The Building Permit Process

Plan Check

- Plans submitted to Permit Center
- Plans corrected
- Construction started
- Request Inspections

By Applicant

- Review plans and issue corrections
- Corrections verified
- Permit Issued
- Construction inspected
- Building, Plumbing, Electrical etc.
- Permit finalized

By Permit Center
Minor Permits:

These permits are usually reviewed over the counter at the time of submittal. Some examples of minor permits are:

- Residential Kitchen Remodel
- Residential Bathroom Remodels
- Sign Permits
- Backflow Preventers
- Solar 10kW and under
- Water heater: new/relocate/change size
- Electrical Service/Main/Sub panels: new/relocate/change size
- FAU/Wall heater change out
- Interior Removal of finishes (no plans)
- Demolition of Whole Buildings and Ag Wells
- Abbreviated permits: Reroof, Water heater replacement, electrical panel change out, water softeners
- Minor damage repair: sheetrock, stucco, piping, insulation, siding.

No Building Permit Required:

This list is based on section 105 of the California Building Code. Here are some common projects not requiring a building permit:

- Cabinet refacing or replacement without changing walls, plumbing, or electrical configurations
- Countertop replacement
- Decorative tile installations
- Floor finishes such as carpet, linoleum, tile, etc. Painting
- “Non-Rated” sheetrock locations
- Appliance repairs that do not alter the appliance’s original approval and listing
- Electrical circuit breaker and fuse replacements (do get a permit to replace a main disconnect) Electrical outlet replacements
- Electrical switch replacements in existing boxes Awnings over doors or windows that do not project more than 54 inches in Group R-3 or U occupancies
- Detached accessory structures of 120 square feet or less and that will not be electrically wired
- Fences not over 7 feet tall
- Retaining walls not over 4 feet in height measured from the bottom of the footing to the top of the wall, not supporting a surcharge

Contact Us:

Street Address:
65 West Alisal St.
Salinas, CA 93901

Website:
www.cityofsalinas.org/our-city-services/permit-center

Phone:
831-758-7251

What is Required to Submit:

Get a submittal checklist customized for your project. Download the Pre-application form from our website and email the completed form to askbuilding@ci.salinas.ca.us