total Central City Fund	2,725,083	2,906,500	3,326,000	3,006,000
Sunset Avenue Redevelopment Fund					
93.10	57003 Land & Building Sale	699,964			
93.10	57005 Miscellaneous Receipts		500	500	500
93.20	51110 Tax Increments	2,069,629	2,275,000	2,285,000	2,370,000
93.20	54001 Investment Earnings	29,863	50,000	50,000	50,000
93.40	54001 Investment Earnings	10,876	20,000	25,000	25,000
93.40	57005 Miscellaneous Receipts				
93.40	57008 Housing Rehab Loans	19,515	26,700	20,000	20,000
93.40	57032 La Casa Refunding	692,427	300		
	Total Sunset Avenue Fund	3,522,274	2,372,500	2,380,500	2,465,500
	Total Redevelopment Agency	6,247,357	5,279,000	5,706,500	5,471,500

FINANCIAL SUMMARIES

General Fund Budget Projection

	<u>FY 2005-06</u>	<u>FY 2006-07</u>	<u>FY 2007-08</u>
Total Beginning Balance	<u>8,902,742</u>	<u>8,554,242</u>	<u>7,217,742</u>
Estimated Revenue			
Budget	72,822,200	73,704,500	75,917,000
State Take	(1,541,400)	0	0
	<u>71,280,800</u>	<u>73,704,500</u>	<u>75,917,000</u>
Net Transfers In	<u>(1,029,000)</u>	<u>(349,000)</u>	<u>(334,000)</u>
Budget Appropriations			
Base Operating	(67,797,800)	(72,000,100)	(74,806,700)
Fire Recruitments/Retirements	(855,000)		
Rally Salinas Library Budget	¹ (700,000)		
	<u>(69,352,800)</u>	<u>(72,000,100)</u>	<u>(74,806,700)</u>
Capital Projects-On-going expenses	<u>(1,247,500)</u>	<u>(891,900)</u>	<u>(773,900)</u>
Revenue Over (Under) On-going expenses	(348,500)	463,500	2,400
Available for General Fund CIP		(1,800,000)	(1,800,000)
Total Ending Balance	<u><u>8,554,242</u></u>	<u><u>7,217,742</u></u>	<u><u>5,420,142</u></u>

FY 2005-06 Rally Salinas Library budget is for six-months (January through June 2006).

1

FINANCIAL SUMMARIES

General Fund Reserve Balances

	<u>Actual to begin FY 2005-06</u>	<u>Estimated to end FY 2006-07</u>
Operating Reserve-5%	3,610,000	3,740,000
Capital Projects Reserve Minimum Required		
FY 2006-07	891,900	
FY 2007-08	773,900	773,900
FY 2008-09	800,000	800,000
Reserve for Structural Deficit	2,425,000	0
Available for General Fund CIP 2007-08		1,800,000
Unallocated-One-time Funds	53,442	103,842
	<hr/>	<hr/>
Reserve Balances	<u>8,554,242</u>	<u>7,217,742</u>

FINANCIAL SUMMARIES

Workforce

	FY 97-98	FY 98-99	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08
GENERAL OPERATIONS	198.00	199.00	213.00	221.00	222.00	224.00	222.00	232.00	232.00	250.00	255.00
Police											
Joint Gang Task Force											
Fire	92.00	92.00	92.00	92.00	92.00	96.00	95.00	95.00	91.00	96.00	96.00
Total Public Safety	290.00	291.00	305.00	313.00	314.00	320.00	317.00	327.00	329.00	352.00	357.00
Mayor and City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Administration	14.00	13.00	13.00	13.00	15.00	15.00	15.00	13.00	8.00	12.00	12.00
Finance	25.50	25.50	26.50	29.00	29.00	29.00	29.00	25.00	23.00	26.50	26.50
City Attorney	3.00	4.00	6.00	6.00	6.00	6.00	6.00	5.50	5.00	6.50	6.50
Development & Permit Services	22.00	24.00	26.00	24.00	25.00	25.00	25.50	29.50	28.50	31.50	31.50
Public Works	114.50	118.00	129.00	123.00	125.00						
Community Development	8.00	7.00	7.00	10.00	10.00						
Development & Engineering					41.00	41.00	40.50	35.50	33.50	35.50	35.50
Maintenance Services					93.00	93.00	80.00	76.00	63.50	81.00	81.00
Recreation	22.00	24.00	25.00	26.50	31.00	25.50	23.75	19.50	15.50	19.50	19.50
Library	39.00	38.25	38.50	43.00	43.00	43.00	39.00	33.50	0.00	41.00	41.00
Rally Salinas!									16.00		
Total Non Public Safety	255.00	260.75	278.00	281.50	291.00	284.50	265.75	244.50	200.00	260.50	260.50
TOTAL GENERAL OPERATIONS	545.00	551.75	583.00	594.50	605.00	604.50	582.75	571.50	529.00	612.50	617.50
INTERNAL SERVICES	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
ENTERPRISE FUNDS	23.00	25.75	34.50	34.00	38.00	38.00	39.00	34.00	33.00	34.00	34.00
DOWNTOWN PARKING DISTRICT									1.00	1.00	1.00
ASSESSMENT & MAINTENANCE DISTRICTS	1.00	1.00	1.00	1.00	1.00	1.50	1.50	1.50	1.00	1.00	1.00
BLOCK GRANT PROGRAMS	7.00	6.00	6.00	7.00	7.00	12.50	10.25	8.50	9.00	9.00	9.00
HOUSING	6.50	6.50	6.50	6.00	6.00	6.00	6.50	6.50	6.50	6.50	6.50
REDEVELOPMENT AGENCY	2.50	2.50	2.50	2.50	2.50	2.50	1.75	2.00	2.00	2.00	2.00
CITY-WIDE TOTAL	587.00	595.50	635.50	647.00	661.50	667.00	643.75	626.00	583.50	668.00	673.00

FINANCIAL POLICIES

Adopted by the Salinas City Council on December 10, 1991, Resolution Number 14343 (N.C.S.) and amended on June 21, 1994, Resolution Number 15193 (N.C.S.) and adopted each year with the adoption of the annual budget.

I. ACCOUNTING POLICIES

A. Accounting Standards

1. The City's accounting systems and procedures will comply with Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unqualified audit opinion and adequate internal controls.
2. The City will prepare regular monthly, a mid-year, and an annual financial report to present a summary of financial performance and position.
3. The City will provide full disclosure in the annual financial report and debt representations.
4. The City's budgetary system will be integrated and compatible with the accounting system and the City's budget will be prepared on a basis in conformance with Generally Accepted Accounting Principles (GAAP).

II. RESERVE POLICIES

- A. Adequate reserves shall be maintained for all known liabilities, including payable employee leave balances, workers' compensation, and self-insured retention limits.
- B. Adequate reserves shall be maintained for all lease purchases. For each lease purchase, the City will make a down payment equal to one annual payment from current revenues. The balance of the lease purchase obligation shall be fully reserved.
- C. The City will endeavor to maintain an operating reserve equal to five percent of the General Fund Operating Budget to cover cash flow requirements and normal variances in revenue and expenditure estimates.
- D. The City will endeavor to maintain a reserve equal to twenty-five percent of the future City financed Capital Projects scheduled in the four out-years of the Six-Year Capital Improvement Program to cover variances in project revenue and expenditures.
- E. The City will endeavor to maintain reserves in the Enterprise Funds equal to twenty-five percent of the budgets.
 1. The City will endeavor to maintain a reserve in the Sewer Enterprise Fund equal to the larger of twenty-five percent of debt service on the 1998 Sewer System Revenue Bonds or twenty-five percent of the sewer operating budget. This reserve will be in addition to the debt service reserve required in the bond documents.
- F. Airport Enterprise Fund Reserves
 1. The Airport will endeavor to maintain an Operating Reserve equal to 25% of its operating expenditures.

FINANCIAL POLICIES

2. The Airport will endeavor to maintain an Capital Reserve equal to the proceeds from the sale of surplus airport property to a real estate developer, Cabot, Cabot & Forbes (CC&F). It is imperative that the Airport maintains this Working Capital Fund because FAA grants operate on a reimbursement basis. In addition, this fund should only be designated for unbudgeted, unplanned and unforeseen capital improvement related contingencies.
- G. The City will endeavor to maintain reserves in the Maintenance Districts equal to fifty percent of the budgets.
- H. Reserve requirements will be reviewed annually and may be increased or decreased, or adjusted by an amount necessary to meet future identified, one-time, and specific expenditures requiring the accumulation of funds over a given period.
- I. General Fund Year-end carryover balances shall be allocated to reserves in the following priority order until all desirable reserve levels are achieved. The Council may decide, on an exception basis, to use the carry over balances to offset revenue shortfalls that result from State and County budgetary actions.
 1. Insurance reserves.
 2. Operating Budget reserve.
 3. Capital Improvement Program reserve.

III. ADMINISTRATIVE FEES POLICIES

- A. An administrative fee for the provision of administration and/or policy direction, shall be charged by the City to the following activities.
 1. Redevelopment Agency
 2. All enterprise operations
 3. All maintenance districts
 4. Community Development Block Grant Program
 5. The Six-Year Capital Improvement Program
- B. The administrative fee charged by the City shall be based on the actual expenditures of the various activities and shall be recorded during June of each year or during the closeout of each completed Capital Improvement Project.
- C. The administrative fee charged to individual multi-year projects in the Capital Improvement Program shall not exceed \$50,000 annually.
- D. The administrative fee shall be expressed as a percentage. The fee shall be reviewed and adjusted, as appropriate, on an annual basis during the budget approval process.

IV. REVENUE POLICIES

- A. Maintenance of Revenues

FINANCIAL POLICIES

1. The City will attempt to maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. The City will promote growth in its revenue base through economic development programs, which maintain and enhance a vigorous local economy.
3. The City will seek to supplement its revenue base, through the identification of and application for State and Federal grant funds which will support identified needs.
4. One-time revenues shall be applied to one-time expenditures.

B. User Fees and Rates

1. The City will recover the costs of services providing a benefit to users through the imposition of user fees and charges.
2. The City will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.
3. The City will biennially recalculate the full costs of activities supported by user fees and rates to identify the impact of inflation and other cost increases.
4. The City will set user fees and rates for each enterprise fund (e.g. airport, golf courses, landfill, industrial waste), at a level which fully supports the total direct, indirect, and capital costs of the activity.

C. Revenue Collection

1. The City will take all cost-effective actions available to collect revenues.
2. The City will grant use fee waivers and/or debt forgiveness only under the following conditions:
 - a. All requests will be approved or disapproved by Council on a case-by-case basis.
 - b. Each request will be individually considered and Council action will be by resolution.
3. The City will not grant development and permit fee waivers.

D. Interest Earnings

1. The City will assign interest earnings to the General Fund unless specifically prohibited by State or Federal laws or by other regulations, covenants or agreements, with the exception that the City will assign interest earned by enterprise funds to those funds.
2. Investment policies shall be reviewed annually by the City Council.

V. OPERATING BUDGET POLICIES

A. Budget Format

FINANCIAL POLICIES

1. The budget shall provide a complete financial plan of all City funds, agencies and activities for the ensuing fiscal year and shall be in such form as the City Manager deems desirable or that the Council may require.
2. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated revenues of all City funds; all carry-over fund balances and reserves; and all proposed expenditures, including debt service, for the ensuing fiscal year.
3. The total of proposed expenditures shall not exceed the total of estimated revenues plus the unappropriated fund balance, exclusive of reserves, for any fund.
4. The budget will be organized on a program/service level format.
5. The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.
6. A two-year budget may be substituted for the required annual budget, in which case the budget shall be prepared and presented in two annual increments.

B. Estimated Revenues

1. The City will annually update its revenue forecast to enhance the budgetary decision-making process.
2. In its budget projections, the City will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.
3. If appropriate reductions are insufficient, the Council may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

C. Appropriations

1. In evaluating the level of appropriations for program enhancements, or reductions, the City will apply the following principles in the priority order given:
 - a. Essential services, which provide for the health and safety of residents, including but not limited to police, fire, street maintenance, and sewer and storm drainage will be funded to maintain current dollar levels.
 - b. The budget will provide for adequate ongoing maintenance of facilities and equipment.
 - c. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.
 - d. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the City Council's established service level priorities and, when possible, shall be accomplished through normal attrition.
 - e. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.

FINANCIAL POLICIES

2. Prior to the City Council making any supplemental appropriation, the City Manager or Finance Director shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Council action up to the amount of any excess.
3. Appropriations may be reduced any time during the fiscal year by the City Council upon recommendation of the City Manager. When appropriation reductions are recommended, the City Manager shall provide specific recommendations to the Council, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.
4. The City Manager may transfer appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council by minute-order may appropriate funds from reserves or fund balances.
5. All appropriations, except for Capital Improvement Program appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.
6. The City will endeavor to budget an appropriated contingency account in the Non-Departmental operating budget equal to one percent of the total General Fund Operating Budget to meet changing operational requirements during the fiscal year.

VI. CAPITAL IMPROVEMENT PROGRAM POLICIES

A. Capital Planning Period

1. The City will budget all capital improvements in accordance with an adopted Capital Improvement Program.
2. The City's long-range capital planning period shall be a minimum of six years or longer where appropriate.
3. The Six-Year Capital Improvement Program will be reviewed and approved every two years. It will include balanced budgets for the first two years and a listing of all projects for the last four years. Appropriations will be approved annually.
4. The City's annual Capital Improvement Program will be reviewed and preliminarily approved by Council in advance of reviewing/approving the City's Operating Budget.
5. The City's Capital Improvement Program will be in conformance with and support the City's major planning documents: the General Plan, Project Specific Plans, and City-wide Master Plans for related infrastructure improvements.
6. Master plans for major infrastructure and utility improvements will be prepared with a 10 or 20 year planning horizon when appropriate.

B. Capital Project Priorities

1. The City will evaluate each proposed capital project against the following criteria:

FINANCIAL POLICIES

- a. Linkage with community needs as identified in the City's planning documents.
 - b. A cost/benefit analysis, identifying all economic or financial impacts of the project.
 - c. Identification of available, funding resources.
2. The City will develop its capital improvement program with funding priorities in the following order:
 - a. Projects which maintain and preserve, existing facilities.
 - b. Projects which replace existing facilities, that can no longer be maintained.
 - c. Projects which provide new and expanded services to the community.
- C. Capital Project Management
1. The City will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:
 - a. Conceptual/schematic proposal
 - b. Preliminary design and cost estimate
 - c. Engineering and final design
 - d. Bid administration
 - e. Acquisition/construction
 - f. Project closeout
 2. Each CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.

VII. DEBT POLICIES

A. Use

1. Tax and revenue anticipation borrowing shall be consistent with state and federal laws and regulations.
2. The issuance of long-term debt will be only for:
 - a. The acquisition of land, capital improvements, improvements or equipment, when the useful life of the acquired asset will exceed the term of the debt.
 - b. The creation of contractually required reserves.
 - c. The payment of judicial awards or settlements or the establishment of actuarial reserves to pay such awards.
3. Debt financing will not be considered appropriate for current operating, maintenance expenses, or for any recurring purposes.

FINANCIAL POLICIES

B. Conditions

1. The City may use long-term debt to finance major equipment acquisition, a capital project or reserve only if it is established through a cost/benefit analysis that the financial and community benefits of the financing exceed the financing costs. Benefits would include, but not be limited to, the following:
 - a. Present value benefit: The current cost plus the financing cost is less than the future cost of the project.
 - b. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring the project.
 - c. Equity benefit: Financing provides a method of spreading the cost of a facility back to the users of the facility over time.
 - d. Community benefit: Debt financing of the project enables the City to meet an immediate community need.
2. Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.
3. On all debt financed City projects, the City will make a down payment equal to one year's debt service from current revenues.
4. The City will periodically establish industry standard, bond debt ratios to assess maximum debt carrying capacity and will apply these ratios to each proposed debt issue.
5. When the City obtains debt financing on behalf of or benefiting a third party (as with assessment districts) such debt will be issued in conformance with existing City priorities and policies without contingent liability of the City and with all costs of issuance and administration fully reimbursed.

C. Methods

1. The City's preference is to issue fixed-rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.
2. Bond proceeds, for debt service, will be held by an independent bank acting as trustee or paying agent.
3. The City's minimum bond rating objective for all debt issues is a Moody's and Standard & Poor's rating of A (upper medium grade). Credit enhancements will be used to achieve higher ratings when there is an economic benefit.
4. The City may retain the following contract advisors for the issuance of debt:
 - a. Financial Advisor - To be selected, when appropriate, by negotiation to provide financial analysis and advice related to the feasibility and structure of the proposed debt.
 - b. Bond Counsel - To be selected by negotiation for each debt issue.
 - c. Underwriters - To be selected by negotiation or competitive bid for each bond issue based

FINANCIAL POLICIES

upon the proposed structure for each issue.

VIII. ASSESSMENT AND MELLO-ROOS COMMUNITY FACILITIES DISTRICT FINANCING POLICIES

A. Formation

1. Assessment districts (AD's) or Mello-Roos Community Facilities districts (CFD's) financing may be made available by the City for those public improvements within a development or project area that either create extraordinary public benefit, and/or require public improvements that cannot be funded without substantial financial hardship to the property owner.
 - a. The City shall make the determination as to whether a proposed district shall proceed under the provisions of the Mello-Roos Community Facilities Act or other appropriate assessment district laws, and whether the district will be a construction or acquisition district.
2. New development projects must be consistent with the City's General Plan and have secured appropriate land use approvals from the City and all other agencies having jurisdiction to allow all proposed development of the project area.
3. Unless waived by the City Council, the City will require, for each new development project, a study conducted by an independent, recognized expert in real estate to appraise the property proposed to be included in the assessment district. The appraisal shall take into account the public improvements, which will be financed by the assessment district. The appraisal methodology shall be subject to the approval of the City. This study shall be paid for by the developer, but shall be commissioned by the City and shall be done for the City.
4. An absorption study of new development projects may be required for public financing. The absorption study shall be used as a basis for verification that sufficient revenues can be produced to service the debt and to determine whether public financing is appropriate given the timing of development.
5. Where the City provides AD or CFD financing for new development projects, and the City deems it appropriate, the City may enter into a development or similar agreement with the owners of the project.
6. The City Council shall select the assessment engineer, appraiser, bond counsel, underwriter, financial advisor, special tax consultant and other professionals and consultants as it deems appropriate. The City Council's policy is for the developer to pay all of the City's costs associated with the formation and administration of assessment districts.
 - a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.
7. Any development agreement associated with the use of public financing shall be approved by the City Council prior to the issuance of debt. Any modifications to the development agreement proposed subsequent to the issuance of debt will be considered only if the modification would benefit the City and not impair the outstanding debt obligations. Approval of any modifications requested by the developer shall be at the sole discretion of the City Council.
8. The City allows for the formation of acquisition districts. The City shall make the final determination as to which public improvements and to what extent such improvements are eligible for financing through acquisition. An acquisition agreement between the City and

FINANCIAL POLICIES

applicant/developer shall be required and approved by the City Council prior to the sale of bonds.

B. Financing

1. The amount of AD or CFD bonds issued for any project shall not be greater than one-third of the appraised value of the improved property as determined by the independent real estate valuation expert, except when credit enhancements are provided and/or when the improvements are of extraordinary public benefit.
2. Unless specifically exempted by the City Council, residential projects using assessment district financing shall be required to pay off the outstanding assessments as part of the first sale escrow of each completed (ready-for occupancy) residential property to the first purchaser of such property.
3. The resolution of intention to form an AD or CFD shall contain a statement that the City will not obligate itself to advance available funds from the City treasury to cure any deficiency which may occur in the bond redemption fund.
4. Each bond issue shall be structured to adequately protect bond-owners and to protect the bonding capacity and credit rating of the City. The structure shall include a foreclosure covenant that permits the City to foreclose any deficiency. The structure may also include some combination of credit enhancement, special reserve funds or deposits.
5. Unless waived by the City Council the term of the bonds shall not exceed twenty-five (25) years.
6. The AD or CFD lien shall be fully disclosed in compliance with applicable statutory requirements. For developer-constructed facilities, the developer will prepare and obtain approval from the City of a statement and report notifying any prospective property owners of existing or proposed special assessments or taxes on the property. This disclosure statement shall be issued to and signed by the prospective buyer prior to any commitment by the buyer to purchase the property. The City, in its sole discretion, may require additional property owner notification if the City deems that such notification will help make subsequent property owners aware of future liens.
7. All statements and materials related to the sale of AD or CFD bonds shall emphasize and state that none of the faith, credit, and taxing power of the City is pledged to the repayment of the bonds. The City is not obligated to replenish the reserve fund from revenue sources other than annual assessments or special taxes, or proceeds from foreclosure proceedings.
8. A reserve fund will be required in each AD or CFD bond issue. The reserve fund shall be of a size sufficient to provide adequate security against default and in a size that is deemed vital to bond marketing and of such a size as not to violate applicable federal tax law requirements.
9. The calculation of assessment prepayments and reserve fund credits shall be as follows:
 - a. Each assessment prepayment will be computed and collected by the City of Salinas using part 11.1 of Division 10 (Sections 8766 and following) of the Streets and Highways Code. The computation will include principal outstanding, interest to date of bond call and costs including bond premium, legal, public noticing, administration and paying agent less a credit for the original reserve collected.
 - b. Prepayments must be received at least ninety days prior to applicable bond call dates (July 2, September 2, January 2 or March 2) to be included in the bond call. The current fiscal year

FINANCIAL POLICIES

assessment, which has been posted to the property tax roll must be paid to the Monterey County Tax Collector.

- c. Upon receipt of the pay off, the City will cancel future assessment levies and shall cause to be recorded under Section 8687 of the Streets and Highways Code an appropriate amendment or addendum to any recorded notice of Assessment as evidence of the pay off.
- d. The calculation of prepayments and reserve fund credits for CFD bonds will be made in accordance with the Mello-Roos Community Facilities Act of 1982.

C. Special Tax Formula

1. Where the district to be formed is a Mello-Roos district, the maximum special tax shall adhere the following:
 - a. The special tax shall include the annual administrative cost of the City to administer the district.
 - b. The City shall retain a special tax consultant to prepare a report, which recommends and evaluates a special tax, which adequately funds identified public improvements, administrative costs and other related expenditures.
 - c. The projected special assessment and/or special tax, when added to the ad valorem property tax and other direct and overlapping debt of the proposed district (including other projected benefit assessments, special taxes levied for authorized but un-issued debt, and any other anticipated special assessments, taxes or charges which may be included on a property owner's annual property tax bill), shall not exceed two percent (2.0%) of the projected assessed value of each improved parcel within the district. As it pertains to commercial, industrial, or other parcels within the district, the City reserves the right to exceed the two-percent (2.0%) limit if, in the City's sole discretion, it is fiscally prudent. A backup special tax shall be required to protect against changes in land use that may result in insufficient annual special tax revenues.

D. Administration and Fees

1. The City's administrative costs, before, during, and after the debt is issued, shall be recovered. Costs chargeable to the district may be included in the debt issue. All City administrative costs not chargeable to the district shall be paid by the developer.
2. The City Council hereby affirms that the fees, established for AD's and CFD's is a three percent issuance fee levied on total bonds issued through the assessment district, a two percent construction administration fee and a two percent contract engineering review fee levied on total construction costs of the project. In-house engineering, legal and project inspection shall be charged directly to the project.
3. The City shall require a developer requesting AD or CFD financing to advance the costs for engineering work associated with the district improvements. The City retains the right of being the engineer of work for all improvements financed by AD's or CFD's.
4. The City Council will honor all existing agreements, for projects utilizing public financing that will continue in effect subsequent to the adoption of the policies contained herein. However, any modifications to these existing agreements subsequent to the adoption of these policies will be

FINANCIAL POLICIES

subject to review in accordance with the adopted policies.

E. Continuing Disclosure

1. The developer will comply with federal requirements concerning secondary market disclosure, as those requirements, are interpreted by the City and its counsel.

F. Refunding

1. AD or CFD bond refundings may be initiated by the City or at the request of property owners. Refunding Bonds shall be issued pursuant to California State law as deemed appropriate by the City.
2. All applicable provisions of these AD and CFD Policies shall apply to refundings except for the City's issuance fee which shall be one and one-half percent of the principal amount of the Refunding Bonds for issues that are exclusively refundings.

IX. LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT POLICIES

The City of Salinas seeks to enhance the quality of residential, commercial and business developments by requiring new developments to form Landscape and Lighting Districts ("Districts") to maintain landscaping improvements required as a condition of development.

A. Formation

1. New development project must install improvements consistent with the City's General Plan.
2. The City Council's policy is that new development pay all of the City's costs associated with the formation and administration of Districts.
 - a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.
3. The initial maintenance costs and reserves will be funded by the developer based on the Engineer's Report in an amount sufficient to maintain the improvements until the first assessment apportionment is received from the County.
4. The City Council shall select the assessment engineer and other professionals and consultants as it deems appropriate.

B. Budget

1. Operating Budget – Ongoing annual operating expenses include, but are not limited to, the direct costs for landscape maintenance, water, street lighting, graffiti removal, open spaces and appurtenant facilities.
2. Administrative Expenses – Ongoing annual administrative expenses shall include charges for accounting, printing, publication of legal notices, consultant expense, city and county fees for collecting assessments, Public Works overhead and other City staff general and administrative expenses.
3. Reserves – Reserves may be collected for two primary purposes – cash flow and capital replacement.
 - a. Cash Flow Reserves shall be established at 25% of the annual budget as set forth in the initial engineer's report and adjusted each fiscal year thereafter. These reserves may be drawn

FINANCIAL POLICIES

down, as needed, during the first half of each fiscal year until the first installment of property tax assessment is collect to replenish the reserves.

- b. Capital Replacement Reserves shall be established to protect against damage to landscaping and lighting improvements or provide funding for facilities that may not be conveniently raised in one year. Capital Replacement Reserves may be collected over an extended period of time, from five to thirty years. When the Capital Replacement Reserve is established, the City Council shall approve by resolution the improvements, estimated cost, and the number of years they will be collected.
4. Interest Earnings – Interest income for each District shall accrue at the City’s interest rate and shall be shown in the budget.
5. Surpluses – Surplus funds within a District on June 30th shall be noted in the budget. Surplus funds are those funds above and beyond those required to cover annual expenses and reserves. Any surplus funds shall be applied as a reduction of future fiscal year’s assessment.
6. Deficits – Deficits within a District on June 30th shall be noted in the budget. Deficits shall be considered funding shortfalls required to cover annual expenses. Any deficit balance will be recovered with assessment revenue from future levies.
7. General Fund or other appropriate fund contributions – Contributions from the General Fund or other appropriate fund will be made to cover the Costs determined as general public benefit in the engineer’s report. Such contributions may include direct deposits to the District accounts or credits that effectively reduce the assessments.

C. Method of Apportionment

1. The formula used for calculating assessments will reflect the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.
2. Pursuant to the Constitution Article XIID Section 4 a parcel’s assessment may not exceed the reasonable cost of the proportional special benefit conferred on the parcel and only special benefits may be assessed.
3. The method of apportionment will also include an assessment range formula and inflationary adjustments. The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments.

X. CAPITAL ASSET POLICIES

A. *Overview* – The Finance department will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the departments in line with these policies. Governmental Accounting Standards Board Statement No. 34 (GASB 34) changed GAAP for capital assets reporting for governmental funds. Beginning in fiscal year ending June 30, 2003, pursuant to GASB 34, the General Fixed Asset Account Group will be eliminated and the City will report these assets by function and activity on the government-wide financial statements. Enterprise Funds capital assets will continue to be recorded within their own fund.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.
 - i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings,

FINANCIAL POLICIES

building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

- ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The City uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association (GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

- B. *Capitalization* – Generally all capital assets with an original cost of \$5,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). Infrastructure Assets with an original cost of \$150,000 or more will be capitalized. This capitalization policy addresses financial reporting, not control. The City follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost \$5,000 or more.
2. The asset must have a useful life of two (2) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten desks purchased for \$1,000 each will not be capitalized even though the total (\$10,000) exceeds the threshold of \$5,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset functional.
5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds \$5,000.
7. Capital projects will be capitalized as “construction in progress” until completed.
8. The following infrastructure items will be capitalized as a network/system rather than individually:
 - Fire hydrants

As a result of the above capitalization policies the following infrastructure items will not be capitalized:

- Street trees
- Street signs

Additionally, the following capital equipment will also not be capitalized:

- Personal computers
- Handheld radios
- Weapons

- C. *Leased Assets-*

FINANCIAL POLICIES

1. Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.
2. Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:
 - a. Ownership is transferred by the end of the lease term
 - b. The lease contains a bargain purchase option
 - c. The lease term is greater than or equal to 75 percent of the asset's service life
 - d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

- D. *Capital Asset Recording* - It is the responsibility of the Finance Department to record, monitor and inventory all fixed assets. Each department will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions or retired fixed assets.
- E. *Acquisition of Capital Assets* - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, tax foreclosures, donations, and gifts.

When a capital asset is acquired the funding source will be identified as either a governmental fund, proprietary fund or component unit. Additionally the fund type will be identified as well as the specific fund.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

- Bond Proceeds
- Federal Grants
- State Grants
- Local Grants

- F. *Measuring the Cost and/or Value* - Capital assets are recorded at their "historical cost", which is the original cost of the assets. Donations accepted by the City will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

- Sales Tax
- Freight charges
- Legal and title fees
- Closing costs
- Appraisal and negotiation fees
- Surveying fees
- Land-preparation costs
- Demolition costs
- Relocation costs
- Architect and accounting fees
- Insurance premiums and interest costs during construction

- G. *Establishing Cost in the Absence of Historical Records* - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal

FINANCIAL POLICIES

date to the estimated date acquired. When necessary the City will use whichever method gives the most reasonable amount based on available information.

H. *Recording Costs Incurred After Acquisition* - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset's functionality (effectiveness or efficiency), or that extend a capital asset's expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.

I. *Disposition or Retirement of Fixed Assets* - It is the City's policy that departments wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Department.

The City will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auctions will be conducted by the Finance Department through its Purchasing Division. All proceeds from the sale of surplus property will be allocated to the City's General Fund unless the property was originally purchased with monies from a specific fund, in which case, the proceeds will be returned to that specific fund. The original cost less depreciation will then be removed from the City's capital asset management system.

J. *Transfer of Assets* - The transfer of fixed assets between departments requires notification to the Finance Department.

K. *Depreciation* - It has long been the City's policy to record depreciation for Enterprise funds. In accordance with GASB Statement No. 34, effective with the fiscal year ending June 30, 2003 the City will record depreciation expense on all capital assets, except for inexhaustible assets.

The City will use straight-line depreciation using the half-year convention or mid month as appropriate. Depreciation will be calculated for half a year in the year of acquisition and the year of disposition. Depreciation will be calculated over the estimated useful life of the asset.

L. *Recommended Lives* - The City follows GFOA Recommended Practices when establishing recommended lives for capitalizable assets. In accordance with GASB 34 the City will rely on "general guidelines obtained from professional or industry organizations." In particular the City will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it may be changed. Following is a summary for the estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Buildings	20 to 50 years
Improvements	15 to 45 years
Infrastructure	20 to 50 years
Equipment and Machinery	5 to 20 years

M. *Control of Assets* - In accordance with GFOA Recommended Practice the City will exercise control over the noncapitalized tangible capital-type items by establishing and maintaining adequate control procedures at the department level. The City's capitalization threshold of \$5,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each department to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.

N. *Maintenance Schedules* - The City shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.

O. *Maintenance Funding* - The City shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the City General Fund. The City shall maximize the use of

FINANCIAL POLICIES

maintenance assessment districts and dedicated special revenue (e.g. gas tax). The City shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its General Fund Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.

P. *Works of Art and Historical Treasures* – GASB 34 encourages but does not require the capitalization of art collections that meet all of the following conditions:

- Held for public exhibition, education, or research in furtherance of public service, rather than financial gain
- Protected, kept unencumbered, cared for, and preserved
- Subject to an organizational policy that requires the proceeds from sales of collection items to be used to acquire other items for collections

It is the City's Policy that proceeds from the sale of art collections be used to acquire other works of art. That being the case the City's works of art and historical treasures will not be capitalized.

Q. *Intangibles* – Intangibles assets are now included in the GASB 34 definition of capital assets. Prior to GASB 34 the City did not capitalize intangibles. GFOA recommends that governmental entities follow the guidance of AICPA Statement of Position 98-1 Accounting for Costs of Computer Software Developed or Obtained for Internal Use.

R. *Inventorying* – The City will follow the GFOA recommended practice of performing a physical inventory of its capitalized capital assets, either simultaneously or on a rotating basis, so that all capital assets are physically accounted for at least once every five years.

S. *Tagging* – The City will tag only moveable equipment with a value of \$5,000 or higher. Rolling stock items will not be tagged. They will be identified by the VIN number. The Finance department will be responsible for tagging equipment.

XI. RISK MANAGEMENT POLICIES

A. The City shall maintain a risk management program for liability, workers' compensation, health insurance, and loss of property exposures which emphasizes avoidance of risk, whenever possible, funding for losses which cannot be avoided, and transfer or risk to third parties whenever appropriate.

B. The risk management process will include the systematic and continuous identification of loss perils and exposures, the analysis of these perils and exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the City's financial resources.

C. If the loss potential in dollars for a particular risk is substantial and cannot be absorbed within the City's annual operating budget and reserves, the City will develop and maintain a program of purchased insurance or funded self-insurance.

D. The City will endeavor to promptly settle justified claims but will vigorously defend claims which are doubtful, frivolous, or unsupported.

E. The City will maintain separate self-insurance funds to identify and segregate the financial resources necessary to cover insurance premiums and self-insurance retentions.

1. Revenues into the insurance funds will be generated by charges to operating departments and programs.

MEASURE V

Over a period of three fiscal years beginning in April 2003, the Salinas City Council reduced City programs and services funded by the General Fund budget a total of \$15.3 million dollars or 24%. The reductions were required to maintain the City's financial solvency. The financial crisis was the result of a combination of factors including a weak economy evidenced by sales tax actually decreasing for two years, State raids on local revenue, increasing charges assessed by the County of Monterey, increasing retirement costs and increasing employee health insurance costs.

The required reductions included the elimination of 123.50 authorized positions, the layoff of employees and broadly impacted services throughout the City. Staff reported to City Council that absent a new, guaranteed source of General fund revenue, the City would not be able to restore the services that had been cut for at least 8-10 years.

At the City Council's May 3, 2005 meeting, members of the public expressed their view that the City must be able to provide adequate police, fire and street and park maintenance services, and that the libraries and recreation centers should remain open. The public requested that Council consider placing a tax measure on the ballot so that revenue could be provided to restore vital services.

On May 17, 2005, the City Council received a report regarding its options for placing a tax measure before the City's voters to generate sufficient revenue to maintain minimal levels of service for the public welfare. Members of the public reiterated their support for such a measure, indicated that the community would suffer if services were further curtailed.

On June 7 and June 14, 2005, the Council reviewed and approved the FY 2005-06 budget, and confirmed the on-going reductions in services previously approved. On July 12, 2005, the Council adopted a resolution calling for an election to take place on November 8, 2005 to ask City voters to approve a half-cent transactions and use tax. The proposed tax measure also included a ten (10) year sunset provision and mandated the appointment of an independent committee with authority to both recommend the use of the tax revenue and provide oversight as to the use of funds.

On November 8, 2005, the voters of Salinas approved (61.74%) the ordinance establishing a Temporary Transactions and Use Tax at the rate of one-half of one percent (0.50%) to be in effect for a period of ten (10) years. Initial collection of the tax began April 1, 2006 with the first receipt of revenues from the tax to occur in July 2006.

The tax approved by the voters is a general tax. As such, the City may use the revenue from the tax for any general governmental purpose, including without limitation police, fire safety, paramedics, libraries, crossing guards, graffiti removal, anti-gang programs, and street and park maintenance.

In order to assure full compliance with the intent of the ordinance, the tax proceeds from this ordinance will be separately received and accounted for in the City's financial reporting system (Fund 11.00). The Finance Director will report at least quarterly regarding the use of tax proceeds to the Oversight Committee. The Oversight Committee will report annually to the City Council regarding the use of tax proceeds.

The Oversight Committee is a fundamental provision in the voter-approved ordinance. The ordinance states that:

The Mayor and City Council shall each annually appoint one member of the public to serve as an oversight committee for the revenue that the City receives from the tax. The committee shall prepare an annual report on the revenue received and recommend the use thereof. The City Manager shall provide staff for the committee, and the Finance Director shall provide all relevant data regarding revenue from the tax and expenditure thereof.

MEASURE V

During May 2006, the Measure V Oversight Committee completed its work identifying \$10,000,000 in on-going programs and services to be funded by Measure V revenue. The process began with the first meeting of the Measure V Oversight Committee in January 2006 and ended with the Committee's May 8 unanimous recommendations for services and the City's Council unanimous acceptance of the Measure V Committee recommendations when the FY 2006-2007 Operating Budget was adopted on May 16. The intervening time period (January to May) included community meetings in each Council district, separately sponsored community meetings, two (2) joint City Council / Measure V Oversight Committee meetings, City department presentations of "essential" and "preferred" programs and service level recommendations, and numerous Measure V Oversight Committee meetings to consider and approve recommendations for the use of Measure V funds.

The approved on-going (annual appropriations) departmental use of Measure V funds is as follows:

Administration	\$ 295,000
Development & Engineering & Permit Services	595,000
Finance	185,600
Fire	332,500
Legal	181,900
Library	3,600,000
Maintenance Services	834,100
Parks and Recreation	1,145,900
Police	<u>2,830,000</u>
Total	<u>\$10,000,000</u>

With the approval of the Measure V allocation, City Council also asked the Measure V Oversight Committee to establish a priority for additional Police Officer positions in Fiscal Year 2007-08 if Measure V revenues exceed \$10,000,000 annually. The earliest staff will know if there is potential for permanent annual revenue above the \$10,000,000 base will be in January 2007 when the City will have six (6) months actual payments from the State Board of Equalization.

Significant savings are forecasted during the first year (FY 2006-07) of Measure V funding. The primary reason for the savings will be the time necessary to complete the hiring process required to restore services. It is essential these one-time savings are used for one-time capital outlay or capital improvement investments.

The approved departmental use of one-time funds for FY2006-2007 is as follows:

Administration	\$40,000
Development & Engineering & Permit Services	337,500
Fire	170,000
Library	463,000
Maintenance Services	1,333,000
Police	<u>2,830,000</u>
Total	<u>\$2,743,500</u>

MEASURE V

The number of positions funded by Measure V during FY 2006-07 is summarized as follows:

Administration	2.5
Development and Engineering	3.0
Finance	2.5
Fire	1.0
Legal	1.5
Library	39.5
Maintenance	12.0
Parks and Recreation	4.0
Police	<u>24.0</u>
Total	<u>90.0</u>

A final Measure V allocation decision made by the Oversight Committee and approved by the City Council is a \$1,000,000 capital outlay / capital improvement allocation for library operations. It is anticipated that funds will be used over a four-year period for library improvements. The source of funds will be Measure V savings that will accrue from hiring lags and vacancies during the next four (4) years.

The following page details operating and one-time / capital expenditures approved and budgeted in Fiscal Year 2006-07.

MEASURE V

	Base Annual Operating	One-time Expenditures & Capital Outlay
Administration		
Two (2) Neighborhood Services Coordinators	87,000	
Half Time Clerical Support	37,900	
Additional Grants Capacity	50,000	
Community Cleanups (12 per year)	48,200	
Human Resource Technician	71,900	
Recruitment & Adverting		40,000
Total Administration	295,000	40,000
Development & Engineering & Permit Services		
Sr Code Enforcement Officer	97,600	
Code Enforcement Officer	83,500	
Engineering Technician	76,400	
Street Maintenance	212,500	212,500
Sidewalk Maintenance	125,000	125,000
Total Development & Engineering	595,000	337,500
Finance		
Senior Account Clerk	63,200	
Half Time Web Master	46,400	
Computer Operator	76,000	
Total Finance	185,600	-
Fire		
Battalion Chief	185,000	
Paramedic Program Funding	147,500	
Two (2) Mobile Command Vehicles		170,000
Total Fire	332,500	170,000
Legal		
Assistant City Attorney	147,300	
Half-Time Clerical Support	34,600	
Total Legal	181,900	-

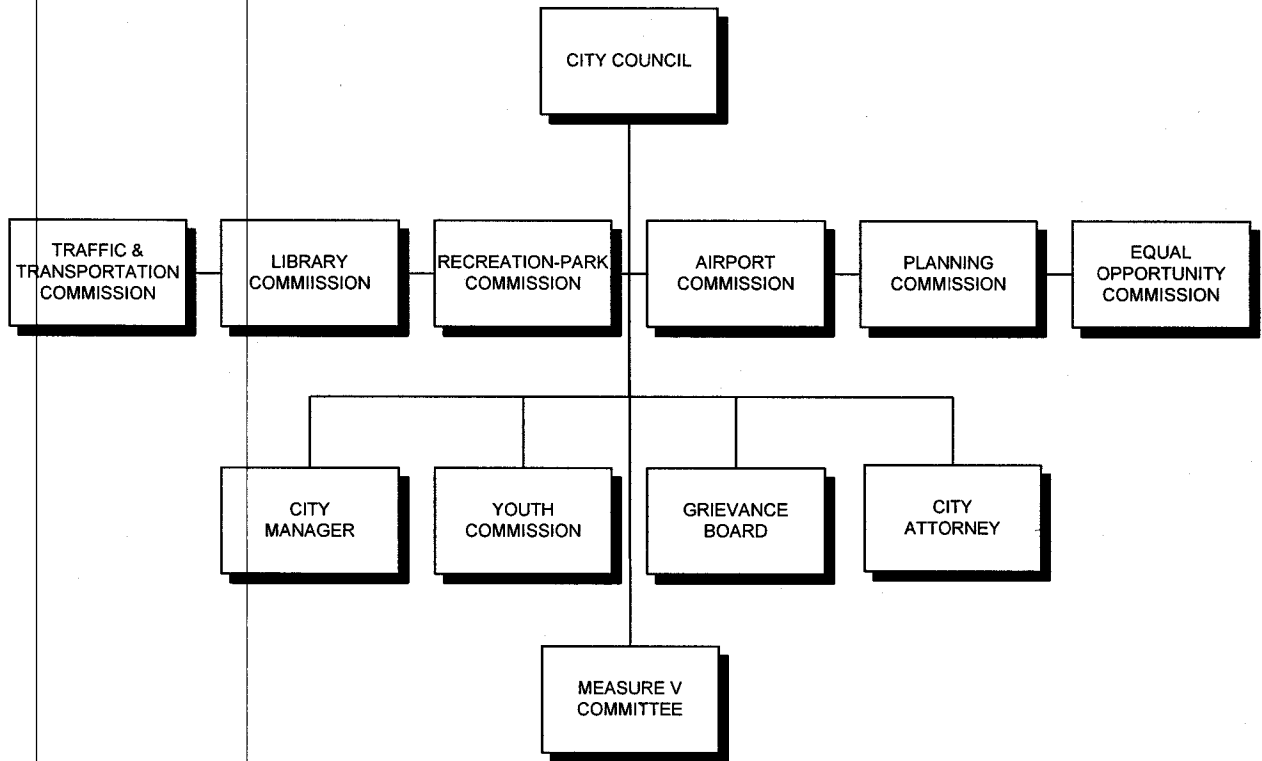
MEASURE V

	Base Annual Operating	One-time Expenditures & Capital Outlay
Library		
117 Public Service Hours		
37 Full Time Positions	2,531,400	
2.5 Temporary Positions	40,000	
Supplies and Materials	656,500	
Program Development/Grant Writer	75,000	
Library Director	185,000	
Information Systems Support		
Half Time Library Systems Analyst	47,100	
Library Contract Helpdesk (Library 130 workstations)	65,000	
One-time expenditures/Capital outlay		
Delivery Van		25,000
Computer Equipment		21,000
Computer Software Upgrades (Catalog System)		117,000
Community Planning Process		50,000
Additional \$1,000,000 (for one-time expenditures / capital outlay & improvements) to be phased over 4 years, with annual appropriations reviewed at each mid-year		250,000
Total Library	3,600,000	463,000
Maintenance Services		
Graffiti Abatement Program		
Maintenance Technician	64,300	
Supplies & Materials	29,000	
Park Maintenance		
Eight (8) Park Maintenance Workers	506,400	
Urban forestry		
Three (3) Urban Forestry Workers	204,500	
Supplies & Materials	29,900	
Power Turf Mower		80,000
Streets/Sidewalks/Street Trees/Landscape Maintenance		1,253,000
Total Maintenance Services	834,100	1,333,000
Recreation Parks		
Closter Park		
Recreation Coordinator	85,000	
El Dorado Park		
Recreation Coordinator	92,800	
Central Park		
Sr Recreation Assistant	59,000	
Restore Hours of Operations (Temporary Employees)	110,300	

MEASURE V

	Base Annual Operating	One-time Expenditures & Capital Outlay
Facilities Operating & Maintenance Costs	51,800	
Restore Marketing/Training	17,000	
After School Programs (Twelve Sites)- Includes one Rec Coordinator	730,000	
Total Recreation Parks	1,145,900	-
Police		
Ten (10) Community Service Officers	667,000	
Five (5) Police Officers	555,300	
Equipment, Uniforms & Academy @ \$10,000 per officer		50,000
Seven (7) Vehicles		350,000
Crossing Guard Program		
25 Crossing Guards	200,000	
Uniforms & Equipment (Annual Costs)	15,000	
Community Service Officer	67,000	
Gang Task Force-Six (6) Police Officers	920,300	
Gang Task Force-Overtime	180,000	
Animal Control Officer	65,500	
Records Clerk	57,200	
Supplies & Materials	102,700	
Total Police	2,830,000	400,000
Total All Departments	10,000,000	2,743,500

CITY COUNCIL Organization



CITY COUNCIL

Department Summary

Purpose

The City Council, consisting of a Mayor, elected at-large, and six Councilmembers, elected by District, serve as the policy-making and legislative body of the City of Salinas. The City Council also serves as the legislative body of the Salinas Redevelopment Agency and the Salinas Public Finance Authority.

Selected Goals

1. Protect and enhance City financial resources.
2. Generate economic development throughout the City.
3. Promote and support a safe and peaceful community.
4. Promote work force housing development throughout the County.
5. Provide leadership in City centered growth policies
6. Plan and provide for new public facilities.

Workload and Performance Indicators

1. Convene City Council and Redevelopment Agency meetings.
2. Conduct workshops study sessions and appoint City Commissions.
3. Outreach to Salinas residents.
4. Represent the City's interests in the intergovernmental arena.

Major Budget Changes

For FY 2006-07, the Council approved a \$10 million base-level budget from Measure V funds for direct services as recommended by the Measure V Committee.

CITY COUNCIL Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1000	City Council	181,255	201,700	216,900	226,400
Expenditures by Character					
1.	Employee Services	171,306	187,300	194,500	204,000
2.	Office Supplies & Materials	88	1,200	1,200	1,200
3.	Special Dept Supplies	476	1,100	1,100	1,100
4.	Communications	1,004	1,600	1,600	1,600
5.	Training/Conferences/Meetings	8,381	10,500	18,500	18,500
	TOTAL	181,255	201,700	216,900	226,400
Expenditures by Fund					
	General Fund	181,255	201,700	216,900	226,400
Workforce by Program					
1000	City Council	7	7	7	7

Purpose

The City Council comprised of the Mayor, elected at-large, and six Councilmembers, elected by District, serves as the policy-making and legislative body of the City of Salinas. The City Council also serves as the Salinas Redevelopment Agency.

Selected Goals

1. Continue to hold City Council meetings as prescribed by the Charter.
2. Finish the City's General Plan Process by updating the Zoning Ordinance, the Inclusionary Housing Ordinance and adopt a new sphere of influence.
3. Determine and prioritize service levels for all City departments.
4. Complete annual performance evaluations for the City Manager and the City Attorney.
5. Participate in appropriate advocacy associations, including the League of California Cities and the National League of Cities.
6. Represent the City's interests in regional and intergovernmental processes.
7. Continue meeting with City Boards and Commission.
8. Continue outreach to City residents, neighborhoods and community groups.

Workload and Performance Indicators

1. Convene and attend at least 36 City Council meetings.
2. Convene and attend at least 36 Redevelopment Agency meetings.
3. Convene and attend study sessions, as required.
4. Convene joint meetings with City Commissions.

Major Budget Changes

The FY 2006-07 budget reflects Council implementation of the community's priorities for service level restorations using Measure V funding.

CITY COUNCIL
City Council

1000

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	171,306	187,300	194,500	204,000
2. Office Supplies & Materials	88	1,200	1,200	1,200
3. Special Dept Supplies	476	1,100	1,100	1,100
4. Communications	1,004	1,600	1,600	1,600
5. Training/Conferences/Meetings	8,381	10,500	18,500	18,500
TOTAL	181,255	201,700	216,900	226,400

Authorized Positions	7	7	7	7
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

CITY COUNCIL Work Force

City Council	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Councilmembers	7	7	7	7
Department Total	7	7	7	7

CITY COUNCIL

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
Responsibility: City Manager, Finance
Action Date: Ongoing
2. **Identify critical financial issues and aggressively lobby for financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing
3. **Identify alternative financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing
4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
Responsibility: City Manager
Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
Responsibility: Redevelopment
Action Date: Completed
2. **Develop Economic Development Plan for SUBA.**
Responsibility: Redevelopment
Action Date: Completed
3. **Research the inclusion of business to SUBA outside the redevelopment area.**
Responsibility: Redevelopment
Action Date: Ongoing
4. **Construct MAYA cinema.**
Responsibility: City Manager, Redevelopment
Action Date: July 2005
5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
Responsibility: City Manager, City Attorney, Redevelopment
Action Date: August 2005
6. **Report on current economic development programs and identify potential expansion alternatives.**
Responsibility: City Manager
Action Date: Ongoing
7. **Business attraction strategies.**
Responsibility: City Manager
Action Date: Ongoing

CITY COUNCIL

City Council Goals & Objectives

8. **Complete the draft Airport Masterplan.**
Responsibility: Airport Division
Action Date: November 2005
9. **Develop a report on workforce literacy.**
Responsibility: Library
Action Date: Completed
10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
Responsibility: Public Works
Action Date: Completed by CalTrans
11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Public Works
Action Date: Ongoing
12. **Study and report on City involvement in County youth and adult training programs.**
Responsibility: City Manager
Action Date: To be accomplished
13. **Study session(s) with Chamber of Commerce.**
Responsibility: City Manager
Action Date: To be schedule in FY 2005-06
14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
Responsibility: City Manager
Action Date: Activity discontinued
15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
Responsibility: City Manager
Action Date: Ongoing Activity
16. **Receive a report on historical preservation initiatives.**
Responsibility: Redevelopment
Action Date: September 2005

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
Responsibility: Police
Action Date: Completed
2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
Responsibility: Police
Action Date: Completed
3. **Report on Soledad Street issues.**
Responsibility: Police
Action Date: Completed

CITY COUNCIL

City Council Goals & Objectives

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-Family.**
Responsibility: Development/Permit Services, City Attorney
Action Date: Complete
5. **Update report on recreation activities and programs, including after school programs and funding sources.**
Responsibility: Recreation Parks
Action Date: Ongoing Reporting Activity
6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
Responsibility: Recreation Parks
Action Date: Completed
7. **Report on federal and state funding reductions for current programs (literacy, after school programs).**
Responsibility: City Manager
Action Date: Ongoing
8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
Responsibility: Public Works, Police
Action Date: Completed April 2004
9. **Complete Traffic Fee Ordinance.**
Responsibility: Public Works
Action Date: Completed
10. **Implement the Neighborhood Engagement Strategy.**
Responsibility: City Manager
Action Date: Completed
11. **Identify and inventory public transit and pedestrian safety issues.**
Responsibility: Public Works
Action Date: October 2005
12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2006
13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works
Action Date: Ongoing
14. **Report on the feasibility of organizing a City Senior Commission.**
Responsibility: Recreation Parks
Action Date: Indefinite

CITY COUNCIL

City Council Goals & Objectives

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
Responsibility: City Manager/Advanced Planning
Action Date: July 2005
2. **Complete inclusionary housing study.**
Responsibility: City Manager/Advanced Planning
Action Date: Completed
3. **Report on the status of rent control in California.**
Responsibility: City Attorney
Action Date: Completed
4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
Responsibility: City Manager
Action Date: January 2006

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
Responsibility: City Manager, City Attorney
Action Date: Ongoing
2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
Responsibility: City Manager
Action Date: Activity discontinued
3. **Finalize City Centered Growth agreement with County.**
Responsibility: City Manager
Action Date: Activity terminated by County
4. **Negotiate with community groups for support of City Centered Growth agreement.**
Responsibility: City Manager
Action Date: Discussion ongoing
5. **Develop a legal plan of action regarding Rancho San Juan.**
Responsibility: City Attorney
Action Date: Ongoing
6. **Develop a Rancho San Juan education plan for the community at large.**
Responsibility: City Manager
Action Date: Pending EIR

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
Responsibility: City Manager

CITY COUNCIL

City Council Goals & Objectives

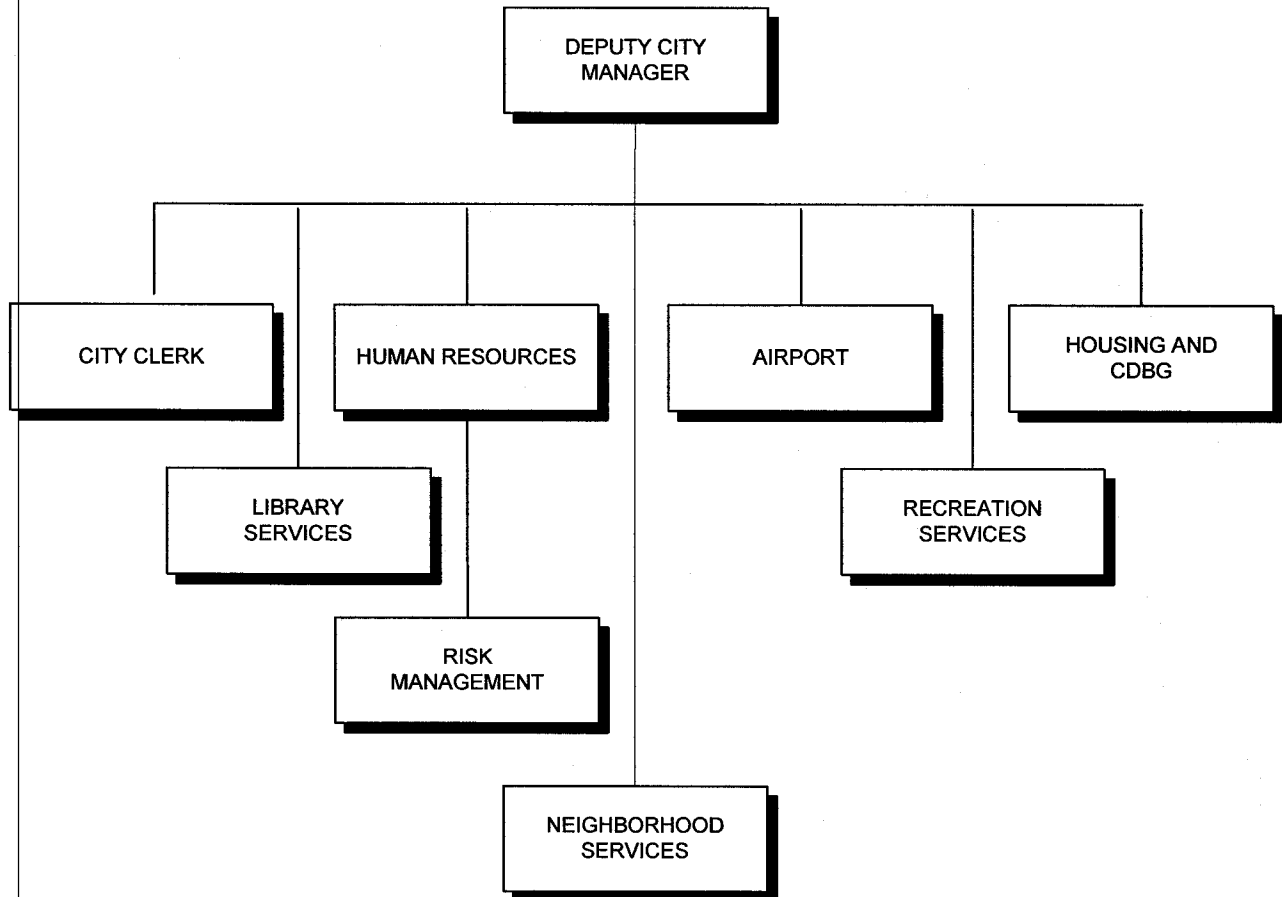
Action Date: Ongoing Activity

2. **Meet with school district and community college to explore use of pool facilities.**
Responsibility: Recreation Parks
Action Date: Ongoing
3. **Design Chavez Library Expansion.**
Responsibility: Library, Public Works
Action Date: December 2006
4. **Provide report on design and financing for a new police facility.**
Responsibility: Police, Public Works
Action Date: Delayed through FY 2005-06
5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
Responsibility: City Manager, Finance
Action Date: Delayed through FY 2005-06
6. **Consider joint use potential for facilities.**
Responsibility: City Manager, Recreation Parks, Library
Action Date: Delayed through FY 2005-06



(This page intentionally left blank)

ADMINISTRATION Organization



ADMINISTRATION

Department Summary

Purpose

The Administration Department provides external and internal support services for a number of essential functions related to the management operations of the City government. Under the direction of the City Manager's Office, these functions include: logistical support for the Mayor and Council, archiving of the City's official records, human resource services, risk management, housing/federal grants, recreation service, libraries, special projects, and administration of the Airport. Administration also includes management responsibilities for the Library, Recreation, and Housing and Community Development Divisions.

Selected Goals

1. Continue to strengthen and implement community public service initiatives internal and external to the City organization.
2. Pursue and coordinate collaborative intergovernmental efforts and public private partnerships.
3. Improve communication and the flow of information between the City Council, City Departments and Salinas residents.
4. Oversee the restoration of City services directly funded by Measure V.

Workload and Performance Indicators

1. Weekly Agenda Review and Coordination.
2. Maintain official City records.
3. Support City departments on all personnel matters.
4. Implement City Council Goals and Objectives.

Major Budget Changes

Restoration of services eliminated in FY 2003-04 through FY 2005-06 in Recreation, the Libraries, Neighborhood Services, Human Resources and the City Manager's office.

ADMINISTRATION

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1511	City Manager's Office	522,427	469,200	620,500	640,200
1520	City Clerk	212,178	225,500	257,000	249,500
1525	Volunteer Services	29,835			
1540	Human Resources	385,167	404,900	549,600	520,200
1550	Neighborhood Services			231,200	238,700
TOTAL		1,149,607	1,099,600	1,658,300	1,648,600

Expenditures by Character

1.	Employee Services	1,063,948	1,001,300	1,393,500	1,434,300
2.	Office Supplies & Materials	9,826	11,300	12,200	12,200
3.	Special Dept Supplies	2,139	700	17,400	14,400
4.	Communications	3,735	7,300	6,800	6,800
5.	Rents & Leases	1,718	1,720	1,700	1,700
6.	Contract Maintenance Services	362	1,080	1,100	1,100
7.	Professional Services	1,678	7,900	113,200	106,200
8.	Outside Services	25,217	20,000	20,000	20,000
9.	Advertising	26,554	27,200	69,000	29,000
10.	Training/Conferences/Meetings	12,521	19,800	21,300	21,300
11.	Membership & Dues	1,895	1,300	1,600	1,600
12.	Recognition-Award-Protocol	14			
13.	Capital Outlay			500	
TOTAL		1,149,607	1,099,600	1,658,300	1,648,600

Expenditures by Fund

General Fund	1,149,607	1,099,600	1,323,300	1,345,900
Measure V Fund			335,000	302,700
TOTAL	1,149,607	1,099,600	1,658,300	1,648,600

Workforce by Program

1511	City Manager's Office	4	3	4	4
1520	City Clerk	2	2	2	2
1525	Volunteer Services	1			
1540	Human Resources	4	3	4	4
1550	Neighborhood Services			2	2
TOTAL		11	8	12	12

Purpose

Manage the Salinas Municipal Corporation and the Salinas Redevelopment Agency consistent with the policy direction established by the City Council and the Agency.

Selected Goals

1. Develop, recommend and implement comprehensive City and Redevelopment Agency budgets and financial policies.
2. Continue to implement team building and customer service initiatives among City Council, Department Directors, other senior management staff, and all City personnel.
3. Coordinate efforts to achieve cooperative intergovernmental initiatives and private/public partnerships.
4. Implement and monitor City Council Goals and Objectives.
5. Coordinate overall General Plan revision efforts.
6. Direct the restoration of City services funded by Measure V.

Workload and Performance Indicators

1. Weekly Agenda review and coordination.
2. Follow up of residents inquiries.
3. Follow up of City Council inquiries.
4. Special projects and assignments (eg, collective bargaining).
5. Provide management oversight for Salinas Valley Solid Waste Authority until they reach the stand-alone operations mode.

Major Budget Changes

The City Manager's office will restore Measure V funded support services (Administrative Secretary) and the Neighborhood Services initiative in FY 2006-07. Measure V funds (\$50,000) are allocated to provide contract grant writing services.

ADMINISTRATION
City Manager's Office

1511

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	508,911	454,600	550,500	570,200
2. Office Supplies & Materials	1,446	1,500	1,500	1,500
3. Special Dept Supplies	708	700	3,300	3,300
4. Communications	1,581	1,800	1,800	1,800
5. Professional Services			50,000	50,000
6. Training/Conferences/Meetings	9,746	10,500	13,000	13,000
7. Membership & Dues	35	100	400	400
TOTAL	522,427	469,200	620,500	640,200

Authorized Positions	4	3	4	4
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund, Measure V Fund

Purpose

The City Clerk's Office is the record keeper of the City's legislative acts, including indexing and maintaining reports, resolutions, ordinances, and minutes of the City Council and the Salinas Redevelopment Agency. The office is responsible for processing legislative actions, including notification, recordation and codification. The Clerk's Office prepares and posts the City Council agenda, notices public meetings, and distributes Council material in accordance with State law; and is responsible for campaign and economic interest filings in accordance with the Political Reform Act. The office fills Commission vacancies and recognizes Commissioners; conducts elections for the City Council; responds to records research requests; and serves as City Hall's point of contact for public information.

Selected Goals

1. Image and index 1,000 resolutions and ordinances.

Workload and Performance Indicators

1. Process campaign statements and over 200 economic interest statements annually.
2. Process over 400 Council actions annually, including indexing, noticing, recording and filing.
3. Recruit and Train Commissioners, including filling an estimated fifteen vacancies annually.
4. Coordinate recognition and prepare approximately forty commendations and proclamations annually.
5. Respond to an estimated 50,000 public inquires annually by telephone and in person.
6. Respond to over 1,000 records requests annually.

Major Budget Changes

Capital Outlay (\$500) provides for shelving.

ADMINISTRATION
City Clerk

1520

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	199,470	201,300	221,000	224,000
2. Office Supplies & Materials	2,908	2,800	3,700	3,700
3. Special Dept Supplies			3,000	
4. Communications	649	1,500	1,000	1,000
5. Rents & Leases	1,718	1,720	1,700	1,700
6. Contract Maintenance Services		580	600	600
7. Professional Services	1,653	7,900	15,000	8,000
8. Advertising	5,339	7,200	9,000	9,000
9. Training/Conferences/Meetings		2,000	1,000	1,000
10. Membership & Dues	441	500	500	500
11. Capital Outlay			500	
TOTAL	212,178	225,500	257,000	249,500
Authorized Positions	2	2	2	2
Funding Source				
General Fund				

Purpose

Provide Salinas residents with the opportunity to engage in community and civic interactions with their neighbors, the Council and the community throughout.

Selected Goals

1. Collaborate with the City Departments to coordinate neighborhood awareness of accessibility to City services.
2. Participate in community events throughout the City.
3. Facilitate dialogue and interaction between council members and residents.
4. Meet or exceed 10,000 volunteer hours including park and neighborhood clean-ups and ongoing placements within City departments
5. Implement the neighborhood engagement strategy.

Workload and Performance Indicators

1. Make community presentations and media contacts promoting community volunteerism by June 2005.
2. Manage volunteer files and database.
3. Coordinate district clean-up events.

Major Budget Changes

For FY 2006-07 the Volunteer Services initiative has been reorganized into the Neighborhood Services Program. Funding for neighborhood and volunteer services will be provided by Measure V.

**ADMINISTRATION
Volunteer Services**

1525

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	25,615			
2. Office Supplies & Materials	168			
3. Special Dept Supplies	1,431			
4. Communications	184			
5. Professional Services	25			
6. Outside Services	2,398			
7. Recognition-Award-Protocol	14			
TOTAL	29,835			

Authorized Positions 1

Funding Source

General Fund

Purpose

Provide centralized human resources and employee relations services in support of the delivery of municipal services to Salinas' residents.

Selected Goals

1. Provide effective and timely personnel recruitments to ensure effective implementation of Measure V staffing adoptions.
2. Administer grievance and disciplinary process to include: contract review and interpretation; discussions and negotiations with bargaining unit representatives; coordination and conducting training for City staff; scheduling all hearings and appeals; providing administrative support to Grievance Board and Equal Employment Opportunity Commission.
3. Support the City's labor relations' activities and collective bargaining process.
4. Develop and coordinate employee training and development initiatives to promote positive employee/work relations to include mandated training on Sexual Harassment and Ethics.
5. Provide positive customer service to external and internal customers.
6. Adopt the Equal Employment Opportunity Commission Plan.
7. Complete negotiations with bargaining unit representatives to complete the update of the Personnel Manual.

Workload and Performance Indicators

1. Complete 100 recruitments in FY 06/07.
2. Coordinate about 15 grievances and disciplinary actions.
3. Complete internal classification reviews annually.
4. Support City Departments to comply with federal/state labor and workplace mandates.
5. Conduct labor relations and negotiations as necessary.

Major Budget Changes

The Human Resources Technician position was reinstated in FY 2006-07 using Measure V funds. A one-time Measure V allocation of \$40,000 provides funds for recruitment advertising.

ADMINISTRATION
Human Resources

1540

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	329,952	345,400	448,000	458,600
2. Office Supplies & Materials	5,304	7,000	7,000	7,000
3. Special Dept Supplies			2,100	2,100
4. Communications	1,321	4,000	4,000	4,000
5. Contract Maintenance Services	362	500	500	500
6. Outside Services	22,819	20,000	20,000	20,000
7. Advertising	21,215	20,000	60,000	20,000
8. Training/Conferences/Meetings	2,775	7,300	7,300	7,300
9. Membership & Dues	1,419	700	700	700
TOTAL	385,167	404,900	549,600	520,200

Authorized Positions	4	3	4	4
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund, Measure V Fund

Purpose

Support neighborhood empowerment activities; coordinate the implementation of solutions to neighborhood issues; and assist with the work of violence prevention collaboratives.

Selected Goals

1. Staff support for family preservation initiatives.
2. Liaison between neighborhoods and City-line departments.
3. Develop effective information and resource sharing between the public, private, non-profit sectors, and neighborhood residents.

Workload and Performance Indicators

1. Conduct Neighborhood Presentations.
2. Support neighborhood interaction with City Council.
3. Conduct/coordinate community events.
4. Dissemination of the Neighborhood Problem Solver.

Major Budget Changes

Measure V provides funds for one (1) Neighborhood Services Coordinator and twelve (12) community cleanups. A Second Neighborhood Services Coordinator is funded by the General Fund.

ADMINISTRATION
Neighborhood Services

1550

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services			174,000	181,500
2. Special Dept Supplies			9,000	9,000
3. Professional Services			48,200	48,200
TOTAL			231,200	238,700

Authorized Positions 2 2

Funding Source

Measure V Fund, General Fund

ADMINISTRATION

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
City Manager's Office				
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Executive Assistant	1	1	1	1
Receptionist (1/2 MV)			1	1
Confidential Admin Sec	1			
Total	4	3	4	4
City Clerk				
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Total	2	2	2	2
Volunteer Services				
Volunteer Svcs Coord	1			
Human Resources				
Human Resources Officer	1	1	1	1
H R Analyst II	2	2	2	2
Human Resource Tech (MV)	1		1	1
Total	4	3	4	4
Neighborhood Services				
Neigh Svcs Coord (1 MV)			2	2
Department Total	11	8	12	12

ADMINISTRATION
Capital Outlays

		06-07	07-08
City Clerk		Proposed	Proposed
1	Shelving (n)	500	

ADMINISTRATION

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
Responsibility: City Manager, Finance
Action Date: Ongoing
2. **Identify critical financial issues and aggressively lobby for financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing
3. **Identify alternative financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing
4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
Responsibility: City Manager
Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

4. **Construct MAYA cinema.**
Responsibility: City Manager, Redevelopment
Action Date: June 2005
5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
Responsibility: City Manager, City Attorney, Redevelopment
Action Date: November 2004
6. **Report on current economic development programs and identify potential expansion alternatives.**
Responsibility: City Manager
Action Date: Ongoing
7. **Business attraction strategies.**
Responsibility: City Manager
Action Date: Ongoing
11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Public Works
Action Date: Ongoing
12. **Study and report on City involvement in County youth and adult training programs.**
Responsibility: City Manager
Action Date: To be accomplished
13. **Study session(s) with Chamber of Commerce.**
Responsibility: City Manager
Action Date: To be scheduled in FY 2005-06

ADMINISTRATION

City Council Goals & Objectives

14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
Responsibility: City Manager
Action Date: Activity discontinued
15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
Responsibility: City Manager
Action Date: Ongoing Activity

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

7. **Report on federal and state funding reductions for current programs (literacy, after school programs).**
Responsibility: City Manager
Action Date: Ongoing
10. **Implement the Neighborhood Engagement Strategy.**
Responsibility: City Manager
Action Date: Completed
13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works
Action Date: Ongoing

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
Responsibility: City Manager/Advanced Planning
Action Date: July 2005
2. **Complete inclusionary housing study.**
Responsibility: City Manager/Advanced Planning
Action Date: Completed
4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
Responsibility: City Manager
Action Date: January 2006

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
Responsibility: City Manager, City Attorney
Action Date: Ongoing

ADMINISTRATION

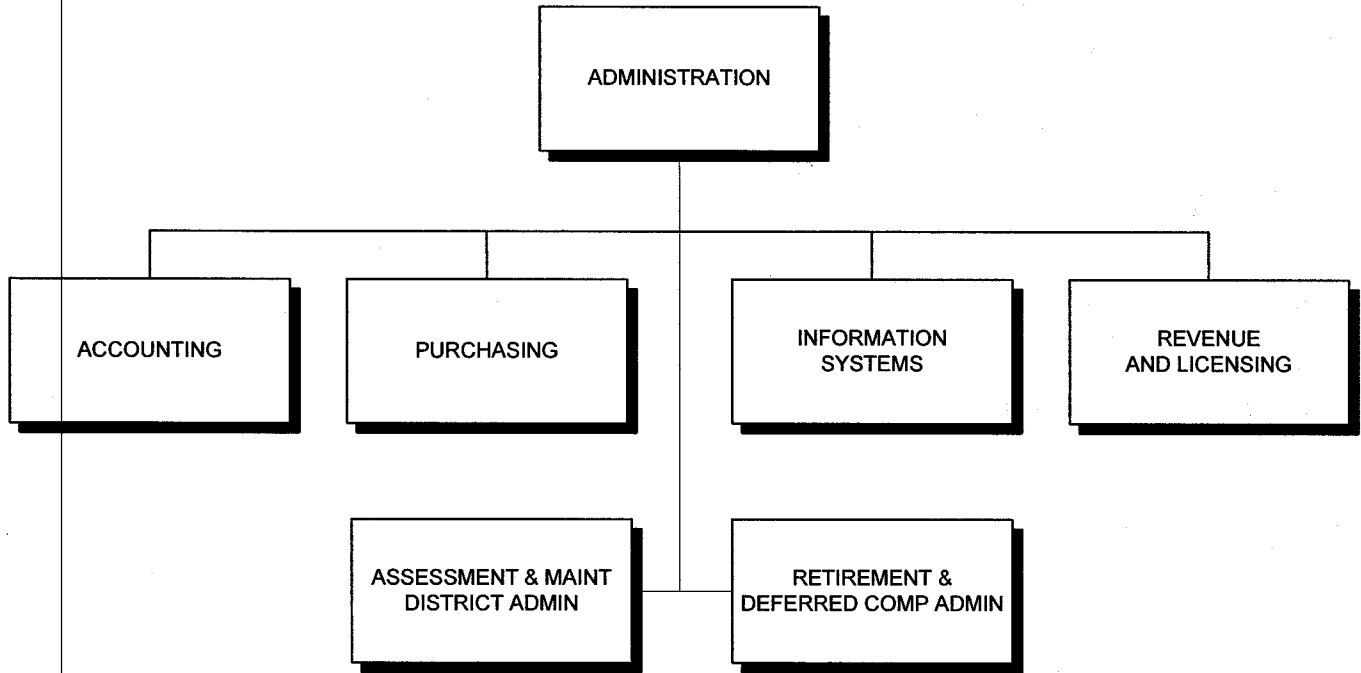
City Council Goals & Objectives

2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
Responsibility: City Manager
Action Date: Activity discontinued
3. **Finalize City Centered Growth agreement with County.**
Responsibility: City Manager
Action Date: Activity terminated by County
4. **Negotiate with community groups for support of City Centered Growth agreement.**
Responsibility: City Manager
Action Date: Discussion ongoing
6. **Develop a Rancho San Juan education plan for the community at large.**
Responsibility: City Manager
Action Date: Pending EIR

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
Responsibility: City Manager
Action Date: Ongoing
6. **Consider joint use potential for facilities.**
Responsibility: City Manager, Recreation Parks, Library
Action Date: Delayed through FY 2005-06

FINANCE Organization



FINANCE

Department Summary

Purpose

The Finance Department provides the management, control, and administration of all fiscal operations of the City. This includes providing a framework for financial planning and analysis to support the operations of all City Departments. Departmental responsibilities include long-range financial planning, budget management, accounts receivable and payable, payroll processing, retirement administration, general accounting and reporting, debt administration, purchasing, revenue and licensing, redevelopment financing and assessment district administration.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.

Workload and Performance Indicators

1. Maintain a City-wide master fee schedule.
2. Maintenance of GASB Statement No.34 which requires the Annual Financial Report to include depreciation of assets and infrastructure.
3. Automate Deferred Compensation (Trust Deeds) accounting system.
4. Prepare Federal and State reports on a timely basis.

Major Budget Changes

Several restorations of positions eliminated during FY 2003-04 and 2004-05 are included in FY 06-07. Measure V funds restored a Sr. Accounting Clerk position (\$63,200), Web Master position half-time (\$46,400), a Computer Operator (\$76,000), through the Library budget a one-half Systems Analyst (\$47,150) and an increase in the contract computer support(\$65,000). The General Fund is also funding an additional Sr. Accountant position (\$88,500) starting in FY 06-07.

FINANCE

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
2030	Administration	322,370	399,800	429,000	445,400
2031	Accounting	676,672	874,445	989,400	1,033,700
2032	Purchasing	256,245	284,271	300,000	311,100
2033	Information Systems	1,417,404	1,558,730	1,725,500	1,780,000
2034	Revenue & Licensing	170,605	131,700	130,000	134,000
TOTAL		2,843,296	3,248,946	3,573,900	3,704,200

Expenditures by Character

1.	Employee Services	2,193,936	2,374,900	2,788,500	2,923,400
2.	Office Supplies & Materials	25,724	35,900	35,900	35,900
3.	Small Tools & Equipment	454	1,200	1,200	1,200
4.	Special Dept Supplies	5,429	18,711	18,700	18,700
5.	Communications	17,527	18,800	24,300	24,300
6.	Contract Maintenance Services	505,313	594,829	583,000	578,000
7.	Professional Services	54,614	172,445	90,000	90,000
8.	Outside Services	704			
9.	Administration/Contingencies	5,864	6,500	7,600	8,000
10.	Advertising	393	400	400	400
11.	Training/Conferences/Meetings	9,597	19,700	19,700	19,700
12.	Membership & Dues	2,296	4,600	4,600	4,600
13.	Capital Outlay	15,796	890		
14.	Stores Sales	-64,157	-325,000	-100,000	-100,000
15.	Stores Purchases	69,806	325,071	100,000	100,000
TOTAL		2,843,296	3,248,946	3,573,900	3,704,200

Expenditures by Fund

General Fund	2,778,840	3,177,746	3,311,500	3,430,500
Measure V Fund			185,600	193,400
Deferred Compensation Admin	64,456	71,200	76,800	80,300
TOTAL	2,843,296	3,248,946	3,573,900	3,704,200

FINANCE

Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
2030	Administration	3.0	3.0	3.0	3.0
2031	Accounting	8.0	8.0	10.0	10.0
2032	Purchasing	3.0	3.0	3.0	3.0
2033	Information Systems	9.0	8.0	9.5	9.5
2034	Revenue & Licensing	2.0	1.0	1.0	1.0
	TOTAL	25.0	23.0	26.5	26.5



(This page intentionally left blank)

Purpose

Provide coordination and direction of all fiscal operations of the City. This includes directing, monitoring, and controlling the assets and financial operations of the City, and providing a framework for financial planning and analysis to support the operation and management of all City departments.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.
3. Submit timely and informative financial reports to the City Council.
4. Publish adopted Operating Budget and Capital Improvement Program.

Workload and Performance Indicators

1. Maintain asset inventory and valuation in compliance with Governmental Accounting Standards Board Statement No. 34.
2. Submit to Federal and State agencies mandated financial reports in a timely manner.

Major Budget Changes

None.

**FINANCE
Administration**

2030

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	320,751	395,500	424,700	441,100
2. Office Supplies & Materials	813	1,000	1,000	1,000
3. Small Tools & Equipment		100	100	100
4. Special Dept Supplies	467	600	600	600
5. Communications	221	600	600	600
6. Training/Conferences/Meetings	118	2,000	2,000	2,000
TOTAL	322,370	399,800	429,000	445,400
 Authorized Positions	 3	 3	 3	 3

Funding Source

General Fund

Purpose

Maintain the accuracy and reliability of all City's financial transactions for all funds. These transactions include accounts payable, accounts receivable, general ledger accounting, enterprise accounting, internal service accounting, financial reporting and administration of the employee payroll. Senior Accounting Technician position is dedicated to retirement administration including trust deed investments and other employee deferred compensation investments. Other services include financial data analysis, accounting control of purchase orders, asset management, payments to vendors, and review of budgeted expenditures.

Selected Goals

1. Implementation of Governmental Accounting Standards Board's Statement No. 34. (Completed)
2. Update investment policy.
3. Automate Deferred Compensation (Trust Deed) accounting system.

Workload and Performance Indicators

1. Maintain GASB Statement No.34 including the recording of depreciation of all assets and infrastructure.
2. Complete all audits of the City's financial transactions by December 31st of each year.
3. Complete the transition of the Salinas Valley Solid Waste Authority to their own accounting system.

Major Budget Changes

Beginning in FY 06-07, Measure V funds a Sr. Accounting Clerk position (\$63,200). The General Fund is also funding a Sr. Accountant position (\$88,500).

FINANCE Accounting

2031

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	603,911	717,200	901,700	945,600
2. Office Supplies & Materials	11,193	10,000	10,000	10,000
3. Small Tools & Equipment	443	700	700	700
4. Special Dept Supplies	5,187	6,800	6,800	6,800
5. Communications	9,221	7,700	12,000	12,000
6. Contract Maintenance Services	66	500	500	500
7. Professional Services	37,340	119,945	45,000	45,000
8. Administration/Contingencies	5,864	6,500	7,600	8,000
9. Advertising	336	200	200	200
10. Training/Conferences/Meetings	1,910	3,300	3,300	3,300
11. Membership & Dues	1,201	1,600	1,600	1,600
12. Capital Outlay				
TOTAL	676,672	874,445	989,400	1,033,700
Authorized Positions	8	8	10	10

Funding Source

General Fund, Measure V Fund, Deferred Compensation Admin

Purpose

Acquire goods and services for all City departments including agencies and organizations which the City serves as fiscal agent. Purchasing services entail the processing of purchase orders for supplies, departmental support for the development of bid specifications; and providing information to departments on products, services and prices.

Selected Goals

1. Provide timely delivery of supplies and materials to departments.
2. Verify that all goods are received in good condition.
3. Annually update City fixed assets records.
4. Conduct on-line auction of surplus property.

Workload and Performance Indicators

1. Coordinate the disposal and sale of City's surplus property.
2. Coordinate physical inventories of City's fixed assets.

Major Budget Changes

None.

FINANCE

Purchasing

2032

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	235,902	266,300	282,100	293,200
2. Office Supplies & Materials	5,828	6,600	6,600	6,600
3. Small Tools & Equipment	11	400	400	400
4. Communications	986	1,400	1,400	1,400
5. Contract Maintenance Services	6,131	7,500	7,500	7,500
6. Outside Services	704			
7. Advertising	57	200	200	200
8. Training/Conferences/Meetings	217	800	800	800
9. Membership & Dues	760	1,000	1,000	1,000
10. Stores Sales	-64,157	-325,000	-100,000	-100,000
11. Stores Purchases	69,806	325,071	100,000	100,000
TOTAL	256,245	284,271	300,000	311,100
 Authorized Positions	 3	 3	 3	 3

Funding Source

General Fund

Purpose

Information Systems provides oversight for all city wide information services related to application systems analysis, design, programming and support; data communications including local and areawide network computer system management and operations; central computer and end-user PC integration and support; telecommunication operation and analysis; Geographic Information Systems (GIS) and reprographic and mail services.

Selected Goals

1. Provide programming, operational and systems development and software acquisition assistance to departments.
2. Provide additional training to users to enhance their utilization of the computer and telephone systems.
3. Continue development of the web based GIS mapping system.
4. Finish the replacement of the existing network backbone and the migration to Windows 2000.
5. Continue support and maintenance of the telephone system, the City's wide area and local area networks and network connectivity with other public agencies.

Workload and Performance Indicators

1. Maintain the City's computer and telephone network.
2. Continue development of the City's web presence.

Major Budget Changes

Maintenance Services includes the cost of supporting the mobile data terminals in the Police vehicles and increased costs associated with the system-wide software conversion to Windows 2000. Several restorations of positions eliminated during FY 2003-04 and 2004-05 are included in FY 06-07. Measure V funds restored a Web Master position half-time (\$46,400), a Computer Operator (\$76,000), through the Library budget a one-half Systems Analyst (\$47,150), and an increase in the contract computer support(\$65,000).

FINANCE

Information Systems

2033

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	889,991	913,000	1,091,500	1,151,000
2. Office Supplies & Materials	4,864	14,000	14,000	14,000
3. Special Dept Supplies	-1,863	7,711	7,700	7,700
4. Communications	1,813	2,400	3,400	3,400
5. Contract Maintenance Services	499,116	586,829	575,000	570,000
6. Professional Services		20,000	20,000	20,000
7. Training/Conferences/Meetings	7,352	12,000	12,000	12,000
8. Membership & Dues	335	1,900	1,900	1,900
9. Capital Outlay	15,796	890		
TOTAL	1,417,404	1,558,730	1,725,500	1,780,000

Authorized Positions	9.0	8.0	9.5	9.5
-----------------------------	-----	-----	-----	-----

Funding Source

General Fund, Measure V Fund

Purpose

Provide administration and collection of all City revenues including revenues from license and permit holders. The division is responsible for filing timely claims for grants and subventions, and the collection of bail forfeitures for parking violations.

Selected Goals

1. Prepare a City-wide master fee schedule.
2. Develop audit program for hotel/motel transient occupancy tax collection.
3. Maintain customer service without front counter Account Clerks.

Workload and Performance Indicators

1. Complete City-wide master fee schedule. (Completed)
2. Implement a hotel/motel transient occupancy tax audit program. (Complete)
3. Maintain an ongoing revenue collection and administration program.
4. Implement agricultural and manufacturing business license requirement (completed).

Major Budget Changes

None.

FINANCE
Revenue & Licensing

2034

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	143,381	82,900	88,500	92,500
2. Office Supplies & Materials	3,026	4,300	4,300	4,300
3. Special Dept Supplies	1,638	3,600	3,600	3,600
4. Communications	5,286	6,700	6,900	6,900
5. Professional Services	17,274	32,500	25,000	25,000
6. Training/Conferences/Meetings		1,600	1,600	1,600
7. Membership & Dues		100	100	100
TOTAL	170,605	131,700	130,000	134,000

Authorized Positions	2	1	1	1
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

FINANCE

Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Finance Director	1.0	1.0	1.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0
Accounting Officer	1.0	1.0	1.0	1.0
Total	3.0	3.0	3.0	3.0
Accounting				
Sr Accounting Technician	2.0	2.0	2.0	2.0
Senior Accountant	1.0	1.0	2.0	2.0
Supervising Accountant	1.0	1.0	1.0	1.0
Sr Accounting Clerk(1 MV)	2.0	2.0	3.0	3.0
Payroll Technician	1.0	1.0	1.0	1.0
Payroll Coordinator	1.0	1.0	1.0	1.0
Total	8.0	8.0	10.0	10.0
Purchasing				
Purchasing Technician	2.0	2.0	2.0	2.0
Senior Buyer	1.0	1.0	1.0	1.0
Total	3.0	3.0	3.0	3.0
Information Systems				
Information Systems Mgr	1.0	1.0	1.0	1.0
Sr Programmer/Analyst	1.0	1.0	1.0	1.0
Central Services Tech	1.0	1.0	1.0	1.0
UNIX Syst/Network Admin	1.0			
Network/Sys Administrator	1.0	1.0	1.0	1.0
PC Services Coord	1.0	1.0	1.0	1.0
Integration/Apppl Admin	1.0	1.0	1.0	1.0
GIS Administrator	1.0	1.0	1.0	1.0
Telecom Svc Tech	1.0	1.0	1.0	1.0
Webmaster (MV)			0.5	0.5
Computer Operator (MV)			1.0	1.0
Total	9.0	8.0	9.5	9.5

FINANCE

Work Force

Revenue & Licensing	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Account Clerk II	1.0			
Revenue Technician	1.0	1.0	1.0	1.0
Total	2.0	1.0	1.0	1.0
Department Total	25.0	23.0	26.5	26.5

FINANCE

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

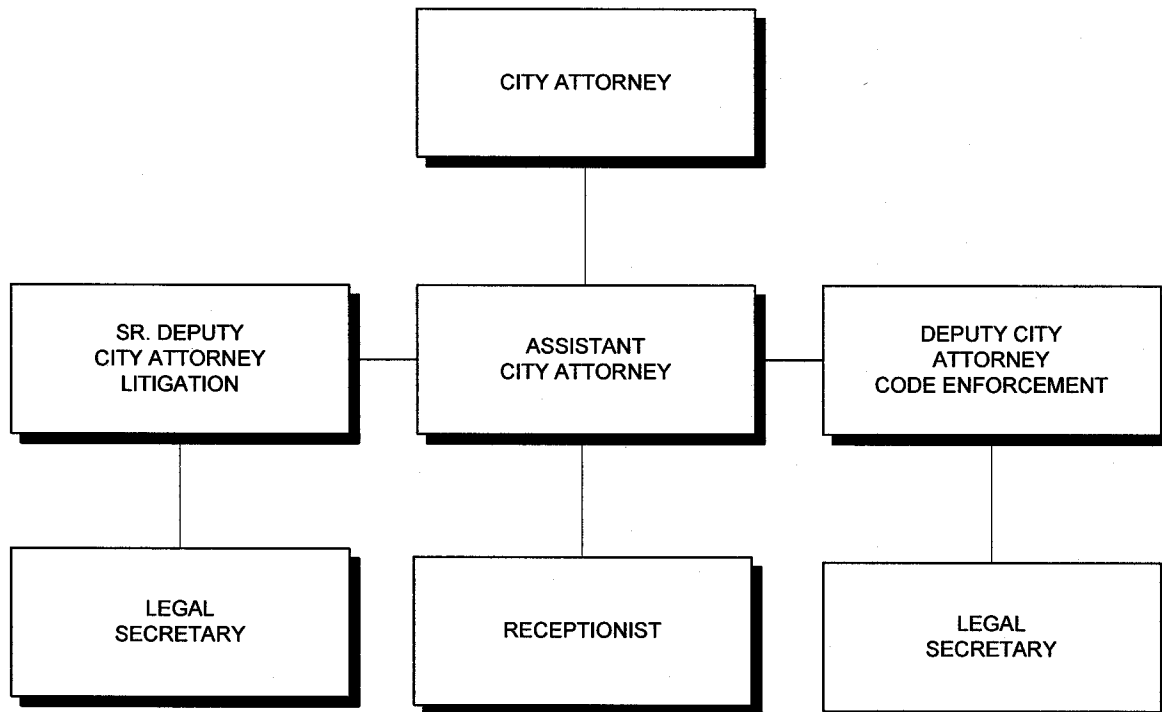
GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
Responsibility: City Manager, Finance
Action Date: Ongoing
2. **Identify critical financial issues and aggressively lobby for financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing
3. **Identify alternative financial resources.**
Responsibility: City Manager, Finance
Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
Responsibility: City Manager, Finance
Action Date: Delayed through FY 2005-06

CITY ATTORNEY'S OFFICE Organization



CITY ATTORNEY'S OFFICE

Department Summary

Purpose

As provided in the City Charter, the City Attorney's Office provides legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager and City Departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Implementation of Measure V and other revenue enhancing measures, Operating and CIP budgets; economic development throughout the City, including but not limited to the adoption of revised ordinance re mobile vendors; adoption of the revised Zoning Code; adoption of revised Memorandum of Understanding for the Greater Salinas Area with the County of Monterey; completion of inclusionary housing guidelines; completion of Future Growth Area plans and LAFCO annexation; Code enforcement, particularly on drug or gang involved properties or those presenting serious health and safety issues; complete update to cable franchise agreement; 100 Block negotiations; complete implementation of AB 1234 requirements.
2. Provide high quality legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Provide responsive legal advice and options to all City officers and departments.
4. Maintain high standards of municipal legal advice and work product.
5. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
6. Provide legal training to City officers and staff in key municipal law areas.
7. Provide legal support to facilitate and strengthen citywide code enforcement efforts.
8. Provide legal services in support of City/Regional land use development and housing initiatives.

Workload and Performance Indicators

1. Provide responsive legal advice and options to all City officers and departments.
2. Resolve pending litigation matters.
3. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
4. Provide legal training to City officers and staff in key municipal law areas, as resources permit.
5. Continue cost recovery efforts on property damage claims.

Major Budget Changes

FY 2006-07 budget provides Measure V funds for the restoration of a fourth attorney position, that can be filled up to the Assistant City Attorney classification and the restoration of a 1/2 Secretary position.

CITY ATTORNEY'S OFFICE

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
2500	City Attorney's Office	531,495	505,900	778,400	802,600

Expenditures by Character

1.	Employee Services	402,216	466,400	707,400	737,600
2.	Office Supplies & Materials	2,006	2,400	4,000	4,000
3.	Books and Publications	11,078	11,300	12,500	12,500
4.	Special Dept Supplies			4,700	4,700
5.	Communications	654	1,600	2,000	2,000
6.	Contract Maintenance Services	422	800	800	800
7.	Professional Services	106,956	10,000	25,000	25,000
8.	Outside Services	3,225	5,000	5,000	5,000
9.	Training/Conferences/Meetings	1,540	5,900	8,500	8,500
10.	Membership & Dues	1,380	2,000	2,500	2,500
11.	Capital Outlay	2,018	500	6,000	
TOTAL		531,495	505,900	778,400	802,600

Expenditures by Fund

General Fund	531,495	505,900	596,500	613,900
Measure V Fund			181,900	188,700
TOTAL	531,495	505,900	778,400	802,600

Workforce by Program

2500	City Attorney's Office	5.5	5.0	6.5	6.5
------	------------------------	-----	-----	-----	-----

Purpose

As provided in City Charter, provide effective legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager, and City departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Implementation of Measure V and other revenue enhancing measures, Operating and CIP budgets; economic development throughout the City, including but not limited to the adoption of revised ordinance re mobile vendors; adoption of the revised Zoning Code; adoption of revised Memorandum of Understanding for the Greater Salinas Area with the County of Monterey; completion of inclusionary housing guidelines; completion of Future Growth Area plans and LAFCO annexation; Code enforcement, particularly on drug or gang involved properties or those presenting serious health and safety issues; complete update to cable franchise agreement; 100 Block negotiations; complete implementation of AB 1234 requirements
2. Provide high quality legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Provide responsive legal advice and options to all City officers and departments.
4. Maintain high standards of Municipal legal advice and work product.
5. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
6. Provide legal training to City officers and staff in key municipal law areas.
7. Provide legal support to facilitate and strengthen citywide code enforcement efforts.
8. Provide legal services in support of City/Regional land use development and housing initiatives.

Workload and Performance Indicators

1. Provide responsive legal advice and options to all City officers and departments.
2. Resolve pending litigation matters.
3. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
4. Provide legal training to City officers and staff in key municipal law areas, as resources permit.
5. Continue cost recovery efforts on property damage claims.

Major Budget Changes

FY 2006-07 budget provides Measure V funds for the restoration of a fourth attorney position, that can be filled up to the Assistant City Attorney classification and the restoration of a 1/2 Secretary position. Capital Outlay (\$6,000) provides for a desk, file cabinet, paper shredder and two (2) computer monitors.

CITY ATTORNEY'S OFFICE
City Attorney's Office

2500

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	402,216	466,400	707,400	737,600
2. Office Supplies & Materials	2,006	2,400	4,000	4,000
3. Books and Publications	11,078	11,300	12,500	12,500
4. Special Dept Supplies			4,700	4,700
5. Communications	654	1,600	2,000	2,000
6. Contract Maintenance Services	422	800	800	800
7. Professional Services	106,956	10,000	25,000	25,000
8. Outside Services	3,225	5,000	5,000	5,000
9. Training/Conferences/Meetings	1,540	5,900	8,500	8,500
10. Membership & Dues	1,380	2,000	2,500	2,500
11. Capital Outlay	2,018	500	6,000	
TOTAL	531,495	505,900	778,400	802,600
 Authorized Positions	 5.5	 5.0	 6.5	 6.5

Funding Source

General Fund, Measure V Fund

CITY ATTORNEY'S OFFICE

Work Force

City Attorney's Office	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
City Attorney	1.0	1.0	1.0	1.0
Assistant City Atty (MV)			1.0	1.0
Paralegal	1.0			
Deputy City Attorney II	2.5	1.0	1.0	1.0
Sr Deputy City Attorney		1.0	1.0	1.0
Legal Secretary	1.0	2.0	2.0	2.0
Receptionist (MV)			0.5	0.5
Total	5.5	5.0	6.5	6.5
Department Total	5.5	5.0	6.5	6.5

CITY ATTORNEY'S OFFICE
Capital Outlays

City Attorney's Office		06-07	07-08
		Proposed	Proposed
2	Computer Monitor (n)	700	
1	Desk, Paper Shredder, Cabinet (n)	1,300	
	Total	2,000	

CITY ATTORNEY'S OFFICE

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
Responsibility: City Manager, City Attorney, Redevelopment
Action Date: August 2005

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternate housing code enforcement strategies-Rental/Multi-family/Single-Family.**
Responsibility: Development/Permit Services, City Attorney
Action Date: Completed

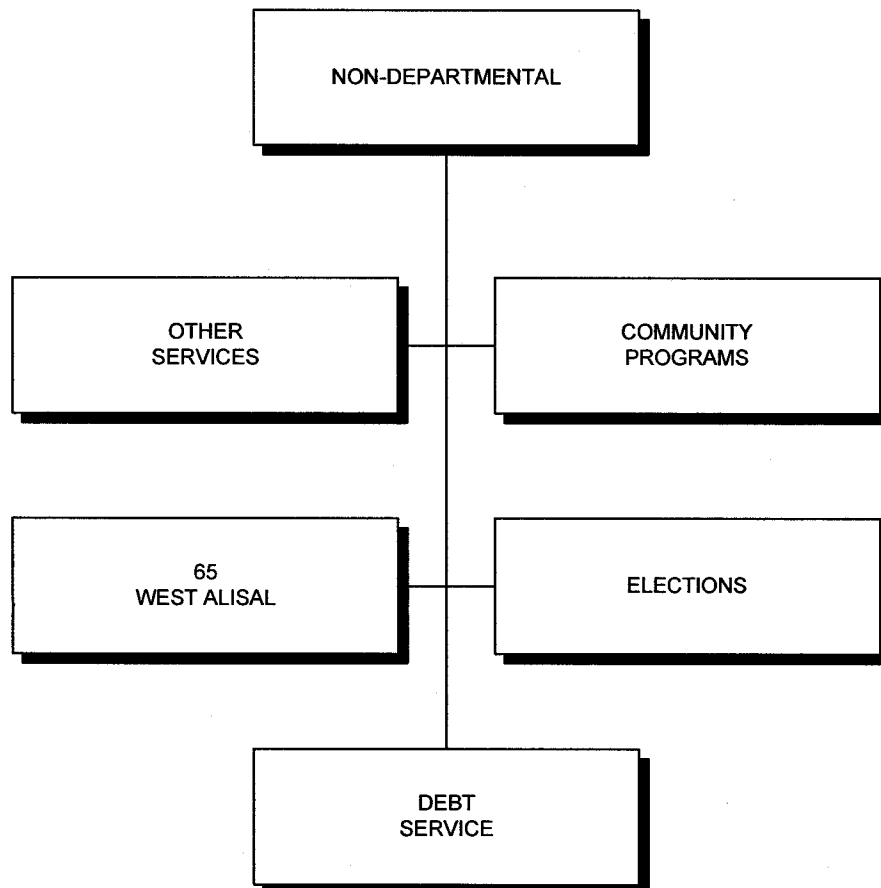
GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

3. **Report on the status of rent control in California.**
Responsibility: City Attorney
Action Date: Completed

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
Responsibility: City Manager, City Attorney
Action Date: Ongoing

NON-DEPARTMENTAL Organization



NON-DEPARTMENTAL Department Summary

Purpose

The Non-Departmental budget supports community programs; the City's repayment of outstanding bond issues; the cost of elections; the cost of operating the 65 West Alisal Street facility; and various operating costs that are not directly charged to a specific departmental operating budget.

Selected Goals

1. Fulfill the City's policy/financial requirements and obligations.

Workload and Performance Indicators

1. Fund the cost of municipal elections.
2. Ensure timely payment to bondholders.
3. Provide adequate funding for non-departmental expenses.

Major Budget Changes

Due to budget reductions over the past three-years, support for all community programs (with the exception of the the Rodeo and Carnival), the City newsletter and support to the Oldtown Maintenance District were eliminated. Legislative Advocacy was reduced fifty-percent and contributions to Regional Agencies was reduced twenty-five percent. FY 2006-07 General Fund restorations include Legal Services(\$25,000) League of California Cities (\$5,000), Legislative Advocacy (\$57,500), Cable TV Negotiations (\$25,000), City Newsletter (\$45,000) and National League of Cities (\$50,000). The non-departmental contingency account is funded at the \$135,500 level during both fiscal years and \$150,000 has been included in both fiscal years for emergency capital outlay purchases as minimal General Fund capital outlay items have been included in departmental budgets.

NON-DEPARTMENTAL Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
3520	Community Programs	81,810	85,000	85,000	42,500
3530	Elections	87,451	70,000	100,000	
3550	65 West Alisal	61,304	67,700	74,200	74,200
3565	Debt Service	1,929,517	13,605,299	1,785,600	2,164,600
3590	Other Services	3,452,577	4,043,470	4,218,100	4,326,000
TOTAL		5,612,659	17,871,469	6,262,900	6,607,300

Expenditures by Character

1.	Employee Services	1,216,601	1,584,700	1,307,000	1,412,000
2.	Communications	249,391	251,885	280,500	280,500
3.	Utilities	71,674	72,700	78,700	78,700
4.	Rents & Leases	66,207	66,600	20,000	20,500
5.	Contract Maintenance Services	6,794	9,500	10,000	10,000
6.	Professional Services	202,128	727,923	225,000	180,000
7.	Outside Services	105,500	76,500	155,500	70,500
8.	Administration/Contingencies		70,196	135,500	135,500
9.	Training/Conferences/Meetings	28,755	25,585	50,000	50,000
10.	Membership & Dues	209,546	236,404	438,200	414,300
11.	Insurance and Bonds	1,406,600	1,414,600	1,413,400	1,469,700
12.	Contribution to Other Agencies	22	85,000	85,000	42,500
13.	Refunds & Reimb Damages	40,163	50,000	50,000	50,000
14.	Recognition-Award-Protocol	14,459	15,000	15,000	15,000
15.	Taxes	65,302	63,500	63,500	63,500
16.	Debt Service		11,091,221		
17.	Bond-Principal	307,317	318,700	420,100	816,200
18.	Bond-Interest	1,608,463	1,500,600	1,345,000	1,327,900
19.	Paying Agent Fees	13,737	20,500	20,500	20,500
20.	Original Issue Discount		154,755		
21.	Capital Outlay		35,600	150,000	150,000
TOTAL		5,612,659	17,871,469	6,262,900	6,607,300

Expenditures by Fund

General Fund	3,683,142	4,266,170	4,477,300	4,442,700
Debt Service-1997 COPs	835,086	12,603,399	785,000	799,700
Debt Service-1999 COPs	87,090	88,200	88,500	88,100
Debt Service-COP Parking	821,271	727,700	727,700	1,089,100
Steinbeck COP	186,070	186,000	184,400	187,700
TOTAL	5,612,659	17,871,469	6,262,900	6,607,300

Purpose

Provide support to the Rodeo and for "Big Week" activities.

Selected Goals

1. Provide City services to ensure the success of community events.

Workload and Performance Indicators

1. Develop agreement with Airshow to cap City costs and provide reimbursement for excess costs.

Major Budget Changes

Support of the Rodeo (\$42,500) and Carnival (\$42,500) continue and reflects actual costs. Support of the Carnival (\$42,500) will not be required in FY 2007-08.

**NON-DEPARTMENTAL
Community Programs**

3520

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	81,788			
2. Contribution to Other Agencies	22	85,000	85,000	42,500
TOTAL	81,810	85,000	85,000	42,500

Authorized Positions

Funding Source

General Fund

Purpose

Conduct all municipal elections.

Selected Goals

1. Conduct municipal elections.

Workload and Performance Indicators

1. Conduct municipal elections.

Major Budget Changes

The budget will provide for Monterey County Election Department services for an election in FY 2006-07.

**NON-DEPARTMENTAL
Elections**

3530

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Outside Services	87,451	70,000	100,000	
TOTAL	87,451	70,000	100,000	

Authorized Positions

Funding Source

General Fund

Purpose

Maintain City owned facility through preventative maintenance and repairs to ensure a clean, safe and well-operated facility for tenants.

Selected Goals

1. Maintain facility in top operating condition.

Workload and Performance Indicators

1. Respond to tenant requests and inquiries the same day.

Major Budget Changes

None.

**NON-DEPARTMENTAL
65 West Alisal**

3550

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Communications	171	500	500	500
2. Utilities	54,339	57,700	63,700	63,700
3. Contract Maintenance Services	6,794	9,500	10,000	10,000
TOTAL	61,304	67,700	74,200	74,200

Authorized Positions

Funding Source

General Fund

Purpose

Provide a record of the 1997 "Certificates of Participation" (COP) for Landfill Proceeds; 1999 COP (Animal Shelter); 2002 COP (Steinbeck Center) COP; and 2004 COP (Monterey Street Parking Structure) bond transactions. Debt service payments for 1997 COP are partially supported by the annual payment from the Salinas Valley Solid Waste Authority and lease revenues received from 65 West Alisal Street building tenants. Debt payments for the 2002 COP are supported by lease payments from the National Steinbeck Center.

Selected Goals

1. Ensure timely payment to bondholders.

Workload and Performance Indicators

1. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Major Budget Changes

Payments for 1997 COP (Landfill Proceeds) are offset by the \$385,100 payment from the Salinas Valley Solid Waste Authority, \$100,000 of rental income from tenants at 65 West Alisal and \$275,000 of General Funds. Payments for the 1999 COP (Animal Shelter) of \$88,500 are paid by the General Fund. Debt service payments of \$184,400 for 2002 COP (Steinbeck Center) are reimbursed from the National Steinbeck Center. Debt service payments of \$727,700 are included for the \$16,630,000 bond issue to fund the Monterey Street Parking Structure. The Salinas Redevelopment Agency will pay the full annual debt service of \$1,091,900 in FY 2007-08. Funds to pay the Monterey Street Parking Structure debt service in FY 2008-09 have not been identified. It is anticipated that debt service payments will be paid by a combination of land sale proceeds, parking fees, surcharge on theater tickets, and tax increment revenue from the Salinas Redevelopment Agency.

NON-DEPARTMENTAL Debt Service

3565

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Professional Services		519,523		
2. Debt Service		11,091,221		
3. Bond-Principal	307,317	318,700	420,100	816,200
4. Bond-Interest	1,608,463	1,500,600	1,345,000	1,327,900
5. Paying Agent Fees	13,737	20,500	20,500	20,500
6. Original Issue Discount		154,755		
TOTAL	1,929,517	13,605,299	1,785,600	2,164,600

Authorized Positions

Funding Source

Certificates of Participation, 1999 Certificates, COP Parking, Steinbeck COP

NON-DEPARTMENTAL Other Services

3590

Purpose

Provide funds for expenses which cannot be properly charged to specific departments or programs.

Selected Goals

1. Provide adequate funding for all non-departmental expenses.

Workload and Performance Indicators

1. Administer and process the "Other Services" requirements and obligations.

Major Budget Changes

Costs of the Annual Leave Buy-Back Program have been budgeted at \$1,200,000 in FY 06/07 and \$1,300,000 in FY 07/08. Contingency funds have been budgeted at the \$135,500 level in both FY 06/07 and FY 07/08. The contribution to the Internal Service Fund for insurances has been budgeted at the \$1,413,400 level during FY 06/07 and at the \$1,469,700 level during FY 07/08. Capital Outlays has been funded at the \$150,000 level in FY 06/07 and FY 07/08 to fund emergency outlay requirements as minimal General Fund capital outlays have been included in departmental budgets. FY 2006-07 General Fund restorations include Legal Services(\$25,000) League of California Cities (\$5,000), Legislative Advocacy (\$57,500), Cable TV Negotiations (\$25,000), City Newsletter (\$45,000) and the National League of Cities (\$50,000).

NON-DEPARTMENTAL Other Services

3590

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	1,134,813	1,584,700	1,307,000	1,412,000
2. Communications	249,220	251,385	280,000	280,000
3. Utilities	17,335	15,000	15,000	15,000
4. Rents & Leases	66,207	66,600	20,000	20,500
5. Professional Services	202,128	208,400	225,000	180,000
6. Outside Services	18,049	6,500	55,500	70,500
7. Administration/Contingencies		70,196	135,500	135,500
8. Training/Conferences/Meetings	28,755	25,585	50,000	50,000
9. Membership & Dues	209,546	236,404	438,200	414,300
10. Insurance and Bonds	1,406,600	1,414,600	1,413,400	1,469,700
11. Refunds & Reimb Damages	40,163	50,000	50,000	50,000
12. Recognition-Award-Protocol	14,459	15,000	15,000	15,000
13. Taxes	65,302	63,500	63,500	63,500
14. Capital Outlay		35,600	150,000	150,000
TOTAL	3,452,577	4,043,470	4,218,100	4,326,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL Other Services

3590

The following expenses cannot be charged to a specific departmental operating program.

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Annual Leave	1,062,029	1,200,000	1,200,000	1,300,000
2. Life Insurance	3,926	3,500	4,000	4,000
3. Health Ins Retirees	46,405	55,000	85,000	90,000
4. PERS Health Insurance - Admin Fee	18,533	26,200	18,000	18,000
5. Pac Bell	170,922	170,000	200,000	200,000
6. Tel/Siemens ABN-AMRO	78,298	81,385	80,000	80,000
7. Refuse	17,335	15,000	15,000	15,000
8. Building Rent	3,500	3,500	3,500	3,500
9. Rent - MPS	62,707	63,100	16,500	17,000
10. Legal Services	13,310	25,000	50,000	50,000
11. Legal Services	37,204	25,000	25,000	25,000
12. Audit Services	31,017	118,400	50,000	50,000
13. Interpreting Services		5,000	5,000	5,000
14. Labor Relations	357	5,000	5,000	20,000
15. Other Professional Services	87,419	25,000	25,000	25,000
16. Other Professional Services			10,000	
17. Other Professional Services	3,869	5,000	5,000	5,000
18. Other Professional Services			50,000	
19. Other Outside Services		4,500	4,500	4,500
20. Other Outside Serices	17,418		5,000	5,000
21. City Newsletter			45,000	60,000
22. Other Svc - Economic Dev	631	2,000	1,000	1,000
23. Contingencies		70,196	135,500	135,500
24. Training	3,934	25,000	25,000	25,000
25. Tuition Reimbursement	24,821	585	25,000	25,000
26. FORGE	11,250	16,750	17,000	17,000
27. National League of Cities			50,000	40,000
28. League Of Calif Cities	36,585	45,000	50,000	50,000
29. Chamber of Commerce				
30. Sister City Association		800	800	800
31. Legislative Advocacy	74,572	62,500	120,000	120,000
32. AMBAG	18,750	28,038	29,000	30,000
33. LAFCO	41,133	45,000	85,900	90,000
34. PERS Coalition	1,000	1,000	1,000	1,000
35. Air District	26,256	35,116	36,000	37,000
36. Cable TV Taping			20,500	20,500
37. Cable TV Negotiations			25,000	5,000
38. Mo. Co. Cities Association		2,200	3,000	3,000
39. Insurances	1,406,600	1,414,600	1,413,400	1,469,700
40. Refunds & Reimb Damages	40,163	50,000	50,000	50,000
41. Recognition-Award-Protocol	14,459	15,000	15,000	15,000
42. Youth Commision				
43. Taxes	65,302	63,500	63,500	63,500
44. Impvnt Other Than Buildings				
45. Capital Outlay		35,600	150,000	150,000
TOTAL	3,419,705	3,743,470	4,218,100	4,326,000

NON-DEPARTMENTAL Other Services

3590

Summarized below are all costs for all funds, allocated to Departmental Operating Budgets.

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Regular Payroll Costs	35,144,042	42,329,501	46,126,105	48,985,682
Temporary Pay	1,216,421	904,975	1,261,500	1,263,200
Overtime - Regular	3,797,923	2,470,153	2,153,340	2,153,340
Reimb Payroll Costs	223,045	3,028	224,600	224,300
Termination Payroll Costs	101,459			
Other Payroll Costs	-355,431			
Flexible Leave	1,575,017	1,338,943	1,424,588	1,430,231
Employee Benefits	18,610,357	21,725,890	25,325,156	26,402,619
CIP/Program Reg Salary Deduct	-92,539	-2,848,721	-2,170,389	-2,142,672
Employee Services Subtotal	60,220,294	65,923,769	74,344,900	78,316,700
Office Supplies & Materials	127,055	152,209	281,750	282,250
Bldg/Veh/Equip Maint/Supplies	517,016	634,222	751,900	736,900
Vehicle Fuels & Lubricants	477,004	526,400	611,900	611,900
Small Tools & Equipment	42,763	51,971	63,650	53,150
Clothing & Personal Equip	140,590	216,435	199,800	183,800
Street Materials	96,777	145,700	151,200	151,700
Books and Publications	260,318	154,319	300,600	300,600
Special Dept Supplies	335,447	432,138	536,450	523,950
Chemicals	62,884	81,025	80,550	80,550
Communications	2,142,031	2,534,427	2,671,700	2,861,900
Utilities	2,418,863	2,696,776	2,846,804	2,856,804
Rents & Leases	274,939	280,935	243,800	244,300
Contract Maintenance Services	1,956,578	2,210,939	2,362,446	2,414,946
Professional Services	1,415,978	3,368,278	2,379,250	2,159,250
Outside Services	971,977	1,322,596	1,813,800	1,757,300
Financial Assistance	60,802	5,890,283	2,465,000	500,000
Public Assistance		65,000		
Administration/Contingencies	860,376	1,131,161	1,478,800	1,268,300
Advertising	61,063	82,100	129,900	89,900
Training/Conferences/Meetings	405,474	563,608	582,800	581,300
Membership & Dues	239,012	279,104	483,400	459,500
Insurance and Bonds	6,434,311	6,915,000	6,516,000	6,696,000
Contribution to Other Agencies	1,840,397	4,779,182	2,340,600	2,132,100
Refunds & Reimb Damages	649,134	578,208	187,100	158,700
Recognition-Award-Protocol	14,828	16,000	16,400	16,400
Taxes	123,034	127,600	134,100	134,100
Debt Service		18,664,241		
Bond-Principal	5,282,429	4,563,000	3,926,300	4,355,800
Bond-Interest	5,400,779	5,094,100	4,841,700	4,724,500
Paying Agent Fees	78,286	107,500	107,500	107,500
Original Issue Discount		246,095		
Buildings	23,092	33,800	17,800	17,800
Impvt Other Than Buildings	28,846	83,080		
Capital Outlay	379,738	749,942	233,100	150,000
Stores Sales	-64,157	-325,000	-100,000	-100,000
Stores Purchases	69,806	325,071	100,000	100,000

**NON-DEPARTMENTAL
Other Services**

3590

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Other Expenses Subtotal	33,127,470	64,777,445	38,756,100	36,611,200
TOTAL	93,347,764	130,701,214	113,101,000	114,927,900

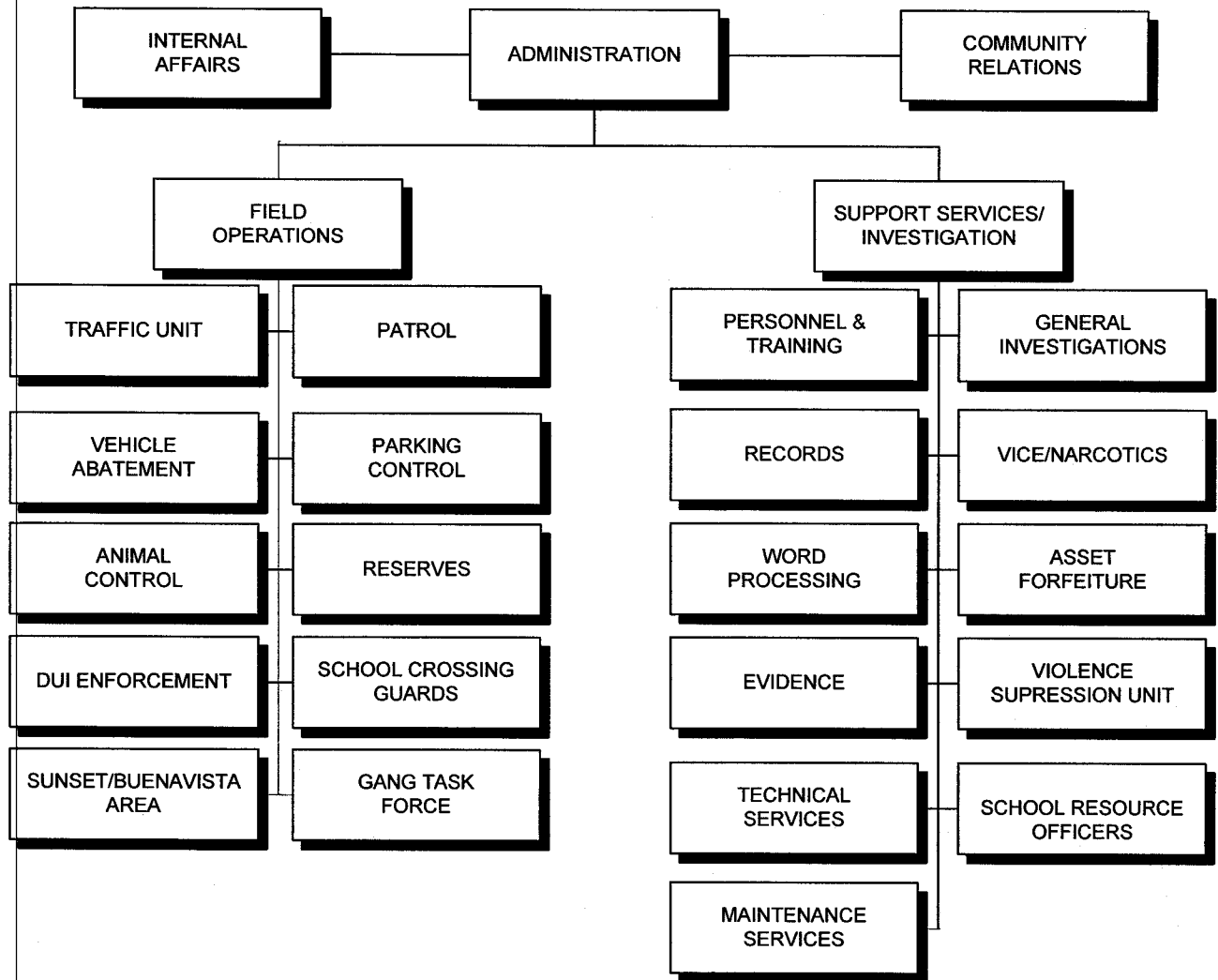
**NON-DEPARTMENTAL
Capital Outlays**

Other Services	06-07 Proposed	07-08 Proposed
Contingency Funds	150,000	150,000



(This page intentionally left blank)

POLICE Organization



POLICE

Department Summary

Purpose

The Police Department, as part of the City organization, provides support and assistance, as required, to the City Council and other departments in the implementation of various goals and objectives in order to build and maintain a safe and peaceful community. Departmental responsibilities include the development and maintenance of various collaborative programs, the administration of Federal and State grants, the PAL program, community outreach programs, crime prevention, traffic enforcement, and appropriate response to community crime and violence issues.

Selected Goals

1. Continue the Community Oriented Policing (COPs) philosophy as a base-line approach to general patrol and investigative functions. Community policing expresses the value we place on the community, our organization, and each other.
2. Assist community groups in the identification and prevention of crime and violence in their neighborhoods, and places of work.
3. Assist Public Works in identifying traffic congestion and pedestrian safety issues. Develop responsive methods of addressing the issues through prevention methodologies and enforcement.
4. Continue to develop various partnerships with community groups and non-profit organizations to enhance the quality of life in our community.
5. Continue to develop strategies to acquire State and Federal Grant funding in order to enhance the delivery of compassionate, professional police services to our community.

Workload and Performance Indicators

1. Number of community meetings and presentations conducted to solve problems and help residents identify crime prevention strategies.
2. Number of hazardous traffic citations issued in response to identified traffic and pedestrian safety issues.

Major Budget Changes

The following positions were funded with Measure V funds; ten Community Service Officers, five Police Officers effective January 2007, five Police Officers effective July 2007, Crossing Guard Program and Community Service Officer, six positions for the Gang Task Force, one Animal Control Officer and one Records Clerk. The budget reflects the restoration of the Animal Control Officer and Records Clerk positions, which were eliminated in FY03/04.

POLICE Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
4010	Administration	381,646	414,800	427,300	438,400
4011	Community Relations	415,476	678,700	708,700	723,700
4012	Personnel and Training	635,930	566,494	600,200	606,000
4020	Field Operations	14,167,370	14,718,752	16,356,600	17,585,800
4021	Traffic Unit	1,166,238	1,595,333	1,387,800	1,428,400
4022	Parking Control	158,265	215,000	299,600	322,900
4023	School Crossing Guards			285,100	288,800
4024	Vehicle Abatement	137,827	155,100	288,300	299,600
4025	Sunset/Buena Vista Area	128,320	229,300	397,100	414,200
4030	Support Services	3,219,676	3,876,775	3,771,200	4,004,100
4031	Technical Services	295,741	300,310	299,000	310,800
4032	Word Processing	431,556	471,700	470,700	495,200
4033	Evidence and Property	156,124	158,100	163,000	169,200
4034	Records	901,715	999,166	1,084,800	1,155,900
4037	Maintenance Services	723,332	772,598	670,600	602,100
4040	Investigation	2,466,431	2,860,600	3,048,900	3,110,700
4041	Narcotics and Vice	939,355	1,012,700	984,900	1,014,700
4042	School Resource Officers	706,524	853,450	913,100	931,400
4043	Violence Supression Unit	1,930,291	2,089,900	2,150,400	2,238,400
4050	Reserves	1,594	2,100	2,100	2,100
4070	Animal Control Services	676,056	729,900	804,000	834,700
4077	DUI Enforcement	16,520	20,000	20,000	20,000
4080	Asset Seizure	47,433	53,300	50,200	50,200
4090	Joint Gang Task Force	1,490	1,429,500	1,140,700	1,164,600
	TOTAL	29,704,910	34,203,578	36,324,300	38,211,900

POLICE

Department Summary

Expenditures by Character	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	26,018,251	29,395,719	32,009,000	33,786,500
2. Office Supplies & Materials	29,588	27,800	131,000	131,500
3. Bldg/Veh/Equip Maint/Supplies	109,767	105,300	122,100	132,100
4. Vehicle Fuels & Lubricants	243,445	275,000	325,000	325,000
5. Small Tools & Equipment	6,276	2,600	2,500	2,500
6. Clothing & Personal Equip	84,085	80,257	95,100	95,100
7. Books and Publications	2,399	2,700	2,700	2,700
8. Special Dept Supplies	192,557	221,371	215,500	202,500
9. Communications	1,581,327	1,907,479	1,983,600	2,155,600
10. Utilities	43,486	86,200	98,100	98,100
11. Rents & Leases	37,814	34,900	36,900	36,900
12. Contract Maintenance Services	233,590	186,208	272,700	277,700
13. Professional Services	33,535	96,160	25,000	30,000
14. Outside Services	549,497	897,680	670,600	696,100
15. Advertising		5,000		
16. Training/Conferences/Meetings	240,218	272,784	235,500	236,000
17. Membership & Dues	2,605	2,700	2,700	2,700
18. Refunds & Reimb Damages		33,900	28,600	
19. Recognition-Award-Protocol	270	900	900	900
20. Capital Outlay	296,200	568,920	66,800	
TOTAL	29,704,910	34,203,578	36,324,300	38,211,900

Expenditures by Fund

General Fund	28,332,337	31,016,152	32,200,400	33,510,700
Measure V Fund			2,830,000	3,473,600
Asset Seizure Fund	47,433	53,300	50,200	50,200
Sales Tax-SB172	346,000	388,700	442,500	451,800
Comp Dui & Seatbelt Safety	37,501			
Comprehensive Dui & Occupant Safety	61,522	288,478		
Moco Avoid The 18 Campaign	17,445	42,555		
RAN Grant	77,942	77,200	81,600	84,400
Supplemental Law Enforcement-AB3229	223,470	220,295	215,000	215,000
Bureau of Justice Assistance	174,662	302,998	95,400	
Nipin Project Expansion	118,961			
County BJA Grant Fund	1,490	1,059,500		
City BJA Grant Fund		370,000		
Vehicle Abatement Fund	137,827	155,100	151,400	157,100
Sunset Ave-Project	128,320	229,300	257,800	269,100
TOTAL	29,704,910	34,203,578	36,324,300	38,211,900

POLICE

Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
4010	Administration	3	3	3	3
4011	Community Relations	5	5	5	5
4012	Personnel and Training	2	2	2	2
4020	Field Operations	111	109	118	123
4021	Traffic Unit	9	9	10	10
4022	Parking Control	3	3	4	4
4023	School Crossing Guards			1	1
4024	Vehicle Abatement	2	2	4	4
4025	Sunset/Buena Vista Area		2	4	4
4030	Support Services	9	9	9	9
4031	Technical Services	3	3	3	3
4032	Word Processing	7	7	7	7
4033	Evidence and Property	2	2	2	2
4034	Records	15	15	16	16
4037	Maintenance Services	4	4	4	4
4040	Investigation	21	21	21	21
4041	Narcotics and Vice	7	7	7	7
4042	School Resource Officers	6	6	6	6
4043	Violence Supression Unit	16	16	16	16
4070	Animal Control Services	7	7	8	8
4090	Joint Gang Task Force		6	6	6
TOTAL		232	238	256	261

Purpose

Police Administration provides direction, coordination, and support, for all Police Department Divisions to reach identified objectives. This effort includes matching community needs with available Departmental resources.

Selected Goals

1. Provide information and referrals as requested by internal and external customers to ensure adequate communication and furtherance of the community oriented policing philosophy. These efforts support the endeavor of building a safe and peaceful community.
2. Continue the COPS philosophy within the organization and community through programs such as: the Police Activities League, School Resource Officers/G.R.E.A.T., Police Explorers, and other programs providing linkages between the department and community.
3. Continue organizing and presenting police related topics through the community academy to foster an environment of openness and understanding.
4. Continue to support the Police/Community Advisory Committee in their efforts to build a safe and peaceful community, such as Operation Cease-Fire.
5. Continue to reach out to the community through a variety of recruitment activities.

Workload and Performance Indicators

1. Continue to improve the accessibility of the community to the Internal Affairs Unit through out-reach efforts, and dissemination of information.
2. Number of programs successfully implemented and maintained by the Police/ Community Advisory Committee.
3. Number of community meetings, job fairs, and presentations conducted by Administrative staff.

Major Budget Changes

None.

**POLICE
Administration**

4010

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	371,024	404,800	415,100	425,700
2. Office Supplies & Materials	1,779	1,600	2,000	2,000
3. Small Tools & Equipment	167	100	100	100
4. Books and Publications	230	300	300	300
5. Special Dept Supplies	1,255	700	1,500	1,500
6. Training/Conferences/Meetings	5,936	6,000	7,000	7,500
7. Membership & Dues	1,255	1,300	1,300	1,300
TOTAL	381,646	414,800	427,300	438,400

Authorized Positions	3	3	3	3
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

Purpose

To work with Salinas residents to address neighborhood issues and promote community safety programs reducing crime and enhancing prevention.

Selected Goals

1. Present crime prevention programs through Neighborhood Watch and public presentations/community events.
2. Through the PAL and Explorer program, support, coordinate, and facilitate youth activities and programs.
3. Strengthen communication with Salinas residents through a variety of traditional and non-traditional public outreach initiatives.

Workload and Performance Indicators

1. Number of presentations made by the Community Services Unit (CSU). The Community Services Unit will present Neighborhood Watch and Business Watch presentations upon request.
2. Number of crime prevention presentations to business associations in the Salinas community.
3. Number of department tours.
4. Number of media presentations.
5. Departmental collaboration with other community organizations to reduce crime and prevent violence.

Major Budget Changes

None.

**POLICE
Community Relations**

4011

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	411,545	674,700	703,700	718,700
2. Office Supplies & Materials	565	500	500	500
3. Special Dept Supplies	1,879	1,700	2,000	2,000
4. Communications	264	500	500	500
5. Training/Conferences/Meetings	1,223	1,300	2,000	2,000
TOTAL	415,476	678,700	708,700	723,700

Authorized Positions	5	5	5	5
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

Purpose

Ensure that the best qualified individuals possible are recruited and selected for all positions in the department. Provide continuing training to employees consistent with service to the community, individual professional growth and POST guidelines.

Selected Goals

1. Work in partnership with the Commission on Peace Officer Standards and Training (POST) and the South Bay Regional Public Safety Training Consortium to enhance the quality of the Advanced Officer Training program while minimizing costs.
2. Continue to develop innovative, relevant quarterly firearms qualification courses for department personnel.
3. Continue recruitment efforts to achieve and maintain full staffing.
4. Emphasize Community Oriented Policing concepts in all aspects of recruitment, hiring and training.

Workload and Performance Indicators

1. Police Officer applications processed.
2. Civilian applications processed.
3. Police Officers hired.
4. Civilians hired.
5. Training scheduled (in hours).

Major Budget Changes

None.

**POLICE
Personnel and Training**

4012

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	393,795	320,100	348,900	354,700
2. Office Supplies & Materials	804	800	1,000	1,000
3. Small Tools & Equipment	55	200	200	200
4. Books and Publications		2,000	2,000	2,000
5. Special Dept Supplies	37,412	40,794	45,000	45,000
6. Outside Services	500	4,000	4,000	4,000
7. Training/Conferences/Meetings	203,264	198,500	199,000	199,000
8. Membership & Dues	100	100	100	100
TOTAL	635,930	566,494	600,200	606,000

Authorized Positions	2	2	2	2
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

Purpose

Provide uniformed patrol throughout the community to prevent crime and disorder; apprehend criminal violators; conduct objective and professional investigations; provide information on crime prevention and community safety; respond promptly to crimes in progress; and provide high visibility patrol as needed.

Selected Goals

1. Continued emphasis on community oriented approach to service delivery.
2. Provide immediate response to any crime in progress involving violence or threats of violence.
3. Continue to seek alternative methods to provide prompt service to calls for service.
4. Continue to provide training for recruits through the Field Training Officer Program.
5. Continue to provide state of the art support for criminal investigations through the Crime Scene Investigation Program.

Workload and Performance Indicators

1. Calls for Service.
2. Police Reports.
3. Part I Crimes.
4. Adult Arrests.
5. Juvenile Arrests.
6. Traffic Citations.
7. Field Contacts.

Major Budget Changes

FY 2006-07 includes the addition of five (5) Police Officer positions. Additionally, four (4) Community Service Officer positions have been added (Measure V funds). With the approval of Measure V allocation, Council has asked the Measure V Committee to establish a priority for five (5) additional Police Officer positions in FY 2007-08 if Measure V revenues exceed \$10,000,000 annually. These positions are included in the FY 2007-08 budget.

**POLICE
Field Operations**

4020

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	13,821,549	14,351,195	15,898,800	17,127,500
2. Office Supplies & Materials	1,748	1,500	40,500	40,500
3. Vehicle Fuels & Lubricants	243,445	275,000	325,000	325,000
4. Small Tools & Equipment	74	300	300	300
5. Clothing & Personal Equip	74,251	70,757	70,000	70,000
6. Special Dept Supplies	16,326	12,000	12,000	12,000
7. Communications	309	600	600	600
8. Outside Services	7,040	5,500	7,000	7,500
9. Training/Conferences/Meetings	1,226	1,500	2,000	2,000
10. Membership & Dues	400	400	400	400
11. Capital Outlay	1,002			
TOTAL	14,167,370	14,718,752	16,356,600	17,585,800
Authorized Positions	111	109	118	123

Funding Source

General Fund, Sales Tax SB172, Supplemental Law Enforcement AB3229, Measure V Fund

Purpose

Enforce state and city traffic laws and codes, to promote public compliance through the use of specialized training and enforcement. Investigate traffic accidents for causative factors, relieve patrol personnel for other public safety duties; provide accident analyses to determine means for reducing accident rates.

Selected Goals

1. Maintain specialized traffic enforcement in areas of school zones, increasing safety potential for children.
2. Reduce the number of injury accidents through an aggressive enforcement program.
3. Provide expertise in the investigation of injury and fatal traffic collisions.
4. Increase public awareness related to traffic safety through demonstrations and community involvement.
5. Increase school children pedestrian safety through education and parent involvement.
6. Regulate and monitor tow services utilized by the department.
7. Assist Public Works in identifying traffic and pedestrian safety issues.

Workload and Performance Indicators

1. Traffic citations issued.
2. Accidents investigated.
3. Community and/or school presentations.

Major Budget Changes

FY 2006-07 adds one new Community Service Officer (CSO) position to the Traffic Unit (Measure V funds).

**POLICE
Traffic Unit****4021**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	1,122,772	1,522,874	1,376,800	1,417,400
2. Office Supplies & Materials	316	600	3,500	3,500
3. Small Tools & Equipment	4,565			
4. Clothing & Personal Equip	2,443	2,500	2,500	2,500
5. Books and Publications	1,886			
6. Special Dept Supplies	14,163	26,715	5,000	5,000
7. Professional Services	13,840	26,160		
8. Training/Conferences/Meetings	6,253	10,984		
9. Capital Outlay		5,500		
TOTAL	1,166,238	1,595,333	1,387,800	1,428,400

Authorized Positions	9	9	10	10
-----------------------------	----------	----------	-----------	-----------

Funding Source

General Fund, Measure V Fund

Purpose

Enforce city and state codes regarding parking laws for the orderly control of public parking areas.

Selected Goals

1. Patrol downtown and surrounding areas for the purpose of enforcement of time regulated parking areas.
2. Respond to complaints of illegal or unauthorized parking violators.
3. Immobilize vehicles with excessive parking violations on file.
4. Patrol for other parking violations, including violators of designated disabled parking spaces.
5. Conduct Administrative Review process for those wishing to contest parking citations.
6. Provide coverage as needed to supplement other personnel needs such as special event details.

Workload and Performance Indicators

1. Parking citations issued.

Major Budget Changes

FY 2006-07 adds one Community Service Officer (Measure V funds).

**POLICE
Parking Control**

4022

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	153,227	209,100	290,700	314,000
2. Office Supplies & Materials			3,000	3,000
3. Clothing & Personal Equip	456	900	900	900
4. Special Dept Supplies	4,582	4,000	5,000	5,000
5. Capital Outlay		1,000		
TOTAL	158,265	215,000	299,600	322,900
 Authorized Positions	 3	 3	 4	 4

Funding Source

General Fund, Measure V Fund

POLICE School Crossing Guards

4023

Purpose

Provide safe crossing areas for school children at identified intersections in and around school zones.

Selected Goals

1. Maintain school crossing guards at identified intersections and locations.
2. Continue an annual, in-house training class at the start of each school year to teach crossing guard procedures .
3. Coordinate with traffic enforcement in school zone areas to provide safe pedestrian traffic.
4. Maintain staffing of crossing guards to decrease the use of Community Service Officers and Police Officers for crossing guard duty.

Workload and Performance Indicators

1. Number of school intersections monitored.

Major Budget Changes

FY 2006-07 reflects the restoration of funds for the Crossing Guard program (Measure V funds). A Community Service Officer is allocated to this program. Funding (\$215,000) will be allocated to School Districts for their use in managing the Crossing Guard program.

**POLICE
School Crossing Guards**

4023

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services			267,100	270,800
2. Office Supplies & Materials			3,000	3,000
3. Clothing & Personal Equip			15,000	15,000
TOTAL			285,100	288,800

Authorized Positions 1 1

Funding Source

Measure V Fund

Purpose

Identify and remove all abandoned vehicles within the city limits to enhance the living environment. Enforce city codes and ordinances relative to long term parking violations and other nuisance complaints.

Selected Goals

1. Remove all abandoned vehicles parked on city streets and public property in violation of state and city codes.
2. Respond to phone complaints regarding abandoned vehicles within three business days.
3. Coordinate efforts with the zoning code enforcement officer to target abandoned vehicles on private property for abatement.
4. Respond to complaints of illegal commercial, oversize and recreational vehicle parking within three working days.
5. Making presentations to community and neighborhood groups regarding abandoned vehicles and other parking problems.
6. Explore alternative methods for improving abandoned vehicle enforcement on city streets.

Workload and Performance Indicators

1. Abandoned vehicles worked.
2. Abandoned vehicles stored.
3. Abandoned vehicles dismantled.
4. Recreational vehicles/other complaints worked.

Major Budget Changes

FY 2006-07 adds two Community Service Officer positions (Measure V funds).

**POLICE
Vehicle Abatement**

4024

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	136,119	153,200	280,000	291,300
2. Office Supplies & Materials	1,500	1,500	7,300	7,300
3. Clothing & Personal Equip	208	400	1,000	1,000
TOTAL	137,827	155,100	288,300	299,600

Authorized Positions	2	2	4	4
-----------------------------	----------	----------	----------	----------

Funding Source

Vehicle Abatement Fund, Measure V Fund

Purpose

Sunset/Buena Vista Redevelopment Project Area encompasses approximately 50% of the East Salinas area, which has experienced continuing disinvestment, blight and impediments to redevelopment due to high crime levels, especially violent crime. The Salinas Redevelopment Agency Implementation Plan has been amended to provide community safety initiatives that include enhanced police services to fight blight by reducing crime and municipal code violations within the Project Area.

Selected Goals

1. Reduce crime activity and code violations in the Project Area.

Workload and Performance Indicators

1. Additional, daily shift of two officers focused on enhanced policing and community outreach within the Project Area.
2. Report after 6 months to City Council on program status; periodic reports to the SUBA Board.
3. Change in level of crime activity.
4. Relative satisfaction of businesses and community members to police efforts within Project Area.

Major Budget Changes

FY 2006-07 reflects funding for two (2) Community Service Officer positions (Measure V funds).

**POLICE
Sunset/Buena Vista Area**

4025

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	128,320	229,300	391,200	408,300
2. Office Supplies & Materials			5,900	5,900
TOTAL	128,320	229,300	397,100	414,200

Authorized Positions		2	4	4
-----------------------------	--	---	---	---

Funding Source

Sunset AveProject, Measure V Fund

Purpose

Provide the assistance and tools needed by the Field Operations and Investigations Divisions to accomplish their law enforcement missions. Provide a wide range of evidence collection and processing services for the department. Manage the Crime Scene Investigator program. Assist other City departments and outside agencies with information such as court packets and suspect profiles. Provide direct services to the community, such as filling requests for information in the form of police reports, research, and handouts.

Selected Goals

1. Maintain an accurate and efficient information storage and retrieval system.
2. Investigate and reconstruct crime scenes; process photographic, fingerprint, video, vehicle, and firearms evidence.
3. Manage and maintain police facilities.
4. Conduct all functions with the best possible customer service.
5. Enhancement of the department's report writing system and integration with the records management system to increase the level of information captured.

Workload and Performance Indicators

1. The number of crime scenes investigated and quantity and types of evidence processed.
2. The number of positive identifications that are developed, such as those from the Automated Fingerprint Information System (AFIS); to include the ratio of identifications compared to cases investigated.
3. The number of positive firearm identifications linked to crimes.

Major Budget Changes

Budget for FY 2006-07 reflects costs charged by Monterey County as follows: 911 Communications charges (\$1,640,000), CJIS System (\$250,000), Booking Fees (\$525,000) and Radio Maintenance (\$55,000).

**POLICE
Support Services**

4030

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	921,615	945,200	994,100	1,034,000
2. Office Supplies & Materials	11,238	9,500	9,500	9,500
3. Bldg/Veh/Equip Maint/Supplies	16,587	19,500	20,000	20,000
4. Small Tools & Equipment	35	100	100	100
5. Clothing & Personal Equip	270	300	300	300
6. Books and Publications	99	100	100	100
7. Special Dept Supplies	28,298	31,000	40,900	26,900
8. Communications	1,541,154	1,871,479	1,947,100	2,119,100
9. Utilities	26,030	48,900	60,500	60,500
10. Contract Maintenance Services	56,267	65,500	77,000	82,000
11. Professional Services	19,695	20,000	25,000	30,000
12. Outside Services	478,729	824,600	596,000	621,000
13. Training/Conferences/Meetings		500	500	500
14. Membership & Dues		100	100	100
15. Capital Outlay	119,659	39,996		
TOTAL	3,219,676	3,876,775	3,771,200	4,004,100

Authorized Positions	9	9	9	9
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund, RAN Grant, RAN Grant

Purpose

Process data and provide accurate and timely information. Prepare the monthly State Uniform Crime Report (UCR). Process all department citations. Support the various computer systems that are not integrated into the City network, i.e., Mobile Computer Terminals (MCTs), video mug photo system, document imaging system (AllBase), Computer Aided Dispatch (CAD), California Law Enforcement Telecommunications System (CLETS), and fingerprint identification systems.

Selected Goals

1. Conduct research and provide statistical information.
2. Prepare Uniform Crime Reports (UCR) in a timely and accurate manner.
3. Manage the alarm permit and false alarm program.
4. Process citations for Monterey County courts and City Attorney in a timely manner.
5. Provide technical support, user training, and manage and maintain computer applications not intergrated with the Wintegrate system.
6. Conduct all functions with the best possible customer service.

Workload and Performance Indicators

1. The number of annual requests for information.
2. Number of citations processed.
3. Respond to technical support calls, system upgrades and enhancements.

Major Budget Changes

None.

Purpose

Provide accurate and timely data entry and word processing services for the Field Operations, Investigations, and Support Services Divisions. This includes the Universe databases such as the Crime Reporting System (CRS), the Master Person File (PRS), the Arrest File (ARS), and the Traffic Accident Reporting System (TARS).

Selected Goals

1. Process juvenile reports within 24 hours and adult arrest reports within 48 hours, in support of building a safe and peaceful community.
2. Enter TARS data in a timely manner.
3. Respond immediately to emergency typing requests.
4. Provide feedback regarding errors and corrections in the most mission supportive and positive manner possible.
5. Conduct all functions with the best possible customer service.

Workload and Performance Indicators

1. Number of reports processed.
2. Total number of TARS data entries on a daily basis.
3. Prepare emergency typing requests within policy guidelines.
4. Address and reduce complaints on work output and quality.

Major Budget Changes

None.

POLICE
Word Processing

4032

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	430,474	471,500	469,700	494,200
2. Office Supplies & Materials	3			
3. Special Dept Supplies	1,079	200	1,000	1,000
TOTAL	431,556	471,700	470,700	495,200

Authorized Positions	7	7	7	7
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

Purpose

Support the process of successful prosecution by providing security, integrity and control of property. Facilitate the timely return of property to its rightful owners. Ensure that internal policies and procedures regarding the safekeeping of evidence are in compliance with all legal requirements.

Selected Goals

1. Continue to support the process of successful prosecution by providing security, control and maintenance of evidence.
2. Return property to its legal owners in a timely manner to ensure trust and good public relations.
3. Obtain additional storage space and containers, adhere to preservation techniques, prepare and transport evidence and seek alternative disposal sites.
4. Document, transport, and supervise the destruction of narcotics and weapons.
5. Continue training for evidence personnel and sworn personnel. Purge evidence and property, update manuals, update and improve the computer system.

Workload and Performance Indicators

1. Property and evidence items processed.
2. Property items processed out of Evidence custody.
3. Evidence items prepared for testing.
4. Property items prepared for auction.

Major Budget Changes

None.

**POLICE
Evidence and Property**

4033

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	149,356	151,200	156,100	162,300
2. Office Supplies & Materials	2,187	2,500	2,500	2,500
3. Clothing & Personal Equip	140	300	300	300
4. Special Dept Supplies	3,920	3,500	3,500	3,500
5. Training/Conferences/Meetings	421	500	500	500
6. Membership & Dues	100	100	100	100
TOTAL	156,124	158,100	163,000	169,200
 Authorized Positions	 2	 2	 2	 2

Funding Source

General Fund

Purpose

Maintain a current and efficient information storage/retrieval system of arrest and incident reports to provide accurate Public Record Act services to the public and other governmental agencies. Provide information to the Investigation Division and Field Operations to accomplish their law enforcement missions.

Selected Goals

1. Provide twenty-four hour immediate response to field officer requests.
2. Prepare court prosecution packets daily.
3. Provide excellent customer service to the public and other agencies.
4. Maintain an efficient information storage/retrieval system by processing police reports and scanning them, and other information, daily onto an optical storage system.
5. Provide public fingerprint services and Taxi Driver permits two days per week.
6. Purge selected police records on an on-going basis.
7. Continually improve and streamline the efficiency and effectiveness of the Records Unit.

Workload and Performance Indicators

1. Number of police reports processed, scanned and filed.
2. Number of arrest and warrant request packets processed.
3. Number of responses to the public.

Major Budget Changes

FY 2006-07 reflects the resotation of a Records Clerk position that was eliminated in FY 03-04 (Measure V funds).

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	887,325	976,900	1,065,700	1,136,800
2. Office Supplies & Materials	2,486	2,800	5,300	5,300
3. Small Tools & Equipment	493	500	500	500
4. Clothing & Personal Equip	3,720	2,500	2,500	2,500
5. Special Dept Supplies	5,404	7,500	7,500	7,500
6. Training/Conferences/Meetings	1,987	2,000	3,000	3,000
7. Membership & Dues	300	300	300	300
8. Capital Outlay		6,666		
TOTAL	901,715	999,166	1,084,800	1,155,900
 Authorized Positions	 15	 15	 16	 16

Funding Source

General Fund, Measure V Fund

Purpose

Maintain and provide for the vehicle maintenance needs of the Salinas Police Department. Maintain specialized vehicle equipment such as: sirens, lights, radar and communications as well as all related safety equipment and supplies. Continue data entry for preventive maintenance and vehicle repair history database. Maintain department offices in police department building, city hall and two rented locations.

Selected Goals

1. Perform vehicle repairs in a timely manner.
2. Submit timely government fleet smog compliance reports to State Bureau of Automotive Repair.
3. Manage and maintain radio communications equipment.
4. Maintain positive public relations with internal and external customers in promoting community oriented policing philosophy.
5. Assist in the maintenance of mobile computer terminals.
6. Implement police department portion of new city-wide vehicle management software.

Workload and Performance Indicators

1. Ability to perform vehicle build-up and changeover of vehicles in a timely manner.
2. Maintain timeliness of government fleet smog reports.
3. Maintain police vehicles at optimum safety and readiness.
4. Maintain supplies and inventory of parts that are readily available to expedite repairs.
5. Maintain pricing competitiveness with vendors and suppliers by obtaining multiple quotes and estimates.
6. Maintain safe, clean and presentable work environment.

Major Budget Changes

Federal JAG funds of \$166,800 are allocated in FY 2006-07 for the purchase of a police vehicle and equipment.

**POLICE
Maintenance Services**

4037

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	298,838	285,200	299,500	316,400
2. Office Supplies & Materials	43	200	200	200
3. Bldg/Veh/Equip Maint/Supplies	90,670	83,700	100,000	110,000
4. Clothing & Personal Equip	500	500	500	500
5. Contract Maintenance Services	158,619	100,000	175,000	175,000
6. Refunds & Reimb Damages		33,900	28,600	
7. Capital Outlay	174,662	269,098	66,800	
TOTAL	723,332	772,598	670,600	602,100
 Authorized Positions	 4	 4	 4	 4

Funding Source

General Fund, Bureau of Justice Assistance

Purpose

Provide investigative support for all criminal investigations in order to identify and apprehend suspects for prosecution purposes. This support will include the identification of crime trends for proactive and focused investigation attention, such as surveillances and the use of sophisticated law enforcement equipment to prevent crimes as well as identify and locate suspects. In addition to providing investigative personnel for criminal investigations, the Investigation Division will work closely with the Field Operations and Administration Division to promote strategies that build a safe and peaceful community.

Selected Goals

1. Analyze and identify crime patterns for the purpose of developing strategies to make the community safer through the reduction of crime.
2. Increase the Investigation Division efforts to proactively target criminals that commit violent and property crimes; such as murder, assault with a deadly weapon, robbery, burglary, and other thefts.
3. Continue to provide a timely on-call response on a 24 hour basis for major criminal investigations or other crimes that require in-depth investigative support.
4. Increase efforts to provide informal and formal training aimed at enabling investigators to investigate any type of crime.
5. Continue to assign personnel to monitor and arrest sex registrants who have been found to violate any provisions of Section 290 of the Penal Code in the City of Salinas.
6. Continue to work closely with the other two major police divisions and other agencies to develop and promote strategies which involve the Salinas community in crime prevention methods.

Workload and Performance Indicators

1. Total cases assigned.
2. Total number of arrest and arrest warrant requests.
3. Number of cases cleared for lack of prosecution.
4. Total number of cases that were solved.
5. Total number of cases that were filed unsolved.

Major Budget Changes

None.

**POLICE
Investigation**

4040

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	2,456,264	2,850,100	3,037,900	3,099,200
2. Office Supplies & Materials	3,700	3,000	3,500	4,000
3. Small Tools & Equipment	100	100	100	100
4. Clothing & Personal Equip	100	100	100	100
5. Books and Publications	85	100	100	100
6. Training/Conferences/Meetings	5,912	7,000	7,000	7,000
7. Membership & Dues	270	200	200	200
TOTAL	2,466,431	2,860,600	3,048,900	3,110,700

Authorized Positions	21	21	21	21
-----------------------------	-----------	-----------	-----------	-----------

Funding Source

General Fund

Purpose

Serve as a proactive unit for the purpose of identifying criminals who are involved in the illegal manufacturing, sales, or use of narcotics. Investigate other crimes such as prostitution, illegal gambling and bookmaking. Strive to develop sources of information that will be useful in solving other crimes in the community.

Selected Goals

1. Continue to develop strategies to reduce the manufacture, sale and use of illegal narcotics.
2. Improve efforts to develop strategies to reduce other crimes such as prostitution, illegal gambling and bookmaking.
3. Improve efforts to increase the number of crime tips received on narcotic activities, prostitution and illegal gambling.
4. Continue to work closely with other units in the police department to develop anti-drug strategies.
5. Improve efforts to work closely with other narcotics and vice units and other individuals or agencies that share similar responsibilities.
6. Continue to work closely with neighborhood groups to identify narcotic problems and then take the necessary enforcement action to improve the quality of life in that particular neighborhood.

Workload and Performance Indicators

1. Total narcotic investigations.
2. Total number of narcotic arrests.
3. Total number of narcotic search warrants.
4. Prostitution arrests.
5. Total number of crime tips received.

Major Budget Changes

None.

**POLICE
Narcotics and Vice**

4041

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	905,101	982,200	952,400	982,200
2. Office Supplies & Materials	206	500	500	500
3. Special Dept Supplies	13,130	12,000	12,000	12,000
4. Rents & Leases	20,918	18,000	20,000	20,000
TOTAL	939,355	1,012,700	984,900	1,014,700
 Authorized Positions	 7	 7	 7	 7

Funding Source

General Fund

Purpose

Work with students, parents, teachers, administrators to ensure a peaceful and safe learning environment in our schools. Work with "problem behavior" students through counseling, referral, and personal contact including classroom presentations. Solve school related crimes and successfully prosecute juveniles who have not shown a propensity for guidance through counseling. Relieve patrol personnel of time-consuming investigations occurring at local schools.

Selected Goals

1. Coordinate efforts in gang awareness and prevention within Salinas schools.
2. Analyze alternatives and implement procedures to reduce juvenile gang activity, truancy, and juvenile crime.
3. Act as a liaison for gang intelligence information, prevention and suppression involving students.
4. Work with the Patrol Division to provide safe areas around campuses.
5. Continue Gang Resistance Education And Training program in select elementary schools.
6. Continue to evaluate effectiveness of GREAT program, in partnership with local school officials.

Workload and Performance Indicators

1. Assigned cases
2. Presentations/Meetings
3. Counseling sessions
4. GREAT students taught

Major Budget Changes

None.

**POLICE
School Resource Officers**

4042

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	663,775	804,950	864,600	882,900
2. Office Supplies & Materials	85	200	200	200
3. Special Dept Supplies	24,707	30,000	30,000	30,000
4. Communications	1,321	1,600	1,600	1,600
5. Rents & Leases	15,696	15,700	15,700	15,700
6. Training/Conferences/Meetings	940	1,000	1,000	1,000
TOTAL	706,524	853,450	913,100	931,400
Authorized Positions	6	6	6	6

Funding Source

General Fund, COPS SRO

Purpose

Collect information on gangs and gang members and investigate gang-related crimes. Provide gang related training and other criminal intelligence to law enforcement and members of the community. Identify and suppress gang/criminal activity. Provide highly trained and coordinated special weapons and tactics teams for unusual, high risk, or other unique events. Provide enforcement support to other units and divisions in the police department.

Selected Goals

1. Continue use of a comprehensive criminal gang and gang member certification process under the California Penal Code.
2. Continue to aggressively identify violent gang members and other violent criminals for the arrest and prosecution of a variety of crimes.
3. Continue to work with the Monterey County District Attorney's Office and other allied agencies to ensure vertical prosecution of gang members for their crimes.
4. Improve our efforts to work closely with parents or other community members for the purpose of providing them information or training that will help at-risk youth.
5. Continue to conduct special weapons and tactics operations as required in high-risk and other special events.

Workload and Performance Indicators

1. Total number of arrests.
2. Field interview contacts to serve as a means to gather intelligence on criminal activities and prevent crime.
3. Total number of high risk/tactical operations.
4. Presentations/Meetings. Members of the Violence Suppression Unit attend a variety of presentations and meetings. Aside from educating law enforcement personnel on the tactics often used by gang members, members of this unit also provide presentations to parents, service groups, and anyone else interested in the reduction of gang violence in the community.

Major Budget Changes

None.

**POLICE
Violence Supression Unit**

4043

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	1,926,944	2,086,100	2,146,600	2,234,600
2. Communications		100	100	100
3. Contract Maintenance Services	1,139	1,000	1,000	1,000
4. Outside Services	238	700	700	700
5. Training/Conferences/Meetings	1,970	2,000	2,000	2,000
TOTAL	1,930,291	2,089,900	2,150,400	2,238,400
 Authorized Positions	 16	 16	 16	 16

Funding Source

General Fund, Supp Law Enforcement AB3229, Bureau, of Justice Assistance

Purpose

Provide additional trained assistance to the department when specific needs exceed normal resources. This assistance will consist of Level I and Level II Reserve Officers who will work primarily within the Field Operations Division in a variety of roles including second officer duties in a patrolling vehicle. Reserve officers provide a variety of services, such as prisoner transport, backup to other units, abandoned vehicle enforcement, DUI checkpoint, crowd control, and traffic direction.

Selected Goals

1. Provide police reserve services for special events, such as Big Week activities, Kiddiekapers Parade, natural disasters, and other events as needed. Provide police reserve services on a regular basis, primarily on weekends, as follows: prisoner transport, DUI Checkpoints, and abandoned vehicle enforcement.
2. Maintain required Advanced Officer Training for Level 1 officers.

Workload and Performance Indicators

1. Number of hours worked by Reserves.
2. Number of transports.
3. Number of hours trained.

Major Budget Changes

None.

**POLICE
Reserves**

4050

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	1,054	500	500	500
2. Office Supplies & Materials		100	100	100
3. Special Dept Supplies		100	100	100
4. Training/Conferences/Meetings	270	500	500	500
5. Recognition-Award-Protocol	270	900	900	900
TOTAL	1,594	2,100	2,100	2,100

Authorized Positions

Funding Source

General Fund

Purpose

Provide effective animal control, licensing, lost/found and adoption programs for all stray and unwanted animals within the city.

Selected Goals

1. Protect Salinas residents from the negative community impacts of unwanted pets, strays, and dangerous animals.
2. Provide humane care of animals housed at the shelter.
3. Promote adoption of animals and their placement in caring and responsible homes.
4. Maintain licensing program to provide effective identification of pets in the community through the use of technology.
5. Develop active volunteer programs to assist the shelter in providing effective lost/found, adoption, public education and spray/neuter programs.
6. Research and prioritize programs that will reduce the number of stray and unwanted pets in the City.

Workload and Performance Indicators

1. Patrol and respond to approximately 14,000 calls involving stray, confined, and vicious animals.
2. Provide timely reports regarding an estimated annual 550 animal bites and other animal related crimes.
3. Immunize the nearly 5,000 animals expected to be housed at the animal shelter for prevention of disease.
4. Ensure clean and healthy conditions in the kennels and other areas of the shelter.
5. Increase adoption and rescue rates for animals having completed the required holding period.
6. Place one hundred dogs and cats at offsite adoption facilities.

Major Budget Changes

FY 2006-07 reflects the restoration of one Animal Control Officer position (Measure V funds) that had been eliminated in FY 2003-04.

POLICE
Animal Control Services

4070

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	546,926	582,900	656,700	687,400
2. Office Supplies & Materials	2,179	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	2,510	2,100	2,100	2,100
4. Small Tools & Equipment	787	1,200	1,200	1,200
5. Clothing & Personal Equip	1,997	2,000	2,000	2,000
6. Books and Publications	99	200	200	200
7. Special Dept Supplies	28,364	33,500	33,500	33,500
8. Communications	632	1,500	1,500	1,500
9. Utilities	17,456	37,300	37,600	37,600
10. Contract Maintenance Services	14,645	13,500	13,500	13,500
11. Outside Services	59,443	53,200	53,200	53,200
12. Training/Conferences/Meetings	838	1,000	1,000	1,000
13. Membership & Dues	180	200	200	200
TOTAL	676,056	729,900	804,000	834,700

Authorized Positions	7	7	8	8
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund, Measure V Fund

Purpose

Provide an average of 20 hours of Driving Under the Influence enforcement patrols every other week. Reduce injuries and other incidents associated with DUI related accidents.

Selected Goals

1. Staff a two person DUI enforcement team every other weekend.
2. Increase knowledge of DUI laws and perceived risk of apprehension through education and media opportunities.
3. Conduct DUI checkpoints on a quarterly basis.

Workload and Performance Indicators

1. DUI Arrests.
2. DUI Checkpoints.

Major Budget Changes

Employee Service costs are exclusively overtime.

**POLICE
DUI Enforcement**

4077

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	16,520	20,000	20,000	20,000
TOTAL	16,520	20,000	20,000	20,000

Authorized Positions

Funding Source

General Fund

Purpose

Provides for the identification of assets (visible and hidden) held by local criminal enterprises. Asset seizure provides for lawful forfeiture, utilizing State and Federal Asset Seizure programs to enhance local enforcement efforts.

Selected Goals

1. Continue to identify and seize assets used to facilitate narcotic transactions.
2. Identify and seize assets deemed "proceeds" from narcotic transactions.
3. Enhance our efforts to detect and attack criminal enterprises utilizing civil law in conjunction with criminal law.
4. Aggressive use of assets to supplement local law enforcement's efforts toward narcotics related enforcement.

Workload and Performance Indicators

1. Total number of asset seizure cases processed.

Major Budget Changes

None

**POLICE
Asset Seizure**

4080

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Office Supplies & Materials		500		
2. Small Tools & Equipment		100		
3. Special Dept Supplies		8,000	5,000	5,000
4. Communications	36,685	30,500	31,000	31,000
5. Rents & Leases	1,200	1,200	1,200	1,200
6. Contract Maintenance Services		3,000	3,000	3,000
7. Outside Services		500	500	500
8. Training/Conferences/Meetings	9,548	9,500	9,500	9,500
TOTAL	47,433	53,300	50,200	50,200

Authorized Positions

Funding Source

Asset Seizure Fund

Purpose

Collect information on gangs and gang members through a countywide enforcement program. Increase the flow of gang related information among various law enforcement agencies within the County.

Selected Goals

1. Reduce the gang related crimes throughout the County.
2. Identify and apprehend gang members responsible for criminal conduct.
3. Gather and disseminate gang information to affected agencies.
4. Provide training to Monterey County Agencies in the areas of gang related
5. Meet with community members and collectively work toward solutions to reduce gang violence.

Workload and Performance Indicators

1. Reduction in gang related crimes throughout the County.
2. Arrests and prosecutions of gang related crimes.
3. Training provided.
4. Community meetings/presentations.

Major Budget Changes

Bureau of Justice Assistance (BJA) grant of \$1,059,500 currently provides for a Commander, Sergeant and four Police Officers for a total of six sworn workforce. These positions are the Salinas Police Department portion of a larger County Gang Task Force. A grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for a Gang Violence program for at-risk youth partially funds overtime. Federal funds for the above grant will be expended during FY 2006-07. If other federal funding is not obtained, the balance to keep the program fully funded for the City's portion is provided in FY 2006-07 budget (Measure V funds).

**POLICE
Joint Gang Task Force**

4090

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	1,490	1,107,700	1,100,200	1,124,100
2. Office Supplies & Materials			40,500	40,500
3. Professional Services		50,000		
4. Advertising		5,000		
5. Training/Conferences/Meetings		30,000		
6. Capital Outlay		236,800		
TOTAL	1,490	1,429,500	1,140,700	1,164,600

Authorized Positions 6 6 6

Funding Source

Measure V Fund

POLICE Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administration				
Chief of Police	1	1	1	1
Administrative Secretary	2	2	2	2
Total	3	3	3	3
Community Relations				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer	3	4	4	4
Total	5	5	5	5
Personnel and Training				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer		1	1	1
Total	2	2	2	2
Field Operations				
Deputy Chief	1	1	1	1
Police Commander	4	4	4	4
Police Sergeant	12	12	12	12
Police Corporal	3			
Police Officer (5/10 MV)	88	89	94	99
Comm Service Offcr (4 MV)	3	3	7	7
Total	111	109	118	123
Traffic Unit				
Police Sergeant	2	2	2	2
Police Officer	7	7	7	7
Comm Service Offcr (MV)			1	1
Total	9	9	10	10

POLICE Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Parking Control				
Comm Service Offcr(1 MV)	3	3	4	4
School Crossing Guards				
Community Serv Offcr (MV)			1	1
Vehicle Abatement				
Comm Service Offcr (2 MV)	2	2	4	4
Sunset/Buena Vista Area				
Police Officer		2	2	2
Comm Service Offcr (MV)			2	2
Total		2	4	4
Support Services				
Senior Police Clerk	1	1	1	1
Criminalist	1	1	1	1
Police Commander	1	1	1	1
Police Sergeant	1	1	1	1
Community Service Officer	4	4	4	4
Latent Fingerprint Tech	1	1	1	1
Total	9	9	9	9
Technical Services				
Technical Serv Coord	1	1	1	1
Senior Police Clerk	2	2	2	2
Total	3	3	3	3
Word Processing				
Word Processing Operator	6	6	6	6
Supvsg Wrđ Proc Operator	1	1	1	1
Total	7	7	7	7

POLICE Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Evidence and Property				
Evidence Technician	1	1	1	1
Sr Evidence Technician	1	1	1	1
Total	2	2	2	2
Records				
Police Records Coord	1	1	1	1
Police Clerk (1 MV)	10	10	11	11
Supervising Police Clerk	4	4	4	4
Total	15	15	16	16
Maintenance Services				
Vehicle Maint Assistant	1	1	1	1
Equipment Inventory Tech	1	1	1	1
Pub Safety Facilities Wkr	2	2	2	2
Total	4	4	4	4
Investigation				
Senior Police Clerk	1	1	1	1
Deputy Chief	1	1	1	1
Police Commander	1	1	1	1
Police Sergeant	2	2	2	2
Police Corporal	3	2	2	2
Police Officer	12	13	13	13
Community Service Officer	1	1	1	1
Total	21	21	21	21
Narcotics and Vice				
Police Sergeant	1	1	1	1
Police Corporal		1	1	1
Police Officer	6	5	5	5
Total	7	7	7	7

POLICE Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
School Resource Officers				
Police Sergeant	1	1	1	1
Police Officer	5	5	5	5
Total	6	6	6	6
Violence Supression Unit				
Police Sergeant	2	2	2	2
Police Corporal	1			
Police Officer	13	14	14	14
Total	16	16	16	16
Animal Control Services				
Animal Cont Offcr (1 MV)	2	2	3	3
Animal Services Supv	1	1	1	1
Animal Services Mgr	1	1	1	1
Animal Servs Office Asst	1	1	1	1
Animal Care Tech	2	2	2	2
Total	7	7	8	8
Joint Gang Task Force				
Police Commander (MV)		1	1	1
Police Sergeant (MV)		1	1	1
Police Officer (MV)		4	4	4
Total		6	6	6
Department Total	232	238	256	261

POLICE
Capital Outlays

Maintenance Services		06-07	07-08
		Proposed	Proposed
2	Patrol Vehicles (R)	66,800	

POLICE

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

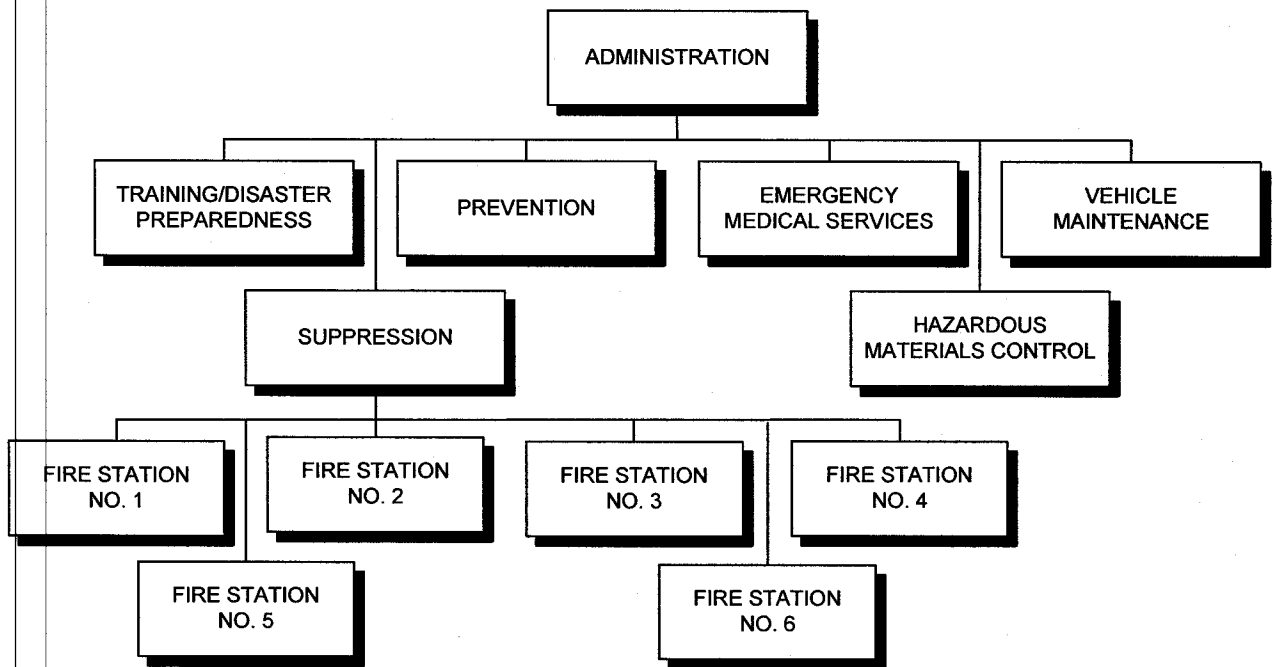
GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
Responsibility: Police
Action Date: Completed
2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
Responsibility: Police
Action Date: Completed
3. **Report on Soledad Street issues.**
Responsibility: Police
Action Date: Completed
8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
Responsibility: Public Works, Police
Action Date: Completed April 2004



(This page intentionally left blank)

FIRE Organization



FIRE Department Summary

Purpose

The Department is organized into seven divisions: Administration, Suppression, EMS, Prevention, Training-Disaster Preparedness, Vehicle Maintenance and Hazardous Materials Control. The Fire Department provides prevention and code enforcement services and emergency response to the citizens and businesses of the community. Prevention activities include inspections of all occupancy types, fire code enforcement and public education presentations. Emergency responses include fire suppression, paramedic service (EMS), Hazardous Materials incident response (Haz-Mat), vehicle accident response and rescues, including extrication and basic confined space rescue. Department responses also include hazardous conditions such as arcing or downed power lines, electrical system malfunctions, water system malfunctions, odor problems/concerns and responses to hazardous material releases or spills and non-emergent public assistance.

Selected Goals

1. Maintain regional partnerships with the Seaside Fire Department Hazardous Materials Response Team and County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency. These partnerships include pursuit of state and federal grant funding for equipment, apparatus and training.
2. Maintain existing regional partnerships with the North County and Salinas Rural Fire agencies and develop an improved partnership with the Monterey County OES to provide more cost effective joint operations, training, and disaster planning.
3. Develop a five year Fire Department master plan for Council's approval.
4. Develop department Reserve Firefighter program. The program will be structured to attract local candidates and utilized as a resource to fill firefighter vacancies.
5. Investigate the feasibility and cost impacts of installing "Rip and Run" dispatch technology in all Salinas fire stations.
6. Update EOC policy and procedures and provide annual training for city staff.

Workload and Performance Indicators

1. Monitor cost effectiveness of joint activities with other outside agencies.

Major Budget Changes

Fire suppression daily minimum staffing maintained at 23 members per shift during FY 2006-07. Support agreement with transport contractor and Monterey County Emergency Medical Service Agency. Enhance operation of the City's paramedic program.

FIRE

Department Summary

Expenditures by Program	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
4505 Administration	348,959	364,813	394,100	402,800
4510 Suppression	11,076,460	12,403,478	12,514,700	13,168,900
4520 Emergency Medical Services	222,120	585,000	663,800	694,000
4530 Prevention	305,383	403,813	622,300	652,500
4540 Training-Disaster Preparedness	23,776	51,412	46,900	47,300
4560 Vehicle Maintenance	126,519	167,753	221,000	192,500
4570 Hazardous Materials Control	130,870	118,393	106,500	110,700
TOTAL	12,234,087	14,094,662	14,569,300	15,268,700

Expenditures by Character

1. Employee Services	11,719,055	13,392,800	13,797,600	14,550,000
2. Office Supplies & Materials	5,032	5,458	6,100	6,100
3. Bldg/Veh/Equip Maint/Supplies	57,843	81,896	113,200	88,200
4. Vehicle Fuels & Lubricants	52,082	50,100	58,500	58,500
5. Small Tools & Equipment	2,358	3,100	14,600	4,100
6. Clothing & Personal Equip	34,644	104,453	70,700	54,700
7. Books and Publications	3,662	5,063	4,700	4,700
8. Special Dept Supplies	6,663	6,698	9,300	7,200
9. Communications	180,780	217,800	227,500	245,500
10. Utilities	37,094	54,300	57,200	57,200
11. Contract Maintenance Services	77,175	99,670	130,500	120,100
12. Professional Services	716	19,712	16,900	16,900
13. Outside Services	1,849	3,900	3,900	3,900
14. Training/Conferences/Meetings	36,554	47,182	51,600	49,600
15. Membership & Dues	830	1,800	2,000	2,000
16. Insurance and Bonds	4,012			
17. Impvt Other Than Buildings	2,926			
18. Capital Outlay	10,812	730	5,000	
TOTAL	12,234,087	14,094,662	14,569,300	15,268,700

Expenditures by Fund

General Fund	12,234,087	13,509,662	13,720,500	14,386,900
Measure V Fund			185,000	187,800
Emergency Medical Services Fund		585,000	663,800	694,000
TOTAL	12,234,087	14,094,662	14,569,300	15,268,700

FIRE Department Summary

Workforce by Program	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
4505 Administration	3	3	3	3
4510 Suppression	87	87	87	87
4520 Emergency Medical Services	1	1	1	1
4530 Prevention	4	4	5	5
TOTAL	95	95	96	96



(This page intentionally left blank)

Purpose

Administration is responsible for integrating the goals and objectives established by the City Council into the support and delivery divisions of the Fire Department. Fire Administration is responsible for the management of the monetary and human resources allocated and the establishment of department policies and procedures in accordance with state and local laws, memoranda of understanding and contractual agreements with related regional agencies. Fire Administration is responsible for the continual self-assessment of the department's effectiveness and efficiency and the implementation of life safety programs in the community.

Selected Goals

1. Utilize Firehouse program in a more effective manner. Implement all appropriate modules.
2. Utilize grant funding to minimize impacts to the General Fund.
3. Develop a department Reserve Firefighter program.

Workload and Performance Indicators

1. Expand department usage of the Firehouse software package currently used by the organization.
2. Utilize Fire Act Grant for department needs and thermal imaging equipment; SAFER Grant for increased department staffing; pursue AFG Countywide grant to replace portable radios with federally mandated narrow banding/P-25 compliant portable radios; research grants that would fund Fire Station 3 training tower and facility renovations.
3. Acquire funding and initiate recruitment process.

Major Budget Changes

None.

**FIRE
Administration****4505**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	325,511	354,100	380,200	388,900
2. Office Supplies & Materials	1,217	1,300	1,500	1,500
3. Books and Publications	120	200	300	300
4. Special Dept Supplies	160	1,413	1,400	1,400
5. Communications	2,611	3,700	3,400	3,400
6. Contract Maintenance Services	854	2,200	2,400	2,400
7. Training/Conferences/Meetings	18,166	1,500	4,500	4,500
8. Membership & Dues	320	400	400	400
TOTAL	348,959	364,813	394,100	402,800

Authorized Positions	3	3	3	3
-----------------------------	----------	----------	----------	----------

Funding Source

General Fund

Purpose

The Suppression Division provides 24-hour protection to the residents of Salinas from the effects of natural and man made emergencies. Uncontrolled fires, medical emergencies, vehicle accidents, earthquakes, hazardous material leaks, electrical and natural gas emergencies, are a few of the many situations, to which the Suppression Division responds with the available personnel, equipment and technology.

Selected Goals

1. Update Operations Manual and SOGs.
2. Conduct entry level firefighter recruitment and promotional testing processes.
3. Enhance firefighting operations and safety.
4. Update and improve fire station buildings / infrastructure as funds allow.

Workload and Performance Indicators

1. Establish a working Operations Committee to update the Operations Manual and update the Standard Operating Guidelines (SOGs).
2. Prepare for and execute entry level recruitment and promotional processes.
3. Implement heads up display and voice modules for SCBA equipment, update/upgrade Rapid Intervention Crew (RIC) equipment to recommended guidelines, staff truck company with three personnel per MOU
4. Quarterly inspections of all apparatus and safety equipment will be conducted.
5. Semi-annual inspections of all stations and grounds will be conducted.
6. Improve and update fire station buildings / infrastructure; repair and replace aging and damaged furniture at the fire stations.

Major Budget Changes

None.

FIRE Suppression

4510

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	10,686,571	11,894,000	12,000,900	12,672,000
2. Office Supplies & Materials	1,425	2,000	2,000	2,000
3. Bldg/Veh/Equip Maint/Supplies	18,977	20,550	20,900	20,900
4. Vehicle Fuels & Lubricants	47,343	40,200	48,000	48,000
5. Small Tools & Equipment	1,103	1,000	10,500	2,000
6. Clothing & Personal Equip	33,146	99,653	65,900	49,900
7. Books and Publications	997	1,000	1,000	1,000
8. Special Dept Supplies	1,955	1,875	2,000	2,000
9. Communications	174,784	205,300	215,300	233,300
10. Utilities	37,094	54,300	57,200	57,200
11. Contract Maintenance Services	51,970	56,570	70,700	60,300
12. Professional Services	716	16,500	9,500	9,500
13. Outside Services	1,849	3,900	3,900	3,900
14. Training/Conferences/Meetings	1,037	5,600	6,500	6,500
15. Membership & Dues	150	300	400	400
16. Insurance and Bonds	4,012			
17. Impvt Other Than Buildings	2,926			
18. Capital Outlay	10,405	730		
TOTAL	11,076,460	12,403,478	12,514,700	13,168,900
Authorized Positions	87	87	87	87

Funding Source

General Fund

Purpose

The EMS division provides 24-hour medical crisis intervention at the paramedic first responder level by utilizing 24 fire suppression personnel crossed trained as paramedics. The objective is to respond quickly to begin early treatment and care of ill or injured Salinas residents and visitors prior to arrival of the transport ambulance. Fire Department paramedics continue care of critical patients during transport to local hospitals. The EMS Division is also responsible for monitoring the quality of care provided; education and training of fire department EMTs (Emergency Medical Technician); and the provision of technical assistance to the City's Risk Management Division in the arena of safety and loss prevention. Support Westmed subcontract to assist in providing technical expertise and staffing for transport ambulance.

Selected Goals

1. Complete and maintain the 12-lead EKG program for one-year study.
2. Improve the EMS Division with training aids and equipment for paramedics and EMTs.
3. Utilize Firehouse program to track certifications and licenses of department personnel.
4. Continue to monitor the quality of care provided to residents by Fire Department personnel.

Workload and Performance Indicators

1. Provide internships for SFD personnel and other contracted paramedic schools.
2. Research and implement new training techniques and equipment to provide enhanced training and certifications for EMTs and EMT-Ps.
3. Provide Countywide AED/CPR/Infection Control program instruction and participation.
4. Upgrade and/or replace EMS working equipment.

Major Budget Changes

Paramedic program is funded by subcontract with Westmed (\$497,500) and Measure V funds (\$147,500).

FIRE Emergency Medical Services

4520

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	221,855	537,400	616,000	646,200
2. Office Supplies & Materials	265	300	300	300
3. Bldg/Veh/Equip Maint/Supplies		16,000	16,000	16,000
4. Books and Publications		300	300	300
5. Communications		1,800	1,800	1,800
6. Contract Maintenance Services		14,900	15,100	15,100
7. Professional Services		1,300	1,300	1,300
8. Training/Conferences/Meetings		12,900	12,900	12,900
9. Membership & Dues		100	100	100
TOTAL	222,120	585,000	663,800	694,000

Authorized Positions	1	1	1	1
-----------------------------	----------	----------	----------	----------

Funding Source

Emergency Medical Services Fund

Purpose

The Fire Prevention Bureau is charged with enforcing the laws and ordinances established to provide a reasonable degree of safety to life and protection of property from fire. The Bureau is authorized by California Code of Regulations, Title 24, to enforce all ordinances of the jurisdiction pertaining to the prevention of fires; the suppression, extinguishment, storage, use and handling of hazardous materials; the maintenance and regulation of means of egress, automatic, manual and other private fire alarm systems and fire extinguishing equipment; the elimination of fire hazards on land and in buildings, structures and other property, including those under construction; the investigation as to the cause, origin and circumstances of fire and unauthorized releases of hazardous materials.

Selected Goals

1. Implement engine company inspections.
2. Commence preparation for formal code adoption with the State.
3. Provide additional fire investigation training for cause and origin for prevention staff and develop suppression personnel to augment prevention staff in fire investigation.
4. Complete hiring process for Battalion Chief / Fire Marshal and incorporate position into the Fire Prevention Bureau.

Workload and Performance Indicators

1. Provide training for Company Inspection program.
2. Adopt code within 90 days of State adoption.
3. Develop and implement training for fire prevention and suppression personnel.
4. Recruitment for Battalion Chief / Fire Marshal position.

Major Budget Changes

Measure V funds have been approved to hire the Battalion Chief / Fire Marshal.

**FIRE
Prevention****4530**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	292,609	380,200	595,700	628,000
2. Office Supplies & Materials	1,612	1,258	1,200	1,200
3. Bldg/Veh/Equip Maint/Supplies	100	100	100	100
4. Vehicle Fuels & Lubricants		5,200	5,200	5,200
5. Small Tools & Equipment	393	400	400	400
6. Clothing & Personal Equip	47	2,200	2,200	2,200
7. Books and Publications	1,046	1,963	1,500	1,500
8. Special Dept Supplies	4,313	2,710	5,000	2,900
9. Communications	2,426	3,500	3,500	3,500
10. Contract Maintenance Services		700	700	700
11. Training/Conferences/Meetings	2,070	4,882	6,000	6,000
12. Membership & Dues	360	700	800	800
13. Capital Outlay	407			
TOTAL	305,383	403,813	622,300	652,500
Authorized Positions	4	4	5	5

Funding Source

General Fund, Measure V Fund

Purpose

Provide each member of the department with sufficient job knowledge and information to meet the level of performance required in their assigned area of responsibility and to provide planning, development, and promotion of safety practices for the City of Salinas Fire Department. Develop Standard Operating Guidelines and Procedures in all aspects of emergency services.

Selected Goals

1. Host three multi-agency drills: Highrise, Ladder Company and CBRNE taskforce exercises.
2. Train and certify all personnel to the department standard.
3. Conduct a 14-week firefighter academy for 9 fire recruits.

Workload and Performance Indicators

1. Plan, facilitate and participate in three multi-dicipline drills.
2. Train and certify all personnel to the level of Rescue Systems 1, "Saving Our Own", Wildland training to be Strike Team qualified, and Airport Rescue Fire Fighting (ARFF) with new apparatus.
3. Successfully plan and execute a firefighter academy for 9 fire recruits.

Major Budget Changes

Funding has been included in budget to address training and safety equipment for new employees. Training activities are being coordinated by EMS/Training Battalion Chief position.

FIRE Training-Disaster Preparedness

4540

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	16,450	30,400	23,500	23,900
2. Office Supplies & Materials	513	600	1,100	1,100
3. Small Tools & Equipment	-18	200	200	200
4. Clothing & Personal Equip	324	400	400	400
5. Books and Publications	1,307	1,100	1,100	1,100
6. Special Dept Supplies	235	600	800	800
7. Communications	607	2,800	2,800	2,800
8. Contract Maintenance Services	460	800	800	800
9. Professional Services		1,812	6,000	6,000
10. Training/Conferences/Meetings	3,898	12,500	10,000	10,000
11. Membership & Dues		200	200	200
TOTAL	23,776	51,412	46,900	47,300

Authorized Positions

Funding Source

General Fund

Purpose

The Vehicle Maintenance Division repairs and maintains all fire department vehicles and firefighting apparatus in accordance with national, state, DMV, NFPA and OSHA mandated standards regarding safe. This is accomplished through regularly scheduled preventive maintenance and on-demand repair utilizing on duty, cross-trained fire suppression personnel. In those instances where repairs are beyond the scope of fire personnel, the division contracts with local repair facilities capable of providing the necessary services.

Selected Goals

1. Utilize Firehouse program to track apparatus maintenance.
2. Transition all fire apparatus mobile communications to be narrow band and P-25 compliant.
3. Replace aging apparatus.

Workload and Performance Indicators

1. Train all mechanics on Firehouse Apparatus/Equipment Maintenance module.
2. Replace and install department mobile radios with new narrow banding/P-25 compliant radios purchased with 2005-06 grant monies.
3. Establish specifications for a new ladder truck, two engines and two command vehicles.

Major Budget Changes

Increased funding to address aging equipment costs. Capital Outlay (\$15,000) provides for the acquisition of a steam cleaner.

FIRE Vehicle Maintenance

4560

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	53,383	86,800	84,100	89,600
2. Bldg/Veh/Equip Maint/Supplies	38,234	43,853	75,000	50,000
3. Vehicle Fuels & Lubricants	4,739	4,700	5,300	5,300
4. Small Tools & Equipment	389	1,000	3,000	1,000
5. Clothing & Personal Equip		300	300	300
6. Books and Publications	192	200	200	200
7. Contract Maintenance Services	23,891	24,500	40,800	40,800
8. Training/Conferences/Meetings	5,691	6,300	7,200	5,200
9. Membership & Dues		100	100	100
10. Capital Outlay			5,000	
TOTAL	126,519	167,753	221,000	192,500

Authorized Positions

Funding Source

General Fund

Purpose

To effectively control and initiate mitigation of hazardous material emergencies in order to protect life, the environment and property. Fifteen (15) fire suppression personnel are cross-trained and equipped as Hazardous Materials Specialists. The HazMat Team also provides technical support, advice and training to Salinas businesses that utilize potentially hazardous materials in processing or manufacturing. Under a Tri-County Hazardous Materials Response Plan, the City's HazMat Team members provides emergency responses to the Salinas community and the counties of Monterey, Santa Cruz and San Benito.

Selected Goals

1. Enhance training of hazardous materials personnel.
2. Commence development of Type 1 Haz-Mat team.
3. Continue partnerships with the Seaside Fire Department Hazardous Materials Response Team and the County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency and to pursue state and federal grant funding for equipment and training as available from the Department of Homeland Security.

Workload and Performance Indicators

1. Train all haz-mat personnel to level of Hazardous Materials Specialist and Rescue Systems 1.
2. Initiate Type 1 Haz-Mat Team development.
3. Provide training and participate in required countywide exercises to bring our personnel to the standard of first responder under the Homeland Security requirements.

Major Budget Changes

None.

**FIRE
Hazardous Materials Control**

4570

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	122,676	109,900	97,200	101,400
2. Bldg/Veh/Equip Maint/Supplies	532	1,393	1,200	1,200
3. Small Tools & Equipment	491	500	500	500
4. Clothing & Personal Equip	1,127	1,900	1,900	1,900
5. Books and Publications		300	300	300
6. Special Dept Supplies		100	100	100
7. Communications	352	700	700	700
8. Professional Services		100	100	100
9. Training/Conferences/Meetings	5,692	3,500	4,500	4,500
TOTAL	130,870	118,393	106,500	110,700

Authorized Positions

Funding Source

General Fund

FIRE Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administration				
Fire Chief	1	1	1	1
Administrative Secretary	1	1	1	1
Office Technician	1	1	1	1
Total	3	3	3	3
Suppression				
Deputy Fire Chief	1	1	1	1
Fire Captain	24	24	24	24
Battalion Chief	3	3	3	3
Firefighter	35	31	35	35
Firefighter (Unfunded)		4		
Fire Engineer	24	24	24	24
Total	87	87	87	87
Emergency Medical Services				
Emergency Svs Offcr/B.C.	1	1	1	1
Prevention				
BC/Fire Marshall (MV)			1	1
Fire Inspector	4	3	3	3
Fire Inspector Supervisor		1	1	1
Total	4	4	5	5
Department Total	95	95	96	96

FIRE Capital Outlays

Vehicle Maintenance

**06-07
Proposed** **07-08
Proposed**

1 Vehicle Chasis Steam Cleaner (n)

5,000

FIRE

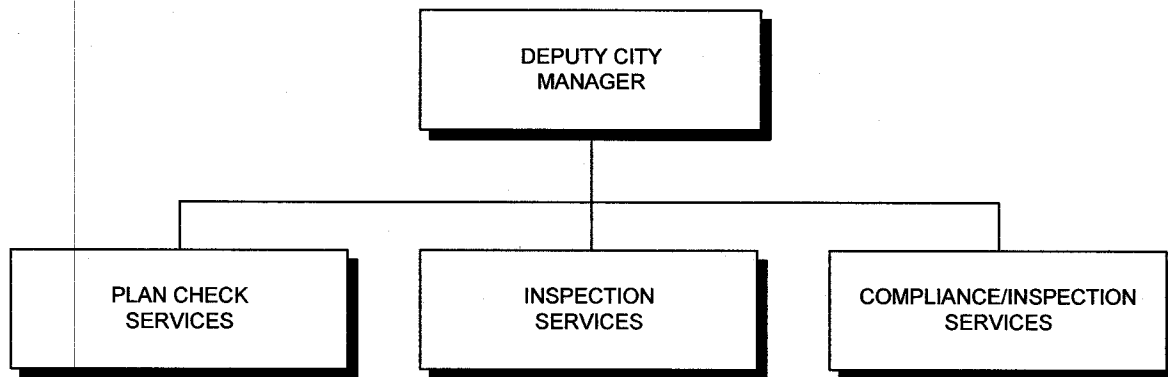
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2006

DEVELOPMENT / PERMIT SERVICES Organization



DEVELOPMENT / PERMIT SERVICES

Department Summary

Purpose

The primary function of the Development & Permit Services Department is to regulate and control the design, construction, use and occupancy of buildings, and all of their various components to safeguard life, health, property and public welfare. This includes performing plan checks, issuing building permits and conducting inspections to verify compliance with all applicable codes and laws. Code Compliance inspections are performed to eliminate sub-standard housing. Encroachment permits are issued and inspections conducted for work performed within the street right-of-way to assure compliance with the City standards and to protect the City's infrastructure. Inspections are also conducted to assure that new streets, including utilities, are constructed in compliance with the City standards prior to their acceptance for maintenance by the City.

Selected Goals

1. Establish specific efforts to streamline permitting and inspection services.
2. Purchase and install software to automate the permit process from initial plan review to completion of construction, including Internet and/or Voice Response (IVR) access for the public.
3. Develop standard procedures for Permit Center Operations.

Workload and Performance Indicators

1. Meet with the Salinas Valley Business Development Task Force a minimum of ten times yearly to receive feedback on permitting process, procedures, identify problems/constraints, and ways to streamline operations.
2. Implement permitting software including IVR, internet access and use of portable computers in the field by March 31, 2007.

Major Budget Changes

The management of the Permit Center is under the direction of the Deputy City Manager/City Engineer. During FY 2006-07, a Code Enforcement Officer I and a Sr. Code Enforcement Officer positions were restored in the Compliance/Inspection Services program with the use of Measure V Funds. Another Code Enforcement Officer I position funded with General fund monies was also approved by Council.

DEVELOPMENT / PERMIT SERVICES

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
4805	Administration	511,902	798,834	544,800	571,600
4810	Inspection Services	992,161	1,145,600	1,149,400	1,213,900
4820	Plan Check Services	605,481	689,500	1,011,800	1,061,100
4830	Compliance/Inspection Services	253,088	241,600	522,300	544,400
TOTAL		2,362,632	2,875,534	3,228,300	3,391,000

Expenditures by Character

1.	Employee Services	2,074,885	2,433,300	3,028,600	3,193,100
2.	Office Supplies & Materials	7,655	8,200	8,200	8,200
3.	Small Tools & Equipment	2,489	4,200	4,200	4,200
4.	Books and Publications	10,543	6,000	6,000	6,000
5.	Special Dept Supplies	3,952	7,100	7,100	7,100
6.	Communications	7,943	8,700	8,700	8,700
7.	Contract Maintenance Services	545	1,100	1,100	1,100
8.	Professional Services	188,189	292,193	75,000	75,000
9.	Outside Services	44,855	82,441	55,300	55,300
10.	Training/Conferences/Meetings	20,210	29,800	29,800	29,800
11.	Membership & Dues	927	2,500	2,500	2,500
12.	Capital Outlay	439		1,800	
TOTAL		2,362,632	2,875,534	3,228,300	3,391,000

Expenditures by Fund

General Fund	2,362,632	2,875,534	3,047,200	3,202,800
Measure V Fund			181,100	188,200
TOTAL	2,362,632	2,875,534	3,228,300	3,391,000

Workforce by Program

4805	Administration	8.5	8.5	5.5	5.5
4810	Inspection Services	11.0	11.0	11.0	11.0
4820	Plan Check Services	6.0	6.0	9.0	9.0
4830	Compliance/Inspection Services	4.0	3.0	6.0	6.0
TOTAL		29.5	28.5	31.5	31.5

Purpose

Provide assistance to customers by telephone and over the counter regarding Permit Center issues. This includes processing daily inspection requests, issuing various types of permits, processing new plan/application submittals, collecting and receipting fees and handling other general administrative duties, including payroll, purchase orders, and generation of activity reports.

Selected Goals

1. Assist customers in a timely and professional manner.
2. Provide administrative support for the Permit Center, including all current Planning administrative and clerical support.
3. Properly process all permits, inspection requests, complaints and related fees.
4. Develop and implement 100% cost recovery fee schedule.
5. Continue with the acquisition and implementation of a new permit tracking software.

Workload and Performance Indicators

1. Review current informational handouts to assure accuracy and revise them as necessary.
2. Review internal procedures and update policy/procedure manual.
3. Review total cost of services provided compared to fees charged for building permits.
4. Meet with Salinas Valley Business Development Task Force to receive feedback on permitting process ten times per year.
5. Review new development proposals submitted by developers and place conditions thereon.
6. Work with other departments in establishing new development impact fees.
7. Prepare and process/notice Planning Commission reports.

Major Budget Changes

In FY 2006-07, a Senior Civil Engineer, a Junior Engineer and an Engineering Aid were transferred to Plan Check Services. In 2006, the Supervising Permit Clerk position was reclassified to Administrative Secretary to provide support for the current Planning operations. Capital Outlay (\$1,800) provides for the purchase of five (5) computer monitors.

DEVELOPMENT / PERMIT SERVICES Administration

4805

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	449,652	698,900	492,400	521,000
2. Office Supplies & Materials	7,655	8,200	8,200	8,200
3. Small Tools & Equipment	265	300	300	300
4. Special Dept Supplies	1,177	3,100	3,100	3,100
5. Communications	7,943	8,600	8,600	8,600
6. Contract Maintenance Services	495	500	500	500
7. Professional Services	12,808	37,193		
8. Outside Services	31,540	37,441	25,300	25,300
9. Training/Conferences/Meetings	367	4,100	4,100	4,100
10. Membership & Dues		500	500	500
11. Capital Outlay			1,800	
TOTAL	511,902	798,834	544,800	571,600
Authorized Positions	8.5	8.5	5.5	5.5

Funding Source

General Fund

Purpose

Perform inspections to verify that structures are built in compliance with applicable codes and laws; rendering them safe for occupancy and accessible per CBC Title 24 requirements upon completion of construction. This endeavor includes coordination with other City Departments/Sections and governmental agencies. Verify that public improvements are built in compliance with City standards and are safe to use upon completion of construction.

Selected Goals

1. Investigate methods to disseminate information to the development community and the general public regarding code requirements, inspection procedures and other departmental activities.
2. Enhance the inspection process to address NPDES requirements.
3. Continue to develop and implement in-house training to promote combination inspections.

Workload and Performance Indicators

1. Make recommendations regarding disseminating information to the public, including newsletters, press releases, publishing articles and open training classes.
2. Continue with the acquisition and implementation of a new permit tracking software.

Major Budget Changes

None.

DEVELOPMENT / PERMIT SERVICES
Inspection Services

4810

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	964,849	1,000,600	1,099,400	1,163,900
2. Small Tools & Equipment	1,286	2,500	2,500	2,500
3. Books and Publications	1,607	3,000	3,000	3,000
4. Special Dept Supplies	1,536	2,500	2,500	2,500
5. Professional Services		80,000		
6. Outside Services	13,315	45,000	30,000	30,000
7. Training/Conferences/Meetings	8,442	11,100	11,100	11,100
8. Membership & Dues	687	900	900	900
9. Capital Outlay	439			
TOTAL	992,161	1,145,600	1,149,400	1,213,900
 Authorized Positions	 11	 11	 11	 11

Funding Source

General Fund

Purpose

Review construction plans for residential and non-residential projects to assure compliance with applicable building codes, City ordinances, and state laws to safeguard the public's health and welfare, and provide building access for disabled persons. Coordinate the approval of building permits with other City Departments/Sections and governmental agencies prior to permit issuance. Provide timely review of plans and issuance of permits to help stimulate economic development. Ensure CBC Title 24 accessibility and NPDES requirements are appropriately addressed in new development.

Selected Goals

1. Establish specific efforts to streamline the plan review and permit issuance process.
2. Update educational and informational handout material for public use regarding building codes, City ordinances, and State laws.
3. Work with the Administrative Section to acquire and implement a new software tracking system to improve efficiency.
4. Fill vacant in-house plan check positions.

Workload and Performance Indicators

1. Work with the Salinas Valley Business Development Task Force to streamline plan review and permit issuance by providing incentives/disincentives.
2. Update informational handouts.

Major Budget Changes

In FY 2006-07, a Senior Civil Engineer, a Junior Engineer and an Engineering Aid were transferred from Permit Services Administration.

DEVELOPMENT / PERMIT SERVICES
Plan Check Services

4820

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	415,403	503,200	925,500	974,800
2. Small Tools & Equipment	69	400	400	400
3. Books and Publications	8,831	1,500	1,500	1,500
4. Special Dept Supplies	487	500	500	500
5. Communications		100	100	100
6. Contract Maintenance Services	50	600	600	600
7. Professional Services	175,381	175,000	75,000	75,000
8. Training/Conferences/Meetings	5,260	7,600	7,600	7,600
9. Membership & Dues		600	600	600
TOTAL	605,481	689,500	1,011,800	1,061,100

Authorized Positions 6 6 9 9

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES

Compliance/Inspection Services

4830

Purpose

Eliminate substandard housing, dangerous buildings and uses, zoning violations, work done without permits, and other violations of City Codes. Perform inspections to verify that housing within the City complies with applicable state laws and codes.

Selected Goals

1. Increase public awareness of the hazards of substandard housing and dangerous buildings.
2. Provide "ride-along" opportunities for City Council members to obtain a first hand view of the extent of substandard housing and dangerous buildings in their districts.
3. Seek grants, CDBG funds and cost recovery options to enhance the resources available to the Code Enforcement Section in order to strengthen the level of enforcement and reduce substandard and dangerous conditions.
4. Continue using the Administrative Remedies Ordinance to resolve code enforcement issues.
5. Develop a specific Code Enforcement Program for implementation in 2007.

Workload and Performance Indicators

1. Establish "ride-along" opportunities for City Council members.
2. Identify funding opportunities and establish cost recovery options for Code Enforcement.
3. Implement Code Enforcement "Districts" to enhance operations, and coordinate with other support disciplines.

Major Budget Changes

During FY 2006-07, a Code Enforcement Officer I and a Sr. Code Enforcement Officer positions were restored in the Compliance/Inspection Services program with the use of Measure V Funds. Another Code Enforcement Officer I position funded with General fund monies was also approved by Council.

DEVELOPMENT / PERMIT SERVICES
Compliance/Inspection Services

4830

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	244,981	230,600	511,300	533,400
2. Small Tools & Equipment	869	1,000	1,000	1,000
3. Books and Publications	105	1,500	1,500	1,500
4. Special Dept Supplies	752	1,000	1,000	1,000
5. Training/Conferences/Meetings	6,141	7,000	7,000	7,000
6. Membership & Dues	240	500	500	500
TOTAL	253,088	241,600	522,300	544,400
 Authorized Positions	 4	 3	 6	 6

Funding Source

General Fund, Measure V Fund

DEVELOPMENT / PERMIT SERVICES

Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Deputy City Manager	0.5	0.5	0.5	0.5
Administrative Secretary		1.0	1.0	1.0
Supv Bldg Permit Clerk	1.0			
Senior Civil Engineer	1.0	1.0		
Junior Engineer	1.0	1.0		
Deputy City Engineer	1.0	1.0	1.0	1.0
Engineering Aide II	1.0	1.0		
Permit Center Clerk	3.0	3.0	3.0	3.0
Total	8.5	8.5	5.5	5.5
 Inspection Services				
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	2.0	2.0	2.0	2.0
Electrical Inspector II	1.0	1.0	1.0	1.0
Plumbing Inspector II	1.0	1.0	1.0	1.0
Comb Bldg Inspector II	4.0	4.0	4.0	4.0
Sr Comb Bldg Insp	1.0	1.0	1.0	1.0
Inspection Svc Manager	1.0	1.0	1.0	1.0
Total	11.0	11.0	11.0	11.0
 Plan Check Services				
Sr Plan Check Engineer	1.0	1.0	1.0	1.0
Senior Civil Engineer			1.0	1.0
Junior Engineer			1.0	1.0
Engineering Aide II			1.0	1.0
Plan Checker II	1.0	1.0	1.0	1.0
Bldg Permit Spec	1.0	1.0	1.0	1.0
Plan Checker I	1.0	1.0	1.0	1.0
Plan Check Service Mgr	1.0	1.0	1.0	1.0
Fire Plan Checker	1.0	1.0	1.0	1.0
Total	6.0	6.0	9.0	9.0
 Compliance/Inspection Services				
Administrative Clerk II	1.0	1.0	1.0	1.0
Code Enf Officer I (1 MV)			2.0	2.0
Code Enforcmnt Officer II	3.0	2.0	2.0	2.0
Sr Code Enf Officer (MV)			1.0	1.0
Total	4.0	3.0	6.0	6.0

DEVELOPMENT / PERMIT SERVICES
Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Department Total	29.5	28.5	31.5	31.5

DEVELOPMENT / PERMIT SERVICES
Capital Outlays

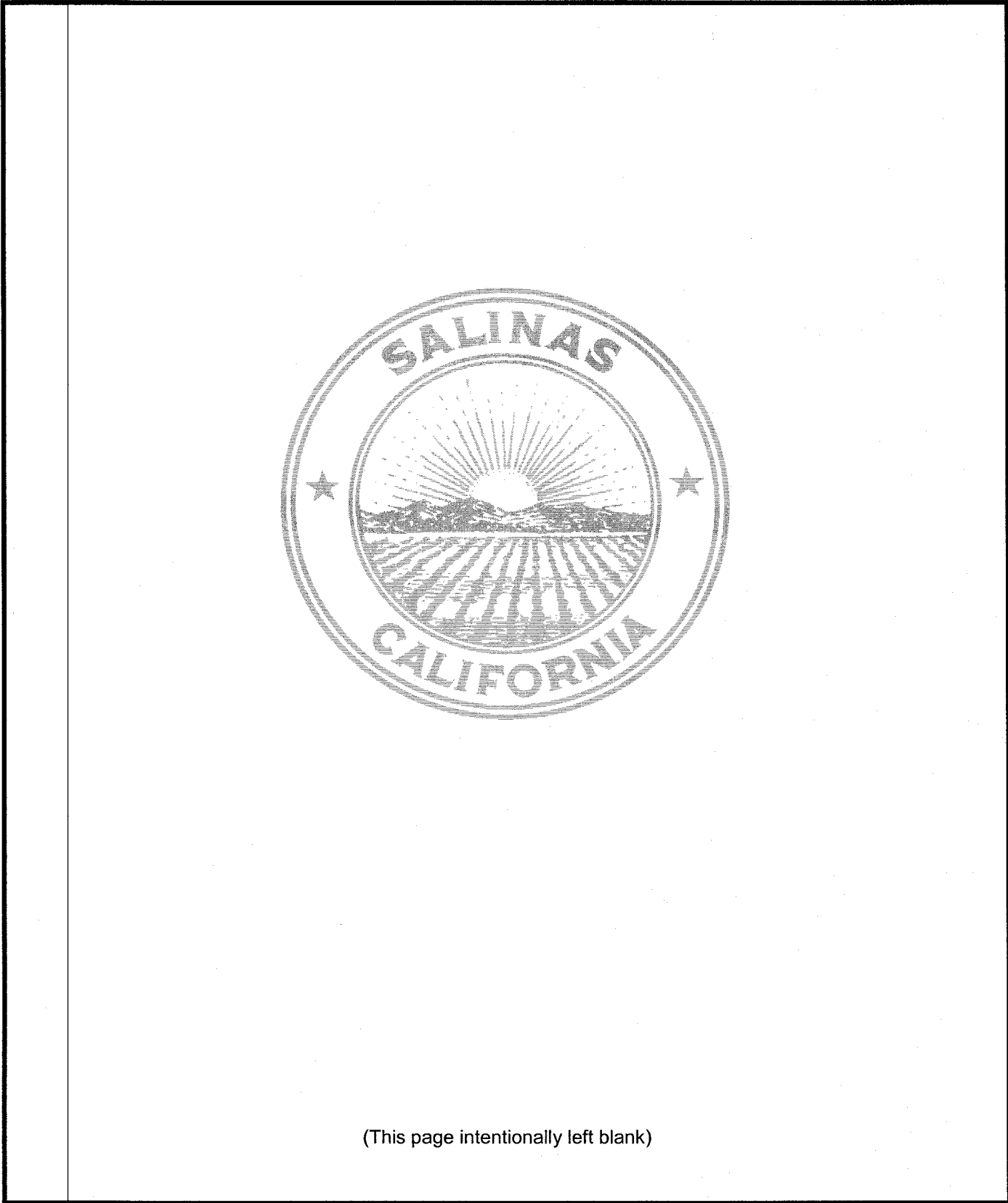
Administration		06-07	07-08
		Proposed	Proposed
5	Computer Monitors (r)	1,800	

DEVELOPMENT / PERMIT SERVICES
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

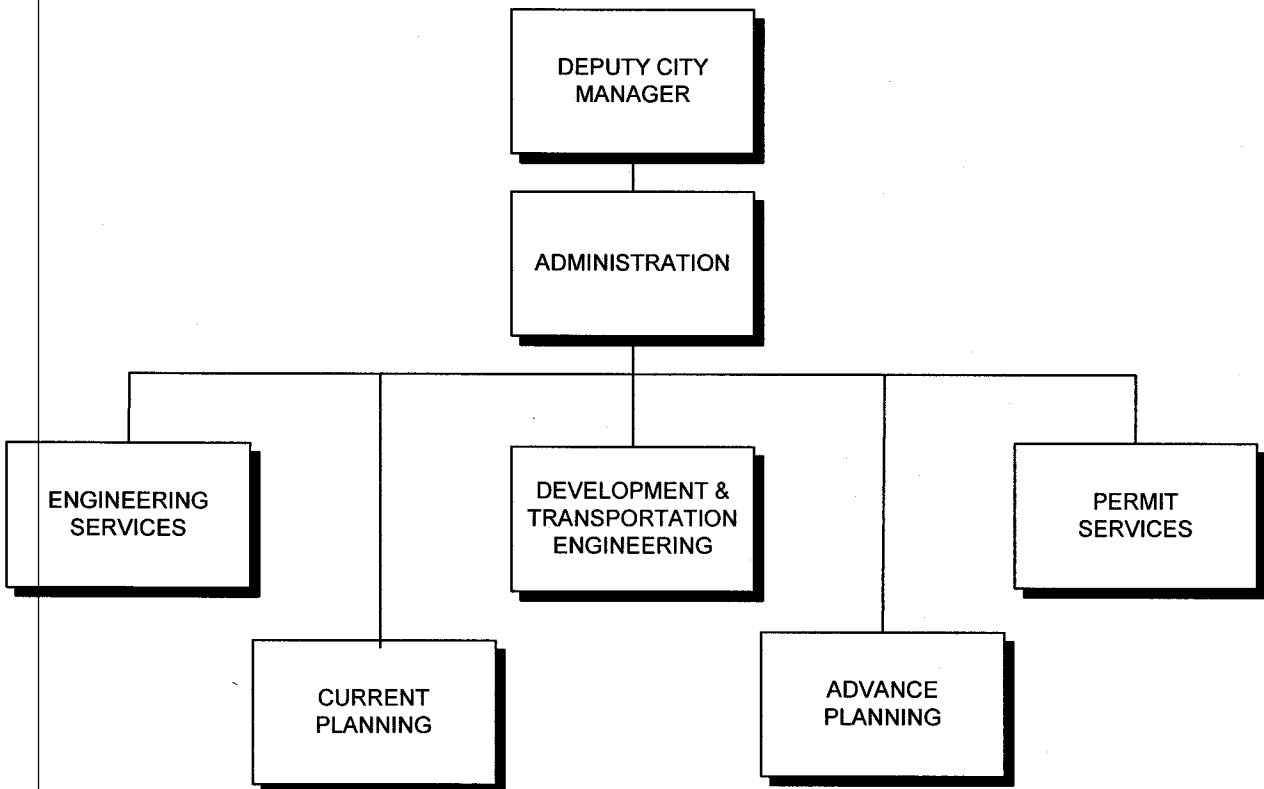
GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-family.**
Responsibility: Development/Permit Services, City Attorney
Action Date: Completed



(This page intentionally left blank)

DEVELOPMENT & ENGINEERING Organization



DEVELOPMENT & ENGINEERING

Department Summary

Purpose

Provide management of the City's public infrastructure; plan and implement public capital improvements; examine private development plans and proposals to ensure responsible growth as it relates to traffic issues and public infrastructure; administer programs and enforce governmental regulations. Plan for future development in accordance with the 2002 Salinas General Plan, and develop a new Salinas Zoning Code to implement said General Plan.

Selected Goals

1. Set priorities for the rehabilitation of City streets and provide periodic updates to Council.
2. Define the role of Salinas role in regional issues relating to sanitary sewers, solid waste, and water resources, including flood control and storm drainage.
3. Implement the requirements of the City's NPDES Storm Water permit.
4. Assist with planning and implementation efforts to extend CalTrain services to Salinas.
5. Assist in studying and developing policies to support mixed use along major City arterial streets.
6. Complete the LAFCO Annexation process for the New Growth Area.
7. Continue working with New Growth development teams to complete and process E.I.R's and specific plans for each growth area.
8. Complete and process the Zoning Code Update.

Workload and Performance Indicators

1. Collaborate with other departments in establishing development fees to pay for development impacts.
2. Provide a report to Council on pedestrian and bicycle safety; especially as related to areas schools.
3. Update and implement revisions to existing development impact fee programs.
4. Revise and process the Zoning Code Update.

Major Budget Changes

Advanced and Current Planning, previously in Community Development (Department eliminated), were transferred to Developing and Engineering. The Administrative Secretary and an Associate Planner in Current Planning program were eliminated with the FY 05-06 budget service level reductions approved on September 21, 2004. During FY 2006-07, an Engineering Technician position was restored in Development and Transportation program with the use of Measure V Funds. An Assistant Planner position in Current Planning funded with General fund monies was also approved by Council in FY 2006-07.

DEVELOPMENT & ENGINEERING

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5010	Administration	491,049	485,340	523,600	545,000
5014	Advance Planning	94,764	169,600	229,100	264,700
5015	Current Planning	693,894	648,000	673,900	726,700
5020	Engineering Services	519,360	406,160	465,000	539,100
5022	Development/Transportation	314,443	328,125	422,300	440,800
TOTAL		2,113,510	2,037,225	2,313,900	2,516,300

Expenditures by Character

1.	Employee Services	2,014,729	1,897,100	2,190,700	2,393,100
2.	Office Supplies & Materials	12,881	18,850	18,900	18,900
3.	Bldg/Veh/Equip Maint/Supplies	313	600	600	600
4.	Small Tools & Equipment	900	1,030	2,000	2,000
5.	Clothing & Personal Equip	87	1,100	1,100	1,100
6.	Books and Publications	1,833	2,750	2,800	2,800
7.	Special Dept Supplies	3,315	5,700	6,300	6,300
8.	Communications	11,784	14,600	14,600	14,600
9.	Contract Maintenance Services	6,097	6,178	9,600	9,600
10.	Professional Services	10,169	59,400	39,700	39,700
11.	Outside Services	33,855	2,850	3,900	3,900
12.	Advertising	2,869	4,500	4,500	4,500
13.	Training/Conferences/Meetings	10,617	15,197	14,700	14,700
14.	Membership & Dues	4,061	4,500	4,500	4,500
15.	Capital Outlay		2,870		
TOTAL		2,113,510	2,037,225	2,313,900	2,516,300

Expenditures by Fund

General Fund	2,113,510	2,037,225	2,237,500	2,436,800
Measure V Fund			76,400	79,500
TOTAL	2,113,510	2,037,225	2,313,900	2,516,300

DEVELOPMENT & ENGINEERING

Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5010	Administration	5.5	5.5	5.5	5.5
5014	Advance Planning	2.0	2.0	2.0	2.0
5015	Current Planning	8.0	6.0	7.0	7.0
5020	Engineering Services	17.0	17.0	17.0	17.0
5022	Development/Transportation	3.0	3.0	4.0	4.0
	TOTAL	35.5	33.5	35.5	35.5



(This page intentionally left blank)

Purpose

Provide administrative support to all Sections of Development and Engineering services, including the Permit Center; supervise and control the Department's operating budget, and the Capital Improvements Program; manage city-owned property, maintain/manage property records, and acquire property as needed for projects; administer programs dealing with environmental and Labor Compliance on Public Works projects issues; and respond to citizen complaints and inquiries.

Selected Goals

1. Supervise and manage Development and Engineering Services resources in an efficient manner.
2. Administer the department's budget within approved amounts.
3. Provide administrative and technical support to the department in the performance of its duties.
4. Microfilm and destroy old file records.
5. Develop a Public Work Labor Compliance Program.

Workload and Performance Indicators

1. Manage City real property.
2. Prepare and process weekly City Council and monthly Traffic/Transportation Commission reports.
3. Administer State & Federal grants and submit quarterly requests for reimbursements.
4. Prepare and process weekly payroll and personnel actions.
5. Execute Public Works capital improvement contracts and process weekly accounts payable attributable to said contracts.
6. Redistribute assessments pursuant to Streets & Highways code, Division of Land and Bond.
7. Increase established Development Impact fees pursuant to Salinas City Code.
8. Administer the City Labor Compliance program for all Public Works projects.
9. Administer the City's Disadvantage Business Enterprise (DBE) program pursuant to federal regulations.

Major Budget Changes

None.

DEVELOPMENT & ENGINEERING

Administration

5010

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	467,358	452,600	491,400	512,800
2. Office Supplies & Materials	6,127	10,100	10,100	10,100
3. Small Tools & Equipment	323	70	400	400
4. Books and Publications	256	300	300	300
5. Communications	9,978	12,100	12,100	12,100
6. Contract Maintenance Services	113	1,000	1,000	1,000
7. Professional Services	2,524	2,950	3,000	3,000
8. Training/Conferences/Meetings	2,038	3,050	3,000	3,000
9. Membership & Dues	2,332	2,300	2,300	2,300
10. Capital Outlay		870		
TOTAL	491,049	485,340	523,600	545,000
 Authorized Positions	 5.5	 5.5	 5.5	 5.5

Funding Source

General Fund

Purpose

The General Plan is a statement of goals and policies that will guide the City's long-rang physical development. It sets forth the community's priorities for housing, land use transportation, conservation, open space, noise and public health and safety. The Advance Planning Unit will support and coordinate departmental initiatives to implement the General Plan. Costs associated with planning future growth areas (North of Boronda), including a Planning Manager, are budgeted in the City's Future Growth Area Capital Improvement Program (CIP #9401). This cost is paid by developers

Selected Goals

1. Continue with implementation of the General Plan.
2. Identify potential in-fill, rehabilitation and renovation opportunities to assist in meeting housing needs.
3. Study mixed uses along major City arterial streets to assist in stimulating economic development throughout the City.
4. Complete economic development strategy through zoning incentives to implement the General Plan with an emphasis on select fucused growth business corridors including East Alisal Street, South Main Street, Abbott Street, the West Laurel Drive/Davis Road area and the downtown Central City area.
5. Help advance city-centered growth initiatives.
6. Assist in developing and processing North of Boronda development (EIR's, Specific Plans, etc)

Workload and Performance Indicators

1. Revise the City Zoning Ordinance.
2. Update City's adopted Sphere of Influence.
3. Process annexations applications.

Major Budget Changes

None.

DEVELOPMENT & ENGINEERING
Advance Planning

5014

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	94,682	142,900	204,400	240,000
2. Office Supplies & Materials		200	200	200
3. Special Dept Supplies	82	1,000	1,000	1,000
4. Professional Services		23,000	23,000	23,000
5. Training/Conferences/Meetings		500	500	500
6. Capital Outlay		2,000		
TOTAL	94,764	169,600	229,100	264,700
 Authorized Positions	 2	 2	 2	 2

Funding Source

General Fund

Purpose

Develop plans and policies relating to growth, development standards, and annexation proposals in the implementation of the City's land use and development policies. Review plans and proposals for conformance with applicable standards and regulations, and present new or revised development standards, as appropriate. Process administrative applications (Site Plan Reviews, Temporary Use of Land Permits, Home Occupation Permits and Sign Plans), as well as discretionary development applications such as Specific Plans, Planned Unit Development Permits, Tentative Maps, and Conditional Use Permits. Prepare/coordinate environmental evaluations (CEQA) for development projects.

Selected Goals

1. Review development proposals for consistency with City requirements.
2. Provide support to Planning Commission.
3. Process discretionary development applications.
4. Assist the Public with development and subdivision of land.
5. Complete processing of Fresh Express and Sywest applications.

Workload and Performance Indicators

1. Review and process discretionary development applications.
2. Process administrative land use and development applications.
3. Conduct environmental evaluations (CEQA), as required.

Major Budget Changes

During FY 2006-07, an Assistant Planner position funded with General fund monies was approved by Council in FY 2006-07.

DEVELOPMENT & ENGINEERING

Current Planning

5015

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	645,794	598,500	643,600	696,400
2. Office Supplies & Materials	5,641	7,200	7,200	7,200
3. Books and Publications	781	1,600	1,600	1,600
4. Special Dept Supplies	233	400	400	400
5. Communications	1,806	2,500	2,500	2,500
6. Contract Maintenance Services	392	2,000	2,000	2,000
7. Professional Services	16	24,200	5,000	5,000
8. Outside Services	32,045	600	600	600
9. Advertising	2,869	4,500	4,500	4,500
10. Training/Conferences/Meetings	2,748	4,900	4,900	4,900
11. Membership & Dues	1,569	1,600	1,600	1,600
TOTAL	693,894	648,000	673,900	726,700
 Authorized Positions	 8	 6	 7	 7

Funding Source

General Fund

Purpose

To implement the City's Capital Improvement Projects, to provide engineering services for other city departments and the public, and to insure the compliance of engineering standards necessary for the protection of public health and safety.

Selected Goals

1. Expedient design and construction of programmed Capital Improvement Projects (CIPs), within budget.
2. Develop funding and implement the requirements of the 2005 National Pollutant Discharge Elimination System (NPDES) permit for the stormwater system.
3. Assess new infrastructure needs associated with city growth and plan to meet these needs with project planning and revision of the Development Impact Fee.
4. Continue upgrades to city infrastructure to meet the requirements of the Americans with Disabilities Act (ADA).
5. Plan for and develop funding for the second phase of improvements of the sanitary sewer system.

Workload and Performance Indicators

1. Complete backlog of CIP projects and finish ninety percent of design and bid construction packages for CIPs within one year of approval.
2. Collaborate with other sections in establishing fees to pay for infrastructure development projects and the NPDES program

Major Budget Changes

Funding for Street Maintenance (\$212,500) and Sidewalk Maintenance (\$125,000) were allocated from Measure V funds and are included in the Capital Improvement Program budget.

DEVELOPMENT & ENGINEERING

Engineering Services

5020

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	502,170	386,600	441,700	515,800
2. Office Supplies & Materials	1,113	1,350	1,400	1,400
3. Bldg/Veh/Equip Maint/Supplies	313	300	300	300
4. Small Tools & Equipment	294	560	1,200	1,200
5. Clothing & Personal Equip	87	1,000	1,000	1,000
6. Books and Publications	570	550	600	600
7. Special Dept Supplies	1,558	1,400	1,400	1,400
8. Contract Maintenance Services	5,457	2,578	6,000	6,000
9. Professional Services	3,044	6,625	6,600	6,600
10. Outside Services	1,604	1,150	1,200	1,200
11. Training/Conferences/Meetings	2,990	3,747	3,300	3,300
12. Membership & Dues	160	300	300	300
TOTAL	519,360	406,160	465,000	539,100
 Authorized Positions	 17	 17	 17	 17

Funding Source

General Fund

Purpose

Review development plans and proposals to ensure responsible growth within the City as related to traffic issues and public infrastructure; provide engineering services for the safe and efficient movement of commerce and people; plan for future traffic needs; and promote the use of alternative transportation modes to reduce traffic demand and congestion.

Selected Goals

1. Prepare a report and maps providing suggested routes for children and pedestrians, and addressing pedestrian/bicycle safety.
2. Collaborate with other departments in preparing an annual report for Council on traffic and pedestrian/bicycle safety.
3. Implement the Traffic Fee Ordinance, and collaborate with other departments in developing/considering other development impact fees.
4. Work with the City Manager's office in developing a plan and strategy to obtain funding for extending CalTrain services between Salinas and San Jose.
5. Work with Caltrans to finalize the Airport/U.S. 101 project design, and secure funding for its construction.

Workload and Performance Indicators

1. Provide a report on suggested routes for school children/students and pedestrians.
2. Pursue funding for, and implementation of, the Street Smarts program.
3. Seek State and Federal grants to finance a variety of capital improvement projects.
4. Obtain traffic counts throughout the City and perform traffic analyses pursuant to the City's traffic monitoring program.
5. Respond to citizen's requests and inquiries pertaining to development, traffic, and transportation issues.

Major Budget Changes

During FY 2006-07, an Engineering Technician position is being funded with the use of Measure V Funds.

DEVELOPMENT & ENGINEERING
Development/Transportation

5022

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	304,725	316,500	409,600	428,100
2. Bldg/Veh/Equip Maint/Supplies		300	300	300
3. Small Tools & Equipment	283	400	400	400
4. Clothing & Personal Equip		100	100	100
5. Books and Publications	226	300	300	300
6. Special Dept Supplies	1,442	2,900	3,500	3,500
7. Contract Maintenance Services	135	600	600	600
8. Professional Services	4,585	2,625	2,100	2,100
9. Outside Services	206	1,100	2,100	2,100
10. Training/Conferences/Meetings	2,841	3,000	3,000	3,000
11. Membership & Dues		300	300	300
TOTAL	314,443	328,125	422,300	440,800
 Authorized Positions	 3	 3	 4	 4

Funding Source

General Fund, Measure V Fund

DEVELOPMENT & ENGINEERING Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Deputy City Manager	0.5	0.5	0.5	0.5
Public Works Assistant	1.0	1.0	1.0	1.0
Pub Works Admin Mgr	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Office Technician	1.0	1.0	1.0	1.0
Compliance Officer II	1.0	1.0	1.0	1.0
Total	5.5	5.5	5.5	5.5
 Advance Planning				
Planning Manager	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
Total	2.0	2.0	2.0	2.0
 Current Planning				
Senior Planner	2.0	2.0	2.0	2.0
Associate Planner	3.0	2.0	2.0	2.0
Assistant Planner			1.0	1.0
Planning Manager	1.0	1.0	1.0	1.0
Planning Technician	1.0	1.0	1.0	1.0
Administrative Secretary	1.0			
Total	8.0	6.0	7.0	7.0
 Engineering Services				
Senior Civil Engineer	1.0	1.0	1.0	1.0
Assistant Engineer	3.0	3.0	3.0	3.0
Junior Engineer	2.0	2.0	2.0	2.0
Deputy City Engineer	1.0	1.0	1.0	1.0
Sr Construction Inspector	1.0	1.0	1.0	1.0
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	3.0	3.0	3.0	3.0
Engineering Tech	3.0	3.0	3.0	3.0
Engineering Aide II	2.0	2.0	2.0	2.0
Total	17.0	17.0	17.0	17.0

DEVELOPMENT & ENGINEERING Work Force

Development/Transportation	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Junior Engineer		1.0	1.0	1.0
Transportation Planner	1.0	1.0	1.0	1.0
Sr Engr Tech (Traffic)	1.0			
Engineering Tech (MV)			1.0	1.0
Engineering Aide II	1.0	1.0	1.0	1.0
Total	3.0	3.0	4.0	4.0
 Department Total	 35.5	 33.5	 35.5	 35.5

DEVELOPMENT & ENGINEERING

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
Responsibility: Development and Engineering
Action Date: Completed by CalTRANS
11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Development and Engineering
Action Date: Ongoing

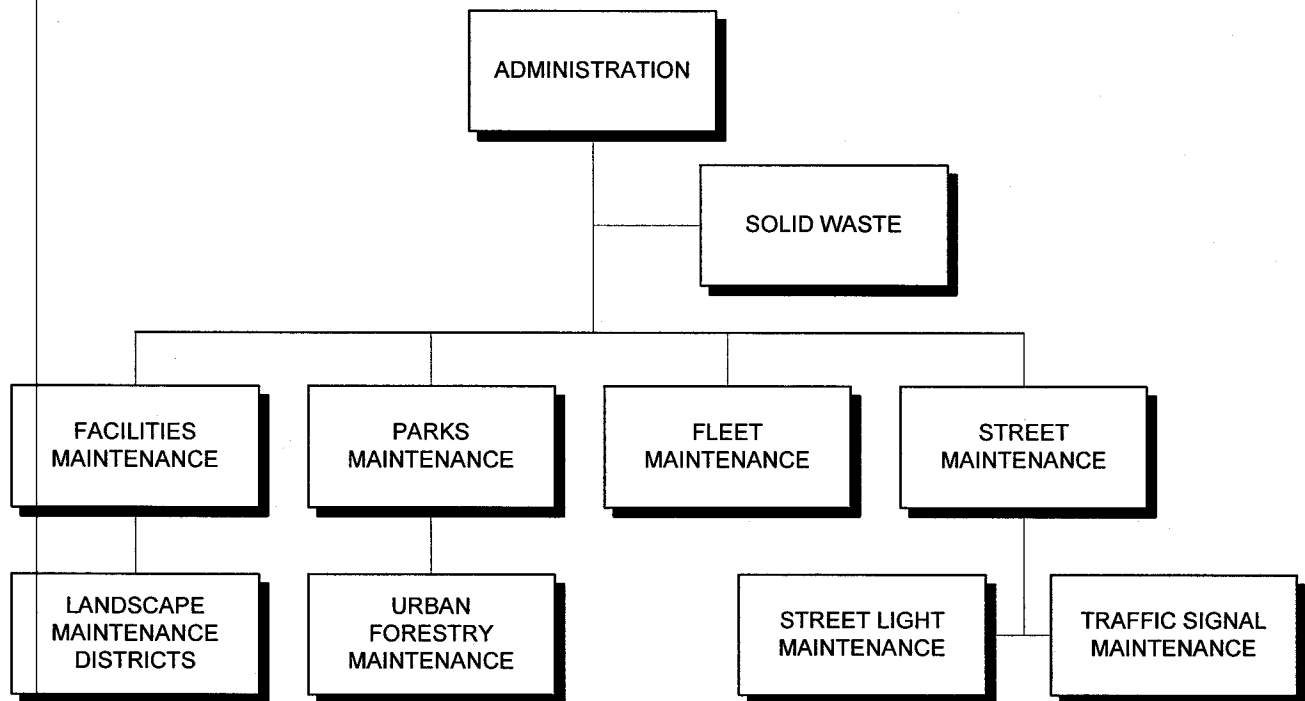
GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

11. **Identify and inventory public transit issues. Per plan approved by Council.**
Responsibility: Development and Engineering
Action Date: October 2005
12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Development and Engineering, Fire
Action Date: January 2006
13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: Development and Engineering
Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

3. **Design Chavez Library Expansion.**
Responsibility: Library, Development and Engineering
Action Date: December 2006
4. **Provide report on design and financing for a new police facility.**
Responsibility: Police, Development and Engineering
Action Date: Delayed through 2005-06

MAINTENANCE SERVICES Organization



MAINTENANCE SERVICES

Department Summary

Purpose

Provide maintenance services for all City infrastructure, vehicles and equipment.

Selected Goals

1. Plan and implement a maintenance program for City facilities within the scope of the budget.
2. Identify critical infrastructure needs and seek realistic solutions.
3. Provide maintenance services for City owned infrastructure appropriate to the available budget resources: - Street infrastructure including roads, sidewalks, signs, streetlights and traffic signals. - Salinas' parks, greenbelts and public landscapes. - Salinas inventory of public trees. - Building maintenance and custodial services for public buildings and infrastructure, including graffiti abatement. - Inventory of city owned vehicles and equipment.
4. Provide contract oversight for City solid waste/recycling operations and landscape assessment districts.
5. Direct maintenance service operations for the wastewater enterprise operations, the Industrial Waste Treatment Plant and the Downtown Parking District.

Workload and Performance Indicators

1. The City owns 644,000 square feet of facility space in 80 public buildings and will complete 1,500 requests for building repair.
2. The City owns 700 vehicles and related equipment and will complete 450 preventive maintenance services for Police Department vehicles, 850 for general fleet vehicles, and generates 2,500 repair work orders annually.
3. The City owns 625 lane miles of streets and will apply 1,700 tons of asphalt annually to maintain and repair them.
4. The City owns 500 miles of sidewalks and will pour 240 tons of concrete at various locations throughout the City of Salinas to maintain and repair them.
5. The City owns 500 traffic signs that it must maintain and repair.
6. The City owns 6,000 Street Lights and 95 Traffic Signals Intersections and will maintain and repair them using contract services and City staff.
7. The City owns 45 parks that encompass 450 acres and oversees 200 acres of assessment district landscape maintenance.
8. The Salinas Urban Forestry consists of 60,000 street trees. Street Tree Maintenance will safe-prune 2,000 trees and accomplish 500 full-prunings utilizing in-house staff and contract services.

Major Budget Changes

Due to Measure V funds and increased revenues, the Council approved the restoration of some essential department services by approving \$1,151,450 in funds during FY 2006-07. Graffiti abatement services will be restored. Resources in Facility Maintenance will be increased to begin addressing weed abatement, parks/forestry maintenance and vehicle repairs. A one-time capital expenditure of \$80,000 will provide a replacement mower to continue park mowing operations.

MAINTENANCE SERVICES

Department Summary

Expenditures by Program	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5310 Administration	570,417	437,592	442,800	461,100
5313 Graffiti Abatement			108,300	111,100
5330 Facilities Maintenance	1,474,036	1,293,775	1,597,300	1,643,700
5340 Vehicle/Equipment Maintenance	712,444	791,036	907,700	935,200
5350 Street Maintenance	1,009,681	1,177,399	1,224,800	1,306,600
5351 Street Lights	918,364	770,200	808,400	811,100
5353 Traffic Signals	270,367	262,400	170,600	171,200
5380 Park Maintenance	1,933,432	2,190,354	2,798,500	2,875,200
5385 Urban Forestry	587,488	719,340	962,100	997,700
TOTAL	7,476,229	7,642,096	9,020,500	9,312,900

Expenditures by Character

1. Employee Services	5,043,836	5,008,700	6,351,200	6,641,100
2. Office Supplies & Materials	6,034	8,500	8,000	8,000
3. Bldg/Veh/Equip Maint/Supplies	165,279	251,192	299,800	299,800
4. Vehicle Fuels & Lubricants	116,884	136,000	143,900	143,900
5. Small Tools & Equipment	24,860	28,691	28,700	28,700
6. Clothing & Personal Equip	14,628	21,425	22,400	22,400
7. Street Materials	90,027	133,000	138,500	139,000
8. Books and Publications	71	600	600	600
9. Special Dept Supplies	3,838	10,700	48,750	48,750
10. Chemicals	21,019	15,643	15,250	15,250
11. Communications	22,743	29,500	28,800	28,800
12. Utilities	1,237,564	1,135,592	1,186,400	1,186,400
13. Rents & Leases	2,314	6,800	7,800	7,800
14. Contract Maintenance Services	432,809	372,256	265,900	265,900
15. Professional Services	266,584	371,881	449,000	451,000
16. Training/Conferences/Meetings	4,294	25,400	22,800	22,800
17. Membership & Dues	1,495	6,900	2,700	2,700
18. Insurance and Bonds	1,255			
19. Capital Outlay	20,695	79,316		
TOTAL	7,476,229	7,642,096	9,020,500	9,312,900

Expenditures by Fund

General Fund	7,476,229	7,642,096	8,171,400	8,430,100
Measure V Fund			834,100	867,800
Sunset Ave-Project			15,000	15,000
TOTAL	7,476,229	7,642,096	9,020,500	9,312,900

MAINTENANCE SERVICES

Department Summary

Workforce by Program	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5310 Administration	5.00	3.00	3.00	3.00
5313 Graffiti Abatement			1.00	1.00
5330 Facilities Maintenance	16.00	10.50	15.00	15.00
5340 Vehicle/Equipment Maintenance	7.00	6.00	7.00	7.00
5350 Street Maintenance	16.00	16.00	16.00	16.00
5351 Street Lights	1.75	2.25	2.25	2.25
5353 Traffic Signals	1.25	0.75	0.75	0.75
5380 Park Maintenance	23.00	19.00	27.00	27.00
5385 Urban Forestry	6.00	6.00	9.00	9.00
TOTAL	76.00	63.50	81.00	81.00



(This page intentionally left blank)

Purpose

The mission of Maintenance Services Administration is to provide administrative direction and support services to the diverse maintenance functions, their operating budgets and capital improvements.

Selected Goals

1. To provide administrative and clerical support to the department.
2. To provide effective supervision and control of maintenance services and resources.
3. To provide overall budget, project and program management.
4. To provide central administrative management to maximize economies of scale and efficiency.
5. To provide excellent customer service.

Workload and Performance Indicators

1. Respond to 32,000 requests for service from the residents of the City.
2. Prepare and process 2,800 biweekly payroll and personnel actions in an annual basis.
3. Prepare and process 3,000 Purchase Orders and payables.

Major Budget Changes

None.

MAINTENANCE SERVICES

Administration

5310

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	547,655	352,700	359,400	375,700
2. Office Supplies & Materials	5,549	5,800	5,800	5,800
3. Small Tools & Equipment	271	300	300	300
4. Clothing & Personal Equip	92	300	300	300
5. Books and Publications		300	300	300
6. Special Dept Supplies	604	1,600	1,700	1,700
7. Communications	11,225	17,200	17,300	17,300
8. Utilities	2,478	6,192	5,000	5,000
9. Rents & Leases		600	600	600
10. Contract Maintenance Services	1,221	1,100	1,100	1,100
11. Professional Services		48,000	48,000	50,000
12. Training/Conferences/Meetings	417	3,000	2,500	2,500
13. Membership & Dues	210	500	500	500
14. Capital Outlay	695			
TOTAL	570,417	437,592	442,800	461,100
 Authorized Positions	 5	 3	 3	 3

Funding Source

General Fund

Purpose

The mission of the Graffiti Abatement is to beautify our City by providing a graffiti free environment and removing or covering all graffiti on public and private property within the City of Salinas.

Selected Goals

1. To remove graffiti from public properties and streets within 48 hours.
2. Support the removal of graffiti from private property as resources are available.
3. To provide excellent customer service.

Workload and Performance Indicators

1. Remove 200,000 square feet of graffiti during the year.

Major Budget Changes

This program will be restored in FY 2006-07 with Measure V funding.

MAINTENANCE SERVICES
Graffiti Abatement

5313

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services			79,300	82,100
2. Bldg/Veh/Equip Maint/Supplies			14,000	14,000
3. Small Tools & Equipment			500	500
4. Clothing & Personal Equip			500	500
5. Special Dept Supplies			8,000	8,000
6. Rents & Leases			1,000	1,000
7. Contract Maintenance Services			3,000	3,000
8. Professional Services			1,000	1,000
9. Training/Conferences/Meetings			1,000	1,000
TOTAL			108,300	111,100

Authorized Positions 1 1

Funding Source

Measure V Fund, Sunset Ave-Project

MAINTENANCE SERVICES

Facilities Maintenance

5330

Purpose

The mission of Facilities Maintenance is to provide safe, operational, and environmentally sound buildings and facilities for the residents of the City of Salinas.

Selected Goals

1. To provide planning and implementation of a maintenance management program for all City buildings and facilities.
2. To provide effective periodic preventive maintenance and inspections to reduce the incidence of unanticipated repair.
3. To provide central facility management to maximize economies of scale and efficiency.
4. To provide excellent customer service.

Workload and Performance Indicators

1. Provide 600 preventive building maintenance inspections.
2. Complete 600 electrical and plumbing repairs.
3. Respond to 2,500 painting and carpentry maintenance requests.

Major Budget Changes

Increased General Fund funding will provide a partial restoration of Facilities services with one Facility Maintenance Mechanic and three Facility Service Workers.

MAINTENANCE SERVICES

Facilities Maintenance

5330

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	1,113,422	837,000	1,166,800	1,213,200
2. Bldg/Veh/Equip Maint/Supplies	31,781	34,000	34,000	34,000
3. Small Tools & Equipment	3,716	3,700	3,700	3,700
4. Clothing & Personal Equip	763	1,000	1,200	1,200
5. Special Dept Supplies	372	1,000	1,000	1,000
6. Communications	1,434	2,000	1,900	1,900
7. Utilities	210,250	240,900	245,400	245,400
8. Contract Maintenance Services	91,426	136,000	140,000	140,000
9. Training/Conferences/Meetings	872	3,300	3,300	3,300
10. Capital Outlay	20,000	34,875		
TOTAL	1,474,036	1,293,775	1,597,300	1,643,700
Authorized Positions	16.0	10.5	15.0	15.0

Funding Source

General Fund

MAINTENANCE SERVICES

Vehicle/Equipment Maintenance

5340

Purpose

The mission of Fleet Maintenance is to provide safe, dependable, economical and environmentally sound vehicles and power equipment.

Selected Goals

1. Develop and staff an effective preventive maintenance program to reduce the incidence of unscheduled repairs.
2. Establish market-driven, competitive fleet services by making periodic assessments of the cost competitiveness of fleet service delivery.
3. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
4. Establish a fleet policy that identifies all fleet costs, allocates these costs equitable and supports fleet operations as an enterprise activity.

Workload and Performance Indicators

1. The City owns 700 vehicles and other large equipment valued in excess of \$7.5 million. The scheduled repairs are estimated at 1,200 annually.
2. Fleet Maintenance will complete 450 preventive maintenance inspections of Police vehicles and 1,500 preventive maintenance services for the general fleet annually.
3. Fleet Maintenance will complete 2,500 work orders annually.

Major Budget Changes

Increased General Fund funding will result in a partial restoration of Fleet Services with one Fleet Operations Assistant.

MAINTENANCE SERVICES
Vehicle/Equipment Maintenance

5340

	04-05	05-06	06-07	07-08
Operating Expenditures	Actual	Budget	Proposed	Proposed
1. Employee Services	526,087	541,100	637,800	665,300
2. Office Supplies & Materials	55	100	100	100
3. Bldg/Veh/Equip Maint/Supplies	63,391	94,492	93,700	93,700
4. Vehicle Fuels & Lubricants	85,261	83,500	100,500	100,500
5. Small Tools & Equipment	6,077	6,810	6,600	6,600
6. Clothing & Personal Equip	4,223	6,337	6,200	6,200
7. Books and Publications	71	300	300	300
8. Special Dept Supplies		200	200	200
9. Communications	75	300	300	300
10. Contract Maintenance Services	25,939	46,356	56,000	56,000
11. Training/Conferences/Meetings	760	5,500	5,500	5,500
12. Membership & Dues	505	500	500	500
13. Capital Outlay		5,541		
TOTAL	712,444	791,036	907,700	935,200
 Authorized Positions	 7	 6	 7	 7
 Funding Source				
General Fund				

MAINTENANCE SERVICES

Street Maintenance

5350

Purpose

Maintain City street, curbs, and gutters, sidewalks and traffic control signs, street marking, stripping.

Selected Goals

1. Assist engineering in establishing work priorities.
2. Maintain sidewalks, curbs and gutters by repair or replacement as resources allow.
3. Maintain traffic signs and pavement markings in good repair.

Workload and Performance Indicators

1. Apply 1,700 tons of asphalt annually.
2. Pour 300 yards of concrete at various locations throughout the City.
3. Install and repair 800 traffic signs annually.

Major Budget Changes

An allocation of \$1,253,000 for Streets, Sidewalk, Street tree and Landscape maintenance part of the Capital Outlay/One-time expenditures of Measure V funds is included in the FY 06-07 Capital Improvement Program budget. Increased funds for street repairs will be used to complete contract paving projects through the Traffic Engineering Section of the Development and Engineering Department.

MAINTENANCE SERVICES

Street Maintenance

5350

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	910,918	1,029,900	1,071,000	1,152,800
2. Bldg/Veh/Equip Maint/Supplies	5,569	9,800	9,800	9,800
3. Small Tools & Equipment	1,771	3,368	3,300	3,300
4. Clothing & Personal Equip	1,853	3,331	3,000	3,000
5. Street Materials	83,525	122,000	130,000	130,000
6. Chemicals	3,931	4,600	4,000	4,000
7. Communications	8	100		
8. Rents & Leases	28	700	700	700
9. Contract Maintenance Services		800	800	800
10. Training/Conferences/Meetings	763	2,500	2,000	2,000
11. Membership & Dues	60	300	200	200
12. Insurance and Bonds	1,255			
TOTAL	1,009,681	1,177,399	1,224,800	1,306,600
 Authorized Positions	 16	 16	 16	 16

Funding Source

General Fund

MAINTENANCE SERVICES

Street Lights

5351

Purpose

Maintain the City's street light system.

Selected Goals

1. Keep all street lights in operational condition.

Workload and Performance Indicators

1. Maintain Salinas' street light inventory with one staff position.
2. Repair street lights damaged by vehicular accidents, in a timely manner, utilizing contract service providers.
3. Assist in the development of agreements for contract maintenance of street lights in the Montebella Assessment District.

Major Budget Changes

None.

MAINTENANCE SERVICES

Street Lights

5351

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	36,913	127,900	164,900	167,600
2. Bldg/Veh/Equip Maint/Supplies	12,783	40,000	40,000	40,000
3. Utilities	727,479	544,600	550,000	550,000
4. Contract Maintenance Services	140,967	50,000	50,000	50,000
5. Training/Conferences/Meetings	222	4,100	3,000	3,000
6. Membership & Dues		3,600	500	500
7. Capital Outlay				
TOTAL	918,364	770,200	808,400	811,100
Authorized Positions	1.75	2.25	2.25	2.25

Funding Source

General Fund

Purpose

Provide routine maintenance and timely repairs to all traffic signal systems in Salinas.

Selected Goals

1. Maintain the traffic signal system in good operational order.
2. Review and update traffic signal timing systems to improve circulation.
3. Evaluate systems as appropriate to meet traffic needs.
4. Provide signal interconnection in an effort to improve traffic movements and minimize congestion.

Workload and Performance Indicators

1. Maintain 97 traffic signal intersections with in-house staff and contract service providers.

Major Budget Changes

None.

MAINTENANCE SERVICES

Traffic Signals

5353

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	24,699	44,000	46,200	46,800
2. Bldg/Veh/Equip Maint/Supplies		1,000	30,000	30,000
3. Communications	9,263	8,400	8,400	8,400
4. Utilities	63,149	71,000	71,000	71,000
5. Contract Maintenance Services	173,256	138,000	15,000	15,000
TOTAL	270,367	262,400	170,600	171,200
Authorized Positions	1.25	0.75	0.75	0.75

Funding Source

General Fund

MAINTENANCE SERVICES

Park Maintenance

5380

Purpose

Provide a basic level of maintenance services, commensurate with available resources to parks with in-house staff. Provide substantially reduced maintenance services to medians and public landscapes utilizing in-house staff and contract service providers.

Selected Goals

1. Provide reduced services focused on health and safety to City parks.
2. Maintain public landscapes at a significantly reduced level, appropriate to available funding.
3. Provide median weed abatement to address the declining condition of City greenbelts and medians.
4. Develop plans for landscape restoration of select gateway medians with one-time funds from Measure V.

Workload and Performance Indicators

1. Maintain at a significantly reduced service level, forty-five parks, totaling 450 acres and forty-one public landscaped areas.

Major Budget Changes

With the addition of Measure V funds in FY 2006-07, park maintenance manpower will be reinstated by eight maintenance worker positions. Park maintenance activities will now include more attention to weed abatement, trimming, and infrastructure repairs. This will also fund limited weed abatement for select gateway medians.

MAINTENANCE SERVICES

Park Maintenance

5380

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	1,474,399	1,587,800	2,104,700	2,180,900
2. Office Supplies & Materials	120	1,300	1,100	1,100
3. Bldg/Veh/Equip Maint/Supplies	50,033	70,000	76,000	76,000
4. Vehicle Fuels & Lubricants	23,845	38,100	31,000	31,000
5. Small Tools & Equipment	8,482	9,413	8,800	8,800
6. Clothing & Personal Equip	2,358	5,200	5,200	5,200
7. Street Materials	6,502	11,000	8,500	9,000
8. Special Dept Supplies	2,514	7,400	28,700	28,700
9. Chemicals	17,045	11,000	11,000	11,000
10. Communications	622	1,100	700	700
11. Utilities	234,208	272,900	315,000	315,000
12. Rents & Leases	1,178	4,000	4,000	4,000
13. Professional Services	111,050	164,641	200,000	200,000
14. Training/Conferences/Meetings	626	5,200	3,500	3,500
15. Membership & Dues	450	1,300	300	300
TOTAL	1,933,432	2,190,354	2,798,500	2,875,200
 Authorized Positions	 23	 19	 27	 27

Funding Source

General Fund, Measure V Fund

Purpose

Maintain the Salinas urban forest to a level commensurate to the available funding including street trees and public facility landscape trees.

Selected Goals

1. Complete safety pruning operations with in-house staff and contract staff.
2. Provide storm related emergency responses for tree issues.
3. Complete a limited number of full service pruning operations on City trees through contract services with available resources.

Workload and Performance Indicators

1. Safety prune 2,000 street trees with in-house and contract resources.
2. Complete 500 full pruning activities with contract services.

Major Budget Changes

In FY 2006-07, Measure V funds will restore three of the five Urban Forestry positions. This increase will allow for a reinstatement of limited pest control operations on chronically affected trees. Emergency readiness for storm related damage to the tree inventory will be able to be addressed in a more timely manner. Stump removal of dead trees will be increased to provide space for new plantings, should additional resources become available or if the homeowner would like to be responsible for replacement of dead or damaged trees. Additional resources will allow more staff assistance to the sidewalk repair crew in facilitating replacement of trees removed for sidewalk replacement projects.

MAINTENANCE SERVICES

Urban Forestry

5385

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	409,743	488,300	721,100	756,700
2. Office Supplies & Materials	310	1,300	1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	1,722	1,900	2,300	2,300
4. Vehicle Fuels & Lubricants	7,778	14,400	12,400	12,400
5. Small Tools & Equipment	4,543	5,100	5,500	5,500
6. Clothing & Personal Equip	5,339	5,257	6,000	6,000
7. Special Dept Supplies	348	500	9,150	9,150
8. Chemicals	43	43	250	250
9. Communications	116	400	200	200
10. Rents & Leases	1,108	1,500	1,500	1,500
11. Professional Services	155,534	159,240	200,000	200,000
12. Training/Conferences/Meetings	634	1,800	2,000	2,000
13. Membership & Dues	270	700	700	700
14. Capital Outlay		38,900		
TOTAL	587,488	719,340	962,100	997,700
 Authorized Positions	 6	 6	 9	 9

Funding Source

General Fund, Measure V Fund

MAINTENANCE SERVICES

Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Maintenance Services Dir	1.00	1.00	1.00	1.00
Operations & Devel Mgr	1.00			
Administrative Secretary	1.00	1.00	1.00	1.00
Secretary	1.00			
Office Technician	1.00	1.00	1.00	1.00
Total	5.00	3.00	3.00	3.00
 Graffiti Abatement				
Maintenance Tech (MV)			1.00	1.00
 Facilities Maintenance				
Facil Maint Mech Crew Sup	3.00	2.00	2.00	2.00
Facility Maint Mech	2.00	1.00	2.00	2.00
Sr Facility Maint Mech	2.00	2.00	2.00	2.00
Comm Facilities Svc Wkr	5.00	2.50	6.00	6.00
Sr Comm Facilities Svc Wk	1.00	1.00	1.00	1.00
Facilities Maint Mgr	1.00			
Facility Maint Worker	2.00	2.00	2.00	2.00
Total	16.00	10.50	15.00	15.00
 Vehicle/Equipment Maintenance				
Equipment Mechanic II	3.00	3.00	3.00	3.00
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Equipment Mechanic I	1.00	1.00	1.00	1.00
Fleet Operations Asst	1.00		1.00	1.00
Equipment Mech Crew Sup	1.00	1.00	1.00	1.00
Total	7.00	6.00	7.00	7.00
 Street Maintenance				
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	1.00	1.00	1.00	1.00
Public Svc Maint Wkr IV	3.00	3.00	3.00	3.00
Public Svc Maint Wkr II	7.00	7.00	7.00	7.00
Street Maintenance Mgr	1.00	1.00	1.00	1.00
Public Svc Maint Wkr III	3.00	3.00	3.00	3.00
Total	16.00	16.00	16.00	16.00

MAINTENANCE SERVICES

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Street Lights				
SL/Traffic Signal Tech	1.50	1.50	1.50	1.50
SL/Traffic Sig Crew Sup	0.25	0.75	0.75	0.75
Total	1.75	2.25	2.25	2.25
Traffic Signals				
SL/Traffic Signal Tech	0.50	0.50	0.50	0.50
SL/Traffic Sig Crew Sup	0.75	0.25	0.25	0.25
Total	1.25	0.75	0.75	0.75
Park Maintenance				
Park Maint Crew Supvsr	3.00	2.00	2.00	2.00
Park Maint Worker (8 MV)	18.00	15.00	23.00	23.00
Power Mower Operator	1.00	1.00	1.00	1.00
Park Grnds Frstry Ops Mgr	1.00	1.00	1.00	1.00
Total	23.00	19.00	27.00	27.00
Urban Forestry				
Urban Forestry Crew Supv	1.00	1.00	1.00	1.00
Sr Urban Forestry Worker	1.00	1.00	1.00	1.00
Urban Forestry WkrII(3MV)	4.00	4.00	7.00	7.00
Total	6.00	6.00	9.00	9.00
Department Total	76.00	63.50	81.00	81.00

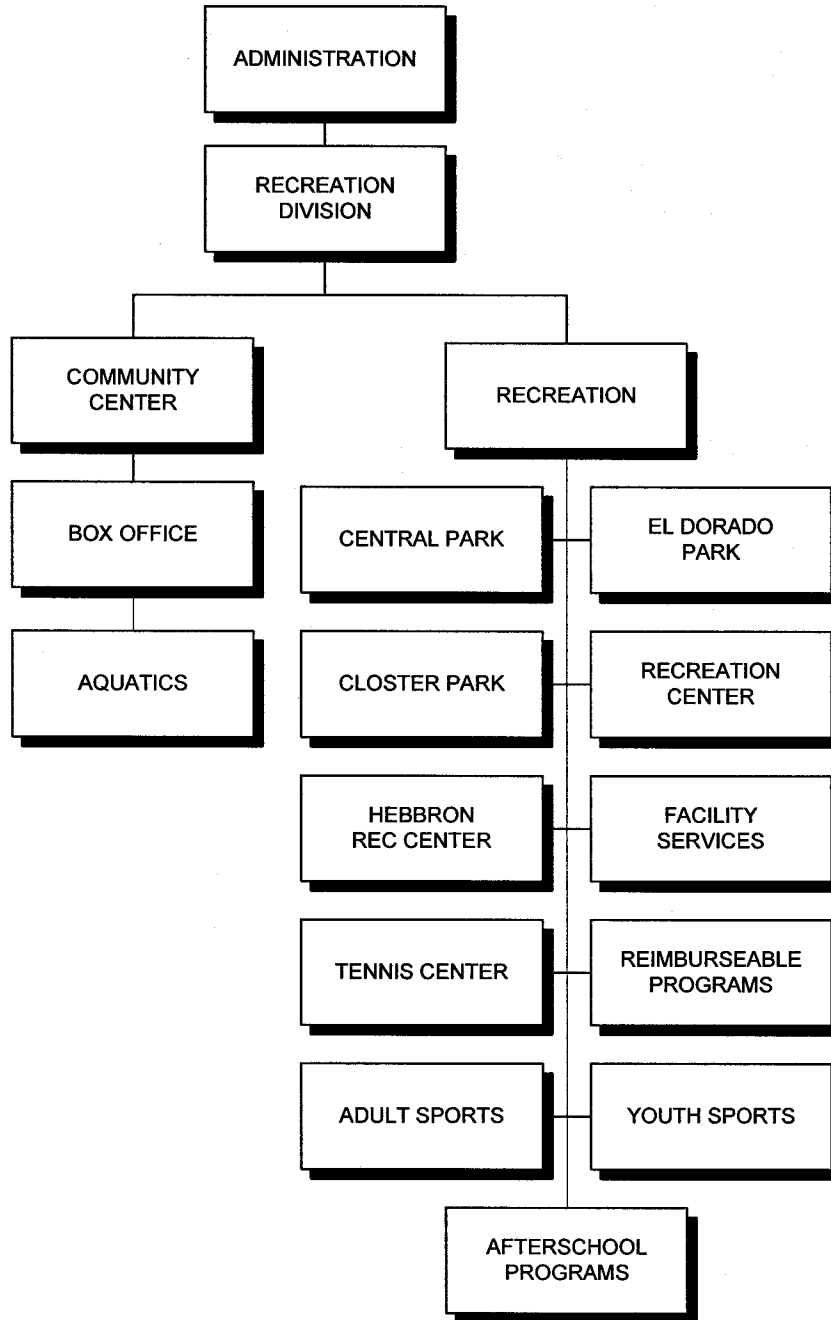
MAINTENANCE SERVICES

City Council Goals & Objectives

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

- 8. Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
Responsibility: Public Works, Police, Maintenance Services.
Action Date: Completed April 2004
- 11. Identify and inventory public transit and pedestrian safety issues.**
Responsibility: Public Works, Maintenance Services.
Action Date: October 2005
- 12. Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire, Maintenance Services.
Action Date: January 2006
- 13. Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works, Maintenance Services.
Action Date: Ongoing

RECREATION - PARKS Organization



RECREATION - PARKS

Department Summary

Purpose

The Recreation-Park Division provides a wide range of program services to the Salinas community. These programs serve children and youth, families, adults, schools and community service groups while coordinating with multi-governmental jurisdictions and collaborative organizations. Program services include Recreation Centers, Playgrounds, CDBG After School Programs, Youth and Adult Sports, Aquatics, Community Center/Sherwood Hall and the Municipal Golf Course.

Selected Goals

1. Provide the City Council with an inventory of programs and opportunities for Salinas Youth.
2. Encourage community service clubs, organizations and businesses to partner with the City.
3. Enhance partnerships and define strategies with schools and other organizations to promote youth activity programs.
4. Define and support desired outcomes for CDBG After School Programs.
5. Enhance Youth Commission activities throughout the community.
6. Coordinate Capital Improvement Projects (CIP).
7. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold regular meetings with the Recreation-Park Commission, and regular meetings with the Youth Commission.
2. Continue to attend community meetings and develop partnerships with local agencies and school districts.
3. Continue to publish the Division activity guide for all residents of Salinas, Prunedale, and the Toro Park areas at least twice per year.
4. Continue to provide budget, staff, project and program management leadership.

Major Budget Changes

The Recreation Park Division has been enhanced by Measure V funds in the amount of \$1,145,900 which provides for 12 After School sites and the re-opening of five closed Recreation Centers including Closter, Central, El Dorado, Hebron and the downtown Recreation Center. An additional After School site (13 in total) is funded from the General Fund.

RECREATION - PARKS

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5510	Administration	462,988	446,465	480,100	501,700
5527	Closter Park	6,543	3,700	106,700	110,100
5528	El Dorado Park	56,944	4,600	132,900	136,600
5529	Central Park	27,725	3,492	79,200	81,800
5531	Facility Services	11,850	12,300	12,300	12,300
5532	Reimbursable Rec Activities	83,160	191,538	191,400	191,400
5533	Youth Sports	268,744	273,700	285,700	295,000
5534	Adult Sports	250,500	254,740	271,700	282,800
5535	Aquatics	308,487	375,160	420,600	435,300
5536	Recreation Center	21,894	19,000	43,500	43,500
5537	Firehouse Rec Center	51,270		3,800	4,000
5538	Hebbron Heights Rec Center	21,397	23,535	41,700	41,700
5541	Afterschool Programs			784,000	787,400
5550	Community Center	685,102	786,774	786,000	803,200
5553	Box Office	4,348	7,000	7,000	7,000
5570	Kids House	24,865			
TOTAL		2,285,817	2,402,004	3,646,600	3,733,800

Expenditures by Character

1.	Employee Services	1,595,197	1,572,600	2,036,000	2,121,000
2.	Office Supplies & Materials	6,570	6,800	13,200	13,200
3.	Bldg/Veh/Equip Maint/Supplies	34,105	28,500	42,000	42,000
4.	Vehicle Fuels & Lubricants	1,049	2,100	2,700	2,700
5.	Small Tools & Equipment	629	800	1,200	1,200
6.	Clothing & Personal Equip	551	1,000	2,000	2,000
7.	Special Dept Supplies	57,692	73,640	86,200	86,800
8.	Chemicals	10,891	14,900	14,900	14,900
9.	Communications	12,406	12,900	14,900	15,100
10.	Utilities	406,296	437,206	467,604	467,604
11.	Rents & Leases	4,571	6,265	5,900	5,900
12.	Contract Maintenance Services	16,715	47,395	50,796	50,996
13.	Professional Services	72,949	136,738	143,800	143,800
14.	Outside Services	50,506	15,800	720,800	721,800
15.	Advertising	5,505	17,500	29,500	29,500
16.	Training/Conferences/Meetings	5,153	6,760	9,700	9,700
17.	Membership & Dues	1,110	1,900	1,900	1,900
18.	Insurance and Bonds	1,265			
19.	Refunds & Reimb Damages	2,657	3,200	3,500	3,700
20.	Buildings		16,000		
TOTAL		2,285,817	2,402,004	3,646,600	3,733,800

RECREATION - PARKS

Department Summary

Expenditures by Fund	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
General Fund	2,285,817	2,402,004	2,513,700	2,587,800
Measure V Fund			1,132,900	1,146,000
TOTAL	2,285,817	2,402,004	3,646,600	3,733,800

Workforce by Program

5510	Administration	5.00	4.00	4.00	4.00
5527	Closter Park	1.00		1.00	1.00
5528	El Dorado Park	1.00		1.00	1.00
5529	Central Park	1.00		1.00	1.00
5533	Youth Sports	2.25	2.25	2.25	2.25
5534	Adult Sports	3.00	2.25	2.25	2.25
5535	Aquatics	2.50	2.75	2.75	2.75
5541	Afterschool Programs			1.00	1.00
5550	Community Center	3.75	4.25	4.25	4.25
	TOTAL	19.50	15.50	19.50	19.50



(This page intentionally left blank)

Purpose

Provide management leadership and administrative direction to carryout the work of the division.

Selected Goals

1. Develop and Implement Measure V After School program initiatives and partnerships with all local school districts.
2. Continue to provide the Recreation-Park Commission with opportunities to have input on critical recreation and park services.
3. Continue to practice excellent customer service.
4. Coordinate the Capital Improvement Program with the expansion of recreation and park facilities.
5. Continue to market Fairways Golf course in order to meet revenue projections.
6. Provide overall budget, project, and program management.
7. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold regular meetings with Recreation-Park Commission and attend City Council meetings.
2. Continue to meet with residents, community groups and community agencies.
3. Continue to take the leadership and support role for the division in purchasing, payroll, staffing and making the day-to-day business transactions less complicated.

Major Budget Changes

Part of program funded by Measure V funds. Total for Division of Measure V funds is \$1,145,900. The majority of these funds are for the After School Programs.

**RECREATION - PARKS
Administration**

5510

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	424,781	419,900	432,000	453,200
2. Office Supplies & Materials	1,862	2,400	2,400	2,400
3. Bldg/Veh/Equip Maint/Supplies			1,500	1,500
4. Small Tools & Equipment			400	400
5. Clothing & Personal Equip			1,000	1,000
6. Special Dept Supplies	784	800	800	1,000
7. Communications	3,023	4,200	6,200	6,400
8. Rents & Leases	730	1,465	1,100	1,100
9. Contract Maintenance Services	100	300	300	300
10. Professional Services	9,240	10,000	10,000	10,000
11. Outside Services	18,088	1,200	6,200	6,200
12. Advertising			12,000	12,000
13. Training/Conferences/Meetings	3,395	5,000	5,000	5,000
14. Membership & Dues	985	1,200	1,200	1,200
TOTAL	462,988	446,465	480,100	501,700
 Authorized Positions	 5	 4	 4	 4

Funding Source

General Fund, Measure V Fund

Purpose

Operate a recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue offering programs in collaboration with the School Districts for the after school programs at elementary school sites and Closter Park Recreation Center.
7. Continue to practice excellent customer service.
8. Provide a wide variety of local and out-of-town field trips.

Workload and Performance Indicators

1. Continue to offer approximately 250 drop-in programs/activities over the course of 12 months.
2. Provide activities for a combined annual attendance of 25,000.
3. Continue to be open to the public 6 days per week.

Major Budget Changes

Measure V funds were allocated to re-open this facility beginning July 1, 2006.

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate usage of the facilities. Work with Salinas PAL on potential partnerships activities.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to develop ways to market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 500 programs/activities annually. (Family markets, field trips, preschool classes, workshops, etc.)
2. Provide activities for an attendance of up to 50,000 annually.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

Measure V funds were allocated to re-open this facility July 1, 2006.

RECREATION - PARKS
El Dorado Park

5528

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	45,476		113,300	117,000
2. Office Supplies & Materials	103		1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	520		2,600	2,600
4. Clothing & Personal Equip	96			
5. Special Dept Supplies	1,232		2,700	2,700
6. Communications	1,026	500	500	500
7. Utilities	6,408	3,330	8,200	8,200
8. Contract Maintenance Services	1,106	770	1,600	1,600
9. Professional Services	977		2,300	2,300
10. Training/Conferences/Meetings			400	400
TOTAL	56,944	4,600	132,900	136,600

Authorized Positions	1		1	1
-----------------------------	----------	--	----------	----------

Funding Source

General Fund, Measure V Fund

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs in cooperation with the School Districts for the after school programs at the elementary school sites and Central Park Recreation Center.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to market the City's recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 250 program/activities annually. (family markets, field trips, preschool classes, workshops, etc.)
2. Provide activities for an attendance of 25,000 annually.
3. Continue to offer programs/classes at a 90% success ratio for community acceptance.
4. Continue to be open to the public up to 6 days per week.

Major Budget Changes

Measure V funds were allocated to re-open this facility July 1, 2006.

Purpose

Provide the availability of park and recreation facilities to groups and organizations on a rental basis.

Selected Goals

1. Provide the opportunity, when available, for rental of sports fields to local teams and organizations at a set fee.
2. Provide usage opportunities at Municipal Stadium for High School/Senior League Baseball/Football, College Baseball, Youth leagues and special events as available. Monitor lease conditions with Salinas Valley Packers and Homers, Inc.
3. Provide the opportunity to rent our recreation facilities including the Community Park buildings, Hebron Heights Recreation Center, Recreation Center, Closter, Central and El Dorado Recreation Centers when available using a fee schedule.
4. Continue to practice excellent customer service.
5. Continue working with school districts in sharing facilities.

Workload and Performance Indicators

1. Continue to have 9 facilities available for rental to the public.
2. Continue to be available for rental 7 days per week.
3. Continue to provide 250 rentals annually.

Major Budget Changes

None.

RECREATION - PARKS
Facility Services

5531

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	10,527	10,600	10,600	10,600
2. Special Dept Supplies	142	500	500	500
3. Refunds & Reimb Damages	1,181	1,200	1,200	1,200
TOTAL	11,850	12,300	12,300	12,300

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS

Reimbursable Rec Activities

5532

Purpose

Provide the opportunity for people to participate in specialized recreation activities such as classes, trips, day camps, sports clinics, senior activities/dinners and tot activities where the participant pays for the service rendered.

Selected Goals

1. Provide fee-paid recreation and leisure activities at our Recreation facilities.
2. Provide camp programs at selected locations during the summer vacation and during the year-round school breaks.
3. Provide fee-paid excursions and trips for all age groups.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 200 major programs/activities annually.
2. Continue to provide activities for an annual attendance of 100,000 participants.
3. Continue to be open to the public 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

None.

RECREATION - PARKS
Reimbursable Rec Activities

5532

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	19,165	39,500	39,500	39,500
2. Office Supplies & Materials	107	1,300	1,300	1,300
3. Special Dept Supplies	570	19,500	19,500	19,500
4. Rents & Leases		300	300	300
5. Professional Services	57,423	112,638	112,500	112,500
6. Advertising	5,505	17,500	17,500	17,500
7. Refunds & Reimb Damages	390	800	800	800
TOTAL	83,160	191,538	191,400	191,400

Authorized Positions

Funding Source

General Fund

Purpose

Provide youth sports programs to the community in a learning atmosphere, emphasizing participation, sportsmanship and fun. These activities will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide organized youth league activities in flag football, soccer, basketball, volleyball and softball for 350 youth teams.
2. Continue to provide sports programs on a year-round basis for young people of elementary, junior high, and high school age.
3. Continue to provide workshops/clinics to develop team/individual skills for play in leagues operated by the City.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 350 teams annually.
2. Continue to offer activities for 5,000 players annually.
3. Continue to offer 20 facilities for sports activities.
4. Continue to offer 14 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Youth Sports

5533

	04-05	05-06	06-07	07-08
Operating Expenditures	Actual	Budget	Proposed	Proposed
1. Employee Services	236,470	237,600	248,900	257,700
2. Special Dept Supplies	29,994	33,000	33,400	33,700
3. Communications	866	900	900	900
4. Professional Services	328	1,100	1,100	1,100
5. Refunds & Reimb Damages	1,086	1,100	1,400	1,600
TOTAL	268,744	273,700	285,700	295,000
 Authorized Positions	 2.25	 2.25	 2.25	 2.25

Funding Source

General Fund

RECREATION - PARKS

Adult Sports

5534

Purpose

Provide adult sports programs to the community that will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide softball, volleyball, basketball, drop-in soccer and flag football programs for 200 teams in mens, womens and co-ed leagues.
2. Expand adult sports programs where costs allow and where staff workload allows, with "cost recovery" incorporated in the development.
3. Further expand our usage agreement with the High School District.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 200 teams annually.
2. Continue to offer activities for 3,600 players annually.
3. Continue to offer 13 facilities for sports activities.
4. Continue to offer 9 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Adult Sports

5534

	04-05	05-06	06-07	07-08
Operating Expenditures	Actual	Budget	Proposed	Proposed
1. Employee Services	224,058	225,200	241,500	251,500
2. Special Dept Supplies	10,529	13,440	13,100	13,200
3. Communications	1,500	1,500	1,500	1,500
4. Professional Services	263	500	500	500
5. Outside Services	14,150	14,000	15,000	16,000
6. Refunds & Reimb Damages		100	100	100
TOTAL	250,500	254,740	271,700	282,800
Authorized Positions	3.00	2.25	2.25	2.25

Funding Source

General Fund

Purpose

Offer an 11 month open season at the Municipal Pool so that residents have the opportunity to learn and participate in all levels of swimming activity .

Selected Goals

1. Continue to manage the Municipal Pool complex, and address facility maintenance needs.
2. Continue Junior Lifeguard Youth program to attract lifeguard candidates.
3. Provide a diverse lesson and recreational swimming program.
4. Continue to practice excellent customer service.
5. Continue to work with school districts to provide a "water safety" program for all elementary fourth and/or fifth grade students.

Workload and Performance Indicators

1. Continue to offer recreational swim activities for 15,000 swimmers annually.
2. Continue to offer swim lesson activities for 20,000 swimmers annually.
3. Continue to offer lap swim activities for 9,000 swimmers annually.
4. Continue to generate swim activities revenue in excess of \$100,000 annually.

Major Budget Changes

Temporary payroll will increase with the FY 2006-07 budget, due to Measure V funds approved by Council on May 16, 2006.(\$24,000)

RECREATION - PARKS

Aquatics

5535

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	213,410	273,400	304,900	319,600
2. Office Supplies & Materials	756	600	600	600
3. Bldg/Veh/Equip Maint/Supplies	4,187	4,900	4,900	4,900
4. Clothing & Personal Equip	262	300	300	300
5. Special Dept Supplies	2,708	3,000	3,000	3,000
6. Chemicals	10,891	14,200	14,200	14,200
7. Communications	345	600	600	600
8. Utilities	74,664	75,000	89,000	89,000
9. Contract Maintenance Services	1,264	2,400	2,400	2,400
10. Training/Conferences/Meetings		760	700	700
TOTAL	308,487	375,160	420,600	435,300
 Authorized Positions	 2.50	 2.75	 2.75	 2.75

Funding Source

General Fund, Measure V Fund

Purpose

Operate the Recreation Center facility and provide sports activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation and sports activities.
3. Continue to develop ways to market our recreation programs to the community.
4. Continue to practice excellent customer service.
5. Continue to offer sports programs for all ages.

Workload and Performance Indicators

1. Continue to offer 15 programs/activities annually.
2. Continue to provide activities for an annual attendance of 25,000.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

Temporary payroll will increase with the FY 2006-07 budget due to Measure V funds approved by Council May 16, 2006 (\$15,700). O & M line item budgets will also increase with the use of Measure V funds. (\$8,800)

RECREATION - PARKS
Recreation Center

5536

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	6,383		15,700	15,700
2. Office Supplies & Materials	1,817		2,000	2,000
3. Bldg/Veh/Equip Maint/Supplies	1,943		2,800	2,800
4. Vehicle Fuels & Lubricants	351		600	600
5. Special Dept Supplies	222		2,500	2,500
6. Communications	1,534	1,600	1,600	1,600
7. Utilities	8,643	15,200	15,200	15,200
8. Contract Maintenance Services	697	2,200	2,200	2,200
9. Training/Conferences/Meetings	304		900	900
TOTAL	21,894	19,000	43,500	43,500

Authorized Positions

Funding Source

General Fund, Measure V Fund

RECREATION - PARKS

Firehouse Rec Center

5537

Purpose

Operate Firehouse Recreation Center facility and provide a wide range of recreational activities for all ages. The building is being leased to L.U.P.E. for three years, October 2004 through October 2007.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Continue developing programs for year-round recreation activities.
3. Continue offering programs in cooperation with the School Districts for the after school programs at elementary school sites and the Firehouse Recreation Center. Continue to expand senior programs.
4. Continue to offer a diversity of recreation programs for all ages.
5. Continue to market our recreation programs to the community.
6. Continue to provide space at the various recreation facilities for use by community groups and organizations.
7. Continue to provide excellent customer service.

Workload and Performance Indicators

Major Budget Changes

None.

RECREATION - PARKS
Firehouse Rec Center

5537

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	46,671			
2. Office Supplies & Materials	125			
3. Vehicle Fuels & Lubricants	130			
4. Special Dept Supplies	668			
5. Communications	133			
6. Utilities	3,186		2,800	2,800
7. Contract Maintenance Services	251		1,000	1,200
8. Professional Services	106			
TOTAL	51,270		3,800	4,000

Authorized Positions

Funding Source

General Fund

Purpose

Operate the Hebbron Heights recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other community based organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation activities meeting the needs of neighborhood "at risk youth".
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to market our recreation programs to the community.
5. Continue to provide space at the recreation center for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer 200 minor programs/activities annually.
2. Continue to provide activities for an attendance of 50,000 annually.
3. Continue to be open to the public 5 days per week.
4. Continue to offer programs/classes at a 90% success ratio.

Major Budget Changes

Hours of operation have been increased due to CDBG and Measure V funds approved by Council May 16, 2006. (\$128,000 and \$24,300 respectively)

RECREATION - PARKS
Hebbron Heights Rec Center

5538

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	4,477		10,000	10,000
2. Office Supplies & Materials	362		1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	1,560		3,200	3,200
4. Small Tools & Equipment	24			
5. Special Dept Supplies	3,782		3,100	3,100
6. Communications	663	300	300	300
7. Utilities	5,861	13,100	16,900	16,900
8. Contract Maintenance Services	2,243	1,635	2,500	2,500
9. Professional Services	2,425	2,500	3,800	3,800
10. Training/Conferences/Meetings			900	900
11. Buildings		6,000		
TOTAL	21,397	23,535	41,700	41,700

Authorized Positions

Funding Source

General Fund, Measure V Fund

Purpose

Provide youth an educational/recreational alternative to participating in gangs.

Selected Goals

1. Provide programs for year-round school participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with school districts on collaborative activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the pool, bagel bakery, fire stations.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.
6. Market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 2,500 programs/activities annually.
2. Provide activities for an attendance of 25,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

Twelve (12) After School sites funded by Measure V and an additional After School site funded from the General Fund.

RECREATION - PARKS
Afterschool Programs

5541

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services			85,000	88,400
2. Outside Services			699,000	699,000
TOTAL			784,000	787,400

Authorized Positions 1 1

Funding Source

Measure V Fund, General Fund

Purpose

To operate and maintain the Community Center complex for meetings, conferences, conventions, special events, concerts and other activities requiring a large indoor facility.

Selected Goals

1. Continue to expand the teen and recreation class activities to include computers, trips & excursions, coffee/java nights, and special program.
2. Continue to investigate available means to upgrade the lighting and sound systems at Sherwood Hall.
3. Continue to practice excellent customer service.
4. Continue to market Sherwood Hall and increase event usage.
5. Continue to work with theatrical groups, musicians and teen bands to provide theatrical programs, summer concerts, community entertainment at Sherwood Hall, Sherwood Park Outdoor Stage and Natividad Creek Park.
6. Continue to expand special activities such as the Childrens Halloween Party and Snow in the Park by collaborating community partnerships.
7. Continue to monitor the process of bounce-house reservations at three park sites.

Workload and Performance Indicators

1. Continue to offer 150 auditorium events annually.
2. Continue to offer 1,250 meeting room events annually.
3. Continue to generate \$2,250 in concession/catering fees from caterers and concessionaires annually.
4. Continue to provide recreation classes for an annual attendance of 4,600.
5. Continue to provide limited teen lounge activities for an annual attendance of 2,500.

Major Budget Changes

Temporary payroll and advertising will increase with the FY 2006-07 budget with Measure V funds approved by Council May 16, 2006. (\$7,300) The teen lounge will re-open.

RECREATION - PARKS

Community Center

5550

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	338,575	364,400	371,600	388,800
2. Office Supplies & Materials	1,275	2,100	2,100	2,100
3. Bldg/Veh/Equip Maint/Supplies	24,098	23,600	23,600	23,600
4. Vehicle Fuels & Lubricants	568	2,100	2,100	2,100
5. Small Tools & Equipment	605	800	800	800
6. Clothing & Personal Equip	193	700	700	700
7. Special Dept Supplies	1,347	3,400	3,400	3,400
8. Chemicals		700	700	700
9. Communications	2,615	2,700	2,700	2,700
10. Utilities	302,658	326,300	328,500	328,500
11. Rents & Leases	223	500	500	500
12. Contract Maintenance Services	10,405	37,774	37,600	37,600
13. Professional Services	1,181	10,000	10,000	10,000
14. Training/Conferences/Meetings	1,234	1,000	1,000	1,000
15. Membership & Dues	125	700	700	700
16. Buildings		10,000		
TOTAL	685,102	786,774	786,000	803,200
 Authorized Positions	 3.75	 4.25	 4.25	 4.25

Funding Source

General Fund, Measure V Fund

Purpose

Operate the box office to provide ticket sales to Community Center/Hall events and activities.

Selected Goals

1. Obtain sufficient income from ticket sales to offset box office operational costs.
2. Continue to practice excellent customer service.
3. Continue to provide box office services to those utilizing the hall.
4. Continue to provide box office services to the community for events not held at Sherwood Hall as requested.

Workload and Performance Indicators

1. Continue to offer 45 Box Office events including auditorium events annually.
2. Continue to sell 4,000 Box Office tickets annually.
3. Continue to make 4,700 Box Office transactions annually.

Major Budget Changes

None.

RECREATION - PARKS
Box Office

5553

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	317	2,000	2,000	2,000
2. Office Supplies & Materials		400	400	400
3. Rents & Leases	3,618	4,000	4,000	4,000
4. Outside Services	413	600	600	600
TOTAL	4,348	7,000	7,000	7,000

Authorized Positions

Funding Source

General Fund

Purpose

To provide after school enrichment three days a week (3:00 pm to 6:00 pm), for children and adolescents at the Sieber Street Lighthouse Church in the Weed and Seed target area.

Selected Goals

1. Program eliminated

Workload and Performance Indicators

Major Budget Changes

The program was eliminated with the FY 2005-06 budget service level reductions approved on September 21, 2004.

RECREATION - PARKS
Kids House

5570

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Special Dept Supplies	5,525			
2. Outside Services	17,855			
3. Training/Conferences/Meetings	220			
4. Insurance and Bonds	1,265			
TOTAL	24,865			

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administration				
Rec-Park Facility Planner	1.00			
Administrative Secretary	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Rec Svcs Admin Supervisor	1.00	1.00	1.00	1.00
Rec-Park Superintendent	1.00	1.00	1.00	1.00
Total	5.00	4.00	4.00	4.00
Closter Park				
Recreation Coord (MV)			1.00	1.00
Sr Recreation Asst	1.00			
Total	1.00		1.00	1.00
El Dorado Park				
Recreation Coord (MV)			1.00	1.00
Sr Recreation Asst	1.00			
Total	1.00		1.00	1.00
Central Park				
Recreation Coordinator	1.00			
Sr Recreation Asst (MV)			1.00	1.00
Total	1.00		1.00	1.00
Youth Sports				
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.25	0.25	0.25
Total	2.25	2.25	2.25	2.25

RECREATION - PARKS

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Adult Sports				
Office Assistant	0.50			
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.50	0.25	0.25	0.25
Total	3.00	2.25	2.25	2.25
Aquatics				
Office Assistant	0.25	0.25	0.25	0.25
Aquatics Program Asst	1.00	1.00	1.00	1.00
Aquatics Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.50	0.50	0.50
Total	2.50	2.75	2.75	2.75
Afterschool Programs				
Recreation Coord (MV)			1.00	1.00
Community Center				
Office Assistant	1.00	0.75	0.75	0.75
Recreation Coordinator	0.75	1.00	1.00	1.00
Auditorium Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	1.00	0.50	0.50	0.50
Sr Recreation Asst		1.00	1.00	1.00
Total	3.75	4.25	4.25	4.25
Department Total	19.50	15.50	19.50	19.50

RECREATION - PARKS

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

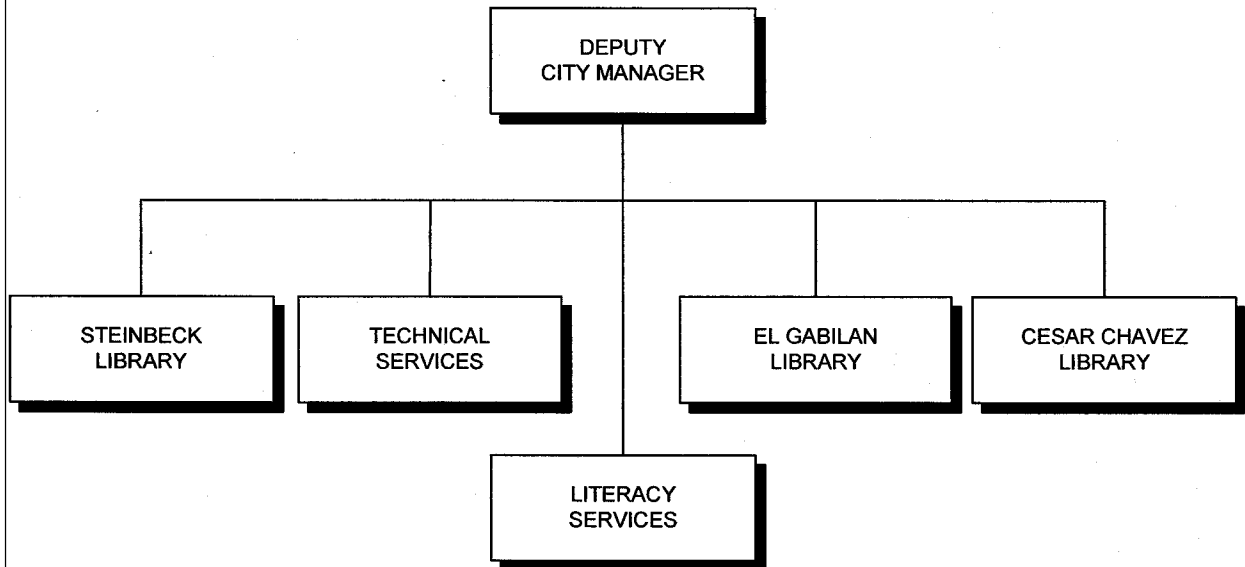
GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

5. **Update report on recreation activities and programs, including after school programs and funding sources.**
Responsibility: Recreation Parks
Action Date: Ongoing Reporting Activity
6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
Responsibility: Recreation Parks
Action Date: Completed
14. **Report on the feasibility of organizing a City Senior Commission.**
Responsibility: Recreation Parks
Action Date: Indefinite

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

2. **Meet with school district and community college to explore use of pool facilities.**
Responsibility: Recreation Parks
Action Date: Ongoing
6. **Consider joint use potential for facilities.**
Responsibility: City Manager, Recreation Parks, Library
Action Date: Delayed through 2005-06

LIBRARY Organization



LIBRARY

Department Summary

Purpose

The Library Department provides public library services to Salinas residents via three separate library facilities and two satellite materials collections housed at collaborating agencies. Literacy enhancing services for all ages, computer and Internet access, and special programming for children, supplement a materials collection comprised of print and other audio-visual formats supporting its mission; "To be the focal point in the community for opening the doors to lifelong learning and enjoyment; and the catalyst for promoting equal access to information."

Selected Goals

1. Restore Library services to a combined schedule of 117 public access hours weekly system wide.
2. Provide assistance and support for the implementation of City Council goals and objectives.
3. Implement new information technology for service improvement.
4. Initiate community planning process.

Workload and Performance Indicators

1. Hours of service.
2. Items processed for public use.
3. Items loaned.
4. Items used in-house.
5. Reference transactions handled.
6. Customers served in person.
7. Customers served via phone or other media.
8. Programs offered for groups: a) Number of programs b) Number of attendees
9. Literacy Students Tutored.
10. Homework Center students assisted.
11. Borrowers registered.

Major Budget Changes

Due to a successful vote on November 2005 that increased the City's sales tax revenue (Measure V), the libraries operating budget was restored to fund 117 hours of public access per week system wide. A total of 41 positions were authorized.

LIBRARY

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
6005	Administration	242,202		577,900	602,700
6010	Technical Services	388,410	20,000	794,300	814,500
6011	Steinbeck Library	1,173,995	55,300	1,257,200	1,295,500
6012	Cesar Chavez Library	386,108	21,200	400,800	414,600
6013	El Gabilan Library	339,470	12,100	367,100	380,400
6039	Rally Salinas!		1,516,000		
6063	Literacy	84,410	118,800	327,700	322,300
TOTAL		2,614,595	1,743,400	3,725,000	3,830,000

Expenditures by Character

1.	Employee Services	2,129,126	1,273,850	2,899,200	3,019,800
2.	Office Supplies & Materials	9,043	7,551	25,400	25,400
3.	Bldg/Veh/Equip Maint/Supplies	3,439	1,000	4,100	4,100
4.	Books and Publications	230,237	125,247	270,800	270,800
5.	Special Dept Supplies	14,754	6,442	38,100	38,100
6.	Communications	27,094	23,950	45,300	45,300
7.	Utilities	80,172	66,300	87,900	87,900
8.	Rents & Leases	9,610	100	17,200	17,200
9.	Contract Maintenance Services	69,704	84,353	176,200	176,200
10.	Professional Services	4,311	98,450	57,600	57,600
11.	Outside Services	6,129	2,317	2,300	2,300
12.	Administration/Contingencies		39,240	59,100	43,500
13.	Training/Conferences/Meetings	801	5,100	21,800	21,800
14.	Membership & Dues	5,682		8,000	8,000
15.	Taxes	10,191	5,500	12,000	12,000
16.	Capital Outlay	14,302	4,000		
TOTAL		2,614,595	1,743,400	3,725,000	3,830,000

Expenditures by Fund

General Fund	2,592,132	825,600		
Measure V Fund			3,600,000	3,719,900
Salinas Rally - Library		799,000		
CLLS-Adult Literacy Project	22,463	32,750	33,800	13,800
CLSA Families for Literacy		31,850	36,200	37,700
School Readiness Grant		54,200	55,000	58,600
TOTAL	2,614,595	1,743,400	3,725,000	3,830,000

LIBRARY Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
6005	Administration	2.00		6.00	6.00
6010	Technical Services	6.75		7.50	7.50
6011	Steinbeck Library	15.00		15.00	15.00
6012	Cesar Chavez Library	4.50		4.50	4.50
6013	El Gabilan Library	4.25		4.50	4.50
6039	Rally Salinas!		24.00		
6063	Literacy	2.50	1.50	3.50	3.50
	TOTAL	35.00	25.50	41.00	41.00



(This page intentionally left blank)

Purpose

Manage the resources allocated to the Library Department efficiently and effectively in order to maximize the services provided to the public in support of the educational, informational and recreational needs of the entire community.

Selected Goals

1. Continue to seek outside financial support to augment the Library's basic operating budget.
2. Continue to strengthen communication throughout the Department and with other City departments.
3. Work effectively with the Library Commission and the Friends of the Library group in support of responsive service to the needs of the community.
4. Continue exploring cooperative ventures with other community agencies.
5. Participate in the community's efforts to cultivate a literate community.
6. Participate in the community's peace building efforts.
7. Design and implement a community planning process.

Workload and Performance Indicators

1. Restore Library services under Measure V for 117 hours of combined public services hours weekly system wide.

Major Budget Changes

The Library Administration operating budget was restored with Measure V funds starting in FY 2006-07.

**LIBRARY
Administration****6005**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	222,568		534,100	554,500
2. Office Supplies & Materials	1,357		2,200	2,200
3. Books and Publications			500	500
4. Communications	82		300	300
5. Rents & Leases	9,610		10,000	10,000
6. Contract Maintenance Services	627		800	800
7. Professional Services	2,200		2,400	2,400
8. Administration/Contingencies			13,200	17,600
9. Training/Conferences/Meetings	36		6,400	6,400
10. Membership & Dues	5,722		8,000	8,000
TOTAL	242,202		577,900	602,700
 Authorized Positions	 2		 6	 6

Funding Source

Measure V Fund

Purpose

Orders, receives, catalogs and processes all library materials for the three libraries. Responsible for creating and maintaining data in the acquisitions, catalog and serials databases of the automated library system. Monitors the operations of the automated system and provides training for staff in its use.

Selected Goals

1. Expand the use of the library's automated system's serials module to receive and track items on standing order.
2. Plan and prepare for the rebuilding of the authorities database to improve the quality of catalog headings.
3. Finish re-mapping the entire catalog database to achieve enhanced access to the materials collection.
4. Continue to develop and provide Dynix system training for staff.
5. Continue the revision and updating of the procedures manuals.
6. Work with the City's Information Technology Division to support library computer operation.
7. Evaluate and recommend new system software.

Workload and Performance Indicators

1. Books and other materials purchased.
2. Catalog records added.
3. Magazines and serials processed.
4. Total number of items maintained in database.
5. Items processed (non-periodical)
6. Troubleshoot existing system.
7. Rebuild the Library collection.

Major Budget Changes

The Library Technical Services operating budget was restored with Measure V funds starting in FY 2006-07. The Library computer and automated services will be in part supported by the City's Information Technology Division. A total of 7.5 positions is allocated to the program. FY 2006-07 will be a year of rebuilding and restoration for the Technical Services Unit.

**LIBRARY
Technical Services**

6010

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	298,776		536,500	556,700
2. Office Supplies & Materials	1,010		8,900	8,900
3. Books and Publications	554		500	500
4. Special Dept Supplies	11,680		25,000	25,000
5. Communications	22,275		31,500	31,500
6. Rents & Leases			7,200	7,200
7. Contract Maintenance Services	42,970		118,000	118,000
8. Professional Services	952	20,000	50,900	50,900
9. Training/Conferences/Meetings	2		3,800	3,800
10. Taxes	10,191		12,000	12,000
TOTAL	388,410	20,000	794,300	814,500
 Authorized Positions	 6.75		 7.50	 7.50

Funding Source

Measure V Fund

Purpose

Provide library services to help community members meet their informational, educational and recreational needs. Identify, select and acquire books and other materials that support the effort.

Selected Goals

1. Strive to have well-trained staff to provide quality public service.
2. Assess and build collections to meet defined needs and scope statements.
3. Carry out timely maintenance of the Library's Web site.
4. Provide staffing and materials collection support to the smaller libraries.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

The Steinbeck Library will continue in its role as the main library housing the Department's administrative office, technical services, computer lab, local history archives and literacy services work area. FY 2006-07 will be a rebuilding year for this facility. The Steinbeck Library operating budget was restored with Measure V funds starting in FY 2006-07. A total of 15 positions were allocated to the main branch.

LIBRARY
Steinbeck Library

6011

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	924,153	5,000	910,400	948,700
2. Office Supplies & Materials	1,556		7,200	7,200
3. Bldg/Veh/Equip Maint/Supplies	2,005		2,500	2,500
4. Books and Publications	156,480		188,400	188,400
5. Special Dept Supplies	1,675			
6. Communications	3,479		11,000	11,000
7. Utilities	60,498	45,800	65,400	65,400
8. Contract Maintenance Services	18,088	4,500	42,000	42,000
9. Professional Services	538		2,000	2,000
10. Outside Services	4,772			
11. Administration/Contingencies			21,900	21,900
12. Training/Conferences/Meetings	751		6,400	6,400
13. Capital Outlay				
TOTAL	1,173,995	55,300	1,257,200	1,295,500

Authorized Positions	15		15	15
-----------------------------	----	--	----	----

Funding Source

Measure V Fund

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Provide staff training and development to support system wide uniform policies.
2. Maintain an up-to-date materials collection in both English and Spanish.
3. Continue to provide public access to electronic resources.
4. Continue to maintain and develop the Chicano Cultural Resource Center collection.
5. Continue to provide Homework Center assistance as community financial support allows.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

The Cesar Chavez Library similar to the John Steinbeck Library, will undergo a restoration phase during FY 2006-07. The Cesar Chavez Library has a \$1,000,000 fund balance in development impact fees (possible match to a State Library Bond Act funds) to undertake an expansion of the facilities. The Cesar Chavez Library operating budget was restored with Measure V funds starting in FY 2006-07. A total of 4.5 positions were authorized to this library branch.

LIBRARY
Cesar Chavez Library

6012

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	327,313	4,000	332,400	346,200
2. Office Supplies & Materials	1,443		1,800	1,800
3. Bldg/Veh/Equip Maint/Supplies	761		900	900
4. Books and Publications	35,221		40,500	40,500
5. Special Dept Supplies	323			
6. Communications	589		500	500
7. Utilities	14,219	14,800	16,400	16,400
8. Contract Maintenance Services	5,811	2,400	7,000	7,000
9. Professional Services	318			
10. Outside Services	110			
11. Training/Conferences/Meetings			1,300	1,300
TOTAL	386,108	21,200	400,800	414,600
 Authorized Positions	 4.5		 4.5	 4.5

Funding Source

Measure V Fund

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Continue to identify and implement ways to provide excellent customer service despite space limitations.
2. Continue providing staff training on the use of newly acquired electronic resources.
3. Actively participate in the system wide committee work and task forces.
4. Pursue the purchase or lease of an improved copier for the public.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

El Gabilan Library similar to the John Steinbeck and Chavez Libraries, will undergo a restoration phase during FY 2006-07. The El Gabilan Library operating budget was restored with Measure V funds starting in FY 2006-07. A total of 4.5 positions were allocated to this library branch.

LIBRARY
El Gabilan Library

6013

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	302,475	4,000	316,500	329,800
2. Office Supplies & Materials	644		1,600	1,600
3. Bldg/Veh/Equip Maint/Supplies	673		700	700
4. Books and Publications	27,626		33,000	33,000
5. Special Dept Supplies	232			
6. Communications	648		400	400
7. Utilities	5,455	5,700	6,100	6,100
8. Contract Maintenance Services	1,402	2,400	7,500	7,500
9. Professional Services	303			
10. Training/Conferences/Meetings	12		1,300	1,300
TOTAL	339,470	12,100	367,100	380,400
 Authorized Positions	 4.25		4.50	4.50

Funding Source

Measure V Fund

Purpose

Operate for six months (July-December) the Public Library System

Selected Goals

1. Participate in the community's efforts to cultivate a literate community.
2. Participate in the community's peace building efforts.

Workload and Performance Indicators

Major Budget Changes

For FY 2006-07, any Rally Salinas! unused funds will be targeted to support special library services as approved by the Mayor and City Council.

LIBRARY

Rally Salinas!

6039

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services		1,179,300		
2. Office Supplies & Materials		5,160		
3. Bldg/Veh/Equip Maint/Supplies		1,000		
4. Books and Publications		122,047		
5. Special Dept Supplies		6,100		
6. Communications		23,500		
7. Rents & Leases		100		
8. Contract Maintenance Services		75,053		
9. Professional Services		76,100		
10. Administration/Contingencies		19,240		
11. Training/Conferences/Meetings		2,900		
12. Taxes		5,500		
TOTAL		1,516,000		

Authorized Positions 24

Funding Source

Salinas Rally Library, General Fund

Purpose

Provide one-to-one and small group tutoring for adult residents of Salinas who wish to enhance their literacy skills in the areas of: Basic Skills Literacy, Family Literacy and Workforce Literacy.

Selected Goals

1. Provide essential in-service training to the volunteer literacy corps.
2. Provide literacy instruction services to 125 learners.
3. Maintain support services for tutors and learners.
4. Maintain computerized study center as resources allow.
5. Nurture present partnerships.
6. Research grants to continue and/or expand current collaborative services.
7. Continue as time allows, participation in Monterey County Literacy Alliance.

Workload and Performance Indicators

1. Assess 50 Learners
2. Contact 30 new tutors
3. Train 30 tutors
4. Match 50 tutors and learners

Major Budget Changes

The Library Literacy program operating budget was restored with Measure V funds starting in FY 2006-07 including the Literacy Program Manager and a Literacy Assistant positions. One full time Literacy Assistant position funded by the School Readiness Grant and one half-time Literacy Assistant funded by the Families for Literacy Grant is included in the proposed FY 06-07 budget.

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	53,841	81,550	269,300	283,900
2. Office Supplies & Materials	3,033	2,391	3,700	3,700
3. Books and Publications	10,356	3,200	7,900	7,900
4. Special Dept Supplies	844	342	13,100	13,100
5. Communications	21	450	1,600	1,600
6. Contract Maintenance Services	806		900	900
7. Professional Services		2,350	2,300	2,300
8. Outside Services	1,247	2,317	2,300	2,300
9. Administration/Contingencies		20,000	24,000	4,000
10. Training/Conferences/Meetings		2,200	2,600	2,600
11. Membership & Dues	-40			
12. Capital Outlay	14,302	4,000		
TOTAL	84,410	118,800	327,700	322,300
 Authorized Positions	 2.5	 1.5	 3.5	 3.5

Funding Source

Measure V Fund, CLSA Families for Literacy, School Readiness Grant, CLLS-Adult Literacy Project

LIBRARY Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administrative Clerk II	1.00			
Office Technician (MV)	1.00		1.00	1.00
Sr Library Technician(MV)			1.00	1.00
Library Aide (MV)			1.00	1.00
Prog Dev/Grant Writer(MV)			1.00	1.00
Lib Circulation Supv (MV)			1.00	1.00
Library Director (MV)			1.00	1.00
Total	2.00		6.00	6.00
Technical Services				
Purchasing Technician(MV)	1.00		1.00	1.00
Senior Librarian (MV)			1.00	1.00
Librarian II (MV)			1.00	1.00
Library Page	0.50			
Sr Library Technician(MV)	2.00		2.00	2.00
Library Technician (MV)	3.25		1.00	1.00
Library Clerk (MV)			1.00	1.00
Systems/Analyst (MV)			0.50	0.50
Total	6.75		7.50	7.50
Steinbeck Library				
Senior Librarian	1.00			
Librarian II (MV)	5.00		3.00	3.00
Library Page (MV)	1.00		3.00	3.00
Library Circulation Supv	1.00			
Sr Library Technician	1.00			
Library Technician (MV)	1.50		1.00	1.00
Library Clerk (MV)	2.00		4.00	4.00
Library Aide	0.50			
Library Admin Manager(MV)	1.00		1.00	1.00
Lib Automation Svcs Coord	1.00			
Librarian I (MV)			3.00	3.00
Total	15.00		15.00	15.00

LIBRARY Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Cesar Chavez Library				
Senior Librarian (MV)	1.00		0.50	0.50
Librarian II	1.00			
Library Page	0.50			
Librarian I (MV)			1.50	1.50
Sr Library Technician(MV)	1.00		0.50	0.50
Library Technician (MV)			1.00	1.00
Library Clerk (MV)	1.00		1.00	1.00
Total	4.50		4.50	4.50
El Gabilan Library				
Senior Librarian (MV)	1.00		0.50	0.50
Librarian II	1.00			
Librarian I (MV)			1.50	1.50
Sr Library Technician(MV)			0.50	0.50
Library Technician (MV)	1.75		1.00	1.00
Library Clerk (MV)			1.00	1.00
Library Aide	0.50			
Total	4.25		4.50	4.50
Rally Salinas!				
Office Technician		1.00		
Senior Librarian		2.00		
Librarian II		4.00		
Library Page		3.00		
Librarian I		2.00		
Sr Library Technician		1.00		
Literacy Asst		1.00		
Library Technician		3.50		
Library Clerk		4.00		
Literacy Program Mgr		1.00		
Library Admin Mgr		1.00		
Comm Facilities Svc Wkr		0.50		
Total		24.00		

LIBRARY Work Force

Literacy	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Literacy Asst (MV)	1.00		1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Library Clerk	0.50	0.50	0.50	0.50
Literacy Program Mgr(MV)			1.00	1.00
Total	2.50	1.50	3.50	3.50
Department Total	35.00	25.50	41.00	41.00

LIBRARY

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

9. **Develop a report on workforce literacy.**
Responsibility: Library
Action Date: Completed

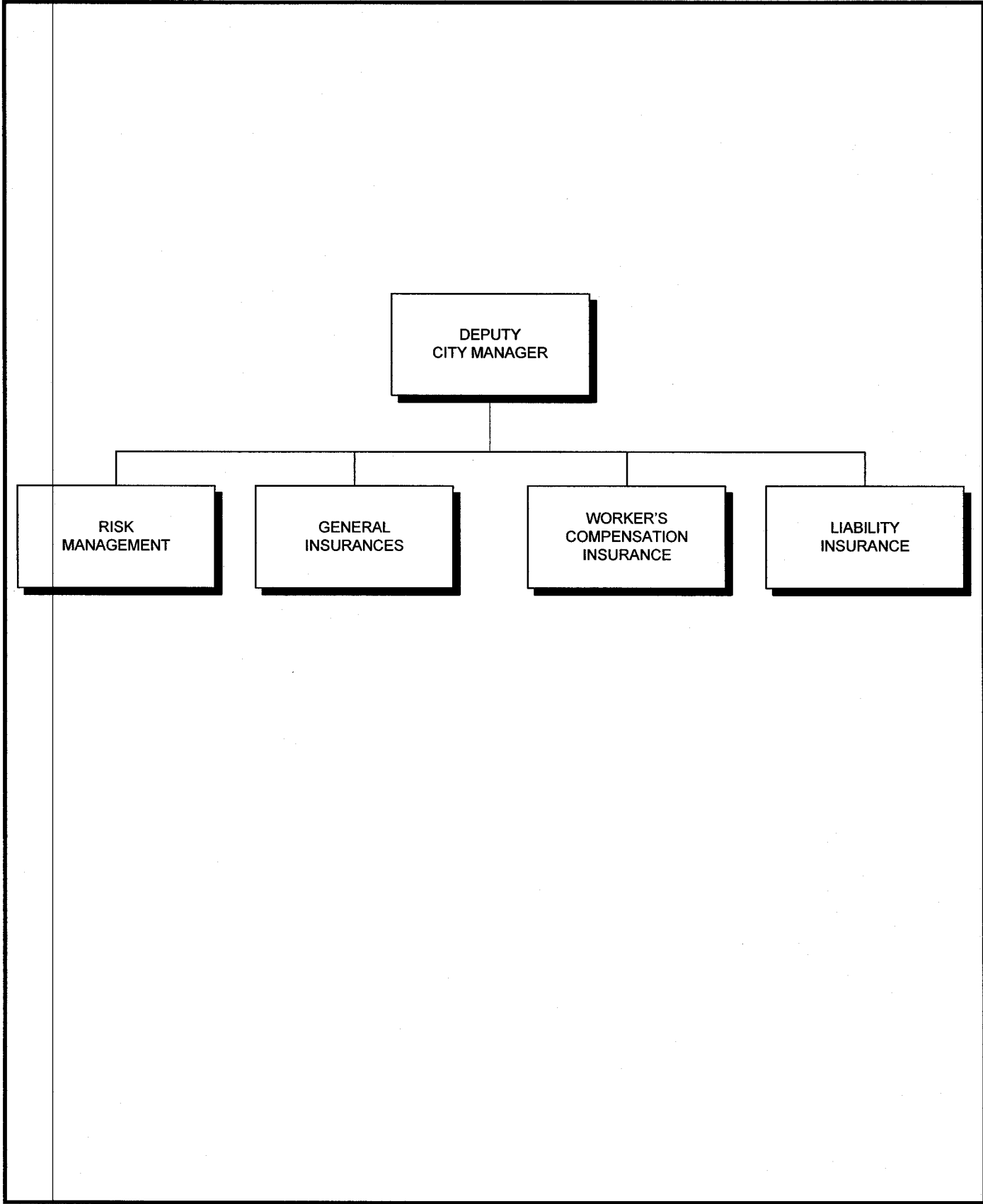
GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

3. **Design Chavez Library Expansion.**
Responsibility: Library, Public Works
Action Date: December 2006
6. **Consider joint use potential for facilities.**
Responsibility: City Manager, Recreation Parks, Library
Action Date: Delayed through 2005-06



(This page intentionally left blank)

INTERNAL SERVICES Organization



INTERNAL SERVICES

Department Summary

Purpose

Internal Services supports the provision of employee benefits including workers compensation, City-wide safety programs, and employee assistance programs. Comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction and risk transfer is also accomplished through Internal Services.

Selected Goals

1. Maintain and improve current benefits and services to City employees.
2. Provide support to all departments to ensure compliance with OSHA regulations.
3. Work with Departments to reduce the City's liability exposure.
4. Coordinate and reduce General Fund costs in the administration of liability claims.
5. Coordinate safety programs and injury prevention efforts.

Workload and Performance Indicators

1. Review Risk Management operations to streamline and improve services to employees.
2. Develop loss prevention and loss control standards.
3. Continue to provide education and guidance to employees concerning Worker's Compensation/Injury Prevention; transfer of risk and Health and Wellness issues.
4. Conduct an RFP for a Benefit Broker by December 31, 2007.

Major Budget Changes

Unemployment claims have increased significantly. Worker's compensation cost are declining as laws change and the number of claims stabilizes. Budget reflects insurance cost increases for property and excess insurance for the self-insured workers' compensation programs. The excess workers' compensation insurance increases directly relates to the increased payroll associated with the reinstatement of positions funded by Measure V.

INTERNAL SERVICES

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
3905	Risk Management	269,478	337,900	324,400	333,500
3908	General Insurances	500,542	624,908	622,000	622,000
3911	Workers' Compensation Insurance	3,513,213	4,142,000	3,792,000	3,912,000
3912	Liability Insurance	958,270	705,000	705,000	705,000
TOTAL		5,241,503	5,809,808	5,443,400	5,572,500

Expenditures by Character

1.	Employee Services	238,277	303,200	289,700	298,800
2.	Office Supplies & Materials	775	1,700	1,700	1,700
3.	Communications	833	1,200	800	800
4.	Contract Maintenance Services		200	200	200
5.	Professional Services	6,750	12,000	12,000	12,000
6.	Outside Services	28,283	36,000	36,000	36,000
7.	Training/Conferences/Meetings	2,599	4,600	4,600	4,600
8.	Membership & Dues	809	1,400	1,400	1,400
9.	Insurance and Bonds	4,876,512	5,337,000	4,997,000	5,117,000
10.	Refunds & Reimb Damages	86,665	112,508	100,000	100,000
TOTAL		5,241,503	5,809,808	5,443,400	5,572,500

Expenditures by Fund

Internal Services Administration	269,478	337,900	324,400	333,500
Internal Services Insurances	500,542	624,908	622,000	622,000
Workers Compensation Self-Insurance	3,513,213	4,142,000	3,792,000	3,912,000
General Liability Self-Insurance	958,270	705,000	705,000	705,000
TOTAL	5,241,503	5,809,808	5,443,400	5,572,500

Workforce by Program

3905	Risk Management	2	2	2	2
------	-----------------	---	---	---	---

Purpose

Protect the City's "people" and "economic" assets. Risk Management administers employee benefits and the Internal Service Funds for insurances, workers compensation, health and liability insurance programs.

Selected Goals

1. Maintain current benefit information for employees.
2. Coordinate services for occupational injuries and illnesses in order to contain costs.
3. Oversee City-wide Injury and Illness Prevention Program (IIPP).
4. Provide support to all departments to ensure compliance with OSHA regulations.

Workload and Performance Indicators

1. Provide information as requested to employees in regards to benefits, retirement issues, and workers compensation claims.
2. Work with medical facilities in the Salinas Area to provide quality and efficient medical care for all city employees injured on the job.
3. Meet with staff to ensure City Departments' compliance with OSHA regulations.
4. Conduct an RFP for an Occupational Medicine Clinic by December 31, 2006.

Major Budget Changes

None.

**INTERNAL SERVICES
Risk Management****3905**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	238,277	303,200	289,700	298,800
2. Office Supplies & Materials	775	1,700	1,700	1,700
3. Communications	833	800	800	800
4. Contract Maintenance Services		200	200	200
5. Outside Services	26,185	26,000	26,000	26,000
6. Training/Conferences/Meetings	2,599	4,600	4,600	4,600
7. Membership & Dues	809	1,400	1,400	1,400
TOTAL	269,478	337,900	324,400	333,500
Authorized Positions	2	2	2	2

Funding Source

Internal Service

Purpose

Provide funding for City-wide safety programs, employee assistance program, unemployment claims, biennial physical exams, insurance for property, fine arts, and reimbursable damages.

Selected Goals

1. Review/negotiate renewal of insurance and excess insurance contracts annually of property, fine arts, fidelity bonds, liability and tenant user liability insurance programs.
2. Oversee employee insurance programs.
3. Process employee and DMV physical exams.
4. Monitor unemployment claims.
5. Pre-employment process and physical exams.

Workload and Performance Indicators

1. Oversee the administration of City's insurance programs.
2. Oversee cost recovery efforts for damage to City owned property.

Major Budget Changes

Budget reflects increases in unemployment claims, property insurance, vehicle insurance and employee bonds. Cost recovery efforts offset budget for refunds and reimbursable damages.

INTERNAL SERVICES
General Insurances

3908

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Communications		400		
2. Outside Services	2,098	10,000	10,000	10,000
3. Insurance and Bonds	411,779	502,000	512,000	512,000
4. Refunds & Reimb Damages	86,665	112,508	100,000	100,000
TOTAL	500,542	624,908	622,000	622,000

Authorized Positions

Funding Source

Internal Services Insurances

Purpose

Set workers' compensation rates at a level that will fund the workers' compensation reserve at the recommended levels. Maintain a Third Party Administrator that will provide excellent customer service to employees.

Selected Goals

1. Provide workers' compensation insurance to City employees consistent with requirements of State law while conserving the City's General Fund.
2. Provide a visible and accurate accounting of the self insured workers' compensation.
3. Set worker's compensation rates at a level which will fund the workers' compensation reserve at the recommended level.
4. Establish regular file reviews to maintain control over the program.
5. Provide On-going training to departments.
6. Implement changes in the worker's compensation law.

Workload and Performance Indicators

1. The City provides workers compensation benefits to all City employees.
2. Staff will have an biennial audit conducted to ensure that program accounting is accurate.
3. Risk Management staff will recommend rates at a level that will ensure adequate funding levels.
4. Implement measures to control and reduce the incidence of claims and related costs.

Major Budget Changes

Budget reflects a decrease of \$400,000 in estimated Worker's Compensation claims (\$3,100,000) coupled with a modest increase of \$50,000 in contract administration (\$280,000). Excess Worker's Compensation insurance is budgeted at \$400,000.

INTERNAL SERVICES
Workers' Compensation Insurance

3911

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Professional Services	6,750	12,000	12,000	12,000
2. Insurance and Bonds	3,506,463	4,130,000	3,780,000	3,900,000
TOTAL	3,513,213	4,142,000	3,792,000	3,912,000

Authorized Positions

Funding Source

Workers Compensation Self Insurance

Purpose

Provide comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction, and risk transfer, while focusing on customer service for the residents of the community.

Selected Goals

1. Physically inspect major City facilities on an annual basis.
2. Work with the City's legal office to better coordinate and reduce General Fund costs in the administration of claims.
3. Work with Departments to reduce the City's liability exposure.
4. Improve risk transfer to 3rd party contractors.

Workload and Performance Indicators

1. Continue periodic inspection of all City facilities.
2. Risk Management and legal staff meet regularly to review open claims and coordinate the administration of the City's liability program.
3. Tailgate and department meetings will be continued to ensure adequate procedures are used to promote safety and protect the City from future liability claims.
4. Develop and implement a City wide standard for risk transfer.

Major Budget Changes

None.

INTERNAL SERVICES
Liability Insurance

3912

Operating Expenditures		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1.	Insurance and Bonds	958,270	705,000	705,000	705,000
	TOTAL	958,270	705,000	705,000	705,000

Authorized Positions

Funding Source

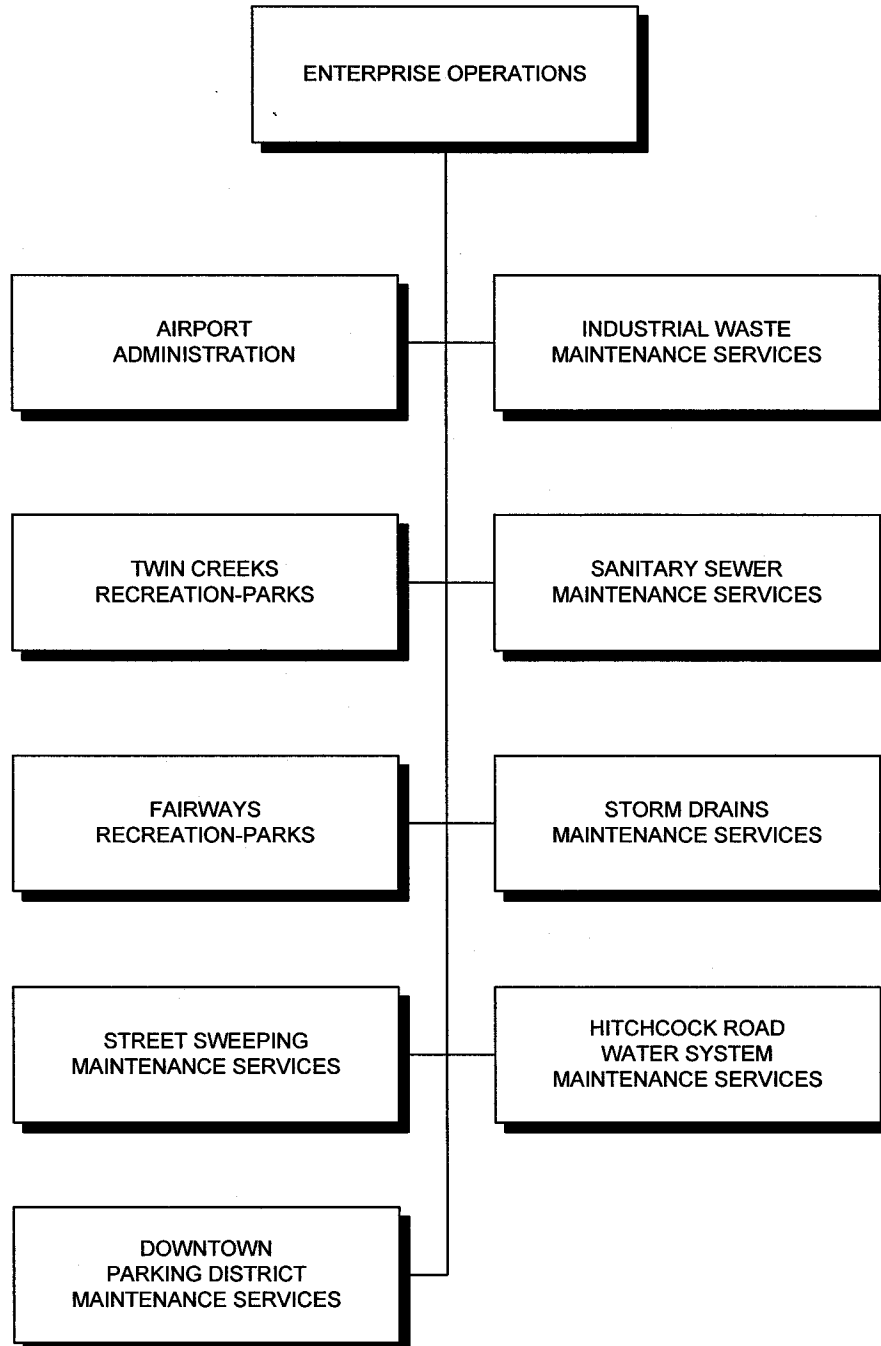
General Liability Selfinsurance

INTERNAL SERVICES

Work Force

Risk Management	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Risk & Benefit Analyst	1	1	1	1
Human Resource Technician	1	1	1	1
Total	2	2	2	2
Department Total	2	2	2	2

ENTERPRISE OPERATIONS Organization



ENTERPRISE OPERATIONS

Department Summary

Purpose

The purpose of the Enterprise Program is to provide self-supporting community services such as the operation of the Airport, Fairways Golf Course, and the various Sewer Waste Collection systems.

Selected Goals

1. Respond to the requirements of the users for improved service & facilities.
2. Encourage additional users of the various enterprise programs.
3. Provide well maintained and affordable facilities for the community.
4. Evaluate current practices & uses of the facilities by the community for maximum utilization and benefit.
5. Continually review current rate structures and present recommendations for required adjustments.
6. Provide clean water to business and operations located at the Hitchcock Water Facility.
7. Operate Monterey Street Parking Structure and parking lot #13.

Workload and Performance Indicators

1. Maintain approximately 1,700 sprinkler heads on 100 acres of turf grass.
2. Mow 100,000 square feet of greens 5 to 6 days per week.
3. Mow 60 acres of fairways and driving range 3 times per week.
4. Mow 45 acres of roughs, surrounds, and teeing areas 3 times per week.
5. Maintain clubhouses and parking lot landscape areas.
6. Service & maintain all equipment used in the various enterprise programs.
7. Conduct 400 inspections at the business sites of the various industrial users.
8. Treat 600 million gallons of industrial wastewater at the Industrial Waste Treatment Plant ponds.
9. Clean an estimated 680,000 linear feet of sanitary sewer line.
10. Perform 2,800 routine maintenance activities on 12 sanitary sewer lift stations, 3 storm water lift stations, and miscellaneous auxiliary pumps.
11. Service an estimated 6,000 linear feet of storm system pipeline.
12. Inspect and service 2,500 catch basins as needed service. This activity is conducted prior to the wet weather season annually as a "Best Management Practice" (BMP) under the National Pollution Discharge Elimination System (NPDES).
13. Stencil approximately 100 storm drains with the logo (NO DUMPING - FLOWS TO BAY).
14. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb miles will be swept.
15. Maintain a one square mile airport facility with 200 based aircraft and 20 airport businesses.

Major Budget Changes

Twin Creeks and Fairways Golf Courses includes bond principal payments. The City no longer operates Twin Creeks golf course. Fairways Golf Course is anticipated to be operated by contract maintenance provider in FY 2006-07.

ENTERPRISE OPERATIONS

Department Summary

Expenditures by Program	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
5120 Airport	714,126	798,278	828,500	845,400
5130 Twin Creeks Golf Course	654,603	8,601,064	549,600	571,800
5145 Fairways Golf Course	1,596,054	1,795,778	1,948,500	2,021,100
5160 Industrial Waste	843,905	1,230,683	1,202,300	1,129,200
5170 Sanitary Sewer	2,080,356	2,250,678	2,293,600	2,330,800
5180 NPDES Storm Drain Sewer	486,681	648,035	673,800	699,000
5185 NPDES Street Sweeping	528,738	580,423	597,800	620,800
5190 Hitchcock Road Water Utility	8,178	50,000	43,000	43,000
5195 Downtown Parking		516,000	567,200	572,600
TOTAL	6,912,641	16,470,939	8,704,300	8,833,700

ENTERPRISE OPERATIONS

Department Summary

Expenditures by Character	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	2,703,630	3,129,000	3,331,200	3,479,600
2. Office Supplies & Materials	2,756	5,200	5,200	5,200
3. Bldg/Veh/Equip Maint/Supplies	143,304	163,434	168,200	168,200
4. Vehicle Fuels & Lubricants	63,544	63,200	81,800	81,800
5. Small Tools & Equipment	4,747	9,000	9,000	9,000
6. Clothing & Personal Equip	6,533	8,100	8,400	8,400
7. Street Materials	6,750	12,700	12,700	12,700
8. Books and Publications	147	359	300	300
9. Special Dept Supplies	30,159	44,300	49,000	49,000
10. Chemicals	30,974	50,482	50,400	50,400
11. Communications	15,317	23,300	23,300	23,300
12. Utilities	425,377	669,700	681,000	681,000
13. Rents & Leases	86,907	91,500	91,500	91,500
14. Contract Maintenance Services	163,186	250,659	206,200	206,200
15. Professional Services	285,798	1,139,610	778,900	703,900
16. Outside Services	108,563	107,383	107,000	109,000
17. Administration/Contingencies	503,121	643,800	689,700	692,100
18. Advertising	14,027	16,000	16,000	16,000
19. Training/Conferences/Meetings	10,396	48,900	54,300	54,300
20. Membership & Dues	1,220	3,200	3,200	3,200
21. Insurance and Bonds	99,678	122,100	94,100	97,300
22. Contribution to Other Agencies	2,505	2,000	2,500	2,500
23. Refunds & Reimb Damages	316	1,000	1,000	1,000
24. Recognition-Award-Protocol	85	100	500	500
25. Taxes	47,541	58,500	58,500	58,500
26. Debt Service		7,573,020		
27. Bond-Principal	652,683	681,500	724,900	773,900
28. Bond-Interest	1,427,786	1,386,800	1,418,700	1,421,100
29. Paying Agent Fees	9,035	16,000	16,000	16,000
30. Original Issue Discount		91,340		
31. Buildings	23,092	17,800	17,800	17,800
32. Impvt Other Than Buildings	25,920	2,880		
33. Capital Outlay	17,544	38,072	3,000	
TOTAL	6,912,641	16,470,939	8,704,300	8,833,700

ENTERPRISE OPERATIONS

Department Summary

Expenditures by Fund	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Municipal Airport Fund	714,126	798,278	828,500	845,400
Industrial Waste Fund	843,905	1,230,683	1,202,300	1,129,200
Fairways Golf Course	1,596,054	1,795,778	1,948,500	2,021,100
Twin Creeks Golf Course	654,603	8,601,064	549,600	571,800
Sewer Fund	2,080,356	2,250,678	2,293,600	2,330,800
Storm Sewer (NPDES) Fund	1,015,419	1,228,458	1,271,600	1,319,800
Water Utility Fund	8,178	50,000	43,000	43,000
Downtown Parking District		516,000	567,200	572,600
TOTAL	6,912,641	16,470,939	8,704,300	8,833,700

Workforce by Program

5120	Airport	3.00	3.00	4.00	4.00
5130	Twin Creeks Golf Course	1.75			
5145	Fairways Golf Course	8.25	9.00	9.00	9.00
5160	Industrial Waste	1.75	1.75	1.75	1.75
5170	Sanitary Sewer	9.25	9.25	9.25	9.25
5180	NPDES Storm Drain Sewer	5.50	5.50	5.50	5.50
5185	NPDES Street Sweeping	4.50	4.50	4.50	4.50
5195	Downtown Parking		1.00	1.00	1.00
	TOTAL	34.00	34.00	35.00	35.00

Purpose

The airport serves the City as an element of the national transportation network. It is also an economic development and as a community employer (over 20 businesses are located at the airport). The Airport Division manages the day to day and long term operational requirements of the airport.

Selected Goals

1. Continue to focus on customer service.
2. Provide staff support to the Airport Commission.
3. Encourage additional aircraft owners to base their aircraft at Salinas Municipal Airport.
4. Support the California International Airshow.
5. Complete the update of the airport master plan.

Workload and Performance Indicators

1. Area (square footage) of buildings maintained.
2. Number of annual aircraft operations.
3. Number of acres maintained.
4. Number of contracts, leases, permits maintained.

Major Budget Changes

The Airport's contract maintenance budget has been reduced as a result of an additional Airport Technician position included in FY 2006-07.

ENTERPRISE OPERATIONS**Airport****5120**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	287,130	337,100	408,400	424,800
2. Office Supplies & Materials	2,268	2,300	2,300	2,300
3. Bldg/Veh/Equip Maint/Supplies	9,935	11,615	14,100	14,100
4. Vehicle Fuels & Lubricants	2,959	2,800	3,200	3,200
5. Street Materials	1,023	1,700	1,700	1,700
6. Books and Publications	147	359	300	300
7. Special Dept Supplies	1,159	1,000	1,000	1,000
8. Chemicals	16,417	18,000	18,000	18,000
9. Communications	6,750	9,600	9,800	9,800
10. Utilities	79,381	85,600	93,600	93,600
11. Contract Maintenance Services	117,087	119,300	77,500	77,500
12. Professional Services	41,902	39,804	25,000	25,000
13. Outside Services	2,832	3,500	3,500	3,500
14. Administration/Contingencies	69,257	84,600	84,600	84,600
15. Advertising	8,706	10,000	10,000	10,000
16. Training/Conferences/Meetings	844	6,500	8,500	8,500
17. Membership & Dues	120	1,000	1,000	1,000
18. Insurance and Bonds	19,359	20,400	22,000	22,500
19. Contribution to Other Agencies	2,505	2,000	2,500	2,500
20. Refunds & Reimb Damages	300	1,000	1,000	1,000
21. Recognition-Award-Protocol	85	100	500	500
22. Taxes	38,266	40,000	40,000	40,000
23. Capital Outlay	5,694			
TOTAL	714,126	798,278	828,500	845,400

Authorized Positions	3	3	4	4
-----------------------------	----------	----------	----------	----------

Funding Source

Municipal Airport Fund

Purpose

The Golf Course Division of the Recreation Parks Department no longer provides golf course maintenance operations and professional golf services for the 9 hole facility and 30 station lighted practice range. Twin Creeks was transferred to the non-profit organization "First Tee" in November 2004.

Selected Goals

1. Work with "First Tee" to provide a well maintained, affordable golf course and practice facility for the community and youth players.

Workload and Performance Indicators

1. Monitor lease with "First Tee", collect annual lease payment (\$575,000) and make annual debt service payments.

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to fund construction of the Twin Creeks Golf Course.

ENTERPRISE OPERATIONS
Twin Creeks Golf Course

5130

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Bldg/Veh/Equip Maint/Supplies	256	44		
2. Special Dept Supplies	651	1,000		
3. Communications		200		
4. Professional Services	27,490	342,580		
5. Administration/Contingencies				
6. Insurance and Bonds	964			
7. Debt Service		7,573,020		
8. Bond-Principal	212,504	221,200	245,000	275,000
9. Bond-Interest	383,714	363,300	299,100	291,300
10. Paying Agent Fees	3,104	5,500	5,500	5,500
11. Original Issue Discount		91,340		
12. Impvt Other Than Buildings	25,920	2,880		
TOTAL	654,603	8,601,064	549,600	571,800
 Authorized Positions	 1.75			

Funding Source

Twin Creeks Golf Course

ENTERPRISE OPERATIONS

Fairways Golf Course

5145

Purpose

The Golf Course Division of the Recreation Park Department provides golf course maintenance operations and professional golf services for the 18 hole golf course and 13 station practice range. The Fairways golf course is an enterprise operation.

Selected Goals

1. Provide a well maintained, affordable golf course and practice facility for the community.
2. Continue to provide professional golf services and course maintenance operations consistent with revenue structure.
3. Continue maintenance of renovated infrastructure at the golf course.
4. Within revenue limits develop plans to improve existing building structures.
5. Consistent with revenue structure develop tree removal and replacement plan or program.
6. Continue major equipment replacement needed for course maintenance.
7. Identify and implement alternatives to reduce requirements for General Fund support.

Workload and Performance Indicators

1. Maintain approximately 1,700 sprinkler heads on 100 acres of turf grass.
2. Mow 100,000 square feet of greens, 6 days per week.
3. Mow 60 acres of fairways and driving range, 3 times per week.
4. Mow 45 acres of "rough" 2 times per week.
5. Mow 120,000 square feet of teeing area, 3 times per week.
6. Maintain parking lot and club house landscaping.
7. Edge, trim and maintain 24 sand bunkers.
8. Maintain approximately 640 golf course trees.
9. Maintain two 1/2 acre irrigation lakes and two 1/4 acre ponds.
10. Service and maintain all equipment used on the golf course on a regular basis.

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to renovate the Fairways Golf Course.

ENTERPRISE OPERATIONS

Fairways Golf Course

5145

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	804,655	954,400	985,000	1,022,100
2. Office Supplies & Materials	99	700	700	700
3. Bldg/Veh/Equip Maint/Supplies	27,995	23,485	23,400	23,400
4. Vehicle Fuels & Lubricants	12,156	10,300	14,800	14,800
5. Small Tools & Equipment	994	1,700	1,700	1,700
6. Clothing & Personal Equip	517	1,400	1,400	1,400
7. Street Materials	3,611	7,000	7,000	7,000
8. Special Dept Supplies	5,382	8,000	8,000	8,000
9. Chemicals	11,430	24,082	24,000	24,000
10. Communications	1,618	2,100	2,100	2,100
11. Utilities	28,609	45,200	45,500	45,500
12. Rents & Leases	81,685	80,000	80,000	80,000
13. Contract Maintenance Services	10,314	15,100	15,100	15,100
14. Professional Services		5,900	5,900	5,900
15. Outside Services	69,496	74,811	78,500	80,500
16. Administration/Contingencies	112,318	118,200	145,000	150,000
17. Advertising	5,321	6,000	6,000	6,000
18. Training/Conferences/Meetings	700	3,900	3,900	3,900
19. Membership & Dues	1,100	1,100	1,100	1,100
20. Insurance and Bonds	21,065	28,600	2,000	2,000
21. Bond-Principal	125,179	130,300	134,900	138,900
22. Bond-Interest	236,720	230,200	339,200	363,700
23. Paying Agent Fees	1,829	5,500	5,500	5,500
24. Buildings	23,092	17,800	17,800	17,800
25. Capital Outlay	10,169			
TOTAL	1,596,054	1,795,778	1,948,500	2,021,100
Authorized Positions	8.25	9.00	9.00	9.00

Funding Source

Fairways Golf Course

Purpose

Provide the Salinas food industry with an economical and environmentally acceptable means of treatment and disposal of industrial wastewater.

Selected Goals

1. Maintain the Industrial Waste Treatment Facility in a manner consistent with the City's NPDES permit and State and Federal laws and regulations.
2. Operate the facility in a manner that protects the interests of the industrial users.

Workload and Performance Indicators

1. Monthly routine inspections will be conducted at the business sites of the various industrial users.
2. Approximately 600 million gallons of industrial wastewater will be treated at the Industrial Waste Treatment Ponds.
3. Oversee the Industrial Waste capital improvement projects.

Major Budget Changes

Instability in maintaining incumbent employees at the facility resulted in the City Council approving a three-year contract agreement with the Monterey Regional Water Pollution Control Agency for administrative and operational oversight of the city's Industrial wastewater Treatment Facility. The new contract became effective on January 1, 2005. After a successful year, Incumbent staff continues to work with MWRPCA employees in operations of the treatment facility and source control activities with the City's 30 industrial customers. Reductions in revenue due to the loss of 3 industries in 2005 are expected to be offset by increased production from current industrial users.

ENTERPRISE OPERATIONS

Industrial Waste

5160

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	197,162	173,700	184,600	192,500
2. Office Supplies & Materials	318	900	900	900
3. Bldg/Veh/Equip Maint/Supplies	7,989	8,620	11,500	11,500
4. Vehicle Fuels & Lubricants	6,149	3,000	6,000	6,000
5. Small Tools & Equipment	668	4,500	4,500	4,500
6. Clothing & Personal Equip	1,423	1,700	1,700	1,700
7. Special Dept Supplies	329	500	500	500
8. Chemicals	2,425	5,000	5,000	5,000
9. Communications	954	1,500	1,500	1,500
10. Utilities	224,883	343,000	346,000	346,000
11. Rents & Leases	3,577	5,000	5,000	5,000
12. Contract Maintenance Services	5,939	10,000	10,000	10,000
13. Professional Services	174,937	357,891	350,500	275,500
14. Administration/Contingencies	85,620	108,700	109,000	101,700
15. Training/Conferences/Meetings	6,628	30,900	30,900	30,900
16. Membership & Dues		500	500	500
17. Insurance and Bonds	11,906	18,200	14,100	14,700
18. Taxes	9,275	18,000	18,000	18,000
19. Bond-Interest	102,042	101,000	102,100	102,800
20. Capital Outlay	1,681	38,072		
TOTAL	843,905	1,230,683	1,202,300	1,129,200
 Authorized Positions	 1.75	 1.75	 1.75	 1.75

Funding Source

Industrial Waste Fund

Purpose

Maintain the sanitary sewer collection system in a safe, reliable, and sanitary condition to satisfy all regulatory and environmental requirements implementing best management practices outlined in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System (NPDES) Permit that outlines best management practices (BMPs), to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Clean and repair existing sanitary sewer mains for the health and safety of the residents of Salinas.
2. Minimize Sanitary Sewer overflows to protect the local and regional environment through preventive maintenance.
3. Effectively contain and clean up sewer spills.
4. Replace deteriorated sewer trunk mains.
5. Perform Preventive Maintenance and repairs for ten pump stations.

Workload and Performance Indicators

1. Clean an estimated 680,000 linear feet of sanitary sewer line.
2. Perform approximately 1,800 routine maintenance activities on 10 sanitary sewer lift stations, and miscellaneous auxillary pumps.

Major Budget Changes

None.

ENTERPRISE OPERATIONS

Sanitary Sewer

5170

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	680,427	763,700	813,600	849,400
2. Bldg/Veh/Equip Maint/Supplies	33,667	41,447	41,200	41,200
3. Vehicle Fuels & Lubricants	20,326	20,000	24,000	24,000
4. Small Tools & Equipment	2,728	2,300	2,300	2,300
5. Clothing & Personal Equip	3,885	4,000	4,300	4,300
6. Street Materials	911	1,500	1,500	1,500
7. Special Dept Supplies	18,132	14,000	14,000	14,000
8. Chemicals	625	2,300	2,300	2,300
9. Communications	5,821	6,900	6,900	6,900
10. Utilities	90,771	113,300	113,300	113,300
11. Rents & Leases	721	2,500	2,500	2,500
12. Contract Maintenance Services	8,937	27,024	22,500	22,500
13. Professional Services	1,480	19,935	17,000	17,000
14. Outside Services	36,235	29,072	25,000	25,000
15. Administration/Contingencies	120,726	130,300	130,300	130,300
16. Training/Conferences/Meetings	493	4,500	4,500	4,500
17. Membership & Dues		500	500	500
18. Insurance and Bonds	30,059	40,100	39,600	41,000
19. Bond-Principal	315,000	330,000	345,000	360,000
20. Bond-Interest	705,310	692,300	678,300	663,300
21. Paying Agent Fees	4,102	5,000	5,000	5,000
TOTAL	2,080,356	2,250,678	2,293,600	2,330,800

Authorized Positions	9.25	9.25	9.25	9.25
-----------------------------	------	------	------	------

Funding Source

Sewer Fund

Purpose

Maintain the storm drainage system in a safe and sanitary condition by providing periodic maintenance. Comply with local and regional goals through the Federally mandated NPDES requirements and "Best Management Practices" (BMPs). NPDES refers to the City's National Pollution Discharge Elimination System Permit that outlines BMPs to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. With the February 2005 renewal of the City's new 5 year NPDES permit the goals and standards outlined in the new permit will be implemented.
2. Clean and repair the existing storm drain system as required to assure that the City accomplishes water quality objectives as outlined in the City's NPDES Permit and to reduce the risk of localized flooding.
3. Maintain City-owned open drainage channels to provide for free flow of storm runoff throughout the City.
4. Develop a monitoring and maintenance program consistent with NPDES requirements established by the Central Coast Regional Water Quality Control Board.
5. Continue the Storm Drain stenciling program consistent with NPDES BMPS.

Workload and Performance Indicators

1. An estimated 6,000 linear feet of storm system pipeline will be serviced.
2. An estimated 2,500 catch basins will be visually inspected and receive needed service. This activity is conducted prior to the wet weather season annually as an NPDES BMP.
3. Approximately 100 storm drains will be stenciled with the logo (NO DUMPING - FLOWS TO BAY). This will be generally accomplished with volunteers coordinated through a third party BWET Grant.
4. Implement the requirements of the NPDES Storm Water Permit.

Major Budget Changes

Program is fully funded with Gas Tax in the absence of a NPDES Storm Sewer Fee.

**ENTERPRISE OPERATIONS
NPDES Storm Drain Sewer**

5180

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	379,227	431,800	455,100	477,500
2. Office Supplies & Materials	52	500	500	500
3. Bldg/Veh/Equip Maint/Supplies	2,555	3,000	3,000	3,000
4. Vehicle Fuels & Lubricants		3,000	3,000	3,000
5. Small Tools & Equipment	357	500	500	500
6. Clothing & Personal Equip	708	1,000	1,000	1,000
7. Street Materials	1,205	2,500	2,500	2,500
8. Special Dept Supplies	3,215	4,000	4,000	4,000
9. Chemicals	77	1,100	1,100	1,100
10. Communications	174	200	200	200
11. Rents & Leases	924	4,000	4,000	4,000
12. Contract Maintenance Services	4,067	24,235	26,100	26,100
13. Professional Services	32,752	74,500	74,500	74,500
14. Administration/Contingencies	55,421	87,700	85,300	87,800
15. Training/Conferences/Meetings	1,731	3,000	5,000	5,000
16. Membership & Dues		100	100	100
17. Insurance and Bonds	4,200	6,900	7,900	8,200
18. Refunds & Reimb Damages	16			
TOTAL	486,681	648,035	673,800	699,000
 Authorized Positions	 5.5	 5.5	 5.5	 5.5

Funding Source

Storm Sewer (NPDES) Fund

Purpose

Maintain a clean City in accordance with best management practices in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System Permit that outlines BMPs to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources. Program is funded with Gas Tax and 3% Street Sweeping surcharge on garbage bills.

Selected Goals

1. Maintain clean streets maximizing street sweeping throughout the City commensurate with available resources and funding.
2. Sweep all residential streets once every two weeks.
3. Sweep specific commercial areas weekly.
4. Reduce the amount of refuse in the City's storm sewer effluent consistent with NPDES best management practices.

Workload and Performance Indicators

1. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb-miles will be swept annually.

Major Budget Changes

None.

ENTERPRISE OPERATIONS

NPDES Street Sweeping

5185

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	355,029	378,200	391,600	412,500
2. Office Supplies & Materials	19	800	800	800
3. Bldg/Veh/Equip Maint/Supplies	60,907	73,223	73,000	73,000
4. Vehicle Fuels & Lubricants	21,954	24,100	30,800	30,800
5. Special Dept Supplies	1,291	1,500	1,500	1,500
6. Communications		800	800	800
7. Utilities	1,733	5,500	5,500	5,500
8. Contract Maintenance Services	16,842	26,000	26,000	26,000
9. Administration/Contingencies	58,838	62,400	59,300	61,000
10. Insurance and Bonds	12,125	7,900	8,500	8,900
TOTAL	528,738	580,423	597,800	620,800
Authorized Positions	4.5	4.5	4.5	4.5

Funding Source

Storm Sewer (NPDES) Fund

Purpose

Provide a clean water source to business and operations located at the Hitchcock facility. These include the City's Animal Shelter, the Industrial Waste Administrative Building, the Monterey County Animal Shelter and the Monterey Regional Water Pollution Control Agency's sanitary sewer lift station. Program is funded through user fees.

Selected Goals

1. Maintain the fresh water well system in a manner consistent with guidelines established by State and Federal Laws and as determined by the Environmental Health Division of the Monterey County Health Department.

Workload and Performance Indicators

1. Provide routine maintenance site visits a minimum of once weekly.
2. Maintain all appropriate site inspection logs, water quality sampling records and all pertinent data as required by State and Federal law.

Major Budget Changes

None.

ENTERPRISE OPERATIONS
Hitchcock Road Water Utility

5190

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services		8,000	1,000	1,000
2. Bldg/Veh/Equip Maint/Supplies		2,000	2,000	2,000
3. Utilities		1,500	1,500	1,500
4. Contract Maintenance Services		12,000	12,000	12,000
5. Professional Services	7,237	21,000	21,000	21,000
6. Administration/Contingencies	941	5,000	5,000	5,000
7. Taxes		500	500	500
TOTAL	8,178	50,000	43,000	43,000

Authorized Positions

Funding Source

Water Utility Fund

Purpose

The mission of Parking Operations is to provide, operate and maintain an efficient, effective and flexible downtown parking management system to meet the needs of our residents, visitors and the business community.

Selected Goals

1. To provide effective supervision and control of parking services and resources.
2. To provide overall budget, project and parking program management.
3. To provide centralized parking management to maximize economies of scale and efficiency.
4. To provide excellent customer service.

Workload and Performance Indicators

1. Operate and maintain 800 On-Street parking spaces in the downtown business area.
2. Operate and maintain 1470 Off-Street parking spaces in 11 public facilities in the downtown area.

Major Budget Changes

Debt service on the Monterey Street parking structure is \$1,091,900 annually. The Salinas Redevelopment Agency will pay the full debt service starting in FY 2007-08. Funds to pay debt service in FY 2008-09 have not been identified. Capital Outlay (\$3,000) provides for the purchase of a coin and currency counter.

ENTERPRISE OPERATIONS
Downtown Parking

5195

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services		82,100	91,900	99,800
2. Special Dept Supplies		14,300	20,000	20,000
3. Communications		2,000	2,000	2,000
4. Utilities		75,600	75,600	75,600
5. Contract Maintenance Services		17,000	17,000	17,000
6. Professional Services		278,000	285,000	285,000
7. Administration/Contingencies		46,900	71,200	71,700
8. Training/Conferences/Meetings		100	1,500	1,500
9. Capital Outlay			3,000	
TOTAL		516,000	567,200	572,600
 Authorized Positions		1	1	1
 Funding Source	Downtown Parking District			

ENTERPRISE OPERATIONS

Work Force

Airport	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Airport Manager	1.00	1.00	1.00	1.00
Airport Assistant	1.00	1.00	1.00	1.00
Senior Airport Technician	1.00	1.00	1.00	1.00
Airport Technician			1.00	1.00
Total	3.00	3.00	4.00	4.00
 Twin Creeks Golf Course				
Golf Course Mtc Crew Supv	0.25			
GC Operations Manager	0.50			
Golf Course Worker	0.50			
Power Mower Operator	0.25			
GC Superintendent	0.25			
Total	1.75			
 Fairways Golf Course				
GC Operations Manager	0.50	1.00	1.00	1.00
Golf Course Worker	4.00	4.00	4.00	4.00
Power Mower Operator	3.00	3.00	3.00	3.00
GC Superintendent	0.75	1.00	1.00	1.00
Total	8.25	9.00	9.00	9.00
 Industrial Waste				
Wastewater Manager	0.25	0.25	0.25	0.25
Wastewater Operator	1.00	1.00	1.00	1.00
Water Resources Planner	0.50	0.50	0.50	0.50
Total	1.75	1.75	1.75	1.75
 Sanitary Sewer				
Pump Maint Mechanic	0.75	0.75	0.75	0.75
Wastewater Manager	0.50	0.50	0.50	0.50
Water Resources Planner	0.50	0.50	0.50	0.50
P.S. Maint Crew Supv	0.50	0.50	0.50	0.50
Public Svc Maint Wkr IV	0.50	0.50	0.50	0.50
Public Svc Maint Wkr II	4.75	4.75	4.75	4.75
Public Svc Maint Wkr III	1.75	1.75	1.75	1.75
Total	9.25	9.25	9.25	9.25

ENTERPRISE OPERATIONS

Work Force

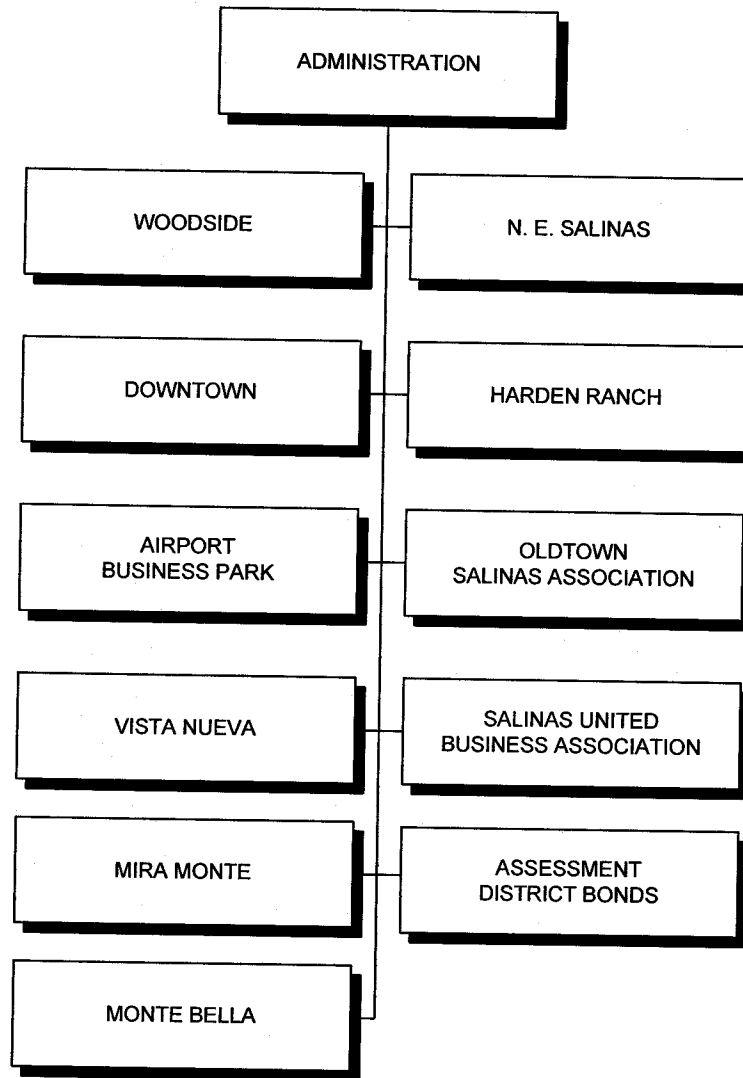
NPDES Storm Drain Sewer	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Pump Maint Mechanic	0.25	0.25	0.25	0.25
Wastewater Manager	0.25	0.25	0.25	0.25
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Public Svc Maint Wkr II	2.25	4.25	4.25	4.25
Public Svc Maint Wkr I	2.00			
Public Svc Maint Wkr III	0.25	0.25	0.25	0.25
Total	5.50	5.50	5.50	5.50
 NPDES Street Sweeping				
Equipment Mechanic I	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Motor Sweeper Operator	2.00	2.00	2.00	2.00
Public Svc Maint Wkr II	1.00	1.00	1.00	1.00
Total	4.50	4.50	4.50	4.50
 Downtown Parking				
Parking Operations Offcr		1.00	1.00	1.00
 Department Total				
	34.00	34.00	35.00	35.00

ENTERPRISE OPERATIONS

Capital Outlays

Downtown Parking		06-07	07-08
		Proposed	Proposed
2	Coin/Currency counters	3,000	

ASSESSMENT & MAINTENANCE DISTRICTS Organization



ASSESSMENT & MAINTENANCE DISTRICTS

Department Summary

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for all districts. Also provide maintenance of the various greenbelts and open space areas throughout the City funded by special maintenance assessments.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment & maintenance districts mapping system.
4. In the Woodside Park Maintenance District there are seven acres of landscape, 287,170 linear feet of edging and 212 trees and shrubs to maintain.
5. Mow four acres of lawn area in the Airport Business Park Maintenance District.
6. Maintain the various open space landscape areas in the North/East, Harden Ranch, Mira Monte and Monte Bella Maintenance Districts.
7. Provide the Vista Nueva Maintenance District with the highest level of maintenance with available resources.
8. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Workload and Performance Indicators

1. Administer assessment and maintenance districts.
2. Transmit assessment and maintenance district levies to the Monterey County Tax Collector by August 1st.
3. Transmit principal and interest payments to bondholders.

Major Budget Changes

Budget for FY 2006-07 and FY 2007-08 provides no City funding for the Downtown Mall area. Preliminary phases of the Monte Bella District will be accepted for maintenance by the City and will require contract agreements to maintain landscaping and street light maintenance. With the completion of one neighborhood park, contract maintenance will also provide the required maintenance for that site. Harden Ranch District continues to have no new increases in assessments and is under funded in its current build out phase. The condition of the district's landscape continues to decline for lack of sufficient maintenance resources. The North-East Landscape and Lighting District's assessment are also insufficient for the rapid build out of the district. A decline in the level of maintenance is evident, especially in the more native areas along the upper bluffs and along Gabilan Creek. Both districts require approval of funding increases to keep pace with maintenance costs.

ASSESSMENT & MAINTENANCE DISTS

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
6605	Administration	93,423	110,400	116,200	120,400
6610	Woodside Park	33,455	48,200	44,400	44,400
6611	Downtown Mall	9,222	2,000	2,000	2,000
6612	Airport Business Park	18,876	20,000	19,800	19,800
6613	North East	435,249	446,800	520,000	520,000
6614	Harden Ranch	141,502	147,900	150,000	150,000
6615	Vista Nueva	69,217	105,500	26,900	26,900
6616	Mira Monte	111,791	107,460	86,800	86,800
6617	Monte Bella		80,000	150,000	232,700
6680	Oldtown Salinas Association	120,152	170,000	120,000	120,000
6685	Salinas United Business Assoc	109,000	150,000	150,000	150,000
6690	Assessment District Bonds	4,449,108	4,405,100	3,500,500	3,379,700
TOTAL		5,590,995	5,793,360	4,886,600	4,852,700

Expenditures by Character

1.	Employee Services	121,233	125,900	137,100	141,300
2.	Special Dept Supplies	83	10,400	12,000	17,000
3.	Communications	175	200	200	200
4.	Utilities	104,464	162,778	177,300	187,300
5.	Rents & Leases		5,000		
6.	Contract Maintenance Services	420,005	506,782	617,500	680,200
7.	Professional Services	41,032	61,900	59,500	59,500
8.	Administration/Contingencies	106,595	112,500	109,900	114,900
9.	Advertising	472	600	600	600
10.	Training/Conferences/Meetings		2,000	2,000	2,000
11.	Contribution to Other Agencies	229,152	320,000	270,000	270,000
12.	Refunds & Reimb Damages	118,676			
13.	Bond-Principal	2,735,682	2,835,000	2,050,000	2,020,000
14.	Bond-Interest	1,666,484	1,510,100	1,390,500	1,299,700
15.	Paying Agent Fees	46,942	60,000	60,000	60,000
16.	Impvt Other Than Buildings		80,200		
TOTAL		5,590,995	5,793,360	4,886,600	4,852,700

ASSESSMENT & MAINTENANCE DISTS

Department Summary

Expenditures by Fund	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Maintenance Dist Administration	23,248	29,800	31,300	32,300
Woodside Park Maint District	33,455	48,200	44,400	44,400
Downtown Mall Maint District	9,222	2,000	2,000	2,000
Airport Bus Park Maint District	18,876	20,000	19,800	19,800
N E Salinas Landscape Dist	435,249	446,800	520,000	520,000
Harden Ranch Landscape Dist	141,502	147,900	150,000	150,000
Vista Nueva Maint District	69,217	105,500	26,900	26,900
Mira Monte Maint District	111,791	107,460	86,800	86,800
Monte Bella Maint District		80,000	150,000	232,700
Oldtown Business Imp District	120,152	170,000	120,000	120,000
SUBA Business Imp District	109,000	150,000	150,000	150,000
Assessment Dist Administration	70,175	80,600	84,900	88,100
Assessment Districts-Debt Service	4,449,108	4,405,100	3,500,500	3,379,700
TOTAL	5,590,995	5,793,360	4,886,600	4,852,700

Workforce by Program

6605	Administration	1.0	1.0	1.0	1.0
6611	Downtown Mall	0.5			
	TOTAL	1.5	1.0	1.0	1.0



(This page intentionally left blank)

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for maintenance districts.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment and maintenance districts mapping system.

Workload and Performance Indicators

1. Transmit assessment and maintenance district levies to Monterey County Tax Collector by August 1st of each year.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTRICTS
Administration

6605

	04-05	05-06	06-07	07-08
Operating Expenditures	Actual	Budget	Proposed	Proposed
1. Employee Services	84,321	89,300	95,100	99,300
2. Special Dept Supplies	83	5,000	5,000	5,000
3. Professional Services		2,000	2,000	2,000
4. Administration/Contingencies	8,547	11,500	11,500	11,500
5. Advertising	472	600	600	600
6. Training/Conferences/Meetings		2,000	2,000	2,000
TOTAL	93,423	110,400	116,200	120,400
 Authorized Positions	 1	 1	 1	 1

Funding Source

Maintenance Districts, Assessment Districts

Purpose

Provide quality maintenance of the greenbelts through the use of contract services.

Selected Goals

1. Provide cost effective, quality, landscape maintenance.
2. Provide excellent customer service to the District residents by resolving customer concerns in a timely manner.

Workload and Performance Indicators

1. Maintain by contract service provider, seven acres of landscape, 287,170 feet of edging and 212 trees and shrubs.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DIST
Woodside Park

6610

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	5,029	5,000	5,000	5,000
2. Contract Maintenance Services	18,240	25,000	25,000	25,000
3. Professional Services	6,350	13,000	10,000	10,000
4. Administration/Contingencies	3,836	5,200	4,400	4,400
TOTAL	33,455	48,200	44,400	44,400

Authorized Positions

Funding Source

Woodside Park Maint District

Purpose

The City Provides no maintenance support for this District currently.

Selected Goals

1. _

Workload and Performance Indicators

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS

Downtown Mall

6611

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Utilities	2,911	2,000	2,000	2,000
2. Professional Services	140			
3. Administration/Contingencies	6,171			
TOTAL	9,222	2,000	2,000	2,000

Authorized Positions 0.5

Funding Source

Downtown Mall Main District Funds

ASSESSMENT & MAINTENANCE DISTS

Airport Business Park

6612

Purpose

Provide the Airport Business Park with limited basic maintenance to include mowing and irrigation.

Selected Goals

1. Based on limited resources, to provide weekly mowing services on Moffett Street.

Workload and Performance Indicators

1. Mow four acres of lawn within the district.
2. Provide irrigation and irrigation repairs to the extent of the available funding.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Airport Business Park

6612

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	4,353	4,000	4,000	4,000
2. Utilities	2,841	4,100	4,300	4,300
3. Contract Maintenance Services	9,535	10,000	9,500	9,500
4. Administration/Contingencies	2,147	1,900	2,000	2,000
TOTAL	18,876	20,000	19,800	19,800

Authorized Positions

Funding Source

Airport Bus Park Maint District Funds

Purpose

Provide landscape maintenance equal to the District funds available for contract maintenance activities.

Selected Goals

1. Provide responsive customer service.
2. Administer and supervise the maintenance contract for cost effective landscape maintenance.

Workload and Performance Indicators

1. Provide landscape maintenance services to 200+ acres, including 60 acres of turf area.
2. Maintain an estimated 7,000+ irrigation sprinklers.
3. Maintain an estimated 9,000+ trees and shrubs.
4. Reduce other maintenance activities to be able to have funds for limited weed abatement activities to areas at risk for wild land-type fires.

Major Budget Changes

Current funding has not kept up with the expanding responsibility and cost of maintenance service. Service levels will be adjusted to the funding resources available.

ASSESSMENT & MAINTENANCE DISTS

North East

6613

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	11,856	12,000	15,000	15,000
2. Utilities	72,535	74,800	85,000	85,000
3. Contract Maintenance Services	275,940	290,000	350,000	350,000
4. Professional Services	25,163	20,000	20,000	20,000
5. Administration/Contingencies	49,755	50,000	50,000	50,000
TOTAL	435,249	446,800	520,000	520,000

Authorized Positions

Funding Source

N E Salinas Landscape Dist #1

Purpose

Provide landscape maintenance to the level of resources available through contract services.

Selected Goals

1. Provide the highest level of quality landscape maintenance within the limited amount of financial resources available.
2. Provide responsive customer service.

Workload and Performance Indicators

1. Maintain 4,000+ linear feet of landscaped parkways and streetscape areas.
2. Maintain 18+ acres of park/retention basin.
3. Maintain 3,600+ linear feet of commercial landscape areas.
4. Maintain 3 playground areas within the district.

Major Budget Changes

With the build out of the district, reduction of funding since FY 2003-04 and a continuation of no increases in assessments, has required that service levels in this district continue to be reduced to a level consistent with the available funds.

ASSESSMENT & MAINTENANCE DISTS
Harden Ranch

6614

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	5,177	5,200	7,000	7,000
2. Utilities	14,948	18,800	20,500	20,500
3. Contract Maintenance Services	100,845	99,400	100,000	100,000
4. Professional Services	5,040	7,500	7,500	7,500
5. Administration/Contingencies	15,492	17,000	15,000	15,000
TOTAL	141,502	147,900	150,000	150,000

Authorized Positions

Funding Source

Harden Ranch Landscape Dist #2

Purpose

Maintain the sewers and lights in the district.

Selected Goals

1. Provide the district with the highest level of maintenance with available resources.

Workload and Performance Indicators

1. Maintain the existing sanitary sewer lift station with no interruption in service to residents.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Vista Nueva

6615

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	7,516	7,400	8,000	8,000
2. Special Dept Supplies		1,400		
3. Communications	175	200	200	200
4. Utilities	3,990	1,000	3,000	3,000
5. Rents & Leases		5,000		
6. Contract Maintenance Services	81	1,300	13,000	13,000
7. Professional Services	3,589			
8. Administration/Contingencies	7,866	9,000	2,700	2,700
9. Refunds & Reimb Damages	46,000			
10. Impvt Other Than Buildings		80,200		
TOTAL	69,217	105,500	26,900	26,900

Authorized Positions

Funding Source

Vista Nueva Maint District

Purpose

This district is within the North/East Maintenance District located northwest of Hemmingway Drive, and it encompasses approximately 30 acres of a planned development know as the Cottages of Mira Monte. This development includes approximately 244 medium density family homes, open space, and tot lots within the development. The purpose of the district is to provide maintenance, servicing, and operation of street and open space landscape improvements, tot lot improvements, routine street maintenance, maintenance of the clustered driveways, and associated appurtenances located within the public right-of-ways and dedicated landscape easements.

Selected Goals

1. Provide cost effective and quality landscape maintenance.
2. Provide excellent customer service to the District residents by being available to resolve maintenance issues in a timely manner.
3. Administer and supervise the maintenance contracts for cost effective maintenance of landscaped open space areas and tot lots.

Workload and Performance Indicators

1. Provide maintenance of approximately 0.48 acres of open space and tot lot areas.
2. Provide maintenance of approximately 2.88 acres of common area clustered driveways.
3. Provide maintenance to approximately 1.56 of sidewalks and street frontage landscaping.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS

Mira Monte

6616

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	2,981	3,000	3,000	3,000
2. Special Dept Supplies		2,000	2,000	2,000
3. Utilities	7,239	42,078	22,500	22,500
4. Contract Maintenance Services	15,364	41,082	40,000	40,000
5. Professional Services	750	10,000	10,000	10,000
6. Administration/Contingencies	12,781	9,300	9,300	9,300
7. Refunds & Reimb Damages	72,676			
TOTAL	111,791	107,460	86,800	86,800

Authorized Positions

Funding Source

Mira Monte Maint District

ASSESSMENT & MAINTENANCE DISTRICTS

Monte Bella

6617

Purpose

This district encompasses approximately 200 acres of planned development known as Monte Bella, which includes approximately 853 single family homes, open space and a neighborhood park. The purpose of the district is to provide maintenance, servicing, and operation of street landscape improvements, park landscaping improvements, open space and retention basin landscaping improvements, local street lighting, routine street maintenance and associated appurtenances located within the public right-of-ways and dedicated landscape easements.

Selected Goals

1. Provide cost effective and quality landscape and park maintenance.
2. Provide excellent customer service to the District residents by being available to resolve landscape issues in a timely manner.
3. Administer and supervise the maintenance contracts for cost effective landscape and park maintenance.
4. Provide future street maintenance and tree pruning when required.

Workload and Performance Indicators

1. Maintain the streets, open space, street lights and park landscape upon the acceptance of the improvements by Council.

Major Budget Changes

The Monte Bella district will come up for acceptance in phases. As the phases are accepted by Council for maintenance, contracts will be put in place for the maintenance services within the assessment district budget.

ASSESSMENT & MAINTENANCE DISTRICTS

Monte Bella

6617

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Special Dept Supplies		2,000	5,000	10,000
2. Utilities		20,000	40,000	50,000
3. Contract Maintenance Services		40,000	80,000	142,700
4. Professional Services		9,400	10,000	10,000
5. Administration/Contingencies		8,600	15,000	20,000
TOTAL		80,000	150,000	232,700

Authorized Positions

Funding Source

Monte Bella Maint District

ASSESSMENT & MAINTENANCE DISTS

Oldtown Salinas Association

6680

Purpose

Provide fiscal services to the Oldtown Association.

Selected Goals

1. Administer and collect Oldtown Business District assessments.

Workload and Performance Indicators

1. Provide fiscal support to administer assessments.

Major Budget Changes

The FY 2005-06 budget was based on estimated surcharge collections of \$70,000 and contributions from the Salinas Redevelopment Agency of \$50,000. Due to the Redevelopment Agency financial commitments to the Monterey Street Parking Structure, the Salinas Redevelopment Agency contribution (\$50,000) has been eliminated in FY 2006-07. Oldtown surcharge has been increased and allocations are estimated at \$120,000 in FY 2006-07.

ASSESSMENT & MAINTENANCE DISTRICTS
Oldtown Salinas Association

6680

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies	120,152	170,000	120,000	120,000
TOTAL	120,152	170,000	120,000	120,000

Authorized Positions

Funding Source

Oldtown Business Impvt District

ASSESSMENT & MAINTENANCE DISTS

Salinas United Business Assoc

6685

Purpose

Provide fiscal services to the Salinas United Business Association. The Budget is based on contributions from the Salinas Redevelopment Agency of \$50,000 and surcharge collections of \$100,000 from the newly formed S.U.B.A. Business Improvement Area (BIA).

Selected Goals

1. Provide timely support to ensure the success of community events.

Workload and Performance Indicators

1. Provide financial support for the Association activities.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DIST
Salinas United Business Assoc

6685

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies	109,000	150,000	150,000	150,000
TOTAL	109,000	150,000	150,000	150,000

Authorized Positions

Funding Source

Salinas United Business Association

ASSESSMENT & MAINTENANCE DISTRICTS

Assessment District Bonds

6690

Purpose

Provide a record of levies made against specific properties to defray the cost of specific capital improvements deemed to benefit those properties.

Selected Goals

1. Ensure timely payments to bondholders.

Workload and Performance Indicators

1. Transmit principal and interest payments due bondholders to the Paying Agent on March 2nd and September 2nd of each year.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTRICTS

Assessment District Bonds

6690

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Bond-Principal	2,735,682	2,835,000	2,050,000	2,020,000
2. Bond-Interest	1,666,484	1,510,100	1,390,500	1,299,700
3. Paying Agent Fees	46,942	60,000	60,000	60,000
TOTAL	4,449,108	4,405,100	3,500,500	3,379,700

Authorized Positions

Funding Source

Assessment Districts Debt Service

ASSESSMENT & MAINTENANCE DISTRICTS

Assessment District Bonds

6690

<u>Series</u>	<u>Special Assessment Districts</u>	<u>No.</u>	<u>Maturity</u>	<u>Principal & Interest Expended 05-06</u>	<u>Principal Balance 06/30/06</u>	<u>Proposed 06-07 Principal</u>	<u>Proposed 06-07 Interest</u>
A173	North East Phase 1	88-4	2006	841,185	0	0	0
A174	Johnson Avenue	89-3	2006	15,787	0	0	0
C185	Harden Ranch Ph 2	90-1	2014	287,308	5,270,000	0	287,307
A178	Mayfair Drive	92-1	2009	24,290	60,000	20,000	3,080
B179	Harden Ranch Refunding	94-1	2011	319,637	1,435,000	185,000	127,538
A183	Abbott Street	95-3	2016	61,505	455,000	30,000	29,660
A184	Work Street	97-1	2017	214,355	1,785,000	105,000	108,460
A186	Bella Vista Ph 3	98-1	2023	473,358	5,335,000	185,000	289,805
A187	Acacia Park	96-2	2025	62,530	710,000	20,000	41,560
02-1	Bella Vista Reassessment	02-1	2021	669,688	3,615,000	485,000	172,481
02-2	Consolidated Reassessment	02-2	2009	1,275,458	8,530,000	920,000	330,609
TOTAL				4,245,101	27,195,000	1,950,000	1,390,500
Provision for Bond Calls, Refunds & Premium				21,700		100,000	
Paying Agent Fees				60,000		60,000	

ASSESSMENT & MAINTENANCE DISTS

Assessment District Bonds

6690

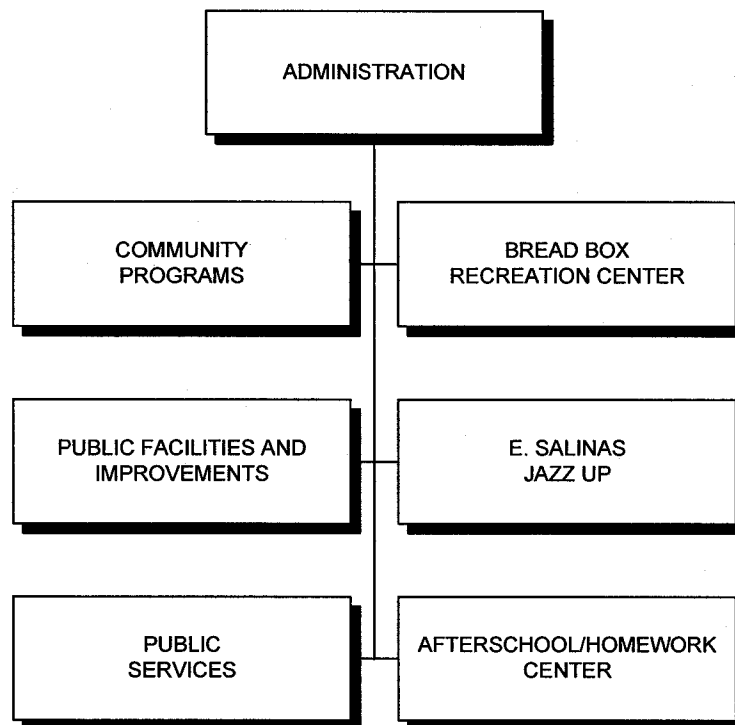
<u>Series</u>	<u>Special Assessment Districts</u>	<u>No.</u>	<u>Maturity</u>	<u>Principal & Interest Expended 06-07</u>	<u>Principal Balance 06/30/07</u>	<u>Proposed 07-08 Principal</u>	<u>Proposed 07-08 Interest</u>
C185	Harden Ranch Ph 2	90-1	2014	287,307	5,270,000	0	287,307
A178	Mayfair Dr	92-1	2009	20,380	40,000	20,000	1,855
B179	Harden Ranch Refunding	94-1	2011	312,537	1,250,000	205,000	109,013
A183	Abbott Street	95-3	2016	59,660	425,000	30,000	27,778
A184	Work Street	97-1	2017	213,460	1,680,000	110,000	102,170
A186	Bella Vista Ph 3	98-1	2023	474,805	5,150,000	195,000	280,587
A187	Acacia Park	96-2	2025	61,560	690,000	25,000	40,445
02-1	Bella Vista Reassessment	02-1	2021	657,481	3,130,000	450,000	150,275
02-2	Consolidated Reassessment	02-2	2009	1,250,609	7,610,000	885,000	300,175
TOTAL				3,337,799	25,245,000	1,920,000	1,299,605
Provision for Bond Call, Refund & Premium						100,000	
Paying Agent Fee						60,000	

ASSESSMENT & MAINTENANCE DISTRICTS

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administration				
Sr Accounting Technician	1.0	1.0	1.0	1.0
Downtown Mall				
Park Maint Worker	0.5			
Department Total	1.5	1.0	1.0	1.0

BLOCK GRANT Organization



BLOCK GRANT Department Summary

Purpose

Administer three annual U.S. Department of Housing and Urban Development entitlement grants to benefit lower income residents of Salinas. Oversee Housing and Community Development Division, including City inclusionary housing, density bonus, and housing accessibility assistance programs. Provide recreational alternatives for the youth of Salinas.

Selected Goals

1. Oversee City's Housing Services Program and related community improvement activities to benefit lower income households and support affordable housing.
2. Support a peaceful and safe community by funding: Homelessness prevention and assistance; services for special needs population; housing education and assistance; and activities for youth (particularly "at-risk" youth).
3. Prepare the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents in accordance with HUD rules.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.
5. Ensure that HUD-funded capital improvement projects encumber and spend such funds expeditiously.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performance Evaluation Report (CAPER) to HUD.
2. Ensure that funds are drawn from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
3. Drawdown HUD funds to reimburse the valid City expenditures within 30 days of notification by the Finance Department.
4. Prepare and administer 19 funding agreements for grant sub-recipients.

Major Budget Changes

Federal CDBG allocation to Salinas for FY 2005-06 was \$2,839,031 and for FY 2006-07 is \$2,550,674. Federal Home allocation for FY 2005-06 was \$997,438 and for FY 2006-07 is \$939,902. Federal Emergency Shelter Grant allocation for FY 2005-06 was \$109,868 and for FY 2006-07 is \$109,204. Budget reflects allocations approved by Council on May 2, 2006. Measure V funds in the amount of \$13,000 are funding temporary salaries at the Breadbox Recreation Center.

BLOCK GRANT Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
3105	Administration	581,830	641,514	610,100	643,500
3150	Public Services	392,200	361,400	359,700	359,700
3151	Breadbox Rec Center	87,658	111,600	122,900	125,200
3153	Hebbron Heights After School	8,006			
3160	Community Programs		225,907	570,000	500,000
3161	East Salinas - Jazz Up	74,520	91,500	96,300	99,700
3163	Central Park After School	7,457			
3164	Afterschool/Homework Center	113,509	215,825	183,400	189,200
TOTAL		1,265,180	1,647,746	1,942,400	1,917,300

Expenditures by Character

1.	Employee Services	635,092	803,550	852,500	897,400
2.	Office Supplies & Materials	3,877	4,450	4,250	4,250
3.	Bldg/Veh/Equip Maint/Supplies	2,966	2,300	1,900	1,900
4.	Small Tools & Equipment	50	250	150	150
5.	Clothing & Personal Equip	62	100	100	100
6.	Books and Publications	248	200	100	100
7.	Special Dept Supplies	13,267	24,650	21,850	21,850
8.	Communications	6,420	8,300	4,300	4,300
9.	Utilities	9,323	8,800	9,200	9,200
10.	Rents & Leases	8,200	9,700	7,600	7,600
11.	Contract Maintenance Services	3,406	3,350	1,350	1,350
12.	Professional Services	70,612	49,606	18,000	18,000
13.	Outside Services	11,189	45,725	11,500	11,500
14.	Administration/Contingencies	89,550	61,725	267,400	67,400
15.	Advertising	5,407	4,500	4,000	4,000
16.	Training/Conferences/Meetings	7,493	8,500	4,500	4,500
17.	Membership & Dues	4,033	6,300	4,000	4,000
18.	Contribution to Other Agencies	392,200	587,307	729,700	859,700
19.	Capital Outlay	1,785	18,433		
TOTAL		1,265,180	1,647,746	1,942,400	1,917,300

BLOCK GRANT Department Summary

Expenditures by Fund	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
General Fund	72,847	176,000	183,900	192,200
Measure V Fund			13,000	13,000
Community Development Act of 1974	1,035,254	1,225,230	1,210,000	1,044,900
Home Investment Partnership Funds		75,116	370,000	500,000
H U D - Emergency Shelter Grant	112,700	109,900	109,200	109,200
Sunset Ave-Project	44,379	61,500	56,300	58,000
TOTAL	1,265,180	1,647,746	1,942,400	1,917,300

Workforce by Program

3105	Administration	5.00	5.50	5.50	5.50
3151	Breadbox Rec Center		0.75	0.75	0.75
3161	East Salinas - Jazz Up	1.00	1.00	1.00	1.00
3164	Afterschool/Homework Center	2.50	1.75	1.75	1.75
	TOTAL	8.50	9.00	9.00	9.00



(This page intentionally left blank)

Purpose

Administer three annual HUD grants: Community Development Block grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Shelter Grant (ESG). Oversee Housing and Community Development Division, including City inclusionary housing, density bonus, and housing accessibility programs. Monitor progress of other City departments with regard to proper and timely use of HUD funds.

Selected Goals

1. Oversee the City's Housing Services Program and related community improvement activities.
2. Ensure City compliance with federal regulations governing HUD grants.
3. Prepare the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performance Evaluation Report (CAPER) to HUD, by the specified dates.
2. Complete 9 environmental reviews as required by HUD procedures.
3. Ensure that funds are drawdown from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
4. Oversee compliance with federal labor requirements for 9 capital improvement projects funded with CDBG monies.
5. Prepare and administer 19 funding agreements for grant sub-recipients.

Major Budget Changes

CDBG funding for Administration reflects a five-percent reduction over FY 2005-06.

**BLOCK GRANT
Administration****3105**

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	392,340	478,050	503,000	536,400
2. Office Supplies & Materials	3,658	3,500	3,900	3,900
3. Small Tools & Equipment	50	200	100	100
4. Books and Publications	248	200	100	100
5. Special Dept Supplies		200		
6. Communications	876	4,000	1,800	1,800
7. Rents & Leases	8,200	9,700	7,600	7,600
8. Contract Maintenance Services	2,643	2,200	200	200
9. Professional Services	62,219	37,006	12,000	12,000
10. Outside Services	3,328	7,000	1,500	1,500
11. Administration/Contingencies	89,550	61,725	67,400	67,400
12. Advertising	5,407	4,500	4,000	4,000
13. Training/Conferences/Meetings	7,493	8,500	4,500	4,500
14. Membership & Dues	4,033	6,300	4,000	4,000
15. Capital Outlay	1,785	18,433		
TOTAL	581,830	641,514	610,100	643,500
Authorized Positions	5.0	5.5	5.5	5.5

Funding Source

General Fund, Community Development Act of 1974

Purpose

Provide financial assistance for community social service providers to assist lower income residents and other selected groups.

Selected Goals

1. Implement adopted procedures for allocating public services funds.
2. Support a peaceful and safe community by funding: homelessness prevention and assistance; services for special needs population (e.g., seniors); housing education and assistance; and activities for the youth (including youth at risk of leaving school early or of joining gangs).
3. Review monitoring procedures for subrecipient's activity.

Workload and Performance Indicators

1. Review monthly beneficiary reports from subrecipients and process disbursements of grant funds.
2. Conduct at least one "field visit" at each public service grant subrecipient site each year.
3. Fund a minimum of two new activities this fiscal year.

Major Budget Changes

None.

**BLOCK GRANT
Public Services**

3150

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies	392,200	361,400	359,700	359,700
TOTAL	392,200	361,400	359,700	359,700

Authorized Positions

Funding Source

Community Development Act of 1974, HUD Emergency Shelter Grant

**BLOCK GRANT
Public Services****3150**

ORGANIZATION

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Community Human Services	18,000	10,000	10,000	10,000
2. ACTION Council of Monterey Co.			10,000	10,000
3. Girl Scouts of Monterey Bay			10,000	10,000
4. Suicide Prevention Center	10,000	8,000	10,000	10,000
5. Conflict Resolution/Mediation	19,000	17,000	17,500	17,500
6. Alliance on Aging	18,500	10,000	10,000	10,000
7. Women's Crisis Center			10,000	10,000
8. Meals on Wheels	13,000	12,000	12,000	12,000
9. Interim (MCHOME)	13,000	10,000		
10. Citizenship Project	10,000	10,000	10,000	10,000
11. Door to Hope		8,000	10,000	10,000
12. Central Coast Ctr. Independent	8,000	8,000	10,000	10,000
13. Food Bank	15,000	13,500	15,000	15,000
14. Big Brothers Big Sisters		8,000	10,000	10,000
15. Alisal Center For Fine Arts	12,000	10,000	10,000	10,000
16. Alliance on Aging: Ombudsman	8,000	10,000	10,000	10,000
17. Second Chance Youth Program	24,000	24,000	23,000	23,000
18. Sun Street Centers	23,000	19,000	17,500	17,500
19. Salinas Police Activity League	35,000	28,000	24,000	24,000
20. John XXIII AIDS Ministry	15,000	10,000		
21. Salinas Barrios Unidos	15,000	15,000		
22. VNA Community Services	8,000	8,000	10,000	10,000
23. Y.M.C.A.	15,000	13,000	11,500	11,500
24. Interim (MCHOME) (ESG)	23,500	26,000	26,000	26,000
25. Housing Advocacy Council (ESG)	14,200	14,200	14,200	14,200
26. Franciscan Workers (ESG)	27,000	24,200	23,500	23,500
27. Shelter Outreach Plus (ESG)	32,000	28,500	28,500	28,500
28. John XXIII AIDS Ministry (ESG)	16,000	17,000	17,000	17,000
TOTAL	392,200	361,400	359,700	359,700



(This page intentionally left blank)

Purpose

Operate a recreation facility to provide a wide range of activities for all ages, creating wholesome experiences for the community's physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and joint usage of facility.
2. Year-round school recreation activities.
3. Continue to offer diversity of recreation programs for all ages with an emphasis on "At Risk" youth.
4. Vigorously market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 1,000 programs/activities annually.
2. Provide activities for an attendance of 35,000 annually.
3. Continue to be open to the public at least 6 days per week.
4. Continue to offer programs at reduced fees or no cost to attract more public participation.

Major Budget Changes

Measure V funding for temporary salaries was approved by Council May 16, 2006. (\$13,000)

**BLOCK GRANT
Breadbox Rec Center**

3151

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	61,578	85,400	96,900	99,200
2. Office Supplies & Materials	219	350	350	350
3. Bldg/Veh/Equip Maint/Supplies	2,966	2,300	1,900	1,900
4. Small Tools & Equipment		50	50	50
5. Clothing & Personal Equip	62	100	100	100
6. Special Dept Supplies	3,466	6,650	6,450	6,450
7. Communications	888	800	800	800
8. Utilities	9,323	8,800	9,200	9,200
9. Contract Maintenance Services	763	1,150	1,150	1,150
10. Professional Services	8,393	6,000	6,000	6,000
TOTAL	87,658	111,600	122,900	125,200

Authorized Positions 0.75 0.75 0.75

Funding Source

General Fund, Community Development Act of 1974, Measure V Fund

**BLOCK GRANT
Hebbron Heights After School**

3153

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama and education to the densely populated East Salinas area.

Selected Goals

1. Program combined with budget 3164.

Workload and Performance Indicators

Major Budget Changes

Program eliminated in FY 05-06, combined with Program #3164 Afterschool/Homework Center.

**BLOCK GRANT
Hebbron Heights After School**

3153

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	8,006			
TOTAL	8,006			

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT Community Programs

3160

Purpose

Administer federal Department of Housing and Urban Development (HUD) capital improvement funds targeted for use by local non-profit agencies. Provide funding for HUD-mandated relocation assistance. Administer HUD, CDBG, and HOME contingency funds.

Selected Goals

1. Administer relocation and contingency funds pursuant to HUD regulations and City policies .
2. Ensure that HUD capital improvement funds are encumbered and spent expeditiously.

Workload and Performance Indicators

1. Administer outstanding funding agreement to improve public facilities operated by non-profit agencies.
2. Implement three appropriation transfers of contingency funds annually.

Major Budget Changes

Contingency funds will carry-over to FY 2006-07.

**BLOCK GRANT
Community Programs**

3160

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Administration/Contingencies			200,000	
2. Contribution to Other Agencies		225,907	370,000	500,000
TOTAL		225,907	570,000	500,000

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

Purpose

To enhance the exterior appearance of residential and commercial properties in East Salinas. This effort supports the goals and objectives of the Sunset Avenue Redevelopment Plan.

Selected Goals

1. Encourage property owners to upgrade their properties. Neighborhood participation will result in the external renovation of properties and neighborhood pride.

Workload and Performance Indicators

1. Paint 5 residential units.
2. Paint 10 commercial units.

Major Budget Changes

None.

BLOCK GRANT
East Salinas - Jazz Up

3161

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	66,272	70,700	76,300	79,700
2. Special Dept Supplies	7,665	10,300	9,500	9,500
3. Communications	583	500	500	500
4. Outside Services		10,000	10,000	10,000
TOTAL	74,520	91,500	96,300	99,700

Authorized Positions	1	1	1	1

Funding Source

CDBG, Sunset Ave Project

**BLOCK GRANT
Central Park After School**

3163

Purpose

Provide youth with a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama, education, and trips.

Selected Goals

1. Program combined with budget 3164.

Workload and Performance Indicators

Major Budget Changes

Program eliminated in FY 05-06, combined with Program #3164 Afterschool/Homework Center.

BLOCK GRANT
Central Park After School

3163

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	7,457			
TOTAL	7,457			

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT

Afterschool/Homework Center

3164

Purpose

Provide programs for Census Tract 05 youth at-risk and the community as a whole.

Selected Goals

1. Provide programs and services at the Safehaven/homework center 5 days per week.
2. Provide opportunities for field trips and specialized contract classes.
3. Help to reduce the level of Gang related crime within the Community by offering recreational programs and activities targeted to at risk youth, during the crucial afterschool hours.
4. Help to reduce gang participation and keep kids in school.

Workload and Performance Indicators

1. Continue to open center 5 days per week.
2. Continue to handle up to 40 youth per day at Safehaven/Homework Center.
3. Continue to offer neighborhood cleanups in this Census Tract.

Major Budget Changes

Budget reflects a reduction from \$163,500 in FY 05-06 to \$128,500 in FY 06-07 for CDBG funds.

**BLOCK GRANT
Afterschool/Homework Center**

3164

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	99,439	169,400	176,300	182,100
2. Office Supplies & Materials		600		
3. Special Dept Supplies	2,136	7,500	5,900	5,900
4. Communications	4,073	3,000	1,200	1,200
5. Professional Services		6,600		
6. Outside Services	7,861	28,725		
TOTAL	113,509	215,825	183,400	189,200
Authorized Positions	2.50	1.75	1.75	1.75

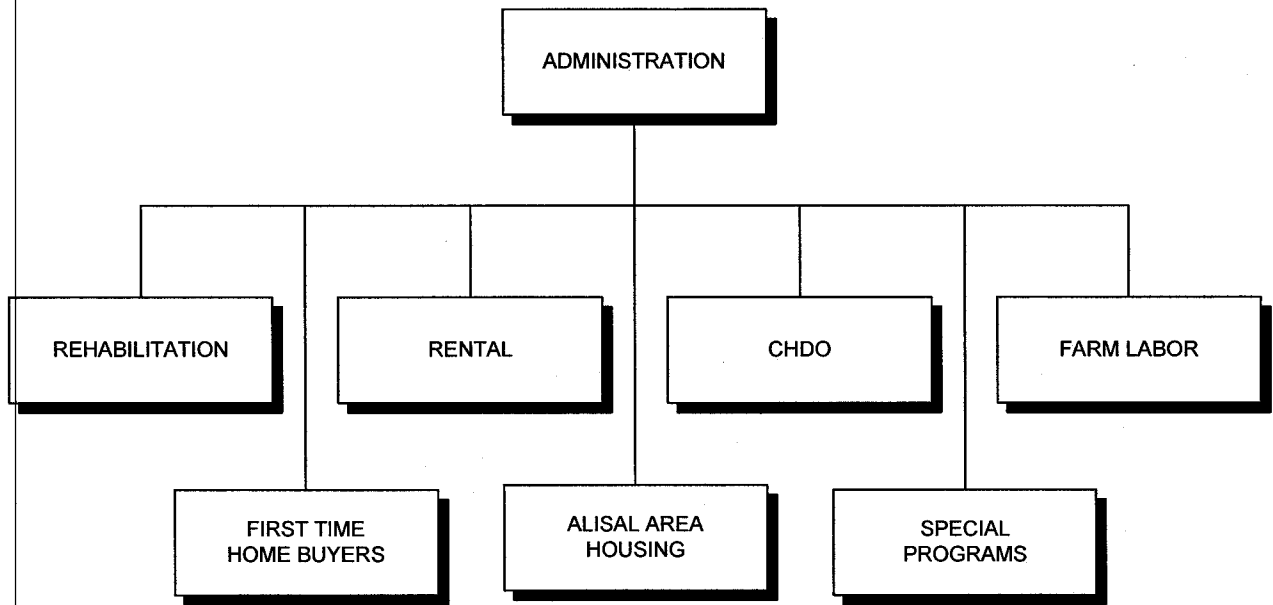
Funding Source

Community Development Act of 1974, General Fund

BLOCK GRANT Work Force

Administration	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Comm Dev Admin Supervisor	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Community Dev Analyst	1.00	1.50	0.50	0.50
Comm Improve Asst	1.00	1.00	2.00	2.00
Secretary	1.00	1.00	1.00	1.00
Total	5.00	5.50	5.50	5.50
Breadbox Rec Center				
Recreation Asst		0.50	0.50	0.50
Rec Svc Manager		0.25	0.25	0.25
Total		0.75	0.75	0.75
East Salinas - Jazz Up				
Neighborhood Svcs Worker	1.00	1.00	1.00	1.00
Afterschool/Homework Center				
Office Assistant	1.00			
Recreation Coordinator	1.00	1.00	1.00	1.00
Recreation Asst	0.50	0.50	0.50	0.50
Rec Svc Manager		0.25	0.25	0.25
Total	2.50	1.75	1.75	1.75
Department Total	8.50	9.00	9.00	9.00

HOUSING Organization



HOUSING

Department Summary

Purpose

Strengthen existing neighborhoods by encouraging and funding a variety of activities designed to both conserve housing and create new housing opportunities for lower income households and workers. Administer a variety of local, state and federal housing programs. Support the creation of housing in downtown Salinas. Encourage the development and preservation of housing appropriate for those with special needs, including agricultural workers, the elderly and the disabled.

Selected Goals

1. Administer and promote housing rehabilitation, housing accessibility assistance and FTHB.
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds, federal low income housing tax credits, and other governmental programs.
4. Encourage a mix of residential and commercial uses in downtown Salinas.
5. Assist with development of affordable senior housing.
6. Support affordable housing development through technical assistance, outreach and financial programs.

Workload and Performance Indicators

1. Listed under each of the following eight components comprising the Housing program.

Major Budget Changes

FY 2006-07 HUD allocation of HOME funds is \$51,600 less than FY 2005-06 allocation.

HOUSING

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
3210	Administration	362,463	453,200	496,900	467,600
3220	Rehabilitation	817,268	1,377,695	1,205,750	1,074,600
3225	First Time Home Buyers		674,250	150,750	
3235	CHDO		2,557,000	500,000	500,000
3240	Special Programs	460,802	4,283,283	1,965,000	
3245	Alisal Area Housing		135,000		
3270	Farm Labor		710,830		
TOTAL		1,640,533	10,191,258	4,318,400	2,042,200

Expenditures by Character

1.	Employee Services	555,587	651,150	688,700	729,000
2.	Office Supplies & Materials	2,682	3,300	2,900	2,900
3.	Small Tools & Equipment		1,100	100	100
4.	Books and Publications	100	100	100	100
5.	Special Dept Supplies	1,123	626	450	450
6.	Communications	616	1,413	600	600
7.	Rents & Leases	15,100	14,550	11,400	11,400
8.	Contract Maintenance Services	626	1,000	1,000	1,000
9.	Professional Services	16,126	18,650	89,650	39,650
10.	Outside Services		1,000	1,000	1,000
11.	Financial Assistance	60,802	5,890,283	2,465,000	500,000
12.	Public Assistance		65,000		
13.	Administration/Contingencies	50,100	41,800	52,000	52,000
14.	Advertising		1,300	800	800
15.	Training/Conferences/Meetings	5,062	8,400	6,000	6,000
16.	Membership & Dues	324	2,100	2,100	2,100
17.	Contribution to Other Agencies	932,138	3,488,775	996,500	695,000
18.	Taxes		100	100	100
19.	Capital Outlay	147	611		
TOTAL		1,640,533	10,191,258	4,318,400	2,042,200

Expenditures by Fund

Community Development Act of 1974	584,359	2,135,925	755,000	774,600
Home Investment Partnership Funds	434,174	6,230,883	2,075,000	956,500
ADDI American Dream Downpayment		84,250		
Begin State Home Funds			301,500	
Central City Low Income Housing	528,157	1,063,700	1,037,600	180,500
Sunset Ave Low Income Housing	93,843	676,500	149,300	130,600
TOTAL	1,640,533	10,191,258	4,318,400	2,042,200

HOUSING Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
3210	Administration	4.0	4.0	3.5	3.5
3220	Rehabilitation	2.5	2.5	3.0	3.0
	TOTAL	6.5	6.5	6.5	6.5



(This page intentionally left blank)

Purpose

Strengthen residential neighborhoods by conserving existing housing through planning, funding and rehabilitation assistance for lower income households. Support the development of new affordable housing through regulatory methods such as inclusionary housing and density bonuses for residential development.

Selected Goals

1. Administer and promote housing rehabilitation loan programs using HOME and CDBG funds (and other funding as available).
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds and federal low income housing tax credits.
4. Provide grant funding for abatement of lead paint hazards in assisted units.
5. Review loan limits for downpayment assistance program.
6. Administer the annual Housing Eligibility Certification Program (SRA) and work to prevent the loss of affordable housing stock.

Workload and Performance Indicators

1. Respond to 50 requests for applications for financial assistance (loan & grant).
2. Promote City housing rehabilitation programs to public.
3. Process 10 Housing Accessibility Assistance grants.
4. Determine or review income eligibility for inclusionary, density bonus, and First Time Home Buyer units.
5. Review all TCAC-referred applications for tax credits and mortgage revenue bonds within State-specified timelines.
6. Respond to inquiries regarding existing projects containing inclusionary and density bonus affordable units.

Major Budget Changes

During FY 2006-07 there are no HOME contingency funds included in the budget. One-half of the Housing Rehab Specialist was moved into the Rehab program (3220) from Housing Administration (3210) during FY 2006-07.

HOUSING Administration

3210

	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
Operating Expenditures				
1. Employee Services	343,051	419,050	393,900	414,600
2. Office Supplies & Materials	1,166	1,600	1,200	1,200
3. Communications	164	950	200	200
4. Professional Services	14,195	13,000	84,000	34,000
5. Outside Services		800	800	800
6. Administration/Contingencies		7,500	10,000	10,000
7. Advertising		1,300	800	800
8. Training/Conferences/Meetings	3,642	7,000	4,000	4,000
9. Membership & Dues	245	1,900	1,900	1,900
10. Taxes		100	100	100
TOTAL	362,463	453,200	496,900	467,600
Authorized Positions	4.0	4.0	3.5	3.5

Funding Source

Home, Cent City Low Inc Hous, Sunset Ave Low Inc Hous

Purpose

Strengthen residential neighborhoods by conserving existing housing through funding rehabilitation assistance for lower income households. Promote the rehabilitation and use of discontinued residential units such as those located above retail businesses in commercial areas. Support City efforts to increase homeownership by lower income households.

Selected Goals

1. Provide technical assistance for housing rehabilitation, accessibility modifications, deed-restricted affordable units, and loan portfolio management.
2. Provide rehabilitation loans to conserve existing housing stock.
3. Provide grant funding for handicap accessibility improvements and abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Perform 50 housing quality standard inspections (by unit).
2. Process loans to rehabilitate 24 housing units.
3. Prepare 28 deficiency write-ups (by project).
4. Monitor HOME-funded rehabilitation loan portfolio.
5. Respond to contractor/homeowner disputes and warranty concerns.

Major Budget Changes

One-half of the Housing Rehab Specialist was moved into the Rehab program (3220) from Housing Administration (3210) during FY 2006-07.

HOUSING Rehabilitation

3220

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	212,536	232,100	294,800	314,400
2. Office Supplies & Materials	1,516	1,700	1,700	1,700
3. Small Tools & Equipment		1,100	100	100
4. Books and Publications	100	100	100	100
5. Special Dept Supplies	1,123	626	450	450
6. Communications	452	463	400	400
7. Rents & Leases	15,100	14,550	11,400	11,400
8. Contract Maintenance Services	626	1,000	1,000	1,000
9. Professional Services	1,931	5,650	5,650	5,650
10. Outside Services		200	200	200
11. Administration/Contingencies	50,100	34,300	42,000	42,000
12. Training/Conferences/Meetings	1,420	1,400	2,000	2,000
13. Membership & Dues	79	200	200	200
14. Contribution to Other Agencies	532,138	1,083,695	845,750	695,000
15. Capital Outlay	147	611		
TOTAL	817,268	1,377,695	1,205,750	1,074,600

Authorized Positions	2.5	2.5	3.0	3.0
-----------------------------	-----	-----	-----	-----

Funding Source

Community Development Act of 1974, Home Funds, Begin State Home Funds

Purpose

Stimulate homeownership and improvement of residential neighborhoods by assisting lower income households to purchase their first home.

Selected Goals

1. Administer and promote the First Time Homebuyer downpayment assistance program using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.
4. Work with farmworker families initial recipients to communicate affordability restrictions and covenants.

Workload and Performance Indicators

1. Process applications on "first come, first served" basis to assist 23 families purchase their first home.

Major Budget Changes

As of July 1, 2006, the First Time Home Buyer program will be discontinued. Funding of \$150,000 will be used to assist the Monterey County Housing Authority's Public Housing Homeownership program.

HOUSING
First Time Home Buyers

3225

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies		674,250	150,750	
TOTAL		674,250	150,750	

Authorized Positions

Funding Source

Begin State Home Funds

Purpose

Support affordable housing efforts of local non-profit organizations qualifying under HUD regulations as "Community Housing Development Organizations" (CHDOs).

Selected Goals

1. Annually allocate to one or more CHDO's at least the minimum amount of HOME funding set aside for such entities pursuant to HUD regulation.
2. Identify or, encourage the development of, additional organizations willing to structure themselves to comply with the definition of CHDO.

Workload and Performance Indicators

1. Enter into a minimum of one HOME - CHDO Funding Agreements that support either the preservation or the development of housing affordable to lower income individuals and families.
2. Expend, and draw down from HUD, sufficient CHDO funds to comply with HUD-specified guidelines.

Major Budget Changes

Budget amount of \$500,000 of HOME funds will provide funding for the Sherwood Village Senior Housing. FY 2005-06 budget, if not spent, will carryover to FY 2006-07 and includes the following projects: Sherwood Village Senior Housing (\$2,200,000), and Parkside (\$357,000).

**HOUSING
CHDO**

3235

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Financial Assistance		2,557,000	500,000	500,000
TOTAL		2,557,000	500,000	500,000

Authorized Positions

Funding Source

Home Funds

Purpose

Support development and conservation of housing affordable to lower income households, especially units suited for people with special housing needs.

Selected Goals

1. Provide financial assistance for affordable housing projects.
2. Encourage the development of non-profit organizations with a mission of working to support or develop affordable housing in Salinas, particularly housing appropriate for those with special needs.
3. Provide funds to assist with clearance of blighted, vacant structures.

Workload and Performance Indicators

1. Enter into a minimum of two Funding Agreements that support the preservation or development of housing affordable to lower income individuals and families.
2. Implement the program to reduce loss of affordable housing units due to foreclosures, resale and refinance.

Major Budget Changes

FY 2005-06 budget, if not spent, will carryover to FY 2006-07 and include the following housing projects: Combating Slum and Blight (\$50,000); Affordable Housing Reserve (\$100,000); Las Casas de Madera (\$30,000); Parkside (MCHI) (\$30,000); City Infill project (\$212,675) and Tynan Village Project (\$2,000,000). FY 2006-07 budget includes the following projects: Foster Care House (\$75,000); An additional \$600,000 for the Tynan Village, \$450,000 for the Gateway Apartments and an additional \$840,000 for the First Community Housing project.

HOUSING Special Programs

3240

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Financial Assistance	60,802	3,333,283	1,965,000	
2. Public Assistance		65,000		
3. Contribution to Other Agencies	400,000	885,000		
TOTAL	460,802	4,283,283	1,965,000	

Authorized Positions

Funding Source

Central City Low Income Housing, Home Investment Partnership Funds

Purpose

Stimulate homeownership and improvement of the residential neighborhoods within the Alisal Homeownership and Neighborhood Revitalization Strategy Area as designated pursuant to HUD regulations. Coordinate investment in public capital improvements within the strategy area.

Selected Goals

1. Administer and promote the First Time Homebuyers downpayment assistance program within the strategy area using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Process sufficient applications on "first come, first served" basis to exhaust funds.

Major Budget Changes

As of July 1, 2006, the City's First Time Home Buyer program will be discontinued.

HOUSING
Alisal Area Housing

3245

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies		135,000		
TOTAL		135,000		

Authorized Positions

Funding Source

Home Investment Partnership Funds

Purpose

Encourage the provision of decent, safe, and affordable housing for agricultural workers and their families.

Selected Goals

1. Define new farm labor housing projects with housing advocates.
2. Seek opportunities to leverage funds dedicated for farmworker housing.
3. Secure site suitable for replication of farmworker Family Homeownership Initiative (FFHI) for approximately 12 to 15 self-help housing units.

Workload and Performance Indicators

1. Through the Salinas Redevelopment Agency, enter into two Disposition and Development Agreements with other entities to develop farm labor housing.

Major Budget Changes

This program represents City and Redevelopment Agency initiatives to provide farm labor housing in Salinas. Funds will be used exclusively for housing.

HOUSING
Farm Labor

3270

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies		710,830		
TOTAL		710,830		

Authorized Positions

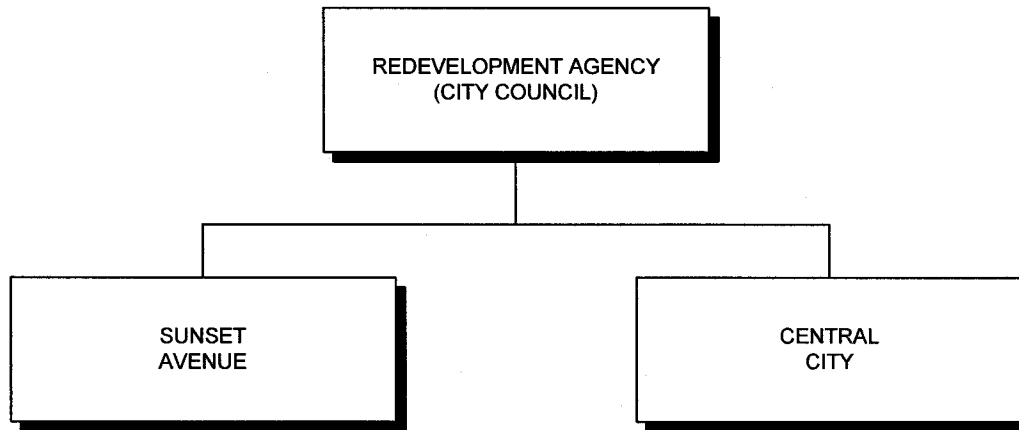
Funding Source

Community Development Act of 1974

HOUSING Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Administration				
Director of Redevelopment	0.5	0.5	0.5	0.5
Housing Rehab Specialist	1.0	1.0	0.5	0.5
Redev Project Manager	1.0	1.0	1.0	1.0
Housing Services Supv	0.5	0.5	0.5	0.5
Comm Improve Asst	0.5	0.5	0.5	0.5
Administrative Aide	0.5	0.5	0.5	0.5
Total	4.0	4.0	3.5	3.5
Rehabilitation				
Housing Rehab Specialist	1.0	1.0	1.5	1.5
Housing Services Supv	0.5	0.5	0.5	0.5
Community Dev Analyst	0.5	0.5	0.5	0.5
Comm Improve Asst	0.5	0.5	0.5	0.5
Total	2.5	2.5	3.0	3.0
Department Total	6.5	6.5	6.5	6.5

REDEVELOPMENT AGENCY Organization



REDEVELOPMENT AGENCY

Department Summary

Purpose

The Salinas Redevelopment Agency works to eliminate blighted conditions in the downtown and east Salinas areas, utilizing public and private investment in accordance with provisions of California Redevelopment Law. Redevelopment efforts and the Agency budget are organized to implement Redevelopment Plans for the Central City Project Area (downtown), the Sunset Avenue Project Area (east Salinas), and for affordable housing. Each project area has its own revenue source through tax increment financing that must be expended within the project area; except that 20% of redevelopment funds are set aside exclusively for affordable housing and can be used anywhere within the City. A five year Implementation Plan provides redevelopment goals and objectives, along with specific projects, programs of action and expenditures to eliminate blight. These are summarized below to focus on this budget cycle.

Selected Goals

1. Assure the highest design standards and quality appropriate to renovation and construction in both project areas.
2. Complete train station site improvements and facilities in anticipation of commuter rail service.
3. Complete negotiations to develop a downtown hotel.
4. Develop and implement incentives to revitalize and reuse vacant buildings.
5. Design and complete the next phase of the Streetscape Project on East Market Street, in coordination with a PG&E Undergrounding District.
6. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement program(s).
7. Continue efforts with SUBA and OSA to address issues in Business Improvement Areas.
8. Secure approval of a Downtown Parking Management Plan to implement management strategies for all public parking facilities in the downtown.
9. Provide support for affordable housing developments in both Project Areas

Workload and Performance Indicators

1. Complete an update of the 5-year Implementation Plan for 2004-2009.
2. Finalize planning for facilities and improvements to support Cal Train commuter rail service.
3. Provide timely Redevelopment review of all development applications within the Project Areas, including appropriate Design Review Board approvals.
4. Secure new hotel developer and complete negotiations, with adoption of a development agreement by winter 2007.
5. Incorporate Downtown Rebound Program into new Zoning Code Update regulations.
6. Ensure continued success of the two Business Improvement Areas, providing assessment funding for the Oldtown Salinas Association (OSA) and the Salinas United Business Association (SUBA).
7. Finalize Streetscape Project plans for East Market Street.
8. Complete draft Parking Management Plan for Council approval in summer 2006, and assist with its implementation by summer 2007.
9. Continue to meet Agency affordable housing requirements of State Redevelopment law and the Implementation Plan.

Major Budget Changes

REDEVELOPMENT AGENCY

Department Summary

Expenditures by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
7101	Central City Project	375,807	407,434	338,700	315,700
7102	Central City Debt Service	1,594,883	1,625,600	1,429,800	1,432,500
7104	Sunset Ave Debt Service	1,279,866	377,600	206,900	212,400
7107	Sunset Avenue Project	336,264	451,355	512,200	495,200
TOTAL		3,586,820	2,861,989	2,487,600	2,455,800

Expenditures by Character

1.	Employee Services	323,389	322,300	342,500	354,700
2.	Office Supplies & Materials	2,518	3,600	3,600	3,600
3.	Communications	2,282	3,900	3,900	3,900
4.	Utilities	3,413	3,200	3,400	3,400
5.	Rents & Leases	42,498	43,800	43,800	43,800
6.	Contract Maintenance Services	19,829	45,579	34,500	34,500
7.	Professional Services	53,831	93,710	161,000	111,000
8.	Outside Services	2,605	26,000	21,000	21,000
9.	Administration/Contingencies	105,146	155,400	157,600	154,900
10.	Advertising	5,836	5,100	5,100	5,100
11.	Training/Conferences/Meetings	1,283	7,500	7,500	7,500
12.	Membership & Dues	799	1,500	1,500	1,500
13.	Insurance and Bonds	44,989	41,300	11,500	12,000
14.	Contribution to Other Agencies	284,380	296,100	256,900	262,400
15.	Refunds & Reimb Damages	400,657	377,600	4,000	4,000
16.	Bond-Principal	1,586,747	727,800	731,300	745,700
17.	Bond-Interest	698,046	696,600	687,500	675,800
18.	Paying Agent Fees	8,572	11,000	11,000	11,000
TOTAL		3,586,820	2,861,989	2,487,600	2,455,800

Expenditures by Fund

Central City-Project	375,807	407,434	338,700	315,700
Central City-Debt Service	1,594,883	1,625,600	1,429,800	1,432,500
Sunset Ave-Project	336,264	451,355	512,200	495,200
Sunset Ave-Debt Service	1,279,866	377,600	206,900	212,400
TOTAL	3,586,820	2,861,989	2,487,600	2,455,800

REDEVELOPMENT AGENCY

Department Summary

Workforce by Program		04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
7101	Central City Project	0.5	0.5	0.5	0.5
7107	Sunset Avenue Project	1.5	1.5	1.5	1.5
	TOTAL	2.0	2.0	2.0	2.0



(This page intentionally left blank)

Purpose

Eliminate blighted conditions in the downtown area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Assure the highest design standards consistent with the renovation of existing downtown buildings and new construction through appropriate review by the Design Review Board.
2. Complete planning for train station site improvement and facilities in anticipation of commuter rail service.
3. Complete entitlement processes to develop a hotel on Agency property in the 100 Block of Main Street.
4. Continue to support business attraction and retention in the downtown through support of the Oldtown Salinas Association.
5. Continue to facilitate downtown economic development.
6. Work to develop a Downtown Parking Management Plan for public parking facilities
7. Develop and implement incentives to revitalize and reuse vacant buildings, encourage infill, mixed use and sustainable development on underutilized properties.
8. Support community efforts to develop revitalization plans for the lower Soledad Street neighborhood.

Workload and Performance Indicators

1. Complete planning with TAMC for facilities and improvements to support the initiation of Cal Train commuter rail service and other users at the Intermodal Transportation Center.
2. Provide technical assistance for development review of projects within the Project Areas.
3. Secure adoption of a development agreement for a downtown hotel by winter 2007.
4. Complete development of a Downtown Parking Management Plan and initiate implementation of managed parking strategies for public parking.
5. Assist the Downtown Salinas Community Board and CSUMB in providing a unified neighborhood vision for addressing homeless services and revitalizing the neighborhood.

Major Budget Changes

Due to the Redevelopment Agency commitments to the Monterey Street Parking Structure, the Salinas Redevelopment Agency contribution (\$50,000) to the Oldtown Business Improvement District has been eliminated in FY 2006-07.

REDEVELOPMENT AGENCY

Central City Project

7101

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	140,155	125,600	130,400	134,500
2. Office Supplies & Materials	1,368	2,300	2,300	2,300
3. Communications	984	1,400	1,400	1,400
4. Utilities	3,413	3,200	3,400	3,400
5. Rents & Leases	21,249	21,900	21,900	21,900
6. Contract Maintenance Services	17,731	42,579	31,500	31,500
7. Professional Services	44,068	48,855	73,000	48,000
8. Outside Services	2,405	20,000	15,000	15,000
9. Administration/Contingencies	53,415	51,300	43,600	41,300
10. Advertising	4,894	1,900	1,900	1,900
11. Training/Conferences/Meetings	632	3,000	3,000	3,000
12. Membership & Dues	695	1,200	1,200	1,200
13. Insurance and Bonds	33,700	30,200	6,100	6,300
14. Contribution to Other Agencies	50,000	50,000		
15. Refunds & Reimb Damages	1,098	4,000	4,000	4,000
TOTAL	375,807	407,434	338,700	315,700

Authorized Positions	0.5	0.5	0.5	0.5
-----------------------------	-----	-----	-----	-----

Funding Source

Central City Tax Increments

Purpose

Pay principal and interest on the 1992 Tax Refunding Bonds.

Selected Goals

1. Provide timely payment to bond holders.

Workload and Performance Indicators

Major Budget Changes

With the final payment of \$217,000 in FY 2003-04, all loans from the City's General Fund are fully paid. Several years of State mandated property tax increment shifts (ERAF) from Redevelopment are finally being discontinued in FY 2006-07. Annual debt service on the Monterey Street Parking Structure is \$1.1 million. Pursuant to a cooperation agreement with the City, the Central City Project is responsible for shortfalls associated with the structure's debt service. During FY 2006-07, Central City will pay \$275,000 towards the bond payment. Central City will make the full bond payment (\$1.1 million) in FY 2007-08.

REDEVELOPMENT AGENCY
Central City Debt Service

7102

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Refunds & Reimb Damages	219,358	190,200		
2. Bond-Principal	720,000	727,800	731,300	745,700
3. Bond-Interest	646,953	696,600	687,500	675,800
4. Paying Agent Fees	8,572	11,000	11,000	11,000
TOTAL	1,594,883	1,625,600	1,429,800	1,432,500

Authorized Positions

Funding Source

Central City-Debt Service

Purpose

Pay principal and interest on the long term loan from the City.

Selected Goals

1. Provide timely payment to the City.
2. Provide timely payment of pass-through tax to school districts.

Workload and Performance Indicators

Major Budget Changes

All loans from the City's General Fund are fully paid. Contributions to other agencies are pass-through tax payments to school districts. Several years of State mandated property tax increment shifts (ERAF) from Redevelopment are finally being discontinued in FY 2006-07.

REDEVELOPMENT AGENCY
Sunset Ave Debt Service

7104

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Contribution to Other Agencies	181,825	194,200	206,900	212,400
2. Refunds & Reimb Damages	180,201	183,400		
3. Bond-Principal	866,747			
4. Bond-Interest	51,093			
TOTAL	1,279,866	377,600	206,900	212,400

Authorized Positions

Funding Source

Sunset Ave Debt Service

Purpose

Eliminate blighted conditions in the East Salinas area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Design and complete the next phase of the Streetscape Planter Project and street improvements along East Market Street, in conjunction with PG&E Underground District.
2. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement programs.
3. Pay off the Breadbox Recreation Center loan as scheduled.
4. Continue efforts to support the Salinas United Business Association and to address its priorities.
5. Monitor and support the Microloan Program.
6. Continue implementation of community safety initiatives.

Workload and Performance Indicators

1. Facade Improvement Program: fund eight (8) facade improvement projects.
2. Jazz-up Program/residential units: Qualify and paint five (5) residential units.
3. Jazz-up Program/commercial units: Qualify and paint ten (10) commercial units.
4. Anti-Graffiti Program: Fund the removal of graffiti in the project area.
5. Microloan Program: Qualify and fund 4-6 small business loans.
6. Support SUBA efforts to address specific issues in its four sub-areas.
7. Provide funding support for two additional police officers, advise officers in efforts focusing on Community Oriented Policing (COPS) issues.
8. Assist CHISPA with planning for Division Street mixed use development.

Major Budget Changes

The Redevelopment Agency is funding two Police Officer positions assigned to patrol the Sunset/Buena Vista area. Salinas Redevelopment Agency (Sunset Avenue Project) contribution to the newly formed S.U.B.A. Business Improvement Area (BIA) remains budgeted at \$50,000 in FY 2006-07 and 2007-08.

REDEVELOPMENT AGENCY
Sunset Avenue Project

7107

Operating Expenditures	04-05 Actual	05-06 Budget	06-07 Proposed	07-08 Proposed
1. Employee Services	183,234	196,700	212,100	220,200
2. Office Supplies & Materials	1,150	1,300	1,300	1,300
3. Communications	1,298	2,500	2,500	2,500
4. Rents & Leases	21,249	21,900	21,900	21,900
5. Contract Maintenance Services	2,098	3,000	3,000	3,000
6. Professional Services	9,763	44,855	88,000	63,000
7. Outside Services	200	6,000	6,000	6,000
8. Administration/Contingencies	51,731	104,100	114,000	113,600
9. Advertising	942	3,200	3,200	3,200
10. Training/Conferences/Meetings	651	4,500	4,500	4,500
11. Membership & Dues	104	300	300	300
12. Insurance and Bonds	11,289	11,100	5,400	5,700
13. Contribution to Other Agencies	52,555	51,900	50,000	50,000
TOTAL	336,264	451,355	512,200	495,200
 Authorized Positions	 1.5	 1.5	 1.5	 1.5

Funding Source

Sunset Ave Tax Increment

REDEVELOPMENT AGENCY

Work Force

	04-05 Authorized	05-06 Authorized	06-07 Proposed	07-08 Proposed
Central City Project				
Director of Redevelopment	0.25	0.25	0.25	0.25
Administrative Aide	0.25	0.25	0.25	0.25
Total	0.50	0.50	0.50	0.50
Sunset Avenue Project				
Director of Redevelopment	0.25	0.25	0.25	0.25
Asst Redev Project Mgr	1.00	1.00	1.00	1.00
Administrative Aide	0.25	0.25	0.25	0.25
Total	1.50	1.50	1.50	1.50
Department Total	2.00	2.00	2.00	2.00

REDEVELOPMENT AGENCY

City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES (Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
Responsibility: Redevelopment
Action Date: Completed
2. **Develop Economic Development Plan for SUBA.**
Responsibility: Redevelopment
Action Date: Completed
3. **Research the inclusion of businesses to SUBA outside the redevelopment area.**
Responsibility: Redevelopment
Action Date: Ongoing
4. **Construct MAYA cinema.**
Responsibility: City Manager, Redevelopment
Action Date: June 2005
5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
Responsibility: City Manager, City Attorney, Redevelopment
Action Date: August 2005
11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Public Works
Action Date: Ongoing
16. **Receive a report on historical preservation initiatives.**
Responsibility: Redevelopment
Action Date: September 2005



(This page intentionally left blank)

CHART OF ACCOUNTS

<u>Object</u>	<u>Description</u>
61100	Regular Payroll Costs
61200	Temporary Payroll Costs
61300	Overtime Payroll Costs
61400	Reimbursable Payroll Costs
61500	Termination Payroll Costs
61600	Other Payroll Costs
61700	Cafeteria Benefits
61701	Administrative Leave
61702	Flexible Leave
61703	Cafeteria Plan
61705	Management Leave
61706	Deferred Compensation
61708	Residential Stipend
61800	Employee Benefits
61810	Uniform Allowance
61815	Automobile Allowance
61821	OASDI
61822	PERS
61823	New York Life
61824	ICMA
61825	Medicare
61831	Health Insurance - City
61833	Long Term Disability
61834	Unemployment
61835	Life Insurance - Firefighters
61836	Life Insurance
61837	Worker's Compensation
61838	Health Insurance - Firefighters
61839	Long Term Disability - Firefighters
61840	Health Insurance - Retirees
61841	Long Term Disability - Police Officers
61842	Dental Insurance
61843	Vision Insurance
61844	PERS - Health Insurance
61900	Deferred Compensation
62100	Office Supplies & Materials
62110	Stationary, Paper, Misc
62120	Reproduction Costs
62130	Drafting Supplies
62140	Film
62150	Other Office Supplies
62200	Bldg/Veh/Equip Maintenance Supplies
62210	Janitorial
62220	Lights
62230	Rolling Stock
62240	Building
62250	Fixed Equipment
62290	Other

CHART OF ACCOUNTS

<u>Object</u>	<u>Description</u>
62300	Vehicle Fuels & Lubricants
62310	Diesel
62330	Gasoline
62350	Oils & Lubricants
62400	Small Tools & Equipment
62410	Power
62420	Hand
62490	Other
62500	Clothing & Personal Equipment
62510	Safety
62520	Equipment
62570	Allowance
62590	Other
62600	Street Materials
62610	Asphalt
62620	Concrete
62630	Sand & Gravel
62640	Traffic & Safety Supplies
62690	Other
62700	Books and Publications
62710	Books
62720	Periodicals
62730	Audio Visual Materials
62780	Trade Journals
62800	Special Departmental Supplies
62850	Computer Software
62900	Chemicals
62910	Fertilizer
62920	Pesticides
62990	Other
63100	Communications
63103	911 System
63104	Automated Criminal Justice System
63105	Pacific Bell
63106	AT&T
63107	Telephone System Lease Purchase
63108	911 / MDT Service
63110	Telephone
63115	Leased Lines
63116	Cell Phones
63117	Fax
63118	Pagers
63140	Postage
63150	Pager Services
63200	Utilities
63210	Water
63220	Gas
63230	Electricity

CHART OF ACCOUNTS

<u>Object</u>	<u>Description</u>
63240	Sewerage
63250	Refuse
63260	Street Lights
63270	Traffic Signals
63290	Other
63300	Rents & Leases
63310	Land
63320	Buildings
63330	Equipment
63390	Other
63400	Contract Maintenance Services
63410	Buildings
63416	Alarm Systems
63420	Furniture & Fixtures
63430	Equipment
63440	Vehicle
63450	Janitorial
63460	Radios
63470	Traffic Signals
63490	Other
63500	Professional Services
63510	Legal
63520	Audit
63530	Architectural
63540	Engineering
63550	Appraisal
63560	Medical
63570	Plan Checks
63580	Real Estate/Title/Escrow
63590	Other
63600	Outside Services
63605	Booking Fees
63606	Polygraph
63608	Bank
63610	Printing
63660	Personnel
63690	Other
63700	Financial Assistance
63705	Housing
63800	Public Assistance
63900	Administration & Contingencies
63950	Administrative Overhead
63960	Contingencies
63970	Cost Recovery
64100	Advertising
64110	Legal
64120	Recruitment
64190	Other

CHART OF ACCOUNTS

<u>Object</u>	<u>Description</u>
64200	Travel, Conferences, Meetings
64220	Field Trips
64250	Training
64300	Memberships & Dues
64310	Association Memberships
64320	Publications & Trade Journals
64400	Insurance & Bonds
64410	Insurance
64420	Liability
64440	Unemployment
64450	Medical
64460	Worker's Compensation
64470	Unreimbursed Medical
64490	Other
64500	Contributions To Other Agencies
64600	Professional & Academic Training
64700	Refunds & Reimbursable Damages
64800	Recognition/Awards/Protocol
64810	Employee
64820	Commissions
64900	Taxes
65100	Bonds - Principal
65200	Bonds - Interest
65300	Paying Agent Fees
66100	Land
66200	Relocation Payments
66300	Buildings
66310	New
66320	Remodeling & Alteration
66330	Clearance & Demolitions
66350	Acquisition
66400	Improvements Other Than Buildings
66470	Disaster Survey Reports
66500	Capital Outlays
66510	Machinery
66520	Furniture
66530	Office Equipment
66540	Fixed Equipment
66550	Vehicles
66560	Computer
66590	Other
67000	Stores Sales
67100	Stores Purchases

SALARY SCHEDULE

City of Salinas
 Classification -- Salary Schedule
 As of 30 JUN 2006

Council Appointees

			<u>Salary</u>
A02 City Attorney	8810	H	13171
A01 City Manager	8810	M	15522

Executive Group

			<u>Salary Range</u>	
B02 Chief of Police	7720	G	10254	13473
B13 Deputy City Manager	8810	G	10254	13473
B03 Fire Chief	7706	G	10005	13152
B04 Finance Director	8810	G	9765	12831
B12 Maintenance Services Director	8810	G	9765	12831
B07 Library Director	8810	G	9300	12220
B09 Director of Redevelopment	8810	G	9300	12220

Bargaining Units

- A = SMEA
- B = SEIU
- C = AMPS
- D = Police Management
- E = SPOA
- F = IAFF
- G = Department Directors
- H = City Attorney
- I = City Council
- J = Crew Supervisors
- K = Crew Supervisors 2
- L = Fire Supervisory
- M = City Manager
- U = Confidential - Misc
- V = Police Management 2
- W = SPOA 2
- X = Confidential - Mgmt
- Y = Confidential - Mgmt 2
- Z = No Bargaining Unit

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrative Group									
C02 Assistant City Attorney	8810	51.8	X	7801	8191	8601	9031	9483	9957
C11 Human Resources Officer	8810	49.9	X	7110	7465	7839	8230	8642	9075
C25 Operations & Devel Mgr	8810	48	C	6480	6804	7144	7501	7876	8270
C24 Sr Deputy City Attorney	8810	47.4	X	6294	6610	6940	7287	7651	8034
C03 Airport Manager	8810	46.5	C	6024	6325	6642	6974	7323	7689
C04 City Clerk	8810	45	X	5597	5877	6171	6480	6804	7144
C26 Pub Works Admin Mgr	8810	45	C	5597	5877	6171	6480	6804	7144
C17 Rec-Park Facility Planner	8810	44.8	C	5543	5821	6112	6418	6739	7076
C06 Deputy City Attorney II	8810	44.4	X	5437	5709	5995	6294	6610	6940
C18 Pub Works Admin Supv	8810	42.8	C	5027	5279	5543	5821	6112	6418
C13 Technical Serv Coord	8810	42.6	C	4979	5228	5490	5765	6053	6356
C15 Human Resource Analyst II	8810	41.8	X	4788	5027	5279	5543	5821	6112
C16 Risk & Benefits Analyst	8810	41.8	X	4788	5027	5279	5543	5821	6112
C42 Human Resources Analyst I	8810	40.8	X	4560	4788	5027	5279	5543	5821
C19 Police Records Coord	8810	40.8	C	4560	4788	5027	5279	5543	5821
C07 Volunteer Svcs Coord	8810	38.3	U	4037	4239	4451	4673	4907	5152
C08 Executive Assistant	8810	36.1	U	3626	3807	3997	4197	4407	4627
C27 Deputy City Clerk	8810	34.7	U	3387	3556	3734	3921	4116	4322
C12 Airport Assistant	8810	34.4	A	3337	3505	3680	3864	4057	4260
C14 Public Works Assistant	8810	34.3	A	3321	3488	3662	3845	4037	4239
Community Development Group									
D23 Planning Manager	8810	47.8	C	6418	6739	7076	7430	7801	8191
D20 Redev Project Manager	8810	45.7	C	5793	6083	6387	6707	7042	7394
D11 Senior Planner	8810	44.8	C	5543	5821	6112	6418	6739	7076
D04 Housing Pro Administrator	8810	43.8	C	5279	5543	5821	6112	6418	6739
D19 Comm Dev Admin Supervisor	8810	42.8	C	5027	5279	5543	5821	6112	6418
D15 Associate Planner	8810	41.9	C	4811	5052	5304	5570	5849	6141
D21 Housing Services Supv	8810	41.9	C	4811	5052	5304	5570	5849	6141
D27 Community Dev Analyst	8810	41.2	C	4650	4882	5127	5383	5653	5936
D10 Asst Redev Project Mgr	8810	40.7	A	4538	4765	5003	5254	5517	5793
D22 Assistant Planner	8810	39.3	A	4239	4451	4673	4907	5152	5410
D14 Housing Rehab Specialist	9410	37.9	A	3958	4156	4364	4582	4811	5052
D28 Comm Improve Asst	8810	34.3	A	3321	3488	3662	3845	4037	4239
D29 Planning Technician	8810	34.3	A	3321	3488	3662	3845	4037	4239

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Clerical Group									
E01 Legal Secretary	8810	34.7	U	3387	3556	3734	3921	4116	4322
E15 Confidential Admin Sec	8810	34.1	U	3288	3453	3626	3807	3997	4197
E24 Administrative Aide	8810	33.7	A	3225	3387	3556	3734	3921	4116
E03 Administrative Secretary	8810	33.7	A	3225	3387	3556	3734	3921	4116
E14 Supervising Police Clerk	8810	33.7	A	3225	3387	3556	3734	3921	4116
E11 Supvsg Wrđ Proc Operator	8810	33.7	A	3225	3387	3556	3734	3921	4116
E16 Human Resource Technician	8810	32.5	U	3042	3194	3354	3522	3698	3883
E19 Office Technician	8810	31.9	A	2954	3102	3256	3419	3591	3770
E06 Senior Police Clerk	8810	31.9	A	2954	3102	3256	3419	3591	3770
E21 Confidential Secretary	8810	29.4	U	2615	2746	2884	3027	3178	3337
E20 Office Assistant	8810	28.4	A	2491	2615	2746	2884	3027	3178
E10 Police Clerk	8810	28.4	A	2491	2615	2746	2884	3027	3178
E07 Secretary	8810	28.4	A	2491	2615	2746	2884	3027	3178
E09 Word Processing Operator	8810	28.4	A	2491	2615	2746	2884	3027	3178
E12 Administrative Clerk II	8810	25.1	A	2121	2226	2338	2454	2577	2705
E22 Administrative Clerk I	8810	24.1	A	2020	2121	2226	2338	2454	2577
Engineering Group-Prof									
F10 Deputy City Engineer	9410	49.1	C	6838	7180	7539	7915	8311	8727
F06 Senior Civil Engineer	9410	47.7	C	6387	6707	7042	7394	7764	8152
F12 Transportation Planner	9410	44.8	C	5543	5821	6112	6418	6739	7076
F09 Associate Engineer	9410	44.7	C	5517	5793	6083	6387	6707	7042
F07 Assistant Engineer	9410	40.7	A	4538	4765	5003	5254	5517	5793
F11 Assistant Trans Planner	9410	40.7	A	4538	4765	5003	5254	5517	5793
F08 Junior Engineer	9410	38.7	A	4116	4322	4538	4765	5003	5254
Engineering Group - Non Prof									
G02 Const Inspector Supv	9410	42.1	C	4858	5101	5357	5625	5906	6202
G01 Sr Construction Inspector	9410	38.4	A	4057	4260	4473	4696	4931	5178
G05 Construction Inspector	9410	37	A	3788	3977	4176	4385	4604	4834
G04 PW Compliance Officer II	9410	37	A	3788	3977	4176	4385	4604	4834
G06 Sr Engr Tech (Traffic)	9410	37	A	3788	3977	4176	4385	4604	4834
G07 Engineering Tech	9410	35.8	A	3573	3752	3940	4136	4343	4560
G03 PW Compliance Officer I	9410	34.5	A	3354	3522	3698	3883	4076	4280
G09 Engineering Aide II	9410	33.8	A	3241	3403	3573	3752	3940	4136
G10 Engineering Aide I	9410	31.8	A	2940	3087	3241	3403	3573	3752

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Fiscal Group									
H14 Accounting Officer	8810	46.5	C	6024	6325	6642	6974	7323	7689
H20 Supervising Accountant	8810	43.5	C	5203	5463	5737	6024	6325	6642
H11 Revenue Officer	8810	40.5	C	4495	4719	4955	5203	5463	5737
H12 Senior Accountant	8810	40.5	C	4495	4719	4955	5203	5463	5737
H25 Payroll Coordinator	8810	38.7	U	4116	4322	4538	4765	5003	5254
H23 Payroll Technician	8810	35.6	U	3539	3716	3902	4096	4301	4517
H05 Sr Accounting Technician	8810	34.8	A	3403	3573	3752	3940	4136	4343
H07 Accounting Technician	8810	33	A	3116	3272	3436	3608	3788	3977
H27 Revenue Technician	8810	33	A	3116	3272	3436	3608	3788	3977
H22 Sr Accounting Clerk	8810	31	A	2827	2968	3116	3272	3436	3608
H10 Account Clerk II	8810	29.5	A	2628	2759	2898	3042	3194	3354
Fiscal Group - Info Systems									
H01 Information Systems Mgr	8810	48.1	C	6512	6838	7180	7539	7915	8311
H36 Integration/Appl Admin	8810	47.6	C	6356	6674	7008	7358	7726	8112
H30 Network/Sys Administrator	8810	47.6	C	6356	6674	7008	7358	7726	8112
H02 Sr Programmer/Analyst	8810	45.2	C	5653	5936	6233	6545	6872	7215
H40 GIS Administrator	8810	44.8	C	5543	5821	6112	6418	6739	7076
H28 UNIX Syst/Network Admin	8810	42.4	C	4931	5178	5437	5709	5995	6294
H32 PC Services Coord	8810	41.1	A	4627	4858	5101	5357	5625	5906
H43 Telecom Svc Tech	8810	38.9	A	4156	4364	4582	4811	5052	5304
H04 Central Services Tech	8810	31.8	A	2940	3087	3241	3403	3573	3752
Fiscal Group - Purchasing									
H24 Senior Buyer	9410	40.5	C	4495	4719	4955	5203	5463	5737
H21 Sr Purchasing Technician	9410	34.8	A	3403	3573	3752	3940	4136	4343
H18 Purchasing Technician	9410	31.9	A	2954	3102	3256	3419	3591	3770

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Library Group									
I15 Library Admin Mgr	8838	42.5	C	4955	5203	5463	5737	6024	6325
I14 Literacy Program Mgr	8838	41.3	C	4673	4907	5152	5410	5681	5965
I02 Senior Librarian	8838	41.3	C	4673	4907	5152	5410	5681	5965
I20 Lib Automation Svcs Coord	8838	38.2	C	4017	4218	4429	4650	4882	5127
I06 Princ Library Technician	8838	36.8	C	3752	3940	4136	4343	4560	4788
I03 Librarian II	8838	34.9	A	3419	3591	3770	3958	4156	4364
I05 Librarian I	8838	33.4	A	3178	3337	3505	3680	3864	4057
I07 Sr Library Technician	8838	30.7	A	2786	2926	3072	3225	3387	3556
I09 Library Technician	8838	28.7	A	2527	2654	2786	2926	3072	3225
I08 Literacy Asst	8838	28.7	A	2527	2654	2786	2926	3072	3225
I10 Library Clerk	8838	26.1	A	2226	2338	2454	2577	2705	2841
I12 Library Aide	8838	19.7	A	1629	1711	1797	1887	1981	2080
I04 Library Page	8838	16.4	A	1387	1457	1529	1605	1686	1771
Park Maintenance Group									
J14 Park Grnds Frstry Ops Mgr	9410	45	C	5597	5877	6171	6480	6804	7144
J06 Park Maint Crew Supvsr	9420	40.1	J	4407	4627	4858	5101	5357	5625
J05 Urban Forestry Crew Supv	9420	40.1	J	4407	4627	4858	5101	5357	5625
J09 Sr Urban Forestry Worker	9420	34.1	B	3288	3453	3626	3807	3997	4197
J12 Urban Forestry Worker II	9420	32.1	B	2983	3132	3288	3453	3626	3807
J11 Park Maint Worker	9420	30.2	B	2719	2855	2998	3147	3305	3470
Golf Maintenance Group									
J07 Golf Operations Manager	9410	45	C	5597	5877	6171	6480	6804	7144
J16 Golf Superintendent	9420	43	C	5076	5330	5597	5877	6171	6480
J03 Golf Course Mtc Crew Supv	9420	40.1	J	4407	4627	4858	5101	5357	5625
J13 Power Mower Operator	9420	32.1	B	2983	3132	3288	3453	3626	3807
J10 Golf Course Worker	9420	30.2	B	2719	2855	2998	3147	3305	3470
Mechanical Group									
K05 Fleet Maintenance Manager	9420	45	C	5597	5877	6171	6480	6804	7144
K11 Equipment Mech Crew Sup	9420	40.1	J	4407	4627	4858	5101	5357	5625
K02 Parking Operation Officer	9410	37	A	3788	3977	4176	4385	4604	4834
K03 Equipment Mechanic II	9420	33.9	B	3256	3419	3591	3770	3958	4156
K07 Fleet Operations Asst	9420	33.9	B	3256	3419	3591	3770	3958	4156
K04 Pump Maint Mechanic	9420	33.9	B	3256	3419	3591	3770	3958	4156
K09 Equipment Inventory Tech	9420	33.1	B	3132	3288	3453	3626	3807	3997
K06 Equipment Mechanic I	9420	31.9	B	2954	3102	3256	3419	3591	3770
K08 Vehicle Maint Assistant	9420	27.3	B	2361	2479	2602	2732	2869	3013

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Building Maintenance Group									
L10 Facilities Maint Mgr	9420	45	C	5597	5877	6171	6480	6804	7144
L01 Facil Maint Mech Crew Sup	9420	40.1	J	4407	4627	4858	5101	5357	5625
L02 Senior Airport Technician	9420	33.9	B	3256	3419	3591	3770	3958	4156
L04 Sr Facility Maint Mech	9420	33.9	B	3256	3419	3591	3770	3958	4156
L03 Facility Maint Mechanic	9420	31.5	B	2898	3042	3194	3354	3522	3698
L14 Facility Maint Worker	9420	30.2	B	2719	2855	2998	3147	3305	3470
L09 Sr Comm Facilities Svc Wkr	9420	29.9	B	2679	2813	2954	3102	3256	3419
L08 Comm Facilities Svc Wkr	9420	28.5	B	2503	2628	2759	2898	3042	3194
Permit Services Group									
M16 Inspection Services Mgr	9410	47.8	C	6418	6739	7076	7430	7801	8191
M15 Plan Check Services Mgr	9410	47.8	C	6418	6739	7076	7430	7801	8191
M02 Sr Plan Check Engineer	9410	44.8	C	5543	5821	6112	6418	6739	7076
M12 Sr Code Enforcmnt Officer	9410	42.1	C	4858	5101	5357	5625	5906	6202
M09 Sr Comb Bldg Insp	9410	42.1	C	4858	5101	5357	5625	5906	6202
M07 Plan Checker II	9410	41.1	A	4627	4858	5101	5357	5625	5906
M14 Plan Checker I	9410	39.7	A	4322	4538	4765	5003	5254	5517
M10 Bldg Permit Spec	9410	39	A	4176	4385	4604	4834	5076	5330
M08 Code Enforcmnt Officer II	9410	38.9	A	4156	4364	4582	4811	5052	5304
M06 Comb Bldg Inspector II	9410	38.9	A	4156	4364	4582	4811	5052	5304
M03 Electrical Inspector II	9410	38.9	A	4156	4364	4582	4811	5052	5304
M05 Plumbing Inspector II	9410	38.9	A	4156	4364	4582	4811	5052	5304
M04 Code Enforcemnt Officer I	9410	37	A	3788	3977	4176	4385	4604	4834
M11 Comb Bldg Inspector I	9410	37	A	3788	3977	4176	4385	4604	4834
M13 Plumbing Inspector I	9410	37	A	3788	3977	4176	4385	4604	4834
M20 Permit Center Clerk	8810	29.5	A	2628	2759	2898	3042	3194	3354
Waste Water Facility Group									
N04 Wastewater Manager	9420	45	C	5597	5877	6171	6480	6804	7144
N06 Water Resources Planner	9410	44.8	C	5543	5821	6112	6418	6739	7076
N05 Wastewater Operator	9410	33.4	B	3178	3337	3505	3680	3864	4057
Public Safety - Police Supv									
O03 Deputy Chief of Police	7720	55.7	D	9437	9909 1	0405 1	0925 1	1472 1	2045
O05 Police Commander	7720	52.7	D	8152	8559	8988	9437	9909 1	405
O07 Police Sergeant	7720	49.3	D	6906	7251	7614	7994	8394	8814

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Public Safety - Police-Other									
O02 Criminalist	7720	45.3	E	5681	5965	6264	6577	6906	7251
O08 Police Corporal	7720	44.4	E	5437	5709	5995	6294	6610	6940
O11 Police Officer	7720	42.4	E	4931	5178	5437	5709	5995	6294
O30 Latent Fingerprint Tech	8810	36.9	A	3770	3958	4156	4364	4582	4811
O17 Sr Evidence Technician	9410	33.7	A	3225	3387	3556	3734	3921	4116
O20 Community Service Officer	9410	31.9	A	2954	3102	3256	3419	3591	3770
O15 Evidence Technician	9410	31.9	A	2954	3102	3256	3419	3591	3770
O19 Sr Vehicle Maint Asst	9420	30.1	B	2705	2841	2983	3132	3288	3453
O26 Pub Safety Facilities Wkr	9420	28.5	B	2503	2628	2759	2898	3042	3194
Public Safety - Animal Servs									
O16 Animal Services Mgr	8810	41.8	C	4788	5027	5279	5543	5821	6112
O13 Animal Services Supv	9410	34.9	A	3419	3591	3770	3958	4156	4364
O06 Animal Control Officer	9410	31.9	A	2954	3102	3256	3419	3591	3770
O29 Animal Care Tech	9410	30.7	A	2786	2926	3072	3225	3387	3556
O28 Animal Servs Office Asst	8810	28.4	A	2491	2615	2746	2884	3027	3178
Public Safety - Fire Supv									
O04 Deputy Fire Chief	7706	54.5	L	8901	9346	9813 1	0304 1	0820 1	1361
O10 Battalion Chief	7706	52	L	7876	8270	8684	9118	9574 1	53
O33 Battalion Chief EMS/Trng	7706	52	L	7876	8270	8684	9118	9574 1	53
Public Safety - Firefighters									
O09 Fire Captain	7706	46.9	F	6141	6449	6772	7110	7465	7839
O14 Fire Engineer	7706	44.3	F	5410	5681	5965	6264	6577	6906
O12 Firefighter	7706	42.3	F	4907	5152	5410	5681	5965	6264
O22 Firefighter/Paramedic	7706	42.3	F	4907	5152	5410	5681	5965	6264
O32 Firefighter Recruit	7706	40.4	F	4473	4696	4931	5178	5437	5709
Public Safety - Fire-Other									
O35 Fire Inspector Supervisor	9410	40.8	A	4560	4788	5027	5279	5543	5821
O25 Fire Plan Checker	9410	39.3	A	4239	4451	4673	4907	5152	5410
O27 Fire Inspector	9410	37.9	A	3958	4156	4364	4582	4811	5052

SALARY SCHEDULE

City of Salinas
 Classification -- Salary Schedule
 As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Public Service Group									
P10 Street Maintenance Mgr	9420	45	C	5597	5877	6171	6480	6804	7144
P03 P.S. Maint Crew Supv	9420	40.1	J	4407	4627	4858	5101	5357	5625
P06 SL/Traffic Sig Crew Sup	9420	40.1	J	4407	4627	4858	5101	5357	5625
P02 Inmate Crew Coordinator	9420	34.8	B	3403	3573	3752	3940	4136	4343
P05 Public Svc Maint Wkr IV	9420	34.8	B	3403	3573	3752	3940	4136	4343
P07 Motor Sweeper Operator	9420	32.8	B	3087	3241	3403	3573	3752	3940
P12 Public Svc Maint Wkr III	9420	32.8	B	3087	3241	3403	3573	3752	3940
P04 SL/Traffic Signal Tech	9420	32.8	B	3087	3241	3403	3573	3752	3940
P08 Public Svc Maint Wkr II	9420	30.6	B	2773	2912	3057	3209	3370	3539
P11 Neighborhood Svcs Worker	9420	28.6	B	2515	2641	2773	2912	3057	3209
P09 Public Svc Maint Wkr I	9420	28.6	B	2515	2641	2773	2912	3057	3209
Recreation Group									
Q20 Rec-Park Superintendent	9410	47.8	C	6418	6739	7076	7430	7801	8191
Q13 Rec Svcs Admin Supervisor	9410	42.8	C	5027	5279	5543	5821	6112	6418
Q15 Rec Svc Manager	9410	42.2	C	4882	5127	5383	5653	5936	6233
Q14 Aquatics Coordinator	9420	37.5	A	3883	4076	4280	4495	4719	4955
Q09 Auditorium Coordinator	9420	37.5	A	3883	4076	4280	4495	4719	4955
Q06 Recreation Coordinator	9410	37.5	A	3883	4076	4280	4495	4719	4955
Q12 Aquatics Program Asst	9410	28.4	A	2491	2615	2746	2884	3027	3178
Q10 Sports Program Asst	9410	28.4	A	2491	2615	2746	2884	3027	3178
Q16 Sr Recreation Asst	9410	28.4	A	2491	2615	2746	2884	3027	3178
Q08 Recreation Asst	9410	26.1	A	2226	2338	2454	2577	2705	2841

SALARY SCHEDULE

City of Salinas
 Classification -- Salary Schedule
 As of 30 JUN 2006

Part Time - Temporary

S62 Firearms Examiner	9410	43.4	Z	5178	5437	5709	5995	6294	6610
S14 Police Reserve	7722	41.2	Z	4650	4882	5127	5383	5653	5936
S64 PD Personnel/Trng Spec	9410	39.5	Z	4280	4495	4719	4955	5203	5463
S41 Golf Operations Sup	9420	35.2	Z	3470	3644	3826	4017	4218	4429
S59 Police Recruit	7720	31.9	Z	2954	3102	3256	3419	3591	3770
S47 Sp Official-Adult Basketb	9410	31.9	Z	2954	3102	3256	3419	3591	3770
S45 Sp Official-Adult Softbal	9410	31.9	Z	2954	3102	3256	3419	3591	3770
S46 Sp Official-Adult Soccer	9410	31.1	Z	2841	2983	3132	3288	3453	3626
S48 Sp Official-Adult Basketb	9410	30.7	Z	2786	2926	3072	3225	3387	3556
S44 Sp Official-CoEd Softball	9410	30.7	Z	2786	2926	3072	3225	3387	3556
S19 Latent Fingerprint Tech	8810	29.3	Z	2602	2732	2869	3013	3163	3321
S49 Sp Official-Adult Basketb	9410	27.9	Z	2431	2552	2679	2813	2954	3102
S52 Sp Official-Adult Footbal	9410	27.9	Z	2431	2552	2679	2813	2954	3102
S53 Sp Official-Adult Softbal	9410	26.5	Z	2270	2384	2503	2628	2759	2898
S70 Homework Center Assistant	8838	25.5	Z	2163	2270	2384	2503	2628	2759
S22 Police Cadet	9420	25.5	Z	2163	2270	2384	2503	2628	2759
S37 Scorekeeper-Adult Softbal	9410	24.8	Z	2090	2194	2304	2419	2540	2667
S50 Sp Official-Adult Basketb	9410	24.8	Z	2090	2194	2304	2419	2540	2667
S54 Sp Official-Adult Footbal	9410	24.8	Z	2090	2194	2304	2419	2540	2667
S42 Sp Official-Adult Softbal	9410	24.8	Z	2090	2194	2304	2419	2540	2667
S43 Shop Assistant	9420	23.9	Z	2000	2100	2205	2315	2431	2552
S01 Senior Lifeguard	9410	21.1	Z	1745	1832	1924	2020	2121	2226
S40 Sp Official-Adult Softbal	9410	21	Z	1736	1823	1914	2010	2110	2215
S02 Lifeguard	9410	20.1	Z	1661	1745	1832	1924	2020	2121
S04 Swim Instructor	9410	20.1	Z	1661	1745	1832	1924	2020	2121
S23 Comm. Ctr. Svc. Aide	9420	19.9	Z	1645	1727	1814	1905	2000	2100
S25 Park Maintenance Aide	9420	19.9	Z	1645	1727	1814	1905	2000	2100
S11 Recreation Program Spec	9410	19.9	Z	1645	1727	1814	1905	2000	2100
S58 Stagehand III	9420	19.9	Z	1645	1727	1814	1905	2000	2100
S17 Worksite Supervisor I	9420	19.9	Z	1645	1727	1814	1905	2000	2100
S61 Animal Care Worker	9420	19.8	Z	1637	1719	1805	1896	1991	2090
S60 Animal Serv. Aide	8810	19.8	Z	1637	1719	1805	1896	1991	2090
S12 Clerical Aide	8810	19.8	Z	1637	1719	1805	1896	1991	2090
S13 Recreation Leader II	9410	19.7	Z	1629	1711	1797	1887	1981	2080
S07 Community Services Aide	8810	19.5	Z	1613	1694	1779	1869	1962	2060
S34 Scorekeeper-Adult Basketb	9410	18.5	Z	1536	1613	1694	1779	1869	1962
S38 Scorekeeper-Adult Softbal	9410	18.5	Z	1536	1613	1694	1779	1869	1962
S57 Stagehand II	9420	16.3	Z	1380	1449	1521	1598	1678	1762
S26 Box Office Aide	8810	15.8	Z	1347	1414	1485	1559	1637	1719
S03 Recreation Leader I	9410	15.8	Z	1347	1414	1485	1559	1637	1719
S36 Scorekeeper-Youth Basketb	9410	15.8	Z	1347	1414	1485	1559	1637	1719
S30 Sp Official-Youth Basketb	9410	15.8	Z	1347	1414	1485	1559	1637	1719
S32 Sp Official-Youth Soccer	9410	15.8	Z	1347	1414	1485	1559	1637	1719

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Part Time - Temporary

S33 Sp Official-Youth Volleyb	9410	15.8	Z	1347	1414	1485	1559	1637	1719
S31 Sp Official-Yth Flg Footb	9410	15.8	Z	1347	1414	1485	1559	1637	1719
S05 Student Intern	8810	15.8	Z	1347	1414	1485	1559	1637	1719
S56 Stagehand I	9420	15.2	Z	1308	1374	1442	1514	1590	1670
S16 Administrative Intern	8810	14	Z	1233	1295	1360	1428	1499	1574
S24 Stagehand	9420	14	Z	1233	1295	1360	1428	1499	1574
S55 Golf Cart Attendant	9420	13.7	Z	1215	1276	1340	1408	1478	1551
S51 Range Assistant	9420	13.7	Z	1215	1276	1340	1408	1478	1551
S06 Cashier	9410	13.4	Z	1197	1258	1321	1387	1457	1529
S08 Recreation Aide	9410	13.4	Z	1197	1258	1321	1387	1457	1529
S10 Student Worker	9410	13.4	Z	1197	1258	1321	1387	1457	1529
S18 Worksite Supervisor II	9420	13.4	Z	1197	1258	1321	1387	1457	1529

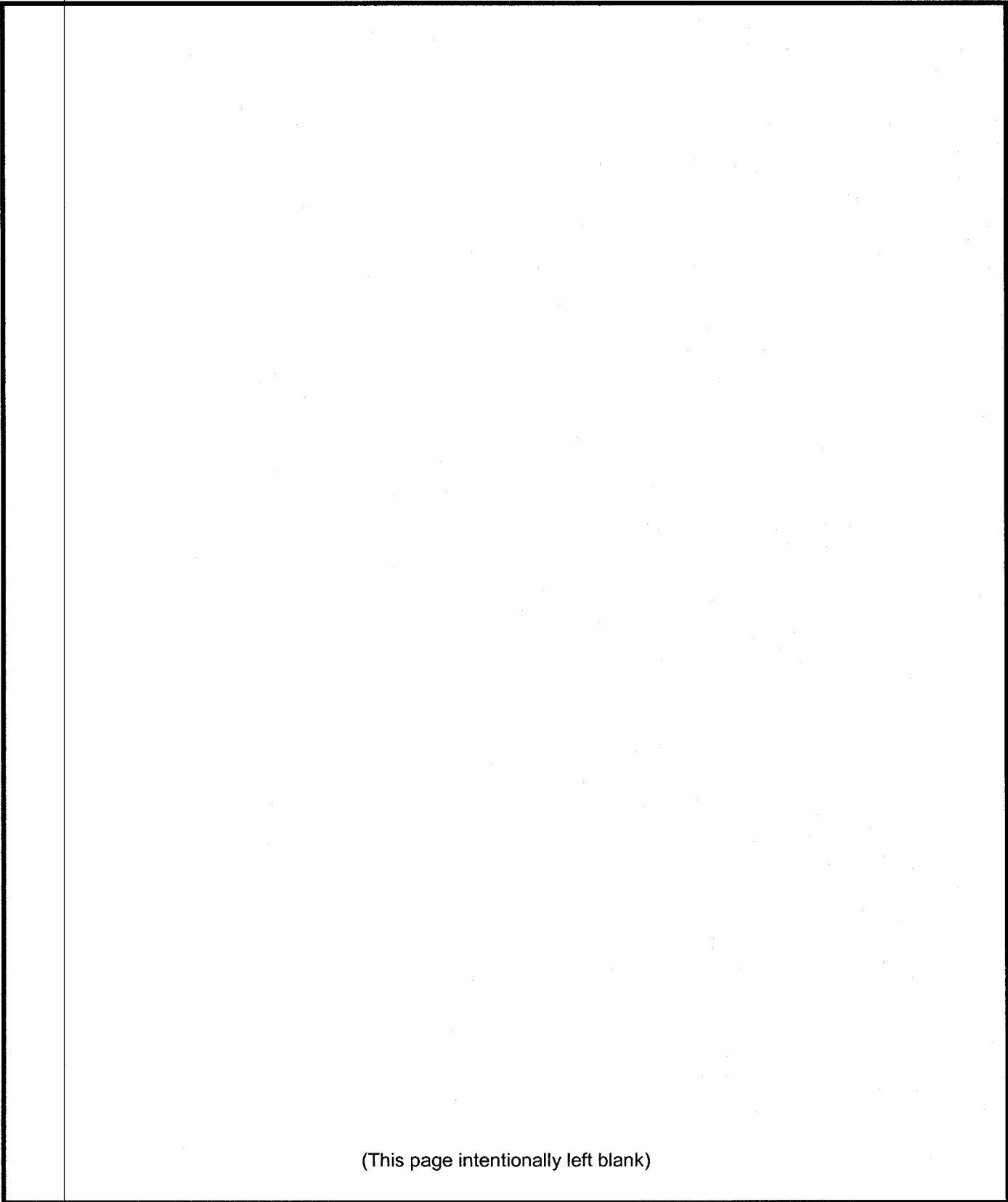
Inactive Positions

T41 Library Director	8838		G	10556					
T12 Development/Permit Dir	8810		G	10455					
T08 Assistant City Manager	8810	53.3	G	8394	8814	9255	9718 1	0204 1	714
T01 PW Director/City Engineer	8810	53.3	G	8394	8814	9255	9718 1	0204 1	714
T24 Police Captain	7720	53	D	8270	8684	9118	9574 1	0053 1	556
T09 Community Development Dir	8810	51.8	G	7801	8191	8601	9031	9483	9957
T07 Rec-Park Director	8810	51.8	G	7801	8191	8601	9031	9483	9957
T50 Deputy Fire Marshall	7706	49.9	L	7110	7465	7839	8230	8642	9075
T52 Emergency Med Svcs Offcr	7706	49.9	L	7110	7465	7839	8230	8642	9075
T56 Fire Trng/Disaster Offcr	7706	49.9	L	7110	7465	7839	8230	8642	9075
T57 Maint Svcs Administrator	8810	49.1	C	6838	7180	7539	7915	8311	8727
T20 Rec/Park Serv Admin	9410	48	C	6480	6804	7144	7501	7876	8270
T11 Principal Planner	8810	47.8	C	6418	6739	7076	7430	7801	8191
T45 Assistant to City Manager	8810	43	X	5076	5330	5597	5877	6171	6480
T15 Purchasing Officer	8810	42.5	C	4955	5203	5463	5737	6024	6325
T46 Programmer/Analyst	8810	42.4	C	4931	5178	5437	5709	5995	6294
T04 Assist Traffic Engineer	9410	40.7	A	4538	4765	5003	5254	5517	5793
T22 Paralegal	9420	40.6	X	4517	4742	4979	5228	5490	5765
T18 Deputy City Attorney I	8810	40.1	Z	4407	4627	4858	5101	5357	5625
T26 Accountant	8810	37.7	A	3921	4116	4322	4538	4765	5003
T55 Neighborhood Svc Coord	9410	37.5	A	3883	4076	4280	4495	4719	4955
T16 Landscape Mtc/Const Insp	9420	37	A	3788	3977	4176	4385	4604	4834
T28 Library Circulation Supv	8838	36.8	C	3752	3940	4136	4343	4560	4788
T17 Equip Mechanic III	9420	35.9	B	3591	3770	3958	4156	4364	4582
T06 Sr Park Maint Worker	9420	34.4	B	3337	3505	3680	3864	4057	4260
T47 GIS Technician	8810	33.8	A	3241	3403	3573	3752	3940	4136
T21 Animal Control Tech	9410	33.7	A	3225	3387	3556	3734	3921	4116
T10 Comm Improve Aide	8810	33.7	A	3225	3387	3556	3734	3921	4116
T02 Supv Bldg Permit Clerk	8810	33.1	A	3132	3288	3453	3626	3807	3997

SALARY SCHEDULE

City of Salinas
Classification -- Salary Schedule
As of 30 JUN 2006

Classification	Comp Code	Range	B U	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Inactive Positions									
T14 Police Assistant	9410	31.9	A	2954	3102	3256	3419	3591	3770
T25 Senior Accountant	9420	30.9	B	2813	2954	3102	3256	3419	3591
T30 Urban Forestry Worker I	9420	30.6	B	2773	2912	3057	3209	3370	3539
T40 Public Svc Maint Tech	9410	28.4	A	2491	2615	2746	2884	3027	3178
T19 Purchasing Clerk	8810	26.1	U	2226	2338	2454	2577	2705	2841
T23 Confidential Clerk	8810	25.5	Z	2163	2270	2384	2503	2628	2759
T05 Personnel Technician	9420	21.1	Z	1745	1832	1924	2020	2121	2226
T29 Park Maintenance Worker I	9410	21	Z	1736	1823	1914	2010	2110	2215
T13 School Crossing Guard									
Non-City Employees									
Z06 Retirees	8810		Z	14245					
Z05 Volunteer	8810		Z						
Z03 City Council	8810		I	600					
Z02 Second Chance Employee	8810	0.1	P	625	656	689	724	760	798
Z01 Sunrise House Employee	8810	0.1	O	625	656	689	724	760	798



(This page intentionally left blank)